

**FOREST GROVE CITY COUNCIL REGULAR MEETING
SEPTEMBER 8, 2008 – 7:00 P.M.
COMMUNITY AUDITORIUM
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*Minutes are unofficial until approved by Council.
Council approved minutes as presented September 22, 2008.*

1. **ROLL CALL:**

Mayor Richard Kidd called the regular City Council meeting to order at 7:10 p.m. and led the Pledge of Allegiance. **ROLL CALL: COUNCIL PRESENT:** Victoria Lowe, Camille Miller (left at 8:32 p.m.), Thomas Johnston, Ronald Thompson, Peter Truax, Elena Uhing, and Mayor Richard Kidd. **STAFF PRESENT:** Michael Sykes, City Manager; Pam Beery, City Attorney; Paul Downey, Administrative Services Director; Janet Lonneker, Light and Power Director; and Anna Ruggles, City Recorder.

2. **CITIZEN COMMUNICATIONS:** None.

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Work Session (Charter Review) Meeting Minutes of August 11, 2008.
- B. Approve City Council Regular Meeting Minutes of August 11, 2008.
- C. Accept Charter Review Committee Work Session Meeting Minutes of August 26, 2008.
- D. Accept Historic Landmarks Board Meeting Minutes of July 22, 2008.
- E. Accept Parks and Recreation Commission Meeting Minutes of May 21 and June 18, 2008.
- F. Accept Public Arts Commission Meeting Minutes of June 12 and July 10, 2008.
- G. Fire Department Monthly Statistics Report for July 2008.
- H. Library Department Monthly Circulation Statistics Report for August 2008.
- I. Police Department Monthly Statistics Report for July 2008.
- J. Endorse New Liquor License Application (Full-On Premises Sales) for Grendel's Inc., 2004 Main Street (Applicant: Jarrod Sherwood).

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- K. Accept Resignation on Committee for Citizen Involvement (Aaron Savage, Term Expiring December 31, 2011).
- L. RESOLUTION NO. 2008-59 MAKING APPOINTMENTS TO PUBLIC ARTS COMMISSION (JIM FLORY, FOREST GROVE CHAMBER OF COMMERCE REPRESENTATIVE, TERM EXPIRING DECEMBER 31, 2010, AND MONA WARD, PACIFIC UNIVERSITY REPRESENTATIVE, TERM EXPIRING DECEMBER 31, 2010), AND REPEALING RESOLUTION NO. 2008-57.

MOTION: Councilor Truax moved, seconded by Councilor Lowe, to approve the Consent Agenda as presented. MOTION CARRIED 7-0 by voice vote.

- 4. ADDITIONS/DELETIONS:
Mayor Kidd added Item 4. A. to the agenda:
 - 4. A. PROCLAMATION:
Truax publicly proclaimed September 17 through September 23, 2008, as Constitution Week. The proclamation will be mailed to the National Society Daughters of the American Revolution who requested the Mayor consider submitting a proclamation.
- 5. PRESENTATIONS:
 - 5. A. Metro Third Quarterly Exchange Report:
Kathryn Harrington, Metro Council District 4, presented a PowerPoint presentation outlining her Third Quarterly Exchange Report and provided a brief update on the Regional Infrastructure Analysis; High Capacity Transit Study; Regional Choices Engagement Meeting Schedule; 2008-09 Metro Policy Advisory Commission Tentative Agendas; Connecting Green Trails Program; Household Hazardous Waste Collection Program; and Solid Waste Round-ups. In conclusion, Harrington addressed inquiries pertaining to Metro's Work Session agendas; various transportation issues; and prescription medication waste collection, noting currently, Metro is unequipped to accept prescription medications.
 - 5. B. Bonneville Power Administration Post-2011 Contracts and Future Resources Update:
Lonneker presented a PowerPoint presentation outlining Bonneville Power Administration's (BPA) proposed 20-year power sales contract and BPA's proposed tiered rate methodology for wholesale power. Lonneker reported

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BPA's new contract would continue the long-term power purchase agreement that the City has had with BPA since 1939. Lonneker indicated that BPA is proposing to have new contracts signed by December, 2008, noting BPA plans to publish its high water marks spring of 2009. Lonneker noted that staff is studying the City's options and will need to make decisions on how future electric load growth will be served, as well as what options BPA will provide. Additionally, staff is studying possible future non-federal resources in lieu of BPA. In conclusion, Lonneker addressed inquiries pertaining to the Federal System Capacity; Contract High Water Marks versus Rate Period High Water Marks; Environmentally Preferred Power; future power supply; BPA's timelines; Tier I Rate Structure, Tier II Option, and Vintage Rate; and presented a graph outlining the proposed wholesale power tiered rate structure.

Miller dismissed herself from the Council meeting at 8:32 p.m.

6. RESOLUTION NO. 2008-60 REGARDING CONTINUING MEMBERSHIP IN THE CITY COUNTY INSURANCE SERVICES (CIS) TRUST FOR PURPOSES OF PARTICIPATING IN THE CIS RETRO LIABILITY PROGRAM

Staff Report:

Downey presented the above-proposed resolution for Council consideration, noting City County Insurance Services (CIS) is offering a new Retro Liability Program, commencing July 1, 2008. Downey reported that the CIS Retro Liability Program offers the City lower insurance premiums if the City is willing to assume some risk for losses above the maximum cap, noting participation in the program requires the City to make a three-year commitment to continued participation in the CIS General Liability and Property Programs.

Before proceeding with Council discussion, Mayor Kidd asked for a motion to adopt Resolution No. 2008-60.

Beery read Resolution No. 2008-60 by title.

MOTION: Councilor Truax moved, seconded by Councilor Thompson, to adopt Resolution No. 2008-60 regarding continuing Membership in the City County Insurance Services (CIS) Trust for purposes of participating in the CIS Retro Liability Program.

Council Discussion:

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Hearing no discussion from the Council, Mayor Kidd asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Lowe, Johnston, Thompson, Truax, Uhing, and Mayor Kidd. NOES: None. ABSENT: Councilor Miller.
MOTION CARRIED 6-0.

7. DESIGNATE VOTING DELEGATE AND ALTERNATE FOR LEAGUE OF OREGON CITIES ANNUAL CONFERENCE BUSINESS MEETING

Staff Report:

Sykes reported the League of Oregon Cities is requesting that Council appoint its Voting Delegate and Alternate for the upcoming League of Oregon Cities Annual Business Meeting.

Council Discussion:

After brief discussion, the following motion was made.

MOTION: Councilor Johnston moved, seconded by Councilor Uhing, to appoint Mayor Kidd as Voting Delegate and Councilor Lowe as Alternate. ABSENT: Councilor Miller. MOTION CARRIED 6-0 by voice vote.

8. CITY MANAGER'S REPORT:

Sykes reported on upcoming events as noted in the Council calendar and reported on other various upcoming local meetings and events, noting the Library Foundation is holding its annual fundraiser September 23, 2008, at McMenamins. Sykes reported the City received an outstanding response to the Western Washington County Legislative Agenda Work Session, which is scheduled for September 11, 2008. In response to Sykes's comment, Truax noted he invited the Forest Grove Rural Fire Protection District President to attend. In addition, Sykes commended Police Chief Aleshire for his outstanding community involvement, noting the Police Department recently teamed up with students from Pacific University to clean-up graffiti at various locations throughout Forest Grove. In response to Sykes's comment, Mayor Kidd suggested assigning a Community Services Officer to team up with the Forest Grove Chamber of Commerce during the Chamber's new business orientations, which Sykes concurred. Sykes also advised that Aleshire is reviewing with the Public Safety Advisory Commission and the Parks and Recreation Commission a proposed Drinking In Public Ordinance. In conclusion, Sykes provided an update on various City-related park and street projects and provided information on Urban Reserves.

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9. **COUNCIL COMMUNICATIONS:**

Lowe reported on a Tualatin Riverkeepers meeting she attended, noting the group discussed the recent water contamination issues. In addition, Lowe invited everyone to attend the Lincoln Park Dedication on September 20, 2008.

Johnston reported he plans to attend the upcoming Public Safety Advisory Commission meeting, noting the Commission will be reviewing the proposed Drinking In Public Ordinance. In addition, Johnston commended all the volunteers who graciously coordinated First Wednesday and Farmer's Market events, noting the events have been a great success and have increased citizen activity in the downtown area.

Thompson reported on the first Transit Committee meeting, noting the Committee is assessing short and long-term transportation needs.

Truax reported on the Forest Grove Rural Fire Protection District meeting, noting the Board elected its new officers. In addition, Truax commended all volunteers who graciously coordinated First Wednesday and Farmer's Market events, noting the events have been outstanding.

Uhing reported on the Historic Landmarks Board meeting, noting the Board is finalizing its guidelines for Historic Districts, noting the Board plans to submit the guidelines to City Council for consideration.

Mayor Kidd thanked Council members for their reports, noting he had nothing further to report.

10. **ADJOURNMENT:**

Mayor Kidd adjourned the meeting at 9:21 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder