

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
OCTOBER 8, 2007 – 7:00 P.M.  
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*Minutes are unofficial until approved by Council.  
Council approved minutes as presented October 22, 2007.*

**1. ROLL CALL:**

Mayor Richard Kidd called the regular City Council meeting to order at 7:10 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Victoria Lowe, Camille Miller, Ronald Thompson, and Mayor Kidd. **COUNCIL ABSENT:** Peter Truax and Elena Uhing, excused. **STAFF PRESENT:** Michael Sykes, City Manager; Andy Jordan, City Attorney; Paul Downey, Administrative Services Director; Jon Holan, Community Development Director; Kerstin Cathcart, Senior Planner; and Anna Ruggles, City Recorder.

**2. CITIZEN COMMUNICATIONS:**

Tim Rummell, Juanita Salis, Gayle Hayden, and Maria Gutierrez, Forest Grove residents, reported a safety concern and nuisance complaint of the existing conditions and unlawful activities occurring at the vacant Albertson's lot. They requested requiring Albertson's to install a fence around the perimeter of the property and removing overgrown shrubs and weeds in efforts to improve safety and minimize unlawful activity from occurring in the area.

**3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (Goal 5 Amendments) Meeting Minutes of September 17, 2007.
- B. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of September 24, 2007.
- C. Approve City Council Work Session (Transportation Issues) Meeting Minutes of September 24, 2007.
- D. Approve City Council Regular Meeting Minutes of September 24, 2007.
- E. Accept Historic Landmarks Board Meeting Minutes of July 24,

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- F. Accept Library Commission Meeting Minutes of May 15, June 19, and August 27, 2007.
- G. Accept Public Arts Commission May 10, June 14, and July 12, 2007.
- H. Accept Public Safety Advisory Commission Meeting Minutes of September 12, 2007.
- I. **ITEM REMOVED, REFER BELOW.**
- J. Community Development Department Monthly Building Activity Informational Report for September 2007.
- K. **RESOLUTION NO. 2007-56 MAKING APPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION.**

**MOTION:** Councilor Lowe moved, seconded by Councilor Miller, to approve the Consent Agenda as amended. **ABSENT:** Councilors Truax and Uhing. **MOTION CARRIED 5-0 by voice vote.**

**3. I. ACCEPT RESIGNATION ON PUBLIC ARTS COMMISSION (JOHN ANDERBERG, AT-LARGE, TERM EXPIRING DECEMBER 31, 2007)**

Johnston removed the above item from the Consent Agenda to acknowledge Anderberg for his contribution to the Public Arts Commission.

Hearing no further discussion from the Council, Mayor Kidd asked for a motion and vote to approve Consent Agenda Item 3. I. as presented.

**MOTION:** Councilor Johnston moved, seconded by Councilor Lowe, to approve the Consent Agenda Item 3. I. as presented. **ABSENT:** Councilors Truax and Uhing. **MOTION CARRIED 5-0 by voice vote.**

**4. ADDITIONS/DELETIONS: None.**

**5. PRESENTATION:**

Stephanie Beall, Oregon Department of Forestry and Community Forestry Commission Chair, presented the Tree Line USA Utility Award to Mayor Kidd who received the award on behalf of Forest Grove Light and Power Department. Mayor Kidd proudly recognized the Forest Grove Light and Power employees for their continued efforts in receiving this award for the fifth consecutive year.

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6. **RESOLUTION NO. 2007-57 DESIGNATING THE OREGON WHITE OAK AS THE OFFICIAL CITY TREE OF THE CITY OF FOREST GROVE**

Cathcart introduced Stephanie Beall, Community Forestry Commission Chair (CFC), who presented the above-proposed resolution requesting to designate the Oregon White Oak as the Official City Tree. Beall reported CFC conducted a survey asking citizens to vote for a City Tree in order to increase citizens' awareness about the importance and value of trees in enhancing the community's livability and vitality. Beall noted 745 votes were received from citizens as follows: Oregon White Oak (289 votes), Giant Sequoia (179 votes), Western Red Cedar (116 votes), Doug Fir (89 votes), and Oregon Ash (72 votes).

Before proceeding with Council discussion, Mayor Kidd asked for a motion to adopt Resolution No. 2007-57.

Jordan read Resolution No. 2007-57 by title.

**MOTION:** Councilor Johnston moved, seconded by Councilor Lowe, to adopt Resolution No. 2007-57 Designating the Oregon White Oak as the Official City Tree of the City of Forest Grove.

**Council Discussion:**

In response to Mayor Kidd's inquiry pertaining to the City's Tree Registry, Cathcart indicated there are 189 Oregon White Oaks listed on the Registry, noting a tree permit is required prior to removal of a tree on the Registry.

Hearing no further discussion from the Council, Mayor Kidd asked for a vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, and Mayor Kidd. NOES: None. ABSENT: Councilors Truax and Uhing.  
MOTION CARRIED 5-0.

7. **RESOLUTION NO. 2007-58 APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND FOREST GROVE SCHOOL DISTRICT TO COLLECT AND REMIT A CONSTRUCTION EXCISE TAX**

Downey presented the above-proposed resolution requesting authorization

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to execute an intergovernmental agreement (IGA) between the City and Forest Grove School District to collect and remit a construction excise tax. Downy reported Senate Bill 1036, which was adopted by the 2007 Oregon Legislature and became effective September 27, 2007, allows school districts to impose a tax on new construction measured by square footage capital improvements and allows taxes to be used for repayment of capital improvement debt. The law sets a tax rate limit of \$1.00 per square foot for residential use and \$0.50 per square foot for non-residential use with an additional limit of \$25,000 on non-residential use. The law also allows city agencies to retain 1 percent (1%) of the amounts collected for administering the tax. Downey noted the School District must have an IGA with the City before the School District can adopt its resolution imposing the tax.

Before proceeding with Council discussion, Mayor Kidd asked for a motion to adopt Resolution No. 2007-58.

Jordan read Resolution No. 2007-58 by title.

**MOTION:** Councilor Miller moved, seconded by Councilor Lowe, to adopt Resolution No. 2007-58 Approving the Intergovernmental Agreement Between the City of Forest Grove and Forest Grove School District to Collect and Remit a Construction Excise Tax.

**Council Discussion:**

In response to Mayor Kidd's inquiry pertaining to defining square footage, Holan indicated the City's building permits are based on total living area.

Hearing no further discussion from the Council, Mayor Kidd asked for a vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, and Mayor Kidd. NOES: None. ABSENT: Councilors Truax and Uhing.  
MOTION CARRIED 5-0.

8. **PUBLIC HEARING AND RESOLUTION NO. 2007-59 ADOPTING THE 2007 CITY OF FOREST GROVE COMMUNITY TRAILS MASTER PLAN**

Gamble presented the above-proposed resolution requesting adoption of the 2007 Community Trails Master Plan. Gamble introduced Ric Balfour,

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consultant, who presented a PowerPoint presentation highlighting the Community Trails Master Plan. Gamble reported the purpose of the plan is to develop and implement a city-wide trail system based on a main perimeter loop system surrounding the City and to prioritize and develop future project proposals and grant applications. Holan added that adoption of the Community Trails Master Plan would provide a mechanism to require future developments to connect to the trail system.

Before proceeding with the Public Hearing and Council discussion, Mayor Kidd asked for a motion to adopt Resolution No. 2007-59.

Jordan read Resolution No. 2007-59 by title.

**MOTION:** Councilor Johnston moved, seconded by Councilor Lowe, to adopt Resolution No. 2007-59 Adopting the 2007 City of Forest Grove Community Trails Master Plan.

**Public Hearing Opened:**

Mayor Kidd opened the Public Hearing.

**Written Testimony:**

Gary Formanek, 702 Kalex Lane, submitted a letter and petition dated October 2, 2007, which was filed as part of the record. (Refer to testimony below).

**Proponents:**

Bob VanDyk, 1803 Main Street, testified in support of the Community Trails Master Plan and encouraged Council to adopt the Community Trails Master Plan. In addition, VanDyk thanked Sykes for his leadership and expressed his appreciation to Gamble and Balfour for their excellent work in developing a city-wide trail system.

John White, 1715 17<sup>th</sup> Avenue, testified in support of the Community Trails Master Plan and stated the Community Trails Master Plan would enhance the quality of life and would provided an opportunity to create the "emerald necklace". In addition, White commended Bill Drew, Forest Grove resident, for increasing bicyclist and pedestrian safety.

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**Opponents:**

Gary Formanek, 702 Kalex Lane, testified in opposition of the Community Trails Master Plan and submitted a petition signed by 12 residents, who reside along the west side of Strasburg, opposing Trail Section M-A 23. Formanek presented photographs of the area and testified the petitioners do not want their neighborhood to be connected to a trail. Formanek requested denying approval of the segment that crosses Knox Ridge Creek ditch and east and south to the park on Strasburg and requested constructing a security fence on the west end of the park to control trespass on private land adjacent to the park.

**Other:**

Jeff Roth, 514 Willamina, testified in support of the Community Trails Master Plan but opposed Trail Section 24, a short connector from Willamina down to Knox Ridge Creek ditch to City property. In response to Roth's concern, Gamble confirmed that Section 24 has been relocated to the south side of the ditch onto City property.

**Public Hearing Closed:**

Mayor Kidd closed the Public Hearing.

**Council Discussion:**

Johnston commended Balfour and Gamble for their excellent work on developing the Community Trails Master Plan.

Lowe commented the Community Trails Master Plan would provide a mechanism for the City to apply for grants, noting monies to develop the trail system would be funded by grants and Parks System Development Charges and not by General Funds. In addition, Lowe commended Balfour and Gamble for their excellent work on developing the Community Trails Master Plan.

Mayor Kidd commented that he was extremely pleased with the results of Community Trails Master Plan and commended Balfour and Gamble for their excellent work on developing the Community Trails Master Plan. In addition, Mayor Kidd asked Gamble to mitigate concerns voiced by the residents residing along the west side of Strasburg.

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Hearing no further discussion from the Council, Mayor Kidd asked for a vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, and Mayor Kidd. NOES: None. ABSENT: Councilors Truax and Uhing.  
MOTION CARRIED 5-0.

9. **SECOND READING OF RESOLUTION NO. 2007-52 AUTHORIZING THE EXECUTION OF A LABOR AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS (IBEW), LOCAL 125, TO BE EFFECTIVE JULY 1, 2007, AND EXPIRING JUNE 30, 2010**

The first reading of Resolution No. 2007-52 by title and motion to adopt occurred at the meeting of September 24, 2007.

**Staff Report:**

Staff had nothing further to report.

**Council Discussion:**

Hearing no discussion from the Council, Mayor Kidd asked for a roll call vote on the above motion.

Jordan read Resolution No. 2007-52 by title for second reading.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, and Mayor Kidd. NOES: None. ABSENT: Councilors Truax and Uhing.  
MOTION CARRIED 5-0.

10. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2007-16 ANNEXING CERTAIN TRACTS OF LAND INTO THE CITY LIMITS OF FOREST GROVE AND WITHDRAWING THE TRACTS FROM WASHINGTON COUNTY ENHANCED LAW ENFORCEMENT DISTRICT, WASHINGTON COUNTY URBAN ROADS MAINTENANCE DISTRICT, AND THE FOREST GROVE RURAL FIRE PROTECTION DISTRICT. THE TERRITORY TO BE ANNEXED CONSISTS OF A 0.90 ACRE PARCEL, LOCATED AT 2385 NW WILLAMINA AVENUE. WASHINGTON COUNTY TAX LOT NO. 1N 3 31BD 700. PETITIONERS: BRYON AND SHOANA MCKELVEY, PROPERTY OWNERS. APPLICANT: MATT**

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**WELLNER. FILE NO. ANX-07-01**

**Staff Report:**

Cathcart presented the above-proposed ordinance annexing one parcel, totaling 0.90 acres, located at 2385 NW Willamina Avenue. The purpose of the annexation is to provide access to an adjacent lot to the north and to provide city services to the property for future development. Upon annexation, the parcel would be rezoned from FD-10 (County) to R-7 Single-Family. In addition, Cathcart indicated the annexation is conditional pending receipt of the Measure 37 Waiver from the applicant.

Before proceeding with the Public Hearing and Council discussion, Mayor Kidd asked for a motion to adopt Ordinance No. 2007-16.

Jordan read Ordinance No. 2007-16 by title for first reading.

**MOTION:** Councilor Johnston moved, seconded by Councilor Thompson, to adopt Ordinance No. 2007-16 Annexing Certain Tracts of Land into the City Limits of Forest Grove and Withdrawing the Tracts from Washington County Enhanced Law Enforcement District, Washington County Urban Roads Maintenance District, and the Forest Grove Rural Fire Protection District. The Territory to be Annexed consists of a 0.90 Acre Parcel, Located at 2385 NW Willamina Avenue. Washington County Tax Lot No. 1N 3 31BD 700. Petitioners: Bryon and Shoana McKelvey, Property Owners. Applicant: Matt Wellner. File No. ANX-07-01.

The second reading of Ordinance No. 2007-16 by title and final vote will occur at the meeting of October 22, 2007.

**Public Hearing Opened:**

Mayor Kidd opened the Public Hearing.

**Declaration of Ex-parte Contacts, Conflicts of Interest, or Abstentions:**

None declared.

**Challenges from Parties:**

None declared.

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**Applicant Testimony:**

Matt Wellner, 2348 NW 14<sup>th</sup> Avenue, Hillsboro, provided testimony pertaining to the location of the site and the development plans.

**Proponents:**

No one wished to testify and no written comments were received.

**Opponents:**

No one wished to testify and no written comments were received.

**Council Discussion:**

In response to Mayor Kidd's inquiry pertaining to existing islands, Cathcart referenced the map showing the location of an island in the area, noting irregular boundaries makes it difficult determining which jurisdiction should respond to emergency calls.

**Public Hearing Closed:**

Mayor Kidd closed the Public Hearing.

11. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2007-17 AMENDING THE FOREST GROVE ZONING MAP TO DESIGNATE A 19.55 ACRE SITE IN SIZE, 10.13 ACRES WITHIN THE URBAN GROWTH BOUNDARY AND 9.42 ACRES OUTSIDE THE URBAN GROWTH BOUNDARY, AS GALES CREEK TERRACE PLANNED RESIDENTIAL DEVELOPMENT (PRD), AN 87-LOT SUBDIVISION IN TWO PHASES, LOCATED SOUTH OF 19<sup>TH</sup> AVENUE AND WEST OF D STREET (1548 19<sup>TH</sup> AVENUE), WASHINGTON COUNTY TAX LOT NOS. 1S4 1-400 AND 1S4 1AA-7200. APPLICANT: GALES CREEK TERRACE, LLC. PROPERTY OWNERS: RONALD AND WANDA RAU. FILE NO. PRD-06-04**

**Staff Report:**

Holan presented the above-proposed ordinance requesting to establish a Planned Residential Development (PRD) overlay for Gales Creek Terrace. Gales Creek Terrace is located on two parcels totaling 19.55 acres, 10.13 acres within the Urban Growth Boundary (UGB) and 9.42 acres outside the UGB, and is located south of 19<sup>th</sup> Avenue (extended) and West of D Street. Approximately half of the site is proposed for development and the balance is located in the Gales Creek flood plain. Holan indicated an elevation of

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180' was approved by Metro, noting the applicant is proposing to build a retaining wall along property lines in the lower portion of the site to raise the level to 186' for additional protection. Holan reported Gales Creek Terrace is one of several development proposals anticipated in the area south of Pacific Avenue and west of D Street, noting the proposed developments have been taken into consideration in the traffic study. The site is located in R-5 Single-Family and A-2 Multi-Family Residential zones. Adoption of the PRD would allow the applicant to exercise several design alternatives, including combining the density of the two districts throughout the site, a reduction in lot frontage, and revised setback requirements. Holan reported the applicant reduced the number of proposed lots from 122 to 87 (25 attached units, 16 two-story single-family detached units, and 46 single-family detached units with daylight basements), noting with slope reduction the target density is 88 units. In addition, the applicant is providing 33,392' of private open space, 13,443' of open space for water quality facilities, and approximately 10 acres will be dedicated to the City for public park purposes. Holan indicated the applicant is proposing to develop the site in two phases, due to sanitary sewer requirements for Phase Two, noting the most significant items associated with the PRD were density, access, sanitation, grading, flooding, and landscaping and design. Holan addressed the above items as noted in his staff report and Exhibit A, Findings.

Before proceeding with the Public Hearing and Council discussion, Mayor Kidd asked for a motion to adopt Ordinance No. 2007-17.

Jordan read Ordinance No. 2007-17 by title for first reading.

**MOTION:** Councilor Lowe moved, seconded by Councilor Miller, to adopt Ordinance No. 2007-17 Amending the Forest Grove Zoning Map to Designate a 19.55 Acre Site in size, 10.13 Acres within the Urban Growth Boundary and 9.42 Acres outside the Urban Growth Boundary, as Gales Creek Terrace Planned Residential Development, an 87-Lot Subdivision in Two Phases, Located South of 19<sup>th</sup> Avenue and West of D Street (1548 19<sup>th</sup> Avenue), Washington County Tax Lot Nos. 1S4 1-400 and 1S4 1AA-7200. Applicant: Gales Creek Terrace, LLC. Property Owners: Ronald and Wanda Rau. File No. PRD-06-04.

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The second reading of Ordinance No. 2007-17 by title and final vote will occur at the special meeting of October 15, 2007.

**Questions of Staff:**

Johnston referenced Exhibit B, Streets, and voiced concern that a 32' street, parking on one side, would not provide sufficient travel lane for larger vehicular traffic regardless of Code requirements. In addition, Johnston voiced concern of the roadway slopes; dead-end turn around for emergency vehicles; grade of the retaining walls; lack of fire sprinklers for homes located at the end of D Street; turn lanes proposed on Pacific Avenue; Waste Management's ability to provide garbage service to the homes with alleyway access; and Gales Creek flooding into the water quality facility, to which the applicant addressed (refer to applicant testimony).

In response to Lowe's concern pertaining to Waste Management's ability to provide garbage service to the homes with alleyway access, Holan indicated he would obtain a service provider letter from Waster Management. Lowe suggested adding a Condition to comply with the ability to provide garage service. In addition, Lowe voiced concern of the location of the mailboxes, to which the applicant addressed (refer to applicant testimony). Lowe also requested prior notification if the White Oak tree, located within the right-of-way west of D Street, required removal.

In response to Miller's inquiry pertaining to a traffic signal at B Street and 19<sup>th</sup> Avenue intersection, Holan indicated at this time a traffic signal is not warranted; however, a Condition has been included requiring the applicant to participate if and when a traffic signal is warranted and to participate in the installation of left-turn lanes on Pacific Avenue at C and D Streets.

In response to Mayor Kidd's inquiry pertaining to the sanitary sewer line for Phase Two, Holan explained a Condition has been included requiring the applicant to participate in obtaining the necessary easement for the sanitary sewer line to cross donated property and to assume responsibility for any mitigation due to contaminated soils as a result of the sanitary sewer line installation.

**Public Hearing Opened:**

Mayor Kidd opened the Public Hearing.

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**Declaration of Ex-parte Contacts, Conflicts of Interest, or Abstentions:**

Johnston disclosed knowing some of the people involved. He declared no financial gain or conflict of interest.

Miller disclosed she resided in the area. She declared no financial gain or conflict of interest.

**Challenges from Parties:**

None declared.

**Applicant Testimony:**

Mike Robinson, Perkins Cole, LLP, 1120 NW Couch Street, Tenth Floor, Portland, OR, and Matt Sprague, SFA Design Group, 9020 SW Washington Square Drive, Suite 350, Portland, OR, representing the applicant, gave a detailed description of the proposed development design and amenities of the project and referenced Conditions and Code requirements that pertained to Johnston's concerns, noting Condition 40, dead-end roads, turn around has been approved by the Fire Department, Condition 63 addressed retaining walls and advised that Gales Creek could flood into the water quality facility. Robinson advised Lowe that Condition 60 addressed mailboxes and agreed to obtain a service provider letter from Waste Management for garbage service. Robinson addressed traffic concerns, referencing the Traffic Analysis report. In addition, Robinson requested amending Condition 9 to delete the word "recorded" and insert the word "executed" and requested that Council consider declaring the ordinance an emergency, to which Mayor Kidd denied.

**Proponents:**

No one wished to testify and no written comments were received.

**Opponents:**

Dick Lane, 4406 Settlers Loop, Forest Grove, testified in opposition and stated comments pertaining to slope and referenced news articles pertaining to homes built on slopes that were being abandoned; showed pictures of Gales Creek flooding and presented copies of the Comprehensive Plan and referenced protecting Gales Creek; requested needing to conduct a hydro analysis by an independent engineer not affiliated with the City; and

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referenced a petition signed by 250 people petitioning not to move the UGB for high-density housing.

Bonnie Combs, 1908 C Street, testified in opposition and requested protecting the White Oak tree located within the right-of-way west of D Street.

Doug Thompson, 1728 C Street, testified in opposition and stated comments pertaining to City official's leadership and stated concerns pertaining to annexing and zoning of the property; allowing high-density development; insufficient natural open space; referred to the Comprehensive Plan and referenced protecting Gales Creek; cited lack of funding and resources for kids, parks and police; and requested making the development 70 units.

Ron Thompson, 1728 C Street, testified in opposition and stated comments pertaining to his appreciation of the new developer holding neighborhood meetings and stated concerns pertaining to City official's leadership; annexing and zoning of the property; allowing high-density development; protecting the White Oak tree; increase of traffic; referred to the Comprehensive Plan and referenced protecting Gales Creek; suggested having a plan in place before annexing future property; and urged voting no to the PRD.

Del Schrag, 1810 D Street, testified in opposition and stated comments pertaining to his appreciation of the new developer holding neighborhood meetings and being accommodating and referenced various wildlife currently existing in the area; annexing and zoning of the property; location and maintenance of trails; increase of traffic; and opposed development in the lower part but supported development to the west.

Carol Morgan, 1914 C Street, testified in opposition and stated comments pertaining to taking away parking from commercial businesses located on 19<sup>th</sup> Avenue; referenced traffic and long-range planning; protecting the White Oak tree; referenced impact on housing market; and the type of homes being proposed.

**Others:**

None declared.

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**Rebuttal:**

Mike Robinson, Perkins Cole, LLP, 1120 NW Couch Street, Tenth Floor, Portland, OR, and Matt Sprague, SFA Design Group, 9020 SW Washington Square Drive, Suite 350, Portland, OR, representing the applicant, referenced the Conditions and Code requirements pertaining to comments heard and asserted that testimony heard has not been based on approval criteria. They cited the Conditions of Approval and rebutted that they have met the approval criteria for a PRD. In addition, they indicated they would work with City staff to attempt to save the White Oak tree and requested approval of the PRD as proposed.

**Public Hearing Closed:**

Mayor Kidd closed the Public Hearing and scheduled a special meeting for October 15, 2007, at which time, Mayor Kidd advised the Council would consider approving the PRD as proposed; approving the PRD with added, deleted or modified conditions; denying the PRD; or continuing the matter.

**12. CITY MANAGER'S REPORT:**

Sykes reported on upcoming events as noted in the Council calendar and reported on other various upcoming local meetings and events. Sykes presented various handouts and invited Council to attend an Oregon Department of Transportation town hall meeting on October 18, 2007, to discuss safety concerns at Highway 47 and Verboort and Purdin Roads.

**13. COUNCIL COMMUNICATIONS:**

Johnston reported on the Fire Department's Open House, noting he is planning to have a booth across the street from the Department to promote the levy.

Miller reported on the League of Oregon Cities Conference, noting the conference was very beneficial.

Lowe had nothing to report.

Thompson provided an update on the levy campaign and encouraged door-to-door volunteerism.

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Mayor Kidd reported on various Metro and Washington County meetings and tours he attended and upcoming meetings and events he was planning to attend. Mayor Kidd provided an update on the Post Office, noting the City is working very hard to get a new Post Office. In addition, Mayor Kidd reported on the League of Oregon Cities Conference, noting the City received awards for its City-wide Annexation Incentive Program, Wellness Promotion and Safety.

14. **ADJOURNMENT:**

Mayor Kidd adjourned the meeting at 10:30 p.m.

Respectfully submitted,



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Anna D. Ruggles, CMC, City Recorder