

**FOREST GROVE CITY COUNCIL SPECIAL MEETING  
SEPTEMBER 29, 2008 – 5:30 P.M.  
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*Minutes are unofficial until approved by Council.  
Council approved minutes as presented October 27, 2008.*

1. **ROLL CALL:**

Mayor Richard Kidd called the special City Council meeting to order at 5:35 p.m. **ROLL CALL: COUNCIL PRESENT:** Victoria Lowe, Camille Miller, Thomas Johnston, Ronald Thompson, Peter Truax, and Mayor Richard Kidd. **COUNCIL ABSENT:** Elena Uhing, excused. **STAFF PRESENT:** Michael Sykes, City Manager; Chris Crean, City Attorney; Jon Holan, Community Development Director; and Anna Ruggles, City Recorder.

2. **CITIZEN COMMUNICATIONS:** None.

3. **REOPEN HEARING FOR PURPOSES OF DELIBERATION TO AMEND THE CONDITIONS OF APPROVAL, ATTACHED AS EXHIBIT A TO RESOLUTION NO. 2008-61, APPROVING AN APPEAL OF THE PLANNING COMMISSION'S DENIAL OF THE PROPOSED ROSE GROVE RECREATIONAL VEHICLE PARK, LOCATED AT 4015 PACIFIC AVENUE (FILE NO. CU-08-01), AND TO CORRECT PROCEDURAL ERRORS:**

**Staff Report:**

Holan reported the Council adopted the above resolution at its meeting of September 22, 2008; however, Council's motion excluded the amendments that were suggested to Exhibit A, Conditions of Approval, and excluded Exhibit B, Council Findings. As a result, Holan presented an amended Resolution No. 2008-61, including an amended Exhibit A, Conditions of Approval, based on the amendments Council suggested at the meeting of September 22, 2008. Holan advised Exhibit B, Council Findings, would be prepared separately based on Council's final decision.

Crean advised Council to rescind Resolution No. 2008-61 for the purpose of correcting the procedural errors and advised Council to reopen the hearing for the purpose of deliberation to consider amending Exhibit A, Conditions of Approval. In addition, Crean advised that Council would need to consider making a motion to readopt Resolution No. 2008-61 to include the amended Exhibit A, Conditions of Approval, and Exhibit B, Council Findings.

Before proceeding with Council deliberation, Mayor Kidd asked for a motion to rescind Resolution No. 2008-61 for the purpose of correcting procedural

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errors.

**MOTION:** Councilor Thompson moved, seconded by Councilor Miller, to rescind Resolution No. 2008-61, Approving an Appeal of the Planning Commission's Denial of the proposed Rose Grove Recreational Vehicle Park, located at 4015 Pacific Avenue (File No. CU-08-01), for the purpose of correcting procedural errors. ABSENT: Councilor Uhing. MOTION CARRIED 6-0 by voice vote.

Before proceeding with Council deliberation, Mayor Kidd asked for a motion to rescind Exhibit A, Conditions of Approval, for the purpose of correcting procedural errors.

**MOTION:** Councilor Truax moved, seconded by Councilor Lowe, to rescind Exhibit A, Conditions of Approval, for the purpose of correcting procedural errors. ABSENT: Councilor Uhing. MOTION CARRIED 6-0 by voice vote.

**Council Deliberation Opened:**

Mayor Kidd opened the floor for the purpose of Council deliberation. After Council deliberation, following motions were made to amend Exhibit A, Conditions of Approval, as follows:

**Condition 15:**

A landscape plan shall be submitted for review and approval by the Community Development Director prior to the issuance of a building permit. This plan shall include:

- A ~~concrete masonry unit (CMU) wall~~ wrought iron fence along the Pacific Avenue frontage, on the south side of the water quality facility. The ~~wall~~ fence shall also extend at least ten feet north of the right-of-way on the east and west property lines. It shall be constructed of durable and attractive materials and shall be at least three-to-four feet tall. Additional height may be required around the water quality facility.
- High-density landscaping on the north side of the ~~wall~~ fence.
- Additional landscaping on the south side of the ~~wall~~ fence where appropriate.

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**MOTION:** Councilor Johnston moved, seconded by Councilor Lowe, to approve amending Condition 15 as noted above.

**ROLL CALL VOTE:** AYES: Councilors Lowe, Miller, Johnston, and Thompson. NOES: Councilor Truax and Mayor Kidd. ABSENT: Councilor Uhing. MOTION CARRIED 4-2.

**Condition 16:**

Johnston moved to amend Condition 16 (to allow additional parking); however, the motion died due to lack of a second.

**Condition 18:**

A restroom, shower, and laundry facility shall be installed on the site prior to use inauguration. A facility plan for the showers, toilets and laundry areas, showing the connection to the city's sewer and water utilities, and shall be submitted for review and approval to the Community Development Director prior to the issuance of a building permit.

**MOTION:** Councilor Truax moved, seconded by Councilor Lowe, to approve amending Condition 18 as noted above. ABSENT: Councilor Uhing. MOTION CARRIED 6-0 by voice vote.

**Condition 19:**

The applicant shall make offsite sidewalk improvements from the east boundary of the site to the crosswalk at the Mountain View Drive intersection, subject to all necessary approvals by the Oregon Department of Transportation. The City and applicant shall each pay 50 percent of the costs for the offsite sidewalk improvements. The design must be reviewed and approved by the City Engineer prior to a submission to Oregon Department of Transportation.

**MOTION:** Councilor Lowe moved, seconded by Councilor Truax, to approve amending Condition 19 as noted above. ABSENT: Councilor Uhing. MOTION CARRIED 6-0 by voice vote.

**Add Condition 20:**

The exercise of discretion by the Community Development Director under paragraphs 3, 6, 7, 10, 15 and 18 shall require a limited land use decision process as described in the Forest Grove Zoning Ordinance.

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**MOTION:** Councilor Truax moved, seconded by Councilor Miller, to approve adding Condition 20 as noted above. ABSENT: Councilor Uhing. MOTION CARRIED 6-0 by voice vote.

**Council Deliberation Closed:**

Mayor Kidd closed Council deliberation and asked for a motion to adopt Exhibit A, Conditions of Approval, as amended and Exhibit B, Findings.

**MOTION:** Councilor Lowe moved, seconded by Councilor Miller, to adopt Exhibit A, Conditions of Approval, as amended and Exhibit B, Findings, and authorizing the Mayor to endorse Exhibit B, Findings, after staff completes the Findings.

Hearing no further discussion from the Council, Mayor Kidd asked for a roll call vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Lowe, Johnston, Miller, Thompson, Truax, and Mayor Kidd. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

Crean read Resolution No. 2008-61 by title.

**MOTION:** Councilor Lowe moved, seconded by Councilor Johnston, to adopt Resolution No. 2008-61, Approving an Appeal of the Planning Commission's Denial of the proposed Rose Grove Recreational Vehicle Park at 4015 Pacific Avenue, and Adopting Exhibit A, Conditions of Approval, as amended and Exhibit B, Findings. (File No. CU-08-01).

Hearing no further discussion from the Council, Mayor Kidd asked for a roll call vote on the above motion.

**ROLL CALL VOTE:** AYES: Councilors Lowe, Johnston, Miller, Thompson, Truax, and Mayor Kidd. NOES: None. ABSENT: Councilor Uhing. MOTION CARRIED 6-0.

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4. ADJOURNMENT:

Mayor Kidd adjourned the meeting at 6:16 p.m.

Respectfully submitted,



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Anna D. Ruggles, CMC, City Recorder