

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
JOINT WORK SESSION WITH FOREST GROVE SCHOOL DISTRICT  
OCTOBER 22, 2007 – 6:45 P.M.  
COMMUNITY AUDITORIUM  
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*Minutes are unofficial until approved by Council.  
Council approved minutes as presented November 13, 2007.*

1. **ROLL CALL:**

Mayor Richard Kidd called the regular City Council meeting to order at 6:47 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Victoria Lowe, Ronald Thompson, Peter Truax, and Mayor Kidd. **COUNCIL ABSENT:** Camille Miller and Elena Uhing, excused. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Jon Holan, Community Development Director; Janet Lonneker, Light and Power Director; Glenn VanBlarcom, Police Chief; and Anna Ruggles, City Recorder.

1. A. **AWARD PRESENTATIONS:**

Mayor Kidd and Police Chief VanBlarcom presented a *Medal of Valor - Life Saving Award* to Police Officer Mas Shinya for his heroic action of saving the life of a drowning person at Hagg Lake on August 26, 2007.

Mayor Kidd and Lonneker presented Certificate of Appreciations and plaques honoring the following retiring employees:

- Donald Vandehey, in recognition of 27 dedicated years of service to the Light and Power Department.
- Chuck Laughlin, in recognition of 16 dedicated years of service to the Light and Power Department.

2. **CITIZEN COMMUNICATIONS:** None.

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (City Attorney Interviews) Meeting

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Minutes of October 8, 2007.

- B. Approve City Council Regular Meeting Minutes of October 8, 2007.
- C. Accept Library Commission Meeting Minutes of September 11, 2007.
- D. Accept Parks and Recreation Commission Meeting Minutes of August 15, 2007.
- E. Fire Department Monthly Statistics Report for September 2007.
- F. Accept Recommendations for a Project Advisory Committee for the Transportation System Plan Update.

**MOTION:** Councilor Truax moved, seconded by Councilor Lowe, to approve the Consent Agenda as presented. **ABSENT:** Councilors Miller and Uhing. **MOTION CARRIED 5-0 by voice vote.**

4. **ADDITIONS/DELETIONS:** None.

5. **FIRST READING OF ORDINANCE NO. 2007-18 AUTHORIZING THE ISSUANCE OF EDUCATION FACILITY REVENUE BONDS FOR THE EXPANSION OF THE PACIFIC UNIVERSITY COLLEGE OF HEALTH PROFESSIONS (PHASE II)**

Downey presented the above-proposed ordinance requesting the City to issue additional education facility revenue bonds, not to exceed \$35,000,000, to finance the second phase of Pacific University's Health Professions Campus in Hillsboro. Downey outlined the process of issuing the revenue bonds, noting if an elector files a petition challenging the issuance of the bonds, an election would be held. Downey added that in addition to the bonds being issued, Council would need to adopt another ordinance or resolution that establishes the terms and conditions of the bonds. Downey concluded by asking Council to consider adopting the ordinance authorizing the issuance of the revenue bonds, noting Oak Tree Foundation hopes to issue the bonds by December 30, 2007, so the project can commence in early 2008.

Before proceeding with Council discussion, Mayor Kidd asked for a motion to adopt Ordinance No. 2007-18.

Sykes read Ordinance No. 2007-18 by title for first reading.

**MOTION:** Councilor Truax moved, seconded by Councilor Lowe, to

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approve Ordinance No. 2007-18 Authorizing the Issuance of Education Facility Revenue Bonds for the Expansion of the Pacific University College of Health Professions (Phase II).

The second reading of Ordinance No. 2007-18 by title and final vote will occur at the next meeting of November 13, 2007.

Council Discussion: None.

6. SECOND READING OF ORDINANCE NO. 2007-16 ANNEXING CERTAIN TRACTS OF LAND INTO THE CITY LIMITS OF FOREST GROVE AND WITHDRAWING THE TRACTS FROM WASHINGTON COUNTY ENHANCED LAW ENFORCEMENT DISTRICT, WASHINGTON COUNTY URBAN ROADS MAINTENANCE DISTRICT, AND THE FOREST GROVE RURAL FIRE PROTECTION DISTRICT. THE TERRITORY TO BE ANNEXED CONSISTS OF A 0.90 ACRE PARCEL, LOCATED AT 2385 NW WILLAMINA AVENUE. WASHINGTON COUNTY TAX LOT NO. 1N 3 31BD 700. PETITIONERS: BRYON AND SHOANA MCKELVEY, PROPERTY OWNERS. APPLICANT: MATT WELLNER. FILE NO. ANX-07-01

The first reading of Ordinance No. 2007-16 by title and motion to adopt occurred at the meeting of October 8, 2007.

Staff Report:

Holan confirmed the above petitioners submitted the Measure 37 waiver covenant as required.

Public Hearing Closed:

The Public Hearing closed at the meeting of October 8, 2007.

Council Discussion:

Hearing no discussion from the Council, Mayor Kidd asked for a roll call vote on the motion made at the meeting of October 8, 2007.

Sykes read Ordinance No. 2007-16 by title for second reading.

ROLL CALL VOTE: AYES: Councilors Johnston, Lowe, Thompson, Truax,

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and Mayor Kidd. NOES: None. ABSENT: Councilors Miller and Uhing.  
MOTION CARRIED 5-0.

**RECESS:**

Council RECESSED at 7:10 p.m. and RECONVENED at 7:30 p.m. in the Community Auditorium to conduct the following work session.

7. **JOINT WORK SESSION WITH FOREST GROVE SCHOOL DISTRICT BOARD OF DIRECTORS**

The City Council and Forest Grove School District Boards of Directors convened at 7:30 p.m. in joint work session to discuss various topics. The work session was called to order by Mayor Kidd. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Victoria Lowe, Ronald Thompson, Peter Truax, and Mayor Kidd. **COUNCIL ABSENT:** Camille Miller and Elena Uhing, excused. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Tom Gamble, Parks and Recreation Director; Jon Holan, Community Development Director; and Anna Ruggles, City Recorder. **SCHOOL BOARD DIRECTORS PRESENT:** Dawn Pratt, Chair, Fred Marble, Anna Tavera-Weller, and Sandra Soto, Student Representative. **SCHOOL DISTRICT STAFF PRESENT:** Jack Musser, Superintendent; Dave Willard, Assistance Superintendent; Perla Rodriguez, Cornelius Elementary Principal; and Kathy Bahnsen, Board Secretary.

Mayor Kidd asked that introductions be made of those in attendance.

**PROCLAMATION:**

Truax read the proclamation proclaiming November 11-17, 2007, as American Education Week. Pratt and Musser accepted the proclamation on behalf of the School District and thanked the Council.

**AWARD PRESENTATIONS:**

Mayor Kidd presented the *Oregon Governor's Fitness and Sports Leadership Award* to Paul Waterstreet for his dedication and enthusiasm in promoting physical activity and wellness in Oregon.

Mayor Kidd presented the *City of Forest Grove Community Service Award* to Susan Davis and family for sponsoring the John Davis Community Free Swim

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for the past 14 years.

Pratt presented the *Forest Grove School District's Superstar Award* to Noreen Corbelli for receiving the Oregon Speech and Hearing Association Outstanding Clinician Award.

**SCHOOL DISTRICT PRESENTATIONS:**

*Student Representative Report:*

Soto provided a copy of the Student Representative Report and reported on various upcoming sport events and student activities.

*Cornelius Elementary Uniform Status:*

Rodriguez provided a PowerPoint presentation outlining the Cornelius Elementary Uniform Status Report and provided a copy of the uniform policy.

*2007-08 Strategic Directions:*

Musser provided a copy of School District's Strategic Plan Report for 2007-2012 and provided a PowerPoint presentation titled "Healthy Youth, Healthy Communities" outlining the plans for creating a school-based health center serving Forest Grove, Banks, and Gaston School Districts, which is projected to be built on school property located at Forest Grove High School. Truax suggested meeting with Tri-Met officials to discuss expanding bus services in the future to Forest Grove High School.

**CITY STAFF PRESENTATIONS:**

*Trails and Parks Update:*

Gamble provided a map of the city-wide trail system and provided an update on Lincoln, Thatcher, and Stites parks. Gamble reported the Engineering Department is conducting an analysis as part of its Transportation System Plan Update to help identify and recommend safe routes to schools. Gamble reported the Council plans to appoint a non-voting student representative to serve on the Parks and Recreation Commission. In addition, Gamble reported the Parks and Recreation Commission is reviewing the School District's proposal to allocate Parks System Development Charges for the

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high school's new turf field.

Levy Update:

Downey provided an informational brochure outlining the City's Public Safety/Community Services Levy Measure 34-147, noting the five-year operating levy, \$1.35 per \$1,000 of assessed value, would restore reductions in services made in July, 2007, and would help maintain City services in the General Fund, principally Police and Fire. Downey reported two police officers, two firefighters, two half-time adult service librarians, a half-time assistant planner, and one parks position were eliminated and the Aquatic Center and Library reduced hours. Mayor Kidd opened the floor and roundtable discussion ensued pertaining to educating residents of the critical need of restoring and maintain city services; high costs of hiring and training new police officers and firefighters; number of calls occurring simultaneously; and the critical need of being able to provide local medical, fire, and police emergency services.

Comprehensive Plan Update:

Holan presented a PowerPoint presentation outlining the Periodic Comprehensive Plan review process and provided a copy of Senate Bill (SB) 336, relating to school facility planning, noting SB 336 requires that larger school districts (enrollment of over 2,500 students) must include a School Facility Plan prepared by the School District as an element in the City's Periodic Comprehensive Plan review process.

OPEN DISCUSSION:

Mayor Kidd opened the floor and roundtable discussion ensued pertaining to the City collecting the School District's construction excise tax and the future need of Forest Grove High School offering hands-on, career-ready, courses. In addition, Musser recognized the City for its support in awarding the Boys and Girls Club summer program a Community Enhancement Program grant, noting he would like the program coordinator to give a presentation to Council at a later date.

Hearing no further discussion, Mayor Kidd adjourned the work session at 9:29 p.m.

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**RECESS:**

Council RECESSED at 9:29 p.m. and RECONVENED at 9:35 p.m. in the Community Auditorium to continue the regular meeting.

Lowe dismissed herself at 9:30 p.m.

**8. CITY MANAGER'S REPORT:**

Sykes reported on upcoming events as noted in the Council calendar and reported on other various upcoming local meetings and events. Sykes reported the Economic Development Commission is holding its first meeting on October 23, 2007. Sykes indicated staff is considering installing a postal drop box site on Council Street. Mayor Kidd suggested conducting a traffic study to monitor usage before and after and at the current location. Sykes reported the City is in the process of preparing a grant application for another part of the city-wide trail system. Sykes indicated he is leading various City departments through a SWOT Analysis, a strategic planning exercise to help identify Strengths and Weaknesses and examine Opportunities and Threats, as part of next year's goal setting. In addition, Sykes provided an update on the street trees installed at the Sunset Drive project, noting the County has acknowledged the trees do not meet City standard. In addition, Sykes opened the floor and roundtable discussion ensued about whether or not the Council wanted to consider appointing a non-voting student representative to the various boards, commissions, and committees (B&C), excluding Budget Commission and Planning Commission. After brief discussion, the Council collectively supported considering appointing student representatives as voting members instead of non-voting members and suggested soliciting B&C input and reviewing bylaw changes.

**9. COUNCIL COMMUNICATIONS:**

Johnston provided an update on the levy campaign, noting signs promoting the levy are posted throughout the City. Johnston reported on the Oregon Department of Transportation town hall meeting, noting the meeting focused on safety concerns at Highway 47 and Verboort and Purdin Roads and was very beneficial. In addition, Johnston suggested having the Traffic Review Committee assess the speed limit on Sunset Drive, noting 45-miles per hour is unsafe for a residential area.

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Thompson reported the Community Forestry Commission voiced support at its last meeting of appointing a student representative to its Commission.

Truax provided an update on the levy campaign, noting he has several public speaking engagements scheduled.

Mayor Kidd reported on various Metro and Washington County meetings and tours he attended and upcoming meetings and events he was planning to attend. Mayor Kidd provided an update on various regional and County transportation matters. Mayor Kidd reported he visited with 83 residents about the levy and received supportive responses. Mayor Kidd noted the City's website has informative information posted about the levy as well. In addition, Mayor Kidd provided an update on the Nyuzen Student Delegation visit, noting the students arrive Friday, October 26, 2007.

10. **ADJOURNMENT:**

Mayor Kidd adjourned the meeting at 9:55 p.m.

Respectfully submitted,



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Anna D. Ruggles, CMC, City Recorder