

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 1**

*Minutes are unofficial until approved by Council.  
Council approved minutes as presented January 14, 2008.*

**1. ROLL CALL:**

Mayor Richard Kidd called the regular City Council meeting to order at 7:05 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Thomas Johnston, Victoria Lowe, Camille Miller, Ronald Thompson, Peter Truax, Elena Uhing, and Mayor Kidd. **STAFF PRESENT:** Michael Sykes, City Manager; Pam Beery, City Attorney; Paul Downey, Administrative Services Director; Susan Cole, Assistant Finance Director; Rob Foster, Public Works Director; Jon Holan, Community Development Director; Janet Lonneker, Light and Power Director; Glenn VanBlarcom, Police Chief; and Anna Ruggles, City Recorder.

**2. CITIZEN COMMUNICATIONS:**

Teri Koerner, Executive Director, Forest Grove Chamber of Commerce, thanked City staff for providing assistance with the holiday tree lighting and holiday decorations.

**3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (Sewer and Storm Master Plan) Meeting Minutes of November 26, 2007.
- B. Approve City Council Regular Meeting Minutes of November 26, 2007.
- C. Accept Historic Landmarks Board Meeting Minutes of October 23, 2007.
- D. Accept Community Development Department Monthly Building Activity Informational Report for November 2007.
- E. **ITEM REMOVED, REFER BELOW.**
- F. Endorse Liquor License Applications:
  - Change in Application for Cost Mart, 1905 Birch Street (Applicant: KugJoo Kim). **(ITEM REMOVED, REFER BELOW).**

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 2**

- Change in Applicant for Forest Grove Food Market, LLC (DBA: David Ok Market), 2248 Main Street (Applicant: Jiah Pack).
- Change in Application for Half Moon Sports Bar, 1924 Main Street (Applicant: Ming Yu Chen).
- New Application for Latinos Forest Grove Mini Mart, 1916 21<sup>st</sup> Avenue (Applicant: Dennys Guzman).

**MOTION:** Councilor Truax moved, seconded by Councilor Uhing, to approve the Consent Agenda as amended. MOTION CARRIED 7-0 by voice vote.

**3. E. ACCEPT ABSTRACT OF VOTES FOR FOREST GROVE MEASURE 34-147  
PUBLIC SAFETY/COMMUNITY SERVICES LEVY RELATING TO THE ELECTION  
HELD NOVEMBER 6, 2007**

Truax removed the above item from the Consent Agenda and thanked the community for their support of the levy.

**MOTION:** Councilor Truax moved, seconded by Councilor Lowe, to approve Consent Agenda Item 3. E. as presented. MOTION CARRIED 7-0 by voice vote.

**3. F1. ENDORSE LIQUOR LICENSE CHANGE IN APPLICATION FOR COST MART, 1905  
BIRCH STREET (APPLICANT: KUGJOO KIM)**

Johnston removed the above item from the Consent Agenda and asked for clarification of the type of liquor license the applicant was requesting. Police Chief VanBlarcom clarified his approval was for an Off-Premises Sales liquor license.

**MOTION:** Councilor Johnston moved, seconded by Councilor Lowe, to approve Consent Agenda Item 3. F1., endorsing an Off-Premises Sales Liquor License for Cost Mart, 1905 Birch Street (Applicant: KugJoo Kim). MOTION CARRIED 7-0 by voice vote.

Ruggles clarified the applicant currently has an Off-Premises Sales liquor license and the Change in Application is requesting additional privilege that would allow Limited On-Premises Sales. Ruggles explained the applicant is considering expanding his deli section and is desiring to serve alcohol on the premises. Holan advised he was unaware if the applicant is conducting a

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 3**

remodel, which would require a building permit.

Hearing no further discussion, Mayor Kidd asked for an amended motion and roll call vote to endorse the Liquor License Change in Application for Limited On-Premises Sales.

**AMENDED MOTION:** Councilor Miller moved, seconded by Councilor Johnston, to approve Consent Agenda Item 3. F1., endorsing the Liquor License Change in Application for Limited On-Premises Sales for Cost Mart, 1905 Birch Street (Applicant: KugJoo Kim).

**ROLL CALL VOTE:** AYES: Councilors Johnston, Miller, Truax, Uhing, and Mayor Kidd. NOES: Councilors Lowe and Thompson. MOTION CARRIED 5-2.

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. Bank Bots, FIRST LEGO League, Sid Young, presented a PowerPoint presentation outlining the alternative energy audit the Bank Bots, FIRST LEGO League students conducted for the Forest Grove Aquatic Center. Young reported the student's alternative energy project won first place and qualified the students for the State Championship Tournament.

5. B. Reducing Youth Access to Alcohol: Oregon Research Institute, Anne Kraft, Mary Nunnenkamp, Washington County, and Police Chief Rubenstein, Cornelius Police Department, presented a PowerPoint presentation outlining statistical information and intervention strategies to reduce youth access to alcohol and underage drinking. Kraft proposed a Proclamation to Council requesting their support of a zero tolerance policy regarding youth access to alcohol and underage drinking.

**MOTION:** Councilor Johnston moved, seconded by Councilor Truax, to endorse the Proclamation supporting a zero tolerance policy regarding youth access to alcohol and underage drinking.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, Truax, Uhing, and Mayor Kidd. NOES: None. MOTION CARRIED 7-0.

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 4**

6. **PUBLIC HEARING AND RESOLUTION NO. 2007-65 ADOPTING NEW LIGHT AND POWER DEPARTMENT ELECTRIC RATES AND REPEALING RESOLUTION NO. 2005-58**

**Staff Report:**

Lonneker and Downey presented the above-proposed resolution requesting to increase Light and Power electric rates by four percent (4%) and increase Irrigation Service rates by nine percent (9%), effective January 1, 2008. Lonneker reported the proposed electric rate increase would cover increased costs of operation, continue to provide for major equipment replacement reserves, and meet minimum contingency levels.

**Questions of Staff:**

Lonneker addressed questions pertaining to the Light and Power energy assistance program, Bonneville Power Administration (BPA) tiered rates, alternative energy, and rate comparisons.

Before proceeding with the Public Hearing and Council discussion, Mayor Kidd asked for a motion to adopt Resolution No. 2007-65.

Beery read Resolution No. 2007-65 by title.

**MOTION:** Councilor Uhing moved, seconded by Councilor Truax, to adopt Resolution No. 2007-65 Adopting New Light and Power Department Electric Rates and Repealing Resolution No. 2005-58.

**Public Hearing Opened:**

Mayor Kidd opened the Public Hearing.

**Proponents:**

No one wished to testify and no written comments were received.

**Opponents:**

No one wished to testify and no written comments were received.

**Public Hearing Closed:**

Mayor Kidd closed the Public Hearing.

**Council Discussion:**

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 5**

Thompson suggested looking into alternative power sources so the City does not depend on BPA.

Uhing concurred and voiced concern the electric rate increase would be a hardship for the Forest Grove aging population.

Truax pointed out the last rate increase was in 2005, at which time, the City raised rates to meet the substantial increase in BPA wholesale rates that occurred in 2001.

Hearing no further discussion from the Council, Mayor Kidd asked for a roll call vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, Truax, Uhing, and Mayor Kidd. NOES: None. MOTION CARRIED 7-0.

7. **RESOLUTION NO. 2007-66 AUTHORIZING THE ISSUANCE AND SALE OF EDUCATION FACILITY REVENUE BONDS FOR THE EXPANSION OF THE PACIFIC UNIVERSITY COLLEGE OF HEALTH PROFESSIONS (PHASE II)**

**Staff Report:**

Downey presented the above-proposed resolution and reported the City received a request from Pacific University to issue revenue bonds to finance the acquisition and construction of the Hillsboro Health Professions Campus (HPC) Phase II facility and parking for the facility. The Council previously adopted an ordinance authorizing the issuance of the bonds, not to exceed \$35,000,000, to finance the construction of the project. The proposed resolution authorizes the bonds to be issued and delegates the ability to determine the final terms and conditions of the bonds. Downey advised the required Public Hearing was held November 13, 2007, noting no public comments were received.

Before proceeding with Council discussion, Mayor Kidd asked for a motion to adopt Resolution No. 2007-66.

**MOTION:** Councilor Miller moved, seconded by Councilor Lowe, to adopt Resolution No. 2007-66 Authorizing the Issuance and Sale of Education Facility Revenue Bonds for the Expansion of the Pacific University College of Health Professions (Phase II).

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 6**

**Council Discussion:**

Uhing stressed the importance of Pacific University completing its parking obligation in Forest Grove before constructing its new parking structure in Hillsboro.

Hearing no further discussion from the Council, Mayor Kidd asked for a roll call vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Miller, Thompson, Truax, and Mayor Kidd. NOES: Councilors Lowe and Uhing. MOTION CARRIED 5-2.

8. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2007-21  
VACATING WRIGLEY STREET AND SEGMENTS OF 36<sup>TH</sup> AVENUE, 36<sup>TH</sup> PLACE  
AND 37<sup>TH</sup> AVENUE. APPLICANT: CHURCH OF JESUS CHRIST OF LATTER  
DAY SAINTS (MARK COTTLE). FILE NO. VAC-07-01**

**Staff Report:**

Holan presented the above-proposed ordinance requesting to vacate the above street segments, noting the relevant utility companies were notified of the vacation request and no objections or concerns were received. Holan reported the applicant purchased all the property abutting the street segments proposed to be vacated and is intending to consolidate 36 of the abutting lots into a single parcel, which, when combined with the vacated rights-of-way, would be used to construct a new church and related facilities. The area would no longer be developed with single-family homes; therefore, the rights-of-way would no longer be necessary for public access. In addition, a portion of the site (along 36<sup>th</sup> Avenue) is proposed to be replatted (10 lots) as a cul-de-sac. Holan noted the Conditional Use Permit for the church is scheduled to be heard by the Planning Commission at its meeting of January 7, 2008. Staff will provide an update on the Planning Commission's decision prior to the second reading of the above-proposed ordinance.

Before proceeding with the Public Hearing and Council discussion, Mayor Kidd asked for a motion to adopt Ordinance No. 2007-21.

Beery read Ordinance No. 2007-21 by title for first reading.

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 7**

**MOTION** : Councilor Uhing moved, seconded by Councilor Thompson, to adopt Ordinance No. 2007-21 Vacating Wrigley Street and Segments of 36<sup>th</sup> Avenue, 36<sup>th</sup> Place and 37<sup>th</sup> Avenue. Applicant: Church of Jesus Christ of Latter Day Saints (Mark Cottle). File No. VAC-07-01.

The second reading of Ordinance No. 2007-21 by title and final vote will occur at the meeting of January 14, 2008.

**Public Hearing Opened:**

Mayor Kidd opened the Public Hearing.

**Declaration of Ex-parte Contacts, Conflicts of Interest, or Abstentions:**

None declared.

**Challenges from Parties:**

None declared.

**Proponents:**

Mark Cottle, PO Box 1124, Sherwood, OR, representing the applicant, testified in support of the above vacation request and addressed concerns, noting the new church will serve three wards, 3,500 members per ward; excess lots will be sold back to the developer; a traffic study is being conducted; and pedestrian/trail connective may be possible.

**Opponents:**

No one wished to testify and no written comments were received.

**Council Discussion:**

In response to Johnston's concern pertaining to public utility access, Holan confirmed staff is requiring that an easement be retained over all public utilities.

In response to Thompson's concern pertaining to surface drainage, Holan advised drainage would be addressed as part of the permit process. In addition, Thompson suggested the applicant be required to provide for pedestrian/trail connective.

In response to Truax's inquiry pertaining to status of David Hill Road

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 8**

improvements, Holan advised the City has been working with Washington County to address improvements. In addition, Truax voiced concern of Brooke Street providing the main access point for the new church.

In response to Mayor Kidd's concern pertaining to tax-exempt status, Holan confirmed churches are tax exempted. In response to Mayor Kidd's concern pertaining to conducting a traffic study, Holan confirmed a traffic study would be required as part of the permit process.

**Public Hearing Left Opened:**

Mayor Kidd left the Public Hearing opened until the meeting of January 14, 2008.

9. **PUBLIC HEARING AND FIRST AND SECOND READING OF ORDINANCE NO. 2007-22 AMENDING CODE SECTION 5.310-5.360, RELATING TO MITIGATING PUBLIC HEALTH AND WELFARE IMPACTS OF FORCED EVICTIONS ASSOCIATED WITH CLOSURE OF MANUFACTURED DWELLING PARKS, DECLARING AN EMERGENCY, AND AMENDING ORDINANCE NO. 2007-09**

**Staff Report:**

Holan presented the above-proposed emergency ordinance requesting to amend Code Sections 5.310-5.360 pertaining to Manufactured Dwelling Park Closures. Holan reported staff is proposing three changes to the City's existing Manufactured Dwelling Parks Closure Ordinance to address timing of the application, relocation distances, and closure impact report specifications, noting the City has until December 25, 2007, to make changes to its existing ordinance if the changes are deemed to increase benefits to park tenants.

Before proceeding with the Public Hearing and Council discussion, Mayor Kidd asked for a motion to adopt Ordinance No. 2007-22.

Beery read Ordinance No. 2007-22 by title for first and second reading.

**MOTION** : Councilor Lowe moved, seconded by Councilor Uhing, to adopt Ordinance No. 2007-22 Amending Code Section 5.310-5.360, Relating to Mitigating Public Health and Welfare Impacts of Forced Evictions Associated with Closure of Manufactured Dwelling Parks, Declaring an

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 9**

Emergency, and Amending Ordinance No. 2007-09.

**Public Hearing Opened:**

Mayor Kidd opened the Public Hearing.

**Declaration of Ex-parte Contacts, Conflicts of Interest, or Abstentions:**

None declared.

**Challenges from Parties:**

None declared.

**Proponents:**

No one wished to testify and no written comments were received.

**Opponents:**

No one wished to testify and no written comments were received.

**Public Hearing Closed:**

Mayor Kidd closed the Public Hearing.

**Council Discussion:**

Johnston voiced concern of pending litigation, which Beery addressed and strongly recommended approving the above-proposed ordinance.

Lowe voiced concern of the relocation distance, which Holan addressed and pointed out several parks located within a 25-mile radius.

Hearing no further discussion from the Council, Mayor Kidd asked for a roll call vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, Truax, Uhing, and Mayor Kidd. NOES: None. MOTION CARRIED 7-0.

10. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2007-23  
ANNEXING CERTAIN TRACTS OF LAND INTO THE CITY LIMITS OF FOREST  
GROVE AND WITHDRAWING THE TRACTS FROM WASHINGTON COUNTY  
ENHANCED LAW ENFORCEMENT DISTRICT, WASHINGTON COUNTY URBAN  
ROADS MAINTENANCE DISTRICT, AND THE FOREST GROVE RURAL FIRE  
PROTECTION DISTRICT. THE TERRITORY TO BE ANNEXED CONSISTS OF**

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 10**

2.82 ACRES, LOCATED AT 2741 JUNIPER STREET. WASHINGTON COUNTY TAX LOT MAP NO. 1N3 3100-1005. PETITIONERS: DARREN AND PATTY PANG, PROPERTY OWNERS, AND PAM DANZER, APPLICANT. FILE NO. ANX-07-02

**Staff Report:**

Holan presented the above-proposed ordinance annexing one parcel, totaling 2.82 acres, located at 2741 Juniper Street. The purpose of the above annexation is to bring City services to the property. Upon annexation, the parcel would be rezoned from FD-10 (County) to A-1 Two-Family and A-2 Multi-Family. Additionally, Holan confirmed staff has not received the required Measure 37 waiver from the above petitioners, noting per the City's current policy, the annexation is conditional pending receipt of a signed Measure 37 waiver. Holan questioned if there was still a need for the City to receipt a signed Measure 37 waiver for future annexations since Measure 49 (modified Measure 37) was approved by the voters and took effect December 6, 2007. Beery advised that residential uses are limited by the new regulations and are still viable claims under Measure 49 and recommended requiring a signed Measure 37 wavier before approving the annexation. In addition, Beery suggested that Council review the City's policy at a future date. Holan addressed Goal 5 and periodic review, noting new regulations may affect down zoning properties. In addition, Holan indicated the applicant's purpose for annexing is to bring City services to the property and not development, noting the ground well on the property is being impacted by the adjacent development.

Before proceeding with the Public Hearing and Council discussion, Mayor Kidd asked for a motion to adopt Ordinance No. 2007-23.

Beery read Ordinance No. 2007-23 by title for first reading.

**MOTION** : Councilor Uhing moved, seconded by Councilor Thompson, to adopt Ordinance No. 2007-23 Annexing Certain Tracts of Land into the City Limits of Forest Grove and Withdrawing the Tracts from Washington County Enhanced Law Enforcement District, Washington County Urban Roads Maintenance District, and the Forest Grove Rural Fire Protection District. The Territory to be Annexed Consists of 2.82 Acres, Located at 2741 Juniper Street. Washington County Tax Lot Map No. 1N3 3100-1005. Petitioners: Darren and Patty Pang, Property Owners, and Pam

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 11**

Danzer, Applicant. File No. ANX-07-02.

The second reading of Ordinance No. 2007-23 by title and final vote will occur at the meeting of January 14, 2008.

**Public Hearing Opened:**

Mayor Kidd opened the Public Hearing.

**Declaration of Ex-parte Contacts, Conflicts of Interest, or Abstentions:**

None declared.

**Challenges from Parties:**

None declared.

**Proponents:**

No one wished to testify and no written comments were received.

**Opponents:**

No one wished to testify and no written comments were received.

**Council Discussion:**

Uhing stressed the importance of requiring a signed Measure 37 waiver from the applicant before the second reading of the ordinance.

**Public Hearing Left Opened:**

Mayor Kidd left the Public Hearing opened until the meeting of January 14, 2008.

**11. CONTINUED FROM THE MEETING OF NOVEMBER 26, 2007:**

**SECOND READING OF ORDINANCE NO. 2007-15 ADOPTING TEXT AMENDMENTS TO THE COMPREHENSIVE PLAN, MUNICIPAL CODE, AND ZONE AND LAND DIVISION ORDINANCES TO COMPLY WITH METRO'S NATURE IN NEIGHBORHOOD FUNCTIONAL PLAN REQUIREMENTS (OTHERWISE REFERRED TO AS GOAL 5). FILE NO. CPA-06-03, FILE NO. ZA-06-03; AND FILE NO. LDO-06-02**

The first reading of Ordinance No. 2007-15 by title and motion to adopt occurred at the meeting of November 13, 2007.

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 12**

**Staff Report:**

Holan presented revised Ordinance No. 2007-15 and reported that Council held the first reading of the above-proposed ordinance at the meeting of November 13, 2007, and at the meeting of November 26, 2007, Council postponed the second reading and vote of the revised ordinance to allow Council review time of Exhibit A. Holan advised that the revision recommends that subdivisions of more than 20 lots with 20 percent (20%) Natural Resources Area (NRA) coverage or subdivisions between four and 20 lots with a NRA coverage of 30 percent (30%) or greater be reviewed by the Planning Commission, noting this proposed threshold captures 11 parcels identified in staff's analysis. Holan presented a map showing the NRA, a spreadsheet listing the Goal 5 property analysis, and a list of subdivisions since 2004.

**Council Discussion:**

Johnston reiterated his concern pertaining to roadway widths.

In response to Mayor Kidd's inquiry pertaining to the Planning Commission's workload, Holan advised the impact would be minimal.

Hearing no further discussion from the Council, Mayor Kidd asked for a roll call vote on the motion made at the meeting of November 13, 2007.

Beery read Ordinance No. 2007-15 by title for second reading as amended.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, Truax, Uhing, and Mayor Kidd. NOES: None. MOTION CARRIED 7-0.

12. **CONTINUED FROM THE MEETING OF NOVEMBER 26, 2007:**

**RESOLUTION NO. 2007-64 FIXING WATER SYSTEM DEVELOPMENT CHARGES FOR THE CITY OF FOREST GROVE, ADOPTING THE METHODOLOGY STUDY, AND REPEALING RESOLUTION NO. 2006-38**

The reading of Resolution No. 2007-64 by title and motion to adopt occurred at the meeting of November 26, 2007.

**Staff Report:**

Foster, Cole, and Downey presented revised Resolution No. 2007-64 and reported that at the meeting of November 26, 2007, Council asked staff to

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 13**

amend the resolution to include adopting the study and methodology used to calculate the Water System Development Charges (SDC). Council also asked staff to prioritize the 20-year capital improvement projects plan and review charging a differential SDC in different areas of the City. Downey reported based on staff's review of the projects and timing of the projects, staff recommends setting a SDC fee of \$4,000 for a 3/4" meter at this time and evaluating the possibility of charging a differential SDC when a new study is conducted.

**Council Discussion:**

Hearing no discussion from the Council, Mayor Kidd asked for a roll call vote on the motion made at the meeting of November 26, 2007.

Beery read Resolution No. 2007-64 by title as amended.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, Truax, Uhing, and Mayor Kidd. NOES: None. MOTION CARRIED 7-0.

**13. RESOLUTION NO. 2007-67 REINSTATING GENERAL FUND POSITIONS ELIMINATED IN THE FISCAL YEAR 2007-08 ADOPTED BUDGET**

**Staff Report:**

Downey presented the above-proposed resolution and requested reinstating into the Fiscal Year 2007-08 budget the eliminated positions, noting the passage of Measure 34-147 on November 6, 2007, restored the funding necessary to reinstate the following positions:

- Police Department - Two Full-Time Police Officers
- Fire Department - Two Full-Time Firefighters
- Library Department - Two 0.50 FTE Adult Service Librarians
- Parks Department - One Full-Time Parks Utility Worker I
- Aquatic Center - Equivalent of 1.23 FTE in Part-Time Lifeguards

Additionally, Downey reported the Police Department is requesting to eliminate the 0.50 FTE Evidence/Records Clerk position and restructure its records staff to create a Full-Time Records Clerk position.

Before proceeding with Council discussion, Mayor Kidd asked for a motion to

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 14**

adopt Resolution No. 2007-67.

Beery read Resolution No. 2007-67 by title.

**MOTION:** Councilor Truax moved, seconded by Councilor Lowe, to adopt Resolution No. 2007-67 Reinstating General Fund Positions Eliminated in the Fiscal Year 2007-08 Adopted Budget.

**Council Discussion:**

In response to Uhing's concern pertaining to budgetary impact, Downey advised the restored positions were not in departments' operating budget and police and fire will incur uniform and training costs for new employees, noting a transfer will need to be made from Contingency prior to the end of the Fiscal Year, after the positions have been added and the amount of funds is determined, to keep departments from overexpending their authorized budgets.

In response to Miller's concern pertaining to restoring library hours of operation, Sykes advised he is conducting a SWOT Analysis (a strategic planning exercise to help identify Strengths and Weaknesses and examine Opportunities and Threats) with the library staff to develop a plan to restore hours and services. Truax noted the Library Commission advised at its last meeting that more time was needed to review the best options and opportunities for the Library and the community.

Johnston voiced concern pertaining to the staff requirements for a library as opposed to needing more police officers.

Mayor Kidd stressed it was imperative the City restore and maintain services immediately as promised in Measure 34-147.

Hearing no further discussion from the Council, Mayor Kidd asked for a roll call vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Johnston, Lowe, Miller, Thompson, Truax, Uhing, and Mayor Kidd. NOES: None. MOTION CARRIED 7-0.

**14. CITY MANAGER'S REPORT:**

Sykes reported on upcoming events as noted in the Council calendar and

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 15**

reported on other various upcoming local meetings and events. Sykes provided insight on the various City departments' SWOT Analysis (a strategic planning exercise to help identify Strengths and Weaknesses and examine Opportunities and Threats). Sykes read a letter submitted by the Public Safety Advisory Commission requesting a joint work session with Council on January 23, 2008, and a letter submitted by a citizen regarding speeding problems. In addition, Sykes reported staff plans to publish a Public Hearing Notice for January 14, 2008, regular Council meeting, to solicit citizen input on the Police Chief recruitment process. In conclusion, Sykes provided an update on the assistance the City has provided to offer its support to the City of Vernonia flood victims.

**15. A. DELIBERATION OF APPLICANTS SEEKING APPOINTMENT FOR CITY  
ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS:**

Mayor Kidd opened the floor and roundtable discussion ensued pertaining to making recommendation of appointments. Council interviewed the following applicants earlier in work session. After deliberation, Council made recommendation to appoint the following:

BUDGET COMMITTEE:

Appoint	Chère Sandusky	Term Expiring December 31, 2010
---------	----------------	---------------------------------

LIBRARY COMMISSION:

Appoint	Dayla Smoland	Term Expiring December 31, 2009
---------	---------------	---------------------------------

PARKS AND RECREATION COMMISSION:

Appoint	Stephanie Vasquez At-Large	Term Expiring December 31, 2010
---------	----------------------------	---------------------------------

PUBLIC ARTS COMMISSION:

Appoint	Linda Taylor At-Large	Term Expiring December 31, 2010
---------	-----------------------	---------------------------------

Resolutions making formal appointments will be considered at the Council meeting of January 14, 2008.

Council interviewed the following applicants earlier in work session. After deliberation, Council concurred to keep the applicant's applications on file pending a vacancy meeting their criteria.

- Andrew Arvin, Library Commission

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 16**

- Drue Garrison, Public Safety Advisory Commission
- David Pero, Committee for Citizen Involvement

**DELIBERATION OF APPLICANTS SEEKING REAPPOINTMENT FOR CITY  
ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS**

The following applicants were seeking reappointment, serving less than two or more terms, and were not interviewed:

**BUDGET COMMITTEE:**

Aaron Haslem

**COMMITTEE FOR CITIZEN INVOLVEMENT:**

Edward Nigbor

Jolynne Pena

**COMMUNITY FORESTRY COMMISSION:**

Stephanie Beall

Mark Nakajima

Dale Wiley

**LIBRARY COMMISSION:**

Anita Eller

Karen Shepard

Deborah Smith

**PARKS AND RECREATION COMMISSION:**

Quinn Johnson

Dick Kover

**PLANNING COMMISSION:**

Thomas Beck

Cindy McIntyre

**PUBLIC ARTS COMMISSION:**

Julie Alderson

Patty Schmitz-Thursam

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 17**

**Council Discussion:**

Mayor Kidd opened the floor and roundtable discussion ensued pertaining to making recommendation of reappointments. Uhing voiced concern applicants seeking reappointment were not being reinterviewed until after serving two or more terms, noting this procedure does not allow for new talent or new opportunities and does not allow Council to address concerns if a member is not fulfilling conditions of appointment. Mayor Kidd explained the policy has been to reinterview applicants seeking reappointment after serving two or more terms in order to streamline the process, noting the Council liaison has a responsibility to bring concerns forward if a member is not fulfilling conditions of appointment and/or members may be removed at Council's discretion. In addition, discussion ensued pertaining to allowing, as an exception, another member to reside outside of the City to serve on the Community Forestry Commission (currently three members and one exception reside outside the City). Truax suggested asking a long-term member residing outside of the City to consider resigning to allow new opportunity. Truax also suggested permitting City employees to serve on boards, committees, and commissions, excluding Budget Committee and Planning Commission due to a potential conflict of interest. At the conclusion of the above discussion, Mayor Kidd concurred to include the boards, committees, and commissions policy on the upcoming Council retreat agenda for further discussion and review and concurred postponing reappointments until all new applicants were interviewed.

**15. B. COUNCIL COMMUNICATIONS:**

Johnston reported on the upcoming meetings he was planning to attend.

Lowe had nothing to report.

Miller had nothing to report.

Thompson reported on the upcoming meetings he was planning to attend.

Truax reported on the Forest Grove Rural Fire Protection District meeting, noting the Board discussed various business-related matters. In addition, Truax suggested hiring a full-time grant writer in next year's budget.

Uhing had nothing to report.

**FOREST GROVE CITY COUNCIL REGULAR MEETING  
DECEMBER 10, 2007 – 7:00 P.M.  
COMMUNITY AUDITORIUM  
PAGE 18**

Mayor Kidd reported on various Metro and Washington County meetings and tours he attended and upcoming meetings and events he was planning to attend. Mayor Kidd provided an update on Metro Urban and Rural Reserves. In addition, Mayor Kidd provided an update on the proposed Major Streets Transportation Improvement Program 4 and advised staff to begin assessing potential street projects.

16. **ADJOURNMENT:**

Mayor Kidd adjourned the meeting at 10:10 p.m.

Respectfully submitted,



---

Anna D. Ruggles, CMC, City Recorder