city of forest grove

ADOPTED

2007-08 BUDGET

city of forest grove

2007-08 BUDGET COMMITTEE

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Rob Foster, Public Works Director
Tom Gamble, Parks & Recreation Director
Jon Holan, Community Development Director
Janet Lonneker, Light & Power Director
Bob Mills, Fire Chief
Glenn VanBlarcom, Police Chief
Colleen Winters, Library Director

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To: The Budget Committee and the Citizens of Forest Grove

I submit the City's Budget for Fiscal Year 2007-08 for the Budget Committee's consideration. With the failure of the levy earlier this month, this budget includes significant reductions that generally follow the strategy presented to the City Council at its annual retreat and the meeting of Boards and Commissions in February 2007. This budget also represents budget reductions similar to what was presented to the public during the course o the campaign if the levy failed. In essence, staff is proposing a budget that spreads reductions for several departments over a two-year period. This budget proposes the first year of reductions for several General Fund departments. Some of these cuts are in emergency response services and may have a measurable affect on our ability to respond to emergencies. Staff reductions are proposed in other key City services as well. This budget will challenge all departments to do more with less; in many cases with less staff than ten years ago. At the same time, Forest Grove's population has gone from 15,965 to 20,380. In general, the City will be hard pressed to keep up with community needs with greater demand and fewer resources.

However, the City Council and the City staff still have a primary mission to provide the best services possible with the resources available. The proposed budget aims to use existing City resources as effectively and strategically as possible in fulfilling the City Council goals for 2007-08. This budget attempts to protect and provide existing services, while trying to enhance Forest Grove's livability. In addition, our plan is to minimize staff reductions over the next year while maximizing service. In the meantime, the City will continue to explore potential revenue options aimed at trying to help restore these cuts and then to help maintain previous levels of service. Additional service demands caused by growth will be a challenge to fund, but, we are attempting to make new growth pay for itself.

The proposed budget reflects the City Council's Adopted Fiscal Year 2007-08 Goals and is based on the City's financial projection without the local option levy:

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

The City's total proposed budget is $64.55 million compared to last year's adopted budget of $57.13 million or an increase of $7.42 million. Of that increase, the enterprise (utility) funds account for $2.17 million, the Capital Project Funds account for $4.41 million, and the General Fund accounts for $0.66 million due to an increase in reserves. The City's total tax rate is estimated to be $5.41 per $1,000 of taxable assessed value. This breaks down as follows: $3.96 for the City's permanent rate, $0.99 for the Local Option Levy passed by the voters in November 2002 which is due to expire in 2008, $0.39 for the debt service on the $5 million General Obligation (G.O.) Bond issued in 1999, and $0.07 for debt service on the G.O. Bond issued in 1994 for the Fire Station. Forest Grove's assessed value is projected to be $1.039 billion for 2007-08.

The proposed budget includes no additions to staff in any fund including the utility funds.

The budget includes two new funds: 1) a CIP Excise Tax Fund, and 2) a City Utility Fund. The CIP Excise Tax Fund will account for the proceeds from and the expenditure of the CIP Excise Tax. Previously, these proceeds and expenditures were accounted for in the General Fund. The City Utility Fund will account for the electricity and water charges of the General Fund

Departments which will be paid by the Light & Power Fund and the Water Fund.

General Fund

The total proposed expenditures are $11,085,035 compared to last year's adopted budget of $11,556,473; a decrease of $471,438 or 4.1%. This amount is determined by removing contingencies and beginning fund balances which compose the City's General Fund reserves. The projected reserve balance at July 1, 2007, is $2.32 million. The projected reserve balance at June 30, 2008, is $2.70 million. This increase in reserves is projected as part of the plan to spread the reductions over more years. Overall, reserves for FY 2006-07 are also higher than projected. The reserves will allow the City to make fewer reductions to public safety in FY 2008-09. Personnel costs continue to increase. After a 4% decline in health insurance costs in the current fiscal year, health insurance costs are projected to increase 12% in FY 2007-08. Significant items for certain General Fund departments are discussed below. As stated above, the reductions generally follow the changes discussed in the Balancing the Budget Without the Local Option Levy presented to the City Council and the Boards & Commissions in early 2007.

The electric and water charges to all General Fund Departments will be forgiven and those costs will be not be charged to the departments. An internal service fund has been established to track those costs. Departments are expected to continue to try to conserve as much as possible.

Legislative & Executive proposed reductions include transfer of 0.25 FTE of the Economic Development Coordinator to the Light & Power Fund and reductions in marketing, professional, memberships, and training.

Administrative Services has reduced materials and services by approximately $25,000. The most substantial reduction is a proposed $10,000 reduction in funding to the Senior Center. Materials and services were reduced by $5,000. $20,000 in software and implementation costs is included for the proposed City business license program. Business license revenue is projected to offset the implementation costs. If the City Council does not approve the business license program, the expenditures will not be incurred nor will the revenue be received. The department is also recommending a new utility account setup fee to help offset departmental expenses of setting up new utility accounts.

Library's principal reduction is the elimination of the two part-time Adult Services Librarian positions. These positions are already vacant due to the hiring freeze imposed after the failure of the levy renewal in November 2006. There are some smaller reductions in materials and services line items as well. The other major change is a $25,600 increase in the Library Materials budget. The funding for this increase came from the $160,969 funding increase from WCCLS due to the new countywide library levy. The remainder of the increase from WCCLS is being used to the decrease the City's funding of the library.

Planning is proposing to eliminate the part-time assistant planner, to reassign the 0.50 FTE Administrative Specialist to the Building Fund, and reassign 0.25 FTE of the Community Development Director to the Building Fund. Reductions have also been made in memberships, training, publications, and professional services.

Police's budget includes the reduction of one police officer and one police captain in FY 2007-08. One of these positions is already vacant due to the hiring freeze imposed after the levy failed in November 2006. Other reductions include decreases to training, publications, building improvements, small equipment, and supplies. The Community Service Officers (CSOs) targeted for elimination in FY 2007-08 will be retained due to other costs savings in the Police budget and adding back parking revenue which would have been reduced if the CSO positions had been eliminated. The savings also allowed some funds to be added back to training, supplies, and small equipment. An additional two police officer positions are scheduled to be reduced in FY 2008-09. Due to the higher than anticipated reserves, however, the plan now is to keep one of those two positions. This plan could change if financial conditions change.

Fire's budget includes the reduction of two firefighter positions that are already vacant due to the hiring freeze. A portion of the Fire Marshall's salary costs (0.25 FTE) has been reassigned to the Building Fund to reflect the permit review activity of that position. Materials and services were reduced mostly due to a decline in one-time capital maintenance items that were completed in F7 2006-07. Although the Fire Chief originally requested reductions in training to meet budget goals, these funds have been added back due to savings generated from the vacancy of the second firefighter position slated for elimination.

Aquatic's budget is reduced by eliminating the hours that the pool will be open next year. The plan is to close three weeks a year, cut back evening times, and close weekends and holidays. The final schedule has not been determined. Materials and services were reduced although it is difficult to reduce the expenditures substantially because the pools have to remain heated and maintained during these short-term closures.

Parks and Recreation is proposing to eliminate one out of the current four utility workers next fiscal year. The rent payment to the Water Department for the space at the Public Works facility will be forgiven. In the materials and services section, tree trimming services, training and small equipment have been reduced.

Other Funds

Light and Power Fund No rate increase is included in the budget. Changes in expenditures include maintenance and improvements in and around the Light & Power facility and the purchase of a replacement aerial man-lift. Construction supplies are increasing by $300,000 but are offset by revenue paid by developers for construction charges. Dollars budgeted for industrial conservation are increasing by $200,000 but are offset by industrial conservation reimbursement from BPA for that amount.

Sewer Fund The budget reflects a 6% sewer rate increase of which 3.5% is for the exclusive use of Clean Water Services (CWS) and an approximate 2.5% is for the exclusive use for City purposes ($1.15 per equivalent dwelling unit (EDU) per month). Since CWS began implementing exclusive rate increases, the City has lost a portion of its operating revenue due to the calculation methodology used by CWS. The City cannot afford to keep absorbing the loss from CWS increases while the City's own costs for its sewer activities continue to increase. CWS and the cities in Washington County are currently discussing the revenue allocation and looking at possible changes. The major expenditure change is the addition to debt

services payments to Clean Water Services. The City and CWS split the costs of major sewer rehabilitation in the Old Town area and the City is repaying its share of the costs to CWS as CWS paid all the costs up front.

Water Fund A 5% rate increase is proposed for July 1, 2007, and has been included in the FY 2007-08 Budget. This rate increase will be requested to help pay for increased operational costs and small-scale capital projects. The major capital projects at the JWC Treatment Plant and the City's Water Treatment Plant have been completed. Staff will continue to review the financial impact of the proposed Hagg Lake expansion and a proposed raw water pipeline from Hagg Lake to the JWC Water Treatment Plant as a decision to participate in these projects could be required in the coming fiscal year.

Street Fund This year's budget again includes resurfacing "B" Street from 19th to the Gales Creek Bridge, as a carry-over from FY 06-07. Additionally, the budget includes funding for improvements for a CDBG improvement project on Filbert Street and a CDBG project for sidewalks on 18th Street near Joseph Gale School.

Capital Projects Fund The large increase in this year's budget is due to sale of the land at the Wastewater Treatment Plant and the Fernhill Wetlands to CWS. The net proceeds have been budgeted to acquire additional park land. This budget also includes funding for a review of City facility needs on a short-term and a long-term basis, the purchase of park land with the proceeds of the Metro bond sale, and the installation of a generator at City Hall. A grant application has been submitted to Metropolitan Area Communications Commissions (MACC) for Public Communication Network (PCN) funds for the majority of the cost of the generator.

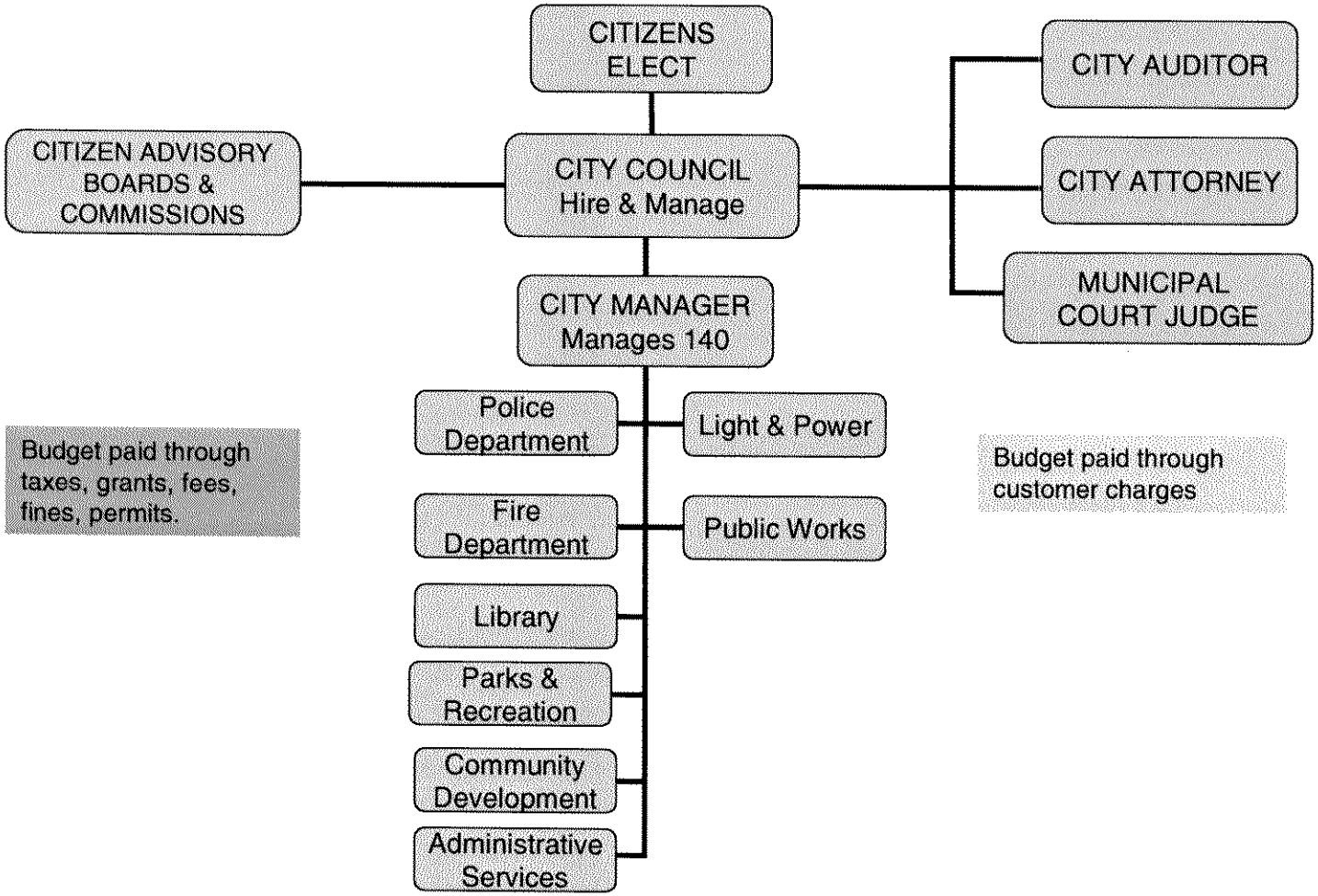
Conclusion In summary, FY 2007-08 will be a year of significant change. Over the next three to five years, as many as 1,500 new homes will be constructed in Forest Grove. This new growth will place additional pressure on the City's capacity to meet future needs. Coupled with the failure of the levy, the City will be challenged to keep up with the demand for high-quality services with declining revenues. This budget will allow the City to provide the best service possible given existing resources.

Michael J. Sykes, City Manager

Changes approved during the budget hearing process:
Light & Power Department added one lineman position, allocated a total of 0.50 FTE of the Economic Development Coordinator to manage key accounts, and reinstated the Consumer Services Specialist position.
Trail System Fund was established to account for contributions from Waste Management dedicated to the development and maintenance of the City's trail system.
Fire Department increased its proposed budget by $194,998 to purchase hoses and nozzles funded by a grant recently received from Homeland Security.

Budget Summary

CITY OF FOREST GROVE
ORGANIZATIONAL CHART



FY 2007-08 ADOPTED BUDGET REVENUE SUMMARY BY FUND

FUND	Local Taxes	Intergovernmental Revenue	Charges for Services	Fines	Licenses, Permits, Fees	Miscellaneous	Transfers & Reimbursements	Beginning Fund Balance	Total Revenues
Total General Fund	6,402,077	1,740,125	2,774,673	331,500	150,550	186,650	45,375	2,332,336	13,963,286
Enterprise Funds									
Light Fund			13,100,188			392,000		3,210,074	16,702,262
Sewer Fund			3,364,529			190,392		1,279,552	4,834,473
Sewer SDC Fund			375,000			37,316		1,066,161	1,478,477
Water Fund		-	2,744,658			1,160,556		3,098,300	7,003,514
Water SDC Fund			427,950			11,655		301,384	740,989
Surface Management Fund			530,029			23,464		586,589	1,140,082
SWM SDC Fund			37,500			11,422		285,546	334,468
Total Enterprise Funds		-	20,579,854			1,826,805	-	9,827,606	32,234,265
Special Revenue Funds									
Street Fund		1,380,162				77,127	-	1,928,181	3,385,470
Building Permits Fund	60,000				560,522	25,000	20,000	562,423	1,227,945
911 Reserve Fund		125,000				-			125,000
Community Enhancement		84,250				1,300		52,757	138,307
Library Endowment Fund						2,000		41,591	43,591
Library Donations Fund						-	2,404	-	2,404
Street Tree Fund					74,732	2,700		64,936	142,368
Trail System Fund						51,000			51,000
Total Special Revenue Funds	60,000	1,589,412	-		635,254	159,127	22,404	2,649,888	5,116,085
Internal Service Fund									
Equipment Fund			474,508			29,291	61,033	357,280	922,112
Fire Equip Replace Fund		45,655	-			32,000	84,000	637,802	799,457
Information Systems Fund		3,200	196,988			20,000	-	355,350	575,538
City Utility Fund							123,117		123,117
Total Internal Service Funds	-	48,855	671,496	-	-	81,291	268,150	1,350,432	2,420,224
Capital Projects Funds									
Bikeway Improvements		9,639				4,401		108,786	122,826
Park System Development			447,000			65,000		1,179,366	1,691,366
Traffic Impact Fund		1,000,000	447,650			94,301		2,694,311	4,236,262
Capital Projects Fund		674,474				142,500	-	3,111,051	3,928,025
CIP Excise Tax Fund			196,000			2,000	41,380	-	239,380
Total Capital Project Funds		1,684,113	1,090,650			308,202	41,380	7,093,514	10,217,859
Debt Service Funds									
General Debt Service Fund	461,426					18,500		201,555	681,481
SPWF Debt Service Fund			4,000			36,500		119,027	159,527
Total Debt Service Funds	461,426		4,000			55,000		320,582	841,008
TOTAL - ALL FUNDS	**6,923,503**	**5,062,505**	**25,120,673**	**331,500**	**785,804**	**2,617,075**	**377,309**	**23,574,358**	**64,792,727**

FY 2007-08 ADOPTED BUDGET EXPENDITURE SUMMARY BY FUND

FUND	PERSONAL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	DEBT SERVICE	CONTIN-GENCIES	TRANSFERS	TOTAL APPRO-PRIATIONS	UNAPPROP ENDING FUND BALANCE	TOTAL EXPEND-ITURES
General Fund									
Legislative & Executive	378,892	65,060					443,952		443,952
Administrative Services	1,159,876	584,647	-			-	1,744,523		1,744,523
Library	621,337	115,096					736,433		736,433
Planning	262,346	80,101					342,447		342,447
Engineering	685,463	58,136					743,599		743,599
Police Services	3,091,757	417,865	58,292				3,567,915		3,567,915
Fire Department	1,814,703	426,384	194,998				2,436,085		2,436,085
Aquatics	306,191	190,247					496,438		496,438
Parks and Recreation	340,651	96,005					436,656		436,656
Municipal Court	116,249	104,686					220,935		220,935
Non-Departmental	15,000	-	-		865,000	61,380	941,380	1,852,923	2,794,303
Total General Fund	8,792,465	2,138,227	253,290		865,000	61,380	12,110,363	1,852,923	13,963,286
Enterprise Funds									
Light Fund	2,389,900	11,024,777	664,000		1,633,086	90,499	15,802,262	900,000	16,702,262
Sewer Fund	280,218	3,161,764	90,000	141,007	861,484	-	4,534,473	300,000	4,834,473
Sewer SDC Fund	-	300,000	240,000	181,441	257,036	-	978,477	500,000	1,478,477
Water Fund	783,263	2,071,816	1,101,883	486,879	1,022,130	37,543	5,503,514	1,500,000	7,003,514
Water SDC Fund		90,000	181,471		119,518		390,989	350,000	740,989
Surface Water Management	221,924	364,296	303,500		100,362	-	990,082	150,000	1,140,082
SWM SDC Fund		-	318,500		15,968		334,468	-	334,468
Total Enterprise Funds	3,675,305	17,012,653	2,899,354	809,327	4,009,584	128,042	28,534,265	3,700,000	32,234,265
Special Revenue Funds									
Street Fund	204,681	779,937	1,165,821		635,031		2,785,470	600,000	3,385,470
Building Permits Fund	450,226	263,394			100,000		813,620	414,325	1,227,945
911 Reserve Fund		125,000					125,000		125,000
Community Enhancement		98,739					98,739	39,568	138,307
Library Endowment Fund		-				2,404	2,404	41,187	43,591
Library Donations Fund		2,404	-				2,404		2,404
Street Tree Fund		142,368					142,368		142,368
Trail System Fund		6,000	45,000				51,000		51,000
Total Special Revenue Funds	654,907	1,417,842	1,210,821	-	735,031	2,404	4,021,005	1,095,080	5,116,085
Internal Service Fund									
Equipment Fund	177,443	349,053	242,558		111,683	16,375	897,112	25,000	922,112
Fire Equip Replace Fund			266,310		40,000		306,310	493,147	799,457
Information Systems Fund		221,839	80,000		15,000	6,000	322,839	252,699	575,538
City Utility Fund		123,117					123,117		123,117
Total Internal Service Funds	177,443	694,009	588,868	-	166,683	22,375	1,649,378	770,846	2,420,224
Capital Projects Funds									
Bikeway Improvements			122,826				122,826		122,826
Park System Development			1,691,366				1,691,366		1,691,366
Traffic Impact Fund		-	4,236,262				4,236,262		4,236,262
Capital Projects Fund		70,000	3,858,025			-	3,928,025		3,928,025
CIP Excise Tax Fund			94,347			145,033	239,380		239,380
Total Capital Project Funds		70,000	10,002,826	-	-	145,033	10,217,859	-	10,217,859
Debt Service Funds									
General Debt Service Fund				479,926			479,926	201,555	681,481
SPWF Debt Service Fund		1,000		76,430			77,430	82,097	159,527
Total Debt Service Funds		1,000		556,356			557,356	283,652	841,008
TOTAL - ALL FUNDS	**13,300,120**	**21,333,731**	**14,955,159**	**1,365,683**	**5,776,298**	**359,234**	**57,090,226**	**7,702,501**	**64,792,727**

2007-08 PERSONNEL REQUIREMENTS SUMMARY

DEPARTMENT		FULL-TIME	PART-TIME		TOTAL
Legislative & Executive		3.50	0.00		3.50
Administrative Services		13.40	1.50	(3)	14.90
Library		6.00	4.25	(7)	10.25
Community Development		8.25	0.00		8.25
Engineering		7.00	0.00		7.00
Police		30.00	1.50	(4)	31.50
Fire		17.75	0.00		17.75
Aquatics		2.10	6.03	(22)	8.13
Parks & Recreation		4.50	0.00		4.50
Municipal Court		1.00	0.50	(1)	1.50
Light & Power		22.82	0.50	(1)	23.32
Public Works:		21.68	0.30	(1)	21.98
Sewer	3.75				
Water	9.83				
SWM	3.10				
Street	2.90				
Equipment	2.40				
TOTALS:		**138.00**	**14.58**		**152.58**

General Fund

FY 07-08 Revenues

GENERAL FUND

Fund: 100

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
5,453,518	5,768,210	5,980,888		LOCAL TAXES	6,402,077	6,402,077	6,402,077
1,394,434	1,440,659	1,387,744		INTERGOVERNMENTAL REVENUE	1,740,125	1,740,125	1,740,125
2,650,794	2,779,041	2,915,064		CHARGES FOR SERVICES	2,774,673	2,774,673	2,774,673
180,405	305,513	273,800		FINES	331,500	331,500	331,500
150,887	131,737	76,200		LICENSES, PERMITS, FEES	150,550	150,550	150,550
182,465	203,412	200,850		MISCELLANEOUS REVENUE	186,650	186,650	186,650
154,214	129,776	113,939		TRANSFERS & REIMBURSEMENTS	45,375	45,375	45,375
2,298,248	2,325,557	2,172,125		FUND BALANCE AVAILABLE JULY 1	2,332,336	2,332,336	2,332,336
12,464,965	**13,083,904**	**13,120,610**		**TOTAL RESOURCES**	**13,963,286**	**13,963,286**	**13,963,286**
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				LOCAL TAXES			
3,363,017	3,577,122	3,673,017	411003	PROPERTY TAXES	3,904,727	3,904,727	3,904,727
840,754	885,825	919,322	411010	LOCAL OPTION LEVY	977,317	977,317	977,317
135,468	102,548	109,000	411150	PROPERTY TAX PRIOR YEARS	105,000	105,000	105,000
805,231	765,671	815,689	412005	IN-LIEU OF TAX	869,553	869,553	869,553
309,048	437,044	463,860	413001	FRANCHISE TAX	545,480	545,480	545,480
5,453,518	**5,768,210**	**5,980,888**		**TOTAL LOCAL TAXES**	**6,402,077**	**6,402,077**	**6,402,077**
				INTERGOVERNMENTAL REVENUE			
37,976	48,342	54,000	412045	TRANSIENT ROOM TAX	54,000	54,000	54,000
11,442	11,270	11,800	415050	METRO BUSINESS LICENSE	11,750	11,750	11,750
170,066	214,756	191,541	420005	ALCOHOLIC BEVERAGES	237,834	237,834	237,834
34,122	32,131	32,674	420015	CIGARETTE	35,054	35,054	35,054
121,966	137,443	158,672	420020	STATE REVENUE SHARING	91,506	91,506	91,506
416,484	424,814	451,980	420035	W.C.C.L.S.	612,949	612,949	612,949
327,275	362,350	410,157	420050	RURAL FIRE DISTRICT	379,406	379,406	379,406
0	0	0	420055	FORFEITURE PROCEEDS	58,929	58,929	58,929
178,477	94,678	0	425014	HOMELAND SECURITY GRANT	175,499	175,499	175,499
0	33,233	0	425015	DOMESTIC PREPAREDNESS GRANT	0	0	0
3,016	2,997	2,900	425016	PUBLIC LIBRARY SUPPORT	3,000	3,000	3,000
0	1,948	2,000	425018	BULLETPROOF VEST GRANT	1,000	1,000	1,000
4,593	2,158	2,000	425040	LOCAL LAW ENFORCE BLOCK GRANT	0	0	0
1,754	1,391	0	425045	DEC/DUII POLICE GRANT	0	0	0
0	0	5,000	425055	METRO CLEANUP GRANT	5,000	5,000	5,000
18,133	15,107	15,000	425060	SHPO GRANT	11,800	11,800	11,800
0	1,000	0	425085	STATE FIRE TRAINING GRANT	0	0	0
69,130	47,000	50,020	460010	SRO REIMBURSEMENT	51,585	51,585	51,585
0	10,042	0	460011	SCHOOL DISTRICT OVERTIME	0	0	0
			460012	GRANT MATCH OTHER AGENCIES	10,813	10,813	10,813
1,394,434	**1,440,659**	**1,387,744**		**TOTAL INTERGVMNT REVENUE**	**1,740,125**	**1,740,125**	**1,740,125**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
136,417	22,276	50,000	415025	ENGINEERING INSPECTION FEES	70,000	70,000	70,000
135,124	141,323	141,300	415040	C.I.P. FEES	0	0	0
2,077,487	2,207,318	2,387,764	415045	GENERAL FUND SPT SVC (5021300)	2,387,373	2,387,373	2,387,373
	0	25,000	415047	PASSPORT FEES	18,000	18,000	18,000
252,597	258,151	245,900	430005	SWIMMING POOL	224,800	224,800	224,800
8,423	18,371	20,500	430007	RECREATION USER FEES	17,500	17,500	17,500
15,550	15,567	17,000	430010	LOCKERS, VENDING MACHINES	15,000	15,000	15,000
5,638	4,890	5,000	430020	LIBRARY CHARGES	5,000	5,000	5,000
	1,311	1,500	430021	PRINTING	1,500	1,500	1,500
6,441	5,534	4,100	430025	COPY SERVICE	5,000	5,000	5,000
2,096	2,178	2,000	430030	RESERVED PARKING	2,000	2,000	2,000
			430035	UTLITY ACCOUNT SETUP FEE	16,500	16,500	16,500
11,021	13,132	15,000	430145	LIEN SEARCHES	12,000	12,000	12,000
0	88,990	0	430170	BOND ISSUANCE FEES	0	0	0
2,650,794	**2,779,041**	**2,915,064**		**TOTAL CHARGES FOR SERVICES**	**2,774,673**	**2,774,673**	**2,774,673**
				FINES			
77,645	38,172	35,000	435005	STATE COURT FINES	50,000	50,000	50,000
13,509	19,501	18,000	435015	PARKING FINES	24,000	24,000	24,000
85,193	240,467	216,000	435020	TRAFFIC FINES	250,000	250,000	250,000
2,684	2,684	2,500	435025	ORDINANCE FINES	3,000	3,000	3,000
140	2,126	1,000	435030	MARIJUANA FINES/FEES	1,500	1,500	1,500
1,224	2,563	1,300	435035	MINOR IN POSSESSION FINES/FEES	3,000	3,000	3,000
10	0	0	435040	STATE FINE ASSESSMENT	0	0	0
180,405	**305,513**	**273,800**		**TOTAL FINES**	**331,500**	**331,500**	**331,500**
				LICENSES, PERMITS, FEES			
1,174	1,524	1,200	415035	LIQUOR LICENSES	1,350	1,350	1,350
0	6,780	1,200	415037	IMPOUND FEES	18,000	18,000	18,000
41,200	11,358	6,000	415055	OTHER	400	400	400
7,154	8,246	7,800	415060	OCCUPANCY PERMITS	7,800	7,800	7,800
			415065	BUSINESS LICENSES	35,000	35,000	35,000
87,664	90,665	48,000	415110	PLANNING FEES	76,000	76,000	76,000
13,696	13,164	12,000	415115	EROSION CONTROL FEES	12,000	12,000	12,000
150,887	**131,737**	**76,200**		**TOTAL LICENSES, PERMITS, FEES**	**150,550**	**150,550**	**150,550**
				MISCELLANEOUS REVENUE			
1,000	1,588	1,000	425080	HEALTHY BENEFITS GRANT	1,000	1,000	1,000
1,032	756	1,200	430015	CODE ENFORCEMENT REVENUE	1,000	1,000	1,000
1,473	255	1,150	430155	RENTAL INCOME	1,150	1,150	1,150
98,055	188,407	190,000	450005	INTEREST	175,000	175,000	175,000
3,050	3,166	1,000	455020	DONATIONS	2,000	2,000	2,000

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
	977		455020	LIBRARY DONATIONS			
803	6,099	5,000	465005	MISCELLANEOUS	5,000	5,000	5,000
1,580	2,163	1,500	465020	FORESTRY RUN	1,500	1,500	1,500
75,472			465030	REPAYMENT OF INTERFUND LOAN	0	0	0
182,465	**203,412**	**200,850**		**TOTAL MISCELLANEOUS REVENUE**	**186,650**	**186,650**	**186,650**
				TRANSFERS & REIMBURSEMENTS			
	9,446	12,000	460005	MUNICIPAL JUDGE REIMBURSEMENT	12,000	12,000	12,000
17,112	15,104	11,000	460005	REIMBURSEMENTS	11,000	11,000	11,000
	22,286		460015	FIRE DEPT REIMBURSEMENTS	0	0	0
137,102	82,939	90,939	470005	TRANSFERS	22,375	22,375	22,375
154,214	**129,776**	**113,939**		**TOTAL TRANSFERS & REIMBRSMNTS**	**45,375**	**45,375**	**45,375**
				FUND BALANCE AVAILABLE			
2,298,248	2,325,557	2,172,125	485005	FUND BAL AVAIL FOR APPROP.	2,332,336	2,332,336	2,332,336
2,298,248	**2,325,557**	**2,172,125**		**TOTAL AVAILABLE**	**2,332,336**	**2,332,336**	**2,332,336**
12,464,965	**13,083,904**	**13,120,610**		**TOTAL RESOURCES**	**13,963,286**	**13,963,286**	**13,963,286**

LEGISLATIVE & EXECUTIVE

COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To provide responsible and cooperative leadership in governing the City and to continually recognize that our City employees are the most valuable resource in providing essential community needs.

DEPARTMENT OVERVIEW

The Legislative and Executive (L&E) budget includes financial support for the Forest Grove City Council, City Manager, Economic Development Coordinator, Executive Assistant, and City Recorder functions. The City Council is the policy-making body of the City of Forest Grove. The City Manager serves as chief executive officer for the City and is a direct employee of the Council. The City Manager, who manages all City staff through a structure of department directors and is the official budget officer, is charged with the responsibility for implementing Council policy. The Economic Development Coordinator will work with other Departments and key community stakeholders to promote economic prosperity in Forest Grove. The Executive Assistant provides support to the City Manager and budget preparations. The City Recorder provides support for Council business, City records, and elections.

DEPARTMENT GOALS

- To strive to achieve Council goals in a timely, cost-effective manner;
- To solicit citizen and employee input through frequent, clear communication efforts;
- To manage public information and records in a manner that ensures timely, open access and efficient retrieval;
- To create a strategy and marketing efforts to promote economic prosperity within the Community;
- To pursue development of a sound financial plan that relieves dependence on levy resources.

TRENDS

The City's economic base is slowly rebounding and is adding jobs. However, the City's unemployment rate of 8.1% remains behind the Washington County average of 4.5% in 2006.
Residential growth is exploding in Forest Grove.
City resources aren't keeping up with residential growth and demands.
The City is significantly being impacted by demand for services from non-paying sources.

PERFORMANCE MEASUREMENTS

Milestones for Council goals will be strived for with an emphasis on excellent performance.
Departments and utility funding will be managed in a cost-efficient manner.
Professional development for City staff will be emphasized and encouraged.
The community survey will help measure public satisfaction with City services.

PERSONNEL REQUIREMENTS

	FY 06-07 Appropriated	FY 06-07 Filled	FY 07-08 Proposed
City Manager	1.00	1.00	1.00
Economic Development Coordinator	1.00	1.00	0.50
Executive Assistant	1.00	1.00	1.00
City Recorder	1.00	1.00	1.00
Total	**4.00**	**4.00**	**3.50**

FY 07-08 Revenues

GENERAL FUND - Legislative & Executive

Fund& Dept: 100-11

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
242,163	257,297	278,331		CHARGES FOR SERVICES	276,422	276,422	276,422
				LICENSES,PERMITS & FEES	15,000	15,000	15,000
242,163	**257,297**	**278,331**		**TOTAL RESOURCES**	**291,422**	**291,422**	**291,422**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
242,163	257,297	278,331	415045	GENERAL FUND SPT SVC (5021300)	276,422	276,422	276,422
242,163	**257,297**	**278,331**		**TOTAL CHARGES FOR SERVICES**	**276,422**	**276,422**	**276,422**
				LICENSES,PERMITS & FEES			
			415065	BUSINESS LICENSES	15,000	15,000	15,000
				TOTAL MISCELLANEOUS	**15,000**	**15,000**	**15,000**
242,163	**257,297**	**278,331**		**TOTAL RESOURCES**	**291,422**	**291,422**	**291,422**

				FY 07-08 Expenditures			
				Legislative & Executive			
				Fund & Dept: 100-11			
2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
183,800	246,055	268,744	511005	REGULAR EMPLOYEE WAGES	260,822	260,822	260,822
	53		511015	OVERTIME			
73,348	45,299	39,785	512005	HEALTH/DENTAL BENEFITS	40,481	40,481	40,481
	41,206	48,270	512010	RETIREMENT	51,904	51,904	51,904
	16,842	20,559	512015	FICA	19,953	19,953	19,953
	505	510	512020	WORKER'S COMP	620	620	620
	2,184	3,179	512025	OTHER BENEFITS	3,451	3,451	3,451
	1,463	1,711	512030	OTHER PAYROLL TAXES	1,661	1,661	1,661
	527		512035	VOLUNTEER FRINGE BENEFITS			
257,148	**354,134**	**382,758**		**TOTAL PERSONAL SERVICES**	**378,892**	**378,892**	**378,892**
				MATERIALS & SERVICES			
861	1,203	900	520110	OPERATING SUPPLIES	900	900	900
3,626	5,728	7,500	520120	ORGANIZATION BUSINESS EXPEN	7,500	7,500	7,500
	662	465	520180	SUBSCRIPTIONS/BOOKS	465	465	465
1,760	-263.48	0	520220	SMALL EQUIPMENT	0	0	0
3,257	4,118	2,000	520503	PRINTING	2,000	2,000	2,000
1,117	1,497	850	520506	POSTAGE	850	850	850
1,274	1,539	1,950	520509	TELEPHONE	1,350	1,350	1,350
8,393	8,477	21,525	520521	PUBLIC INFORMATION	14,725	14,725	14,725
1,007	425	544	520524	PUBLICATIONS	544	544	544
	4,711	6,717	520530	MEMBERSHIPS	4,863	4,863	4,863
4,325	2,505	5,300	520563	SISTER CITY CONTRIBUTION	810	810	810
402	721	390	520578	INSURANCE & BONDS	429	429	429
8,806	13,994	6,415	521003	TRAINING/CONFERENCES	6,741	6,741	6,741
		10,000	521004	LEGISLATIVE TRAINING/CONFERE	8,000	8,000	8,000
131	66.33	1,040	521006	TRAVEL	821	821	821
9,000	9,000	9,000	521111	COUNCIL STIPENDS	9,000	9,000	9,000
27,389	834	5,000	521150	PROFESSIONAL SERVICES	1,000	1,000	1,000
3,333	1,559	0	521162	CONSULTANTS	0	0	0
3,333	0	0	521165	CONTRACTS FOR SERVICES	0	0	0
	28		521168	MISC MEDICAL SERVICES	0	0	0
480	541	500	522003	EQUIPMENT MAINT & OPER SUPPI	500	500	500
1,370	1,436	1,436	522021	EQUIPMENT FUND CHARGES	1,396	1,396	1,396
1,842	4,726	3,167	522022	INFORMATION SYSTEMS FUND	3,167	3,167	3,167
81,705	**63,508**	**84,699**		**TOTAL MATERIALS & SERVICES**	**65,060**	**65,060**	**65,060**
				CAPITAL OUTLAY			
859	0	0	550051	OFFICE EQUIPMENT & FURNITURE	0	0	0
859	**0**	**0**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
339,712	**417,641**	**467,457**		**TOTAL LEG & EXEC EXPENDITU**	**443,952**	**443,952**	**443,952**

ADMINISTRATIVE SERVICES

CITY COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote A Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To provide all City operations with needed Administrative Services in a professional manner that is cost effective.

DEPARTMENT OVERVIEW

The Administrative Services budget includes accounting and financial management, legal, facility maintenance, human resources management services, risk management, and information systems management services. Accounting and financial management includes all budgeting, utility billing, accounts payable, accounts receivable, cash management, payroll, banking and purchasing. Facility Maintenance includes janitorial and general repair services for most City facilities. Professional Services includes contracted professional services including auditing, actuary, and legal services. Human resources management includes personnel services provided to other departments. Information systems management services include staff that provides computer support to other departments. Non-personnel costs for information systems management are in the Information Systems Fund.

DEPARTMENT GOALS

- Record and report all financial transactions to ensure compliance with generally accepted governmental accounting principles.
- Maintain appropriate accounting systems and internal controls to ensure compliance with State budgetary and statutory requirements.
- Process utility billings on a timely basis and actively manage receivables to ensure collection of delinquent utility billings.
- Provide effective and timely human resources services to all departments.
- Administer a risk management program that provides a safe environment for the citizenry and minimizes losses.
- Maintain City information systems to provide employees with the needed computer technology to effectively perform their duties.
- Maintain all City facilities to provide a clean, attractive environment for providing public services.

TRENDS

Demands on staff continue to increase and staff continues to respond to those demands. Passport services were added in FY 2006-07 and the demand for that service has been steadily increasing. Staff continues to fine tune new accounting and utility billing systems and will be reviewing adding other features that are available such providing online access so a customer can access their utility billing account and make payments online.

PERFORMANCE MEASUREMENTS

- Delinquent utility receivables will be closely monitored.
- A monthly budget report will be available for distribution no later than the 15th of the month following closure of the monthly accounting period and quarterly financial reports will be provided to the City Council.
- HR policies will be updated to ensure compliance with state and federal law and to respond to current organizational needs.
- Employee training will be planned and implemented to ensure city-wide compliance with state and federal law.
- Invoices received from departments in a timely manner will be processed to comply with vendor terms and receive available discounts.

	FY 03-04	FY 04-05	FY 05-06
Utility Bills Processed	106,236	108,282	110,488
Utility Meters Disconnected	893	1,106	803
Vouchers Processed	5,162	5,276	6,097
Lien Search Completions	1,407	879	833
Employment Apps. Processed	584	1,076	377
Positions Filled	13	23	14

PERSONNEL REQUIREMENTS

	2005-06 Appropriated	2005-06 Filled	2006-07 Proposed
Director of Administrative Services	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Accountant	1.00	1.00	1.00
Network Specialist	1.00	1.00	1.00
Information Systems Technician	0.50	0.50	0.50
Administrative Services Manager	1.00	1.00	1.00
Human Resources Technician	0.50	0.50	0.50
Senior Administrative Specialist	1.00	1.00	1.00
Administrative Specialists	5.00	5.00	5.00
Janitors	1.50	1.50	1.50
Maintenance Technician	0.40	0.40	0.40
TOTAL	**14.90**	**14.90**	**14.90**

FY 07-08 Revenues

GENERAL FUND - Administrative Services

Fund & Dept: 100-12-10

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
0	0	5,000		INTERGOVERNMENTAL REVENUE	5,000	5,000	5,000
19,558	1,390,850	1,433,806		CHARGES FOR SERVICES	1,437,105	1,437,105	1,437,105
				LICENSES,PERMITS & FEES	20,000	20,000	20,000
77,275	5,999	6,000		MISCELLANEOUS REVENUE	6,000	6,000	6,000
0	0	11,000		TRANSFERS & REIMBURSEMENTS	6,000	6,000	6,000
96,833	**1,396,849**	**1,455,806**		**TOTAL RESOURCES**	**1,474,105**	**1,474,105**	**1,474,105**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
		5,000	425055	METRO CLEANUP GRANT	5,000	5,000	5,000
0	**0**	**5,000**		**TOTAL INTERGVMNT REVENUE**	**5,000**	**5,000**	**5,000**
				CHARGES FOR SERVICES			
1,210,513	1,286,163	1,391,306	415045	GENERAL FUND SPT SVC (5021300)	1,388,605	1,388,605	1,388,605
	0	25,000	415047	PASSPORT FEES	18,000	18,000	18,000
6,441	387	500	430025	COPY SERVICE	0	0	0
2,096	2,178	2,000	430030	RESERVED PARKING	2,000	2,000	2,000
			430035	UTILITY ACCOUNT SETUP FEE	16,500	16,500	16,500
11,021	13,132	15,000	430145	LIEN SEARCHES	12,000	12,000	12,000
	88,990		430170	BOND ISSUANCE FEES		0	0
19,558	**1,390,850**	**1,433,806**		**TOTAL CHARGES FOR SERVICES**	**1,437,105**	**1,437,105**	**1,437,105**
				LICENSES,PERMITS & FEES			
			415065	BUSINESS LICENSES	20,000	20,000	20,000
				TOTAL MISCELLANEOUS	**20,000**	**20,000**	**20,000**
				MISCELLANEOUS REVENUE			
	500	0	425021	DONATIONS			
1,000	1,588	1,000	425080	HEALTHY BENEFITS GRANT	1,000	1,000	1,000
803	3,911	5,000	465005	MISCELLANEOUS	5,000	5,000	5,000
75,472	0	0	465030	REPAYMENT OF INTERFUND LOAN			
77,275	**5,999**	**6,000**		**TOTAL MISCELLANEOUS REVENUE**	**6,000**	**6,000**	**6,000**
				TRANSFERS & REIMBURSEMENTS			
0		11,000	470005	TRANSFERS	6,000	6,000	6,000
0		**11,000**		**TOTAL TRANSFERS & REIMBRSMNTS**	**6,000**	**6,000**	**6,000**
96,833	**1,396,849**	**1,455,806**		**TOTAL RESOURCES**	**1,474,105**	**1,474,105**	**1,474,105**

				FY 07-08 Expenditures			
				Admin Services Dept			
				Fund & Dept & Division: 100-12-10			
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
561,776	629,191	675,927	511005	REGULAR EMPLOYEE WAGES	707,700	707,700	707,700
5,593	45,028	66,894	511010	PART-TIME WAGES	67,645	67,645	67,645
2,549	7,935	2,400	511015	OVERTIME	2,400	2,400	2,400
290,619	181,124	167,950	512005	HEALTH/DENTAL BENEFITS	161,902	161,902	161,902
	109,192	132,575	512010	RETIREMENT	140,832	140,832	140,832
	46,607	57,009	512015	FICA	59,498	59,498	59,498
	2,742	4,469	512020	WORKER'S COMP	5,218	5,218	5,218
	5,954	7,630	512025	OTHER BENEFITS	9,730	9,730	9,730
	4,009	4,746	512030	OTHER PAYROLL TAXES	4,953	4,953	4,953
	1,307		512035	VOLUNTEER FRINGE BENEFITS		0	0
860,538	**1,033,088**	**1,119,600**		**TOTAL PERSONAL SERVICES**	**1,159,878**	**1,159,878**	**1,159,878**
				MATERIALS & SERVICES			
11,309	8,628	9,000	520110	OPERATING SUPPLIES	9,000	9,000	9,000
6,409	5,295	6,700	520120	ORGANIZATION BUSINESS EXPEN	7,050	7,050	7,050
24,302	24,590	27,300	520150	UTILITIES	4,370	4,370	4,370
	754		520180	SUBSCRIPTIONS/BOOKS		0	0
			520190	COMPUTER SOFTWARE	20,000	20,000	20,000
	34,690	50,000	520200	COMPUTER SOFTWARE LICENSES	52,000	52,000	52,000
	958		520210	COMPUTER SUPPLIES		0	0
15,200	1,815	1,500	520220	SMALL EQUIPMENT	1,300	1,300	1,300
6,224	9,267	15,849	520503	PRINTING	15,849	15,849	15,849
49,076	28,444	49,000	520506	POSTAGE	52,000	52,000	52,000
7,472	7,790	8,288	520509	TELEPHONE	7,468	7,468	7,468
2,513	221	2,500	520521	PUBLIC INFORMATION	2,500	2,500	2,500
15,260	244	2,118	520524	PUBLICATIONS	1,968	1,968	1,968
	56		520527	NOTICES		0	0
175	13,337	15,970	520530	MEMBERSHIPS	16,535	16,535	16,535
4,272	5,214	6,500	520533	RECRUITING EXPENSES	6,500	6,500	6,500
21,435	9,053	2,850	520557	INTERGOVERNMENTAL SERVICES	2,850	2,850	2,850
11,282	26,927	24,500	520560	SENIOR CENTER	14,500	14,500	14,500
6,086	5,419	8,850	520578	INSURANCE & BONDS	9,500	9,500	9,500
8,416	6,403	19,950	521003	TRAINING/CONFERENCES	18,260	18,260	18,260
757	108	0	521006	TRAVEL	0	0	0
11,576	29,713	0	521113	ATTORNEY SERVICES	48,500	48,500	48,500

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
58,683	5,379	131,100	521150	PROFESSIONAL SERVICES	67,200	67,200	67,200
28,910	1,563	0	521162	CONSULTANTS	0	0	0
1,791	6,969	0	521165	CONTRACTS FOR SERVICES	0	0	0
155	133	0	521168	MISC MEDICAL SERVICES	0	0	0
	23,005		521171	FINANCIAL SERVICES-AUDITING,	0	0	0
11,500	10,708	10,000	521172	BANK SERVICE FEES	15,000	15,000	15,000
14,910	8,212	15,879	522003	EQUIPMENT MAINT & OPER SUPPI	27,698	27,698	27,698
	7,720		522006	EQUIPMENT/VEHICLE RENTAL		0	0
3,837	4,059	3,859	522021	EQUIPMENT FUND CHARGES	3,891	3,891	3,891
61,296	63,519	69,617	522022	INFORMATION SYSTEMS FUND	72,266	72,266	72,266
	4,869		522303	CUSTODIAL		0	0
1,328	932	932	522306	RENTS & LEASES	980	980	980
26,160	21,860	30,360	522309	BUILDING/FACILITY RENTAL	21,860	21,860	21,860
3,653	4,353	6,700	522312	FACILITY MAINTENANCE SUPPLIE	8,200	8,200	8,200
132,546	52,709	70,550	522315	FACILITY MNT/REPAIRS	77,400	77,400	77,400
546,534	**434,914**	**589,872**		**TOTAL MATERIALS & SERVICES**	**584,645**	**584,645**	**584,645**
				CAPITAL OUTLAY			
		35,000	550051	OFFICE EQUIPMENT & FURNITURI	0	0	0
24,023	26,353	0	550187	PROPERTY ACQUISITION	0	0	0
24,023	**26,353**	**35,000**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
				TRANSFERS			
0	**0**	**0**		**TOTAL TRANSFERS**	**0**	**0**	**0**
1,431,096	**1,494,355**	**1,744,472**		**TOTAL ADMIN SERVICE EXPENI**	**1,744,523**	**1,744,523**	**1,744,523**

LIBRARY

COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

It is the mission of the Forest Grove Library to provide this community with ready access to a broad spectrum of materials in a variety of media that record our knowledge, ideas, and culture. All members of the Forest Grove Library staff, Library Commission, and City Council support, protect, and facilitate every person's right to access library resources.

DEPARTMENT OVERVIEW

Staff select and acquire materials, catalog and process new and donated materials, check materials in and out, register borrowers, assist patrons with library resources and reference questions, provide equipment and computer instruction and assistance including WILINET and the Internet, request and process holds and interlibrary loans, and maintain the collection through shelving, weeding, and mending. Programming and promotion services include presenting preschool story time, summer reading, young adult, and adult programs, Latino outreach, school and group tours, and displays. Staff also provides support for the Library Commission, Friends of the Library, Library Foundation, and Arts Commission.

DEPARTMENT GOALS

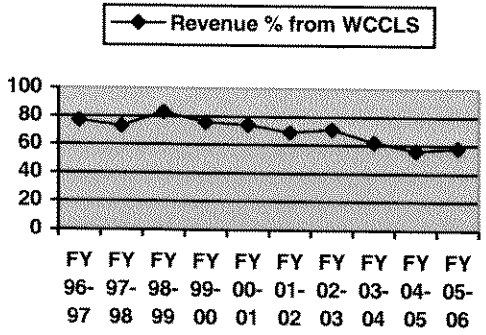
- Define library service levels and standards based on efficient resource management and best management practices.

WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES

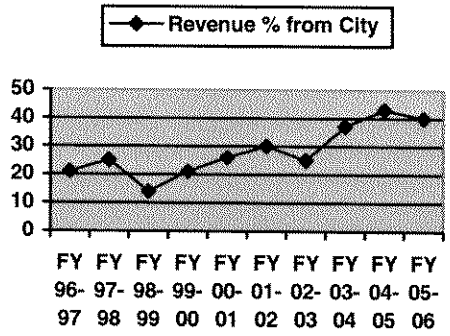
The City is a member of the Washington County Cooperative Library Services (WCCLS). Through this network, Washington County residents receive free access to all public libraries in the county. Other services received from this membership include the county-wide automation project (WILINET), a daily courier service, back-up reference at Multnomah County Library, digital reference 24/7, downloadable audio books, a county Outreach service to homebound patrons and assisted living facilities, and a reciprocal borrowing agreement with Multnomah, Clackamas and Hood River Counties and Fort Vancouver Library System.

Member libraries receive funding based on an adopted reimbursement formula. The components of the formula and their weight factor are:

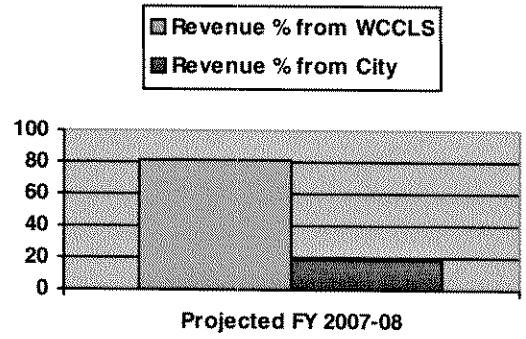
Collection expenditures	1:1 ratio
Reimbursable circulation	80 percent
Door Counts/Program Attendance	10 percent
Internet Public Access Technology	5 percent
Reference Transactions	5 percent



Revenue percentage from WCCLS 1996-2006



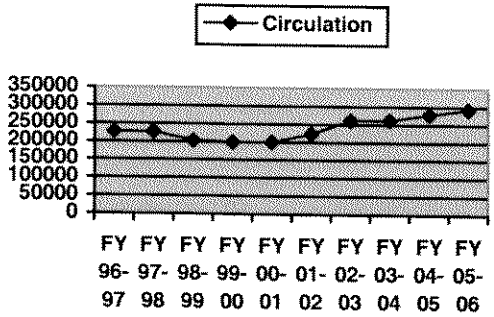
Revenue percentage from City 1996-2006



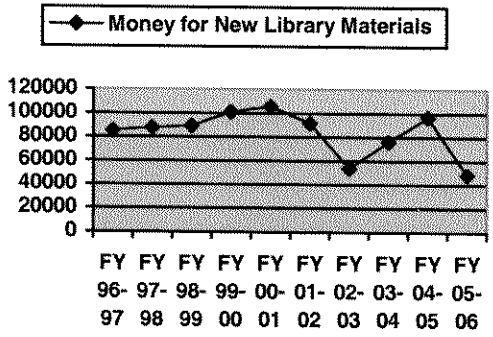
Revenue percentage projected for 2007-08
WCCLS 81% CITY 19%
DOWN 21%

TRENDS AND SERVICE LEVELS

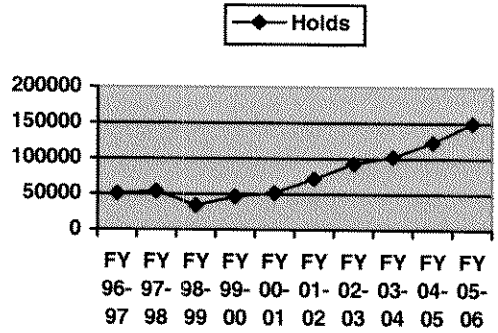
10 years of growth and change, 1996-2006



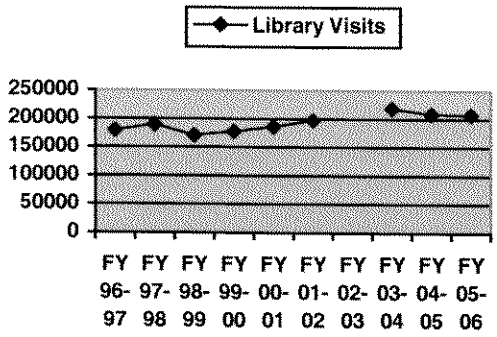
Items checked out 1996-2006
UP 29%



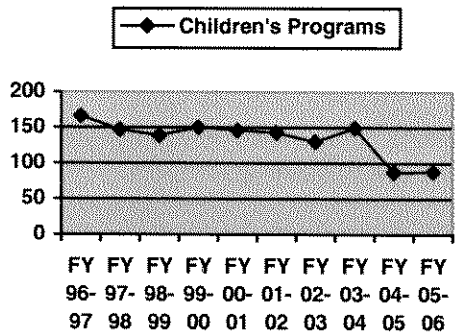
Expenditures for new library materials 1996-2006
DOWN 54% from highest amount



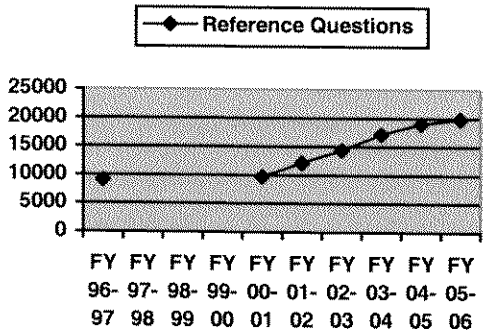
Holds loaned to and borrowed from FGL
UP 195%



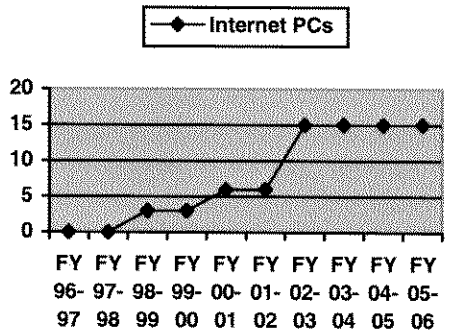
Visits to the library 1996-2006
UP 16%



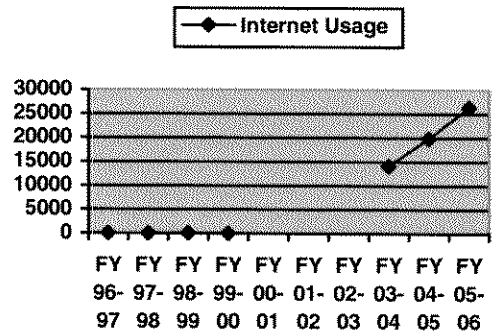
Children's programs/children's program attendance 1996-2006
DOWN 47% **DOWN 28%**



Reference questions answered 1996-2006
UP 117%



Number of public internet PCs 1996-2006



Hours of public internet usage 2003-2006
UP 87%

POINTS OF INTEREST

1. Plan for FY 07-08

- Renovation project completed; total square footage now 24,000 square feet.
- Three public service desks will be staffed (currently only two).
- To address the above, minimum staffing has been increased so that there is always 5 staff members scheduled during all open hours
- Open hours have been decreased to accommodate staffing reductions; further changes in open hours are being evaluated
- Safety and security of patrons, staff and the library facility is the primary consideration for how service will be delivered.
- All library usage statistics expected to increase 15-30%.

2. Reference:

- More time spent teaching patrons how to use the library catalog from home, and how to use the databases for articles and automotive repair
- More time spent dealing with behavior issues around the computers, including abuse of card privileges (Internet time), excessive noise, unsupervised children and crowd control
- Less coverage at service desk due to staff shortage (frozen positions)

3. Computers

- There are frequent waiting lines for the 25 public access computers
- Majority of public access computers are five years old or more, with no plan for replacement
- Majority of public access computers have broken or inaccessible backup drives, causing problems for patrons who need to save their information
- For many patrons, the computers and printers are the only library resource utilized

4. Latino Outreach

- Circulation of Spanish language materials has increased by 85% since 2002
- Staff reductions (frozen positions) have resulted in fewer programs and services.

PERFORMANCE MEASUREMENTS

	FY 03-04	FY 04-05	FY 05-06
Open hours	2,839*	2,843	2,854
Registered borrowers	14,536**	14,781	14,052
Library visits	218,167	208,510	207,114
Items checked out	261,880	277,739	292,198
Reference questions answered 17,121	18,958	19,787	
Internet sessions	14,119	19,854	26,345
Interlibrary loans	53,431	58,772	65,167
Hold requests	48,778	63,833	84,239
Cataloged items added	6,263	8,352	5,484
Children's programs attendance	4,284	2,667	3,282

*library reduced evening hours beginning July 2003, closing at 8:00 instead of 9:00
**first purge of old patron records since 1998

PERSONNEL SERVICES

	Appropriated FY 06-07	Filled FY 06-07	Proposed FY 07-08
Library Director	1.00	1.00	1.00
Reference Services Supervisor	1.00	1.00	1.00
Adult Services Librarian	1.375	.375	.375
Library Services Supervisor	1.00	1.00	1.00
Library Associate	2.00	2.00	2.00
Library Assistant	4.1225	4.1225	4.1225
Youth Services Librarian	.75	.75	.75
Total	11.2475	10.2475	10.2475

				FY 07-08 Revenues			
				GENERAL FUND - Library			
				Fund & Dept: 100-14			
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
419,500	427,811	454,880		INTERGOVERNMENTAL REVENUE	615,949	615,949	615,949
5,638	6,235	6,500		CHARGES FOR SERVICES	7,500	7,500	7,500
0	1,195	0		MISCELLANEOUS REVENUE	2,150	2,150	2,150
17,112	240	2,000		TRANSFERS & REIMBURSEMENTS	0	0	0
442,250	**435,481**	**463,380**		**TOTAL RESOURCES**	**625,599**	**625,599**	**625,599**
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
416,484	424,814	451,980	420035	W.C.C.L.S.	612,949	612,949	612,949
3,016	2,997	2,900	425016	PUBLIC LIBRARY SUPPORT	3,000	3,000	3,000
		0	425017	OSL NET LENDER REIMB.	0	0	0
419,500	**427,811**	**454,880**		**TOTAL INTERGVMNT REVENUE**	**615,949**	**615,949**	**615,949**
				CHARGES FOR SERVICES			
5,638	4,890	5,000	430020	LIBRARY CHARGES	5,000	5,000	5,000
	1,311	1,500	430021	PRINTING	1,500	1,500	1,500
	33		430025	COPY SERVICE	1,000	1,000	1,000
5,638	**6,235**	**6,500**		**TOTAL CHARGES FOR SERVICES**	**7,500**	**7,500**	**7,500**
				MISCELLANEOUS REVENUE			
	218		415055	OTHER	0	0	0
0	261	0	455020	LIBRARY DONATIONS	1,000	1,000	1,000
	716		425022	RESTRICTED LIBRARY MEMORIALS	0	0	0
	255		430155	RENTAL INCOME	1,150	1,150	1,150
0	**1,195**	**0**		**TOTAL MISCELLANEOUS REVENUE**	**2,150**	**2,150**	**2,150**
				TRANSFERS & REIMBURSEMENTS			
17,112	240	2,000	460005	REIMBURSEMENTS	0	0	0
17,112	**240**	**2,000**		**TOTAL TRANSFERS & REIMBRSMNTS**	**0**	**0**	**0**
442,250	**435,481**	**463,380**		**TOTAL RESOURCES**	**625,599**	**625,599**	**625,599**

				FY 07-08 Expenditures			
				Library			
				Fund & Dept: 100-14			
2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
265,583	283,296	292,814	511005	REGULAR EMPLOYEE WAGES	307,764	307,764	307,764
175,091	179,309	189,358	511010	PART-TIME EMPLOYEE WAGES	152,925	152,925	152,925
144,109	64,189	56,737	512005	HEALTH/DENTAL BENEFITS	54,838	54,838	54,838
	50,280	58,270	512010	RETIREMENT	61,245	61,245	61,245
	31,771	36,887	512015	FICA	35,243	35,243	35,243
	1,220	916	512020	WORKER'S COMP	1,237	1,237	1,237
	2,511	3,923	512025	OTHER BENEFITS	5,151	5,151	5,151
	2,719	3,070	512030	OTHER PAYROLL TAXES	2,934	2,934	2,934
	662	0	512035	VOLUNTEER FRINGE BENEFITS		0	0
584,783	**615,955**	**641,975**		**TOTAL PERSONAL SERVICES**	**621,337**	**621,337**	**621,337**
				MATERIALS & SERVICES			
5,386	3,435	5,000	520110	OPERATING SUPPLIES	4,000	4,000	4,000
27	55	100	520120	ORGANIZATION BUSINESS EXPENSE	100	100	100
96,804	48,494	40,600	520140	LIBRARY MATERIALS	67,100	67,100	67,100
20,198	21,575	20,000	520150	UTILITIES	1,318	1,318	1,318
120	(13)	0	520210	COMPUTER SUPPLIES	0	0	0
0	0	0	520220	SMALL EQUIPMENT	1,000	1,000	1,000
167	0	250	520270	MISCELLANEOUS	0	0	0
152	220	0	520503	PRINTING	0	0	0
1,029	1,206	1,000	520506	POSTAGE	1,200	1,200	1,200
2,526	2,591	2,605	520509	TELEPHONE	2,732	2,732	2,732
401	754	800	520521	PUBLIC INFORMATION	600	600	600
420	0	0	520524	PUBLICATIONS	0	0	0
0	470	617	520530	MEMBERSHIPS	595	595	595
106	609	0	520536	CUSTOMER REFUNDS	300	300	300
7,587	7,598	6,800	520557	INTERGOVERNMENTAL SERVICES	3,800	3,800	3,800
7,529	7,497	7,900	520578	INSURANCE & BONDS	8,690	8,690	8,690
2,413	640	1,000	521003	TRAINING/CONFERENCES	1,000	1,000	1,000
131	0	1,000	521006	TRAVEL	0	0	0

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
3,056	300	5,500	521150	PROFESSIONAL SERVICES	0	0	0
2,800	8,881	7,220	521165	CONTRACTS FOR SERVICES	6,670	6,670	6,670
	130		521168	MISC MEDICAL SERVICES	0	0	0
0		0	522003	EQUIPMENT MAINTENANCE	2,300	2,300	2,300
1,370	1,436	1,436	522021	EQUIPMENT FUND CHARGES	1,396	1,396	1,396
12,160	8,038	5,379	522022	INFORMATION SYSTEMS FUND	7,246	7,246	7,246
393	0	0	522303	CUSTODIAL	0	0	0
1,028	0	0	522306	RENTS & LEASES	0	0	0
3,540	3,204	3,200	522312	FACILITY MAINTENANCE SUPPLIES	3,200	3,200	3,200
1,681	2,442	2,200	522315	FACILITY MNT/REPAIRS	1,850	1,850	1,850
171,023	**119,562**	**112,607**		**TOTAL MATERIALS & SERVICES**	**115,096**	**115,096**	**115,096**
				CAPITAL OUTLAY			
0	**0**	**0**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
755,807	**735,518**	**754,582**		**TOTAL LIBRARY EXPENDITURES**	**736,433**	**736,433**	**736,433**

COMMUNITY DEVELOPMENT

COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To effectively serve the citizens of Forest Grove by providing an open, accessible and timely process to all land use and building-related matters;
To maintain professional and effective involvement in all local and regional planning and building programs.

DEPARTMENT OVERVIEW

The following are the responsibilities of the Planning and Building divisions that comprise the Community Development Department. These responsibilities and tasks have been effectively carried out by the devotion and effort of the employees within the Department. While this year's budget includes the limited use of consultants, it is the conscientious efforts of the eight staff members of the Department that are the most important resources in achieving the following responsibilities through effective customer service.

Planning: The Planning Division is responsible for developing and maintaining the City's Comprehensive plan and related implementation programs and ordinances, maintaining compliance with all applicable state, regional and subregional planning related programs, processing relevant land use permits for individual development projects in coordination with relevant City and outside agency review and enforcing the provisions of the City's land development codes and nuisance ordinances.

Building Permits Fund: Where a development is allowed by the City's land use requirements, the Building Division reviews proposed construction plans for a project to assure consistency with State building, plumbing and mechanical code requirements. The Building Division also reviews the installation of manufactured homes and grading projects, conducts enforcement activities under the building and housing codes as well as participates in state and regional building programs. Another important program involving both divisions is enforcement of zoning, building and certain Municipal code provisions.

DEPARTMENT GOALS

Planning:

- Begin Periodic Review process (integrate Open Space District, Commercial Corridor plan and other concepts into the process).
- Adopt new Development Code including new zoning and land division ordinances.
- Continue to participate in Metro related activities including but not necessarily limited to MPAC and MTAC and the New Look efforts that include updating the RTP, great communities and shape of the region (the region at the edge) and investing in our communities (the region in our centers).
- Where appropriate, participate in mandated Metro programs including but not necessarily limited to compliance with affordable housing requirements, protection of residential neighborhoods, industrial preservation and Title 1 and 7 reporting.
- Implement annexation policies and continue to process annexation petitions.
- Work with Engineering on Light Rail and TSP update including Highway 47 corridor plan.
- Work with appropriate citizens group to assist in the implementation of the Vision Statement Action Plan.
- Continue participation in transportation planning and funding efforts at the regional and subregional levels.
- Continue monitoring and, where appropriate, participating in Metro land use and development projections and activities, the State Big Look review of the statewide planning program, and planning related legislation and goal revisions.
- Continue preserving significant historic structures and pursue National Historic designations.
- Continue promoting urban forestry program in the community.
- Continue promoting effective citizen involvement in City affairs through the Annual Town Hall Meeting and other efforts.
- Continue Code Enforcement activities and implement revisions in the City's Code Enforcement program to improve the program.
- Process land use permits in a timely fashion.
- Provide assistance on City economic development efforts.

Building Permits Fund

- Continue to implement processes to bring uniformity to the permit process in the Tri-County area.
- Continue Code Enforcement activities and assist in examining the City's Code Enforcement program to improve the program.
- Process building permits and building related code enforcement actions in a timely fashion.
- Continue to support the Governor's plan to streamline the regulatory processes.
- Participate in OBOA outreach program.

TRENDS

Planning: With the Levy failure, the budget reflects substantial reductions in certain operational costs including training, town hall meeting and code enforcement clean-up funds. In addition, reductions are also made in attorney services and public information and publications. However, these funds, particularly the code enforcement funds are anticipated to be sufficient to carry out duties. There is one personnel change in the Planning Division budget. Last year, the budget included a part-time assistant planner funded by the City. The proposed budget eliminates that position until such time that it can be funded by a Periodic Review grant from the State. It is critical to have the Assistant Planner position due to the research and GIS needs created by Periodic Review process. Otherwise, the structure is the same except that certain personnel costs have been absorbed by the Building Division where it is justified. This will allow the Division to provide the Department flexibility to meet changing needs.

The most significant trend involves long-range planning. It has been scaled back to focus on Periodic Review and other state and regional mandated programs. It is anticipated that Periodic Review will require a substantial amount of long-range planning staff time. There is potentially one task for Periodic Review that may be unfunded to complete the economic opportunities analysis. However, there are several cities in the Metro area that will also be in Periodic Review and there may be opportunities to combine efforts. Further, it is likely that this effort could be deferred to the next fiscal year. Where opportunities exist to complete other tasks it will be prioritized on legal mandates and past commitments. Other committed tasks include Metro related programs and reporting tasks, any finish-up work on the adoption of the Goal 5 program, any continuing efforts associated with the Goal 5 program and the adoption of the Development Code. Staff will submit any needed performance reports related to Title 1 (Housing and Employment Accommodation), Title 6 (Central City, Regional Centers, Town Centers and Station Communities) and Title 7 (Affordable Housing). The Title 6 program will result in the City to develop strategies for the City's Town Center in future fiscal years. Other committed tasks include those the Division is providing assistance on the TSP update and Light Rail. The Department will also address requirements to conform with compliance with Metro's Title 4 pertaining to industrial preservation. Depending on its adoption by Metro, the Department may begin a process to comply with Title 12 (Protection of Residential Neighborhoods).

A significant effort at the state and regional level is a re-examination of the state and regional planning program. The state is in the midst of its four year effort to review the state's planning program. At the regional level, Metro is engaged in the New Look effort. The New Look effort includes the adoption of a new Regional Transportation Plan (RTP), examining growth at the edge of the Metro region (called "The Shape of the Region') and promoting investments in established centers (called, "Investing in Our Communities"). Departmental staff is anticipated to be involved in both processes.

As noted above, the Department will be completing the adoption of the Development Code. One major part of that effort is to complete a traffic analysis on the impact of the changes on the city's transportation system. This is anticipated to be completed by a consultant and allow for staff to move forward on the adoption of the Code. In addition, Community Development and Engineering staff will be working with a consultant funded through Engineering in updating the Transportation System Plan during this fiscal year. Another transportation related project involving both departments is preparing Highway 47 Corridor Study with ODOT which is integrated into the TSP update.

The Department has completed the Commercial Corridor Plan which was funded by a Transportation and Growth Management Grant from the state. This is for land use and transportation planning for the 19th and Pacific corridor from E Street to the Cornelius city limits. Due to time requirements for Periodic Review, it is anticipated that this effort would be integrated into the Periodic Review effort. This will be the same approach with developing a new Open Space District.

Building Permits Fund: The Department inspection service continues to not have staff with A-Level plumbing certification. The staffing continues to be based on one Building Inspector I and one Building Inspector II. The City entered into an intergovernmental agreement with Washington County to provide A-Level plumbing plan review and inspection service. These arrangements will continue for Fiscal Year 2007-08. Another personnel change is that a portion of the Fire Marshall's cost will be funded through the Building fund due to the position's building-related activities. In addition, all of the Administrative Assistant and a higher portion of the Permit Tech and Community Development Director's positions are being funded through the Building Permit program.

The Building Division will continue to work with the Tri-County Building officials to guide appropriate requirements and processes and preserve local control of the permit review process. The Division will also promote the Governor's streamlining of the State regulatory process to encourage economic development. In addition, the budget includes resources for the Division to continue its pursuit of effective code enforcement.

PERFORMANCE MEASUREMENTS

Planning:

Determine land use application completeness within 30 days of filing of application

Process land use applications within 120 days of determining completeness; complete site plan review for multi-family, commercial and industrial projects under 5,000 square feet in size within 15 working days of receiving a complete submittal.

Respond to all information requests and nuisance complaints within three working days.

Complete staff reports and agendas for land-use items seven days prior to Planning Commission hearings.

Building Permits Fund:

Determine completeness of one and two family building permit applications within three days from date of filing.

Complete plan check review for simple one and two family dwellings within 10 days of a complete submittal.

Complete initial plan check review for other building permits for projects over 15,000 square feet within 4 weeks.

Respond to all information requests and nuisance complaints within three working days.

PERSONNEL REQUIREMENTS

	Appropriated FY 06-07	Filled FY 06-07	Proposed FY 07-08
Planning			
Director of Community Development	0.75	0.75	0.50
Senior Planner	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Permit Coordinator	0.50	0.50	0.50
Office Assistant II	0.50	0.50	0.00
Assistant Planner	0.50	0.50	0.00
Building Permits Fund			
Director of Community Development	0.25	0.25	0.50
Building Official	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00
Permit Coordinator	0.50	0.50	0.50
Office Assistant II	0.50	0.50	1.00
Fire Marshall	0.00	0.00	0.25
TOTAL	8.50	8.50	8.25

FY 07-08 Revenues

GENERAL FUND - Planning Department

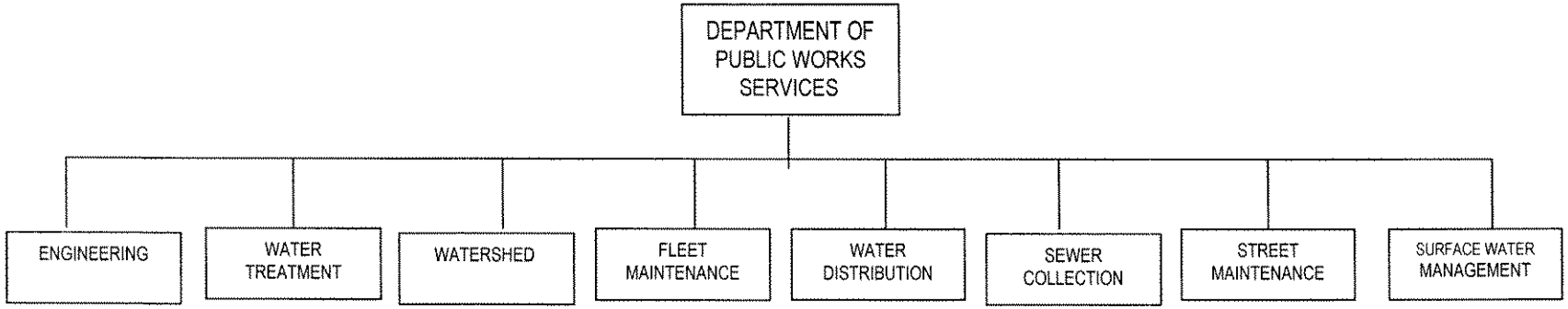
Fund & Dept: 100-31

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
29,575	26,377	26,800		INTERGOVERNMENTAL REVENUE	23,550	23,550	23,550
41,730	45,233	48,563		CHARGES FOR SERVICES	37,342	37,342	37,342
94,817	98,911	55,800		LICENSES, PERMITS, FEES	83,800	83,800	83,800
1,032	2,919	2,700		MISCELLANEOUS REVENUE	2,500	2,500	2,500
167,155	**173,441**	**133,863**		**TOTAL RESOURCES**	**147,192**	**147,192**	**147,192**
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
11,442	11,270	11,800	415050	METRO BUSINESS LICENSE	11,750	11,750	11,750
18,133	15,107	15,000	425060	SHPO GRANT	11,800	11,800	11,800
29,575	**26,377**	**26,800**		**TOTAL INTERGVMNT REVENUE**	**23,550**	**23,550**	**23,550**
				CHARGES FOR SERVICES			
41,730	44,338	47,963	415045	GENERAL FUND SPT SVC (5021300)	36,342	36,342	36,342
	895	600	430025	COPY SERVICE	1,000	1,000	1,000
41,730	**45,233**	**48,563**		**TOTAL CHARGES FOR SERVICES**	**37,342**	**37,342**	**37,342**
				LICENSES, PERMITS, FEES			
7,154	8,246	7,800	415060	OCCUPANCY PERMITS	7,800	7,800	7,800
87,664	90,665	48,000	415110	PLANNING FEES	76,000	76,000	76,000
94,817	**98,911**	**55,800**		**TOTAL LICENSES, PERMITS, FEES**	**83,800**	**83,800**	**83,800**
				MISCELLANEOUS REVENUE			
1,032	756	1,200	430015	CODE ENFORCEMENT REVENUE	1,000	1,000	1,000
	2,163	1,500	465020	FORESTRY RUN	1,500	1,500	1,500
1,032	**2,919**	**2,700**		**TOTAL MISCELLANEOUS REVENUE**	**2,500**	**2,500**	**2,500**
167,155	**173,441**	**133,863**		**TOTAL RESOURCES**	**147,192**	**147,192**	**147,192**

				FY 07-08 Expenditures			
				Planning			
				Fund & Dept: 100-31			
2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
160,231	209,212	221,224	511005	REGULAR EMPLOYEE WAGES	186,442	186,442	186,442
21,756	12,136	21,909	511010	PART-TIME EMPLOYEE WAGES	0	0	0
85	0	0	511015	OVERTIME		0	0
65,719	29,066	27,480	512005	HEALTH/DENTAL BENEFITS	20,411	20,411	20,411
	37,903	44,024	512010	RETIREMENT	37,102	37,102	37,102
	15,213	18,600	512015	FICA	14,264	14,264	14,264
	488	462	512020	WORKER'S COMP	460	460	460
	1,824	1,665	512025	OTHER BENEFITS	2,480	2,480	2,480
	1,292	1,548	512030	OTHER PAYROLL TAXES	1,187	1,187	1,187
	456	0	512035	VOLUNTEER FRINGE BENEFITS		0	0
247,790	**307,591**	**336,912**		**TOTAL PERSONAL SERVICES**	**262,346**	**262,346**	**262,346**
				MATERIALS & SERVICES			
1,153	587	2,400	520110	OPERATING SUPPLIES	2,430	2,430	2,430
824	1,426	1,500	520120	ORGANIZATION BUSINESS EXPENSE	601	601	601
1,055	943	10,000	520170	CODE ENFORCEMENT EXPENDITURES	2,800	2,800	2,800
3,086	2,312	3,950	520190	COMPUTER SOFTWARE	4,675	4,675	4,675
1,878		0	520220	SMALL EQUIPMENT	0	0	0
0	241	0	520270	MISCELLANEOUS	0	0	0
1,050		0	520290	STREET TREE PLANTING	0	0	0
1,766	1,765	3,650	520503	PRINTING	3,720	3,720	3,720
4,092	3,150	5,400	520506	POSTAGE	5,500	5,500	5,500
1,493	1,744	1,386	520509	TELEPHONE	1,047	1,047	1,047
3,067	1,925	4,970	520521	PUBLIC INFORMATION	6,116	6,116	6,116
1,566	2,870	3,730	520524	PUBLICATIONS	1,080	1,080	1,080
0		0	520530	MEMBERSHIPS	1,450	1,450	1,450
1,408	130	2,400	520557	INTERGOVERNMENTAL SERVICES	2,420	2,420	2,420
1,338	2,163	4,750	520569	FORESTRY COMMISSION	4,845	4,845	4,845
298	364	550	520578	INSURANCE & BONDS	550	550	550
1,549	1,140	5,500	521003	TRAINING/ CONFERENCES	1,520	1,520	1,520
234	1,177	26,000	521113	ATTORNEY SERVICES	20,000	20,000	20,000
22,479	26,203	250	521150	PROFESSIONAL SERVICES	255	255	255

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
	57		521168	MISC MEDICAL SERVICES			
1,244	2,391	1,400	522003	EQUIPMENT MAINT & OPER SUPPLIES	1,400	1,400	1,400
1,370	1,436	1,436	522021	EQUIPMENT FUND CHARGES	1,396	1,396	1,396
3,258	5,870	4,557	522022	INFORMATION SYSTEMS FUND	5,150	5,150	5,150
0		1,320	522309	BUILDING/FACILITY RENTAL	1,346	1,346	1,346
6		0	523003	COMM ENHANCEMENT GRANTS	0	0	0
12,406	13,565	15,000	523006	SHPO GRANT EXPENSES	11,800	11,800	11,800
66,620	**71,457**	**99,599**		**TOTAL MATERIALS & SERVICES**	**80,101**	**80,101**	**80,101**
				CAPITAL OUTLAY			
391		0	551061	COMMUNITY ENHANCEMENT PROJ.	0	0	0
391	**0**	**0**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
314,801	**379,048**	**436,510**		**TOTAL PLANNING EXPENDITURES**	**342,447**	**342,447**	**342,447**

ENGINEERING



COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To anticipate and manage growth consistent with local and regional plans that contain long-range planning horizons of 20-50 years. To insure the construction of public improvements conforms to accepted standards, these generally consisting of streets, storm drain, water, and sanitary sewers.

OVERVIEW

The Engineering function provides project design, project management, construction inspection and other related needs for the City's Capital Improvement Plan and privately financed residential, commercial and industrial development. Additional public services are provided through traffic management, infrastructure mapping and information.

GOALS

- Design and construct Capital Improvement Projects (CIP) relevant to sanitary sewer, water, street and storm drainage systems according to CIP Schedule.
- Review new development plans submitted by the public for conformity with existing public works systems.
- Prepare and administer contracts for maintenance projects associated with streets and other public works systems.

- Keep public works system maps updated with new information.
- Provide support service for public works and parks and recreation operations.
- Furnish information to the public relative to the availability and location of public works systems.

TRENDS

The Engineering Department in FY 07-08 will provide the design and construction inspection for all the scheduled CIP projects. This includes the Filbert Street pavement reconstruction (CDBG) project, which is a carryover from FY 06-07, and the 18th Street sidewalk (CDBG) project. Residential private development is expected to continue at a strong pace with the continuation of the several new neighborhoods in the Northwest and Southwest part of town. The Engineering Department will provide the design review and construction inspection for the public improvements associated with these new neighborhoods. Activity is expected to be high enough to exceed the ability of City staffing to meet the performance measure of one month review and will require the use of contracting services.

PERFORMANCE MEASURES

- Respond to telephone calls or in person requests by the next business day after receipt of complaint or request for information.
- Capital Improvements Projects – Complete projects within five percent of the projected budget and completion schedule.
- Private Development – Complete construction plan review and redlines in approximately one month. Respond to inspection request within 24 hours.
- Information System – Perform updates to system maps and distribute to internal and external customers at least annually.

	Appropriated FY 06-07	Filled FY 06-07	Proposed FY 07-08
Director of Public Works	1.00	1.00	1.00
Chief Engineer	1.00	1.00	1.00
Project Engineer	2.00	2.00	3.00
Engineering Technician	2.00	2.00	1.00
Secretary	1.00	1.00	1.00
TOTAL	7.00	7.00	7.00

FY 07-08 Revenues

GENERAL FUND - Engineering Department

Fund & Dept: 100-51

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
658,265	571,472	642,884		CHARGES FOR SERVICES	689,711	689,711	689,711
13,696	13,164	12,000		LICENSES, PERMITS, FEES	12,000	12,000	12,000
671,961	**584,636**	**654,884**		**TOTAL RESOURCES**	**701,711**	**701,711**	**701,711**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
136,417	22,276	50,000	415025	ENGINEERING INSPECTION FEES	70,000	70,000	70,000
515,407	547,617	592,384	415045	GENERAL FUND SPT SVC (5021300)	619,711	619,711	619,711
6,441	1,580	500	430025	COPY SERVICE	0	0	0
658,265	**571,472**	**642,884**		**TOTAL CHARGES FOR SERVICES**	**689,711**	**689,711**	**689,711**
				LICENSES, PERMITS, FEES			
13,696	13,164	12,000	415115	EROSION CONTROL FEES	12,000	12,000	12,000
13,696	**13,164**	**12,000**		**TOTAL LICENSES, PERMITS, FEES**	**12,000**	**12,000**	**12,000**
671,961	**584,636**	**654,884**		**TOTAL RESOURCES**	**701,711**	**701,711**	**701,711**

FY 07-08 Expenditures
Engineering
Fund & Dept: 100-51

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
335,699	390,201	429,197	511005	REGULAR EMPLOYEE WAGES	462,392	462,392	462,392
0	185	2,400	511015	OVERTIME	2,400	2,400	2,400
154,540	79,716	77,383	512005	HEALTH/DENTAL BENEFITS	78,335	78,335	78,335
	64,086	77,398	512010	RETIREMENT	92,016	92,016	92,016
	26,914	33,017	512015	FICA	35,557	35,557	35,557
	3,536	5,179	512020	WORKER'S COMP	5,478	5,478	5,478
	3,694	4,555	512025	OTHER BENEFITS	6,325	6,325	6,325
	2,280	2,748	512030	OTHER PAYROLL TAXES	2,960	2,960	2,960
	811		512035	VOLUNTEER FRINGE BENEFITS			
490,240	**571,422**	**631,877**		**PERSONAL SERVICES**	**685,463**	**685,463**	**685,463**
				MATERIALS & SERVICES			
3,005	3,866	3,000	520110	OPERATING SUPPLIES	2,000	2,000	2,000
324	415	300	520120	ORGANIZATION BUSINESS EXPENSE	306	306	306
0	289	700	520130	PERSONNEL UNIFORMS & EQUIPMENT	710	710	710
1,763	0	0	520190	COMPUTER SOFTWARE	0	0	0
	4,621	0	520200	COMPUTER SOFTWARE LICENSES	0	0	0
3,999	1,148	1,500	520220	SMALL EQUIPMENT	500	500	500
246	210	375	520503	PRINTING	375	375	375
228	289	550	520506	POSTAGE	550	550	550
2,297	2,280	2,940	520509	TELEPHONE	2,940	2,940	2,940
615	161	0	520521	PUBLIC INFORMATION	0	0	0
1,881	637	1,890	520524	PUBLICATIONS	1,460	1,460	1,460
0	1,198	0	520530	MEMBERSHIPS	540	540	540
92	884	650	520557	INTERGOVERNMENTAL SERVICES	650	650	650
841	921	1,130	520578	INSURANCE & BONDS	1,130	1,130	1,130
1,674	2,824	4,000	521003	TRAINING/ CONFERENCES	3,080	3,080	3,080
	2,446		521113	ATTORNEY SERVICES		0	0
283	6,769	16,800	521150	PROFESSIONAL SERVICES	16,620	16,620	16,620
28	72	0	521168	MISC MEDICAL SERVICES	0	0	0
2,024	713	3,980	522003	EQUIPMENT MAINT & OPER SUPPLIES	4,060	4,060	4,060
10,620	11,799	11,449	522021	EQUIPMENT FUND CHARGES	11,486	11,486	11,486
9,124	9,783	12,655	522022	INFORMATION SYSTEMS FUND	11,630	11,630	11,630
0		100	522306	RENTS & LEASES	100	100	100
34		0	522312	FACILITY MAINTENANCE SUPPLIES	0	0	0
	132		522315	FACILITY MNT/REPAIRS			
39,078	**51,454**	**62,019**		**TOTAL MATERIALS & SERVICES**	**58,136**	**58,136**	**58,136**
				CAPITAL OUTLAY			
0	**0**	**0**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
529,318	**622,876**	**693,896**		**TOTAL ENGINEERING EXPENDITURES**	**743,599**	**743,599**	**743,599**

POLICE

COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

The mission of the Forest Grove Police Department is to consistently contribute to our community's reputation as a safe place to live, work, learn and visit. We accomplish our mission through providing the highest quality law enforcement services possible within the resources provided to us. We consistently strive to be perceived as professional, responsive, adapting rapidly to changes in the community, and as adding value in return for the resources with which we are entrusted.

DEPARTMENT OVERVIEW

All members of the Department conduct Community Policing/Crime Prevention programs. The Patrol Division is the largest component of the Department. These are the uniformed officers who are responsible for the initial response to all emergency and non-emergency calls for service. They conduct investigations of crimes; perform routine patrol, traffic enforcement and accident investigations. The Investigation Division is responsible for conducting follow-up investigations in all serious criminal offenses, assisting patrol officers on the more complex cases, and filling in for patrol to maintain staffing needs. This Division also conducts all background and administrative investigations. A Patrol Sergeant is assigned as a School Resource Officer (SRO) at Forest Grove High School. The SRO performs the function of handling all criminal complaints that originate within the Forest Grove School district and works as a liaison between the Forest Grove Police Department, the students and district staff.

The Evidence/Records clerks perform multi-functions for the Police Department. They handle all initial lobby contacts and general telephone contacts during regular business hours. They are also responsible for maintaining the Police Department's records system, the collection and maintenance of all evidence turned in at the police department or processed at crime scenes, and they also have the responsibility for found property.

The Support Unit Supervisor acts as the records supervisor and is assigned to schedule training, maintain training records and coordinate the process of accreditation. The Department is currently accredited through the Oregon Accreditation Alliance. Accreditation brings recognition to the Department by complying with state-wide "best practices" and professional standards. Accreditation is an on-going process; an annual fee is paid to insure compliance with the standards. Reports are forwarded to the Oregon Accreditation Alliance, who verify we are doing what the standards require.

DEPARTMENT GOALS

- Improve community interaction
- Maintain rate of criminal case clearance
- Maintain integrity of Accreditation files

TRENDS

The City of Forest Grove has continued to experience an increased availability of methamphetamine from outside sources. Methamphetamine is still the drug of choice and the cause of both increased violent crimes and fraud related crimes, with elderly victims frequently being targeted. Along with methamphetamine, we are seeing a resurgence of cocaine use that had been popular in the 1970's and 80's.

In 2006, our detective division saw a steady increase in call-outs for major crimes. These call-outs have been for violent crimes such as homicide and a City of Forest Grove officer involved shooting. The department investigated one homicide this year, resulting in clearance by arrest and conviction. The police department has seen an overall increase in violent crimes, while property crimes have dropped slightly and/or remained the same. Crimes against children and sex related crimes are a constant. The City of Forest Grove has experienced an increase in the number of gang members and gang activity. We are now seeing gang members in grade school aged children. With the increase of gang members, comes a greater demand for police intervention and a depletion of our resources and manpower.

Each of our sworn officers handle about 850 calls for service and self-initiated activities annually, which is the highest for all law enforcement agencies throughout Washington County. This trend is expected to increase as the City adds more property and the population increases.

PERFORMANCE MEASUREMENTS			
	2004	**2005**	**2006**
Criminal Citations/Arrests	1,444	1,344	1,381
Traffic Violations	2,761	2,499	3,619
Parking Citations	1,716	1,879	2,258
DUII Arrests	115	70	112
Officers Assaulted	2	0	1

PERSONNEL REQUIREMENTS			
	FY 06-07 Appropriated	FY 06-07 Filled	FY 07-08 Proposed
Police Chief	1.00	1.00	1.00
Captain	2.00	2.00	1.00
Sergeant	5.00	5.00	5.00
School Resource Officer	0.00	0.00	0.00
Police Officer	21.00	20.00	20.00
Evidence/Records Clerk	2.00	2.00	2.00
Records Clerk (2 part-time)	0.50	0.50	0.50
Community Service Officer (2 part-time)	1.00	1.00	1.00
Support Unit Supervisor	1.00	1.00	1.00
TOTAL	**33.50**	**32.50**	**31.50**

				FY 07-08 Revenues			
				GENERAL FUND - Police			
				Fund & Dept: 100-21			
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
424,020	310,528	245,561		INTERGOVERNMENTAL REVENUE	349,348	349,348	349,348
6,441	2,589	59,800		CHARGES FOR SERVICES	3,000	3,000	3,000
77,645	38,172	35,000		FINES	50,000	50,000	50,000
1,174	19,444	8,400		LICENSES, PERMITS, FEES	19,750	19,750	19,750
	1,800			MISCELLANEOUS			
17,112	14,850	9,000		TRANSFERS & REIMBURSEMENTS	11,000	11,000	11,000
526,392	**387,382**	**357,761**		**TOTAL RESOURCES**	**433,098**	**433,098**	**433,098**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
170,066	214,756	191,541	420005	ALCOHOLIC BEVERAGES	237,834	237,834	237,834
	0	0	420055	FORFEITURE PROCEEDS	58,929	58,929	58,929
178,477	0	0	425014	HOMELAND SECURITY GRANT	0	0	0
	33,233		425015	DOMESTIC PREPAREDNESS GRANT	0	0	0
0	1,948	2,000	425018	BULLETPROOF VEST GRANT	1,000	1,000	1,000
4,593	2,158	2,000	425040	LOCAL LAW ENFORCE BLOCK GRANT	0	0	0
1,754	1,391	0	425045	DEC/DUII POLICE GRANT	0	0	0
69,130	47,000	50,020	460010	SRO REIMBURSEMENT	51,585	51,585	51,585
0	10,042	0	460011	SCHOOL DISTRICT OVERTIME	0	0	0
424,020	**310,528**	**245,561**		**TOTAL INTERGVMNT REVENUE**	**349,348**	**349,348**	**349,348**
				CHARGES FOR SERVICES			
		57,300	415040	C.I.P. FEES	0	0	0
6,441	2,589	2,500	430025	COPY SERVICE	3,000	3,000	3,000
6,441	**2,589**	**59,800**		**TOTAL CHARGES FOR SERVICES**	**3,000**	**3,000**	**3,000**
				FINES			
77,645	38,172	35,000	435005	STATE COURT FINES	50,000	50,000	50,000
77,645	**38,172**	**35,000**		**TOTAL FINES**	**50,000**	**50,000**	**50,000**
				LICENSES, PERMITS, FEES			
1,174	1,524	1,200	415035	LIQUOR LICENSES	1,350	1,350	1,350
0	6,780	1,200	415037	IMPOUND FEES	18,000	18,000	18,000
0	11,140	6,000	415055	OTHER	400	400	400
1,174	**19,444**	**8,400**		**TOTAL LICENSES, PERMITS, FEES**	**19,750**	**19,750**	**19,750**
				MISCELLANEOUS			
	17		455005	LOCAL MATCHING DONATIONS	0	0	0
	1,783		465005	MISCELLANEOUS	0	0	0
	1,800			**TOTAL MISCELLANEOUS**	**0**	**0**	**0**
				TRANSFERS & REIMBURSEMENTS			
17,112	14,850	9,000	460005	REIMBURSEMENTS	11,000	11,000	11,000
17,112	**14,850**	**9,000**		**TOTAL TRANSFERS & REIMBRSMNTS**	**11,000**	**11,000**	**11,000**
526,392	**387,382**	**357,761**		**TOTAL RESOURCES**	**433,098**	**433,098**	**433,098**

				FY 07-08 Expenditures			
				Police Dept			
				Fund & Dept: 100-21			
2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
1,673,596	1,741,715	1,966,784	511005	REGULAR EMPLOYEE WAGES	1,936,905	1,936,905	1,936,905
31,990	59,443	57,356	511010	PART-TIME EMPLOYEE WAGES	59,744	59,744	59,744
135,177	148,755	133,061	511015	OVERTIME	137,048	137,048	137,048
746	7,323	0	511021	UNEMPLOYMENT COMPENSATION	0	0	0
757,361	344,181	306,356	512005	HEALTH/DENTAL BENEFITS	321,036	321,036	321,036
	297,986	357684	512010	RETIREMENT	350,874	350,874	350,874
	136,769	165,026	512015	FICA	163,228	163,228	163,228
	56,325	83,695	512020	WORKER'S COMP	83,067	83,067	83,067
	36,474	26,869	512025	OTHER BENEFITS	26,269	26,269	26,269
	11,494	13,739	512030	OTHER PAYROLL TAXES	13,587	13,587	13,587
1,711	3,846	0	512035	VOLUNTEER FRINGE BENEFITS	0	0	0
2,601,420	**2,844,311**	**3,110,570**		**TOTAL PERSONAL SERVICES**	**3,091,757**	**3,091,757**	**3,091,757**
				MATERIALS & SERVICES			
19,761	20,775	21,570	520110	OPERATING SUPPLIES	18,210	18,210	18,210
2,600	2,403	3,000	520120	ORGANIZATION BUSINESS EXPENSE	2,500	2,500	2,500
17,009	20,230	20,540	520130	PERSONNEL UNIFORMS & EQUIPMENT	7,680	7,680	7,680
17,134	17,005	18,500	520150	UTILITIES	2,128	2,128	2,128
7,811	11,995	10,742	520220	SMALL EQUIPMENT	1,900	1,900	1,900
358	2,286	2,000	520270	MISCELLANEOUS	2,000	2,000	2,000
3,383	3,047	4,500	520503	PRINTING	4,590	4,590	4,590
1,954	2,176	2,000	520506	POSTAGE	2,040	2,040	2,040
12,882	14,959	14,900	520509	TELEPHONE	17,662	17,662	17,662
6,310	2,263	1,550	520512	ACCREDITATION	1,550	1,550	1,550
0		500	520518	VOLUNTEER REIM EXPENSE	500	500	500
1,423	1,468	2,150	520521	PUBLIC INFORMATION	1,060	1,060	1,060
2,583	336	2,200	520524	PUBLICATIONS	0	0	0
75	680	1,110	520530	MEMBERSHIPS	1,030	1,030	1,030
120,962	130,041	135,713	520557	INTERGOVERNMENTAL SERVICES	139,370	139,370	139,370
30,058	32,865	33,451	520578	INSURANCE & BONDS	33,451	33,451	33,451
23,608	16,970	23,100	521003	TRAINING/CONFERENCES	16,400	16,400	16,400

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
6,940	1,850	6,675	521150	PROFESSIONAL SERVICES	3,075	3,075	3,075
57	401	0	521168	MISC MEDICAL SERVICES	700	700	700
11,336	4,537	8,795	522003	EQUIP MAINT & OPER SUPPLIES	3,690	3,690	3,690
515	1,218	1,700	522009	VEHICLE MAINT & OPER. SUPPLIES	500	500	500
141,709	158,948	166,953	522021	EQUIPMENT FUND CHARGES	117,012	117,012	117,012
20,064	21,328	27,631	522022	INFORMATION SYSTEMS FUND	24,317	24,317	24,317
2,835	10,814	8,500	522306	RENTS & LEASES	6,000	6,000	6,000
1,027	1,588	2,350	522312	FACILITY MAINTEN SUPPLIES	2,350	2,350	2,350
10,835	10,306	9,150	522315	FACILITY MNT/REPAIRS	8,150	8,150	8,150
69,118	3,420	0	523009	GRANT SMALL EQUIPMENT	0	0	0
532,346	**493,907**	**529,280**		**TOTAL MATERIALS & SERVICES**	**417,865**	**417,865**	**417,865**
				CAPITAL OUTLAY			
0		16,100	550166	BUILDING IMPROVEMENTS	0	0	0
0		8,500	550181	MAJOR TOOLS & WORK EQUIP	0	0	0
182,377			550185	HOMELAND SECURITY	0	0	0
		0	550186	FORFEITURE PROCEED PURCHASES	58,292	58,292	58,292
12,816	12,065	0	551062	DOM PREPAR GRANT EQUIP	0	0	0
0	18,077	0	551260	VEHICLE REPLACEMENT	0	0	0
195,193	**30,142**	**24,600**		**TOTAL CAPITAL OUTLAY**	**58,292**	**58,292**	**58,292**
3,328,958	**3,368,360**	**3,664,450**		**TOTAL POLICE EXPENDITURES**	**3,567,915**	**3,567,915**	**3,567,915**

FIRE

COUNCIL GOALS FOR FISCAL YEAR 2007-2008

- Promote Safe and Livable Neighborhoods and a Prospering Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To provide life safety and emergency services along with fire protection and preventive education to all citizens of the City and District in a manner and at a level that they are willing and able to support while keeping our personnel as safe as possible. A secondary objective is to mitigate damage when a fire or other emergency occurs.

DEPARTMENT OVERVIEW

We staff our rescue with two (2) personnel and the fire engine with three (3) personnel when staffing levels permits. This allows us to respond to calls occurring at the same time more often and serves our citizens more efficiently as they asked with supporting our Public Safety Levy. We now have a rescue boat in service to better serve our community during floods and other water accidents. With the current Oregon tax structure, funding can be problematic. As a result, the department actively seeks non-traditional funding through grants and community support. The department will be replacing a staff vehicle as per the apparatus replacement schedule.

DEPARTMENT GOALS

- Develop a Community Risk Assessment and Emergency Response Deployment Standard
- Continue developing Emergency Operation Center skills utilizing City disaster drills and Citizen Emergency Response Team (CERT) training.
- Continue our High School Cadet program in cooperation with the Forest Grove High School and Portland Community College.
- To become more involved in the community.
- Work with neighbors to enhance fire service delivery in the region.
- Work with Local and Regional Assisted Living Facilities to reduce the number of calls to their centers without reducing service to them.

TRENDS

Due to the increase of calls occurring at the same time, our response times have slightly increased. Calls have increased approximately 50% over the past ten years. Last year, there were 370 times that calls occurred at the same time. We are keeping a close look at this trend. We have been told that we have the highest per capita rate of people living in assisted living facilities in the United States. The Community Safety Levy provided us with two additional personnel to help reduce response times during occasions of calls occurring at the same time. We are trying to work smarter by reducing the number of unnecessary calls without reducing services. Medical calls are 69% of the total calls we respond to. As the population increases and our calls increase, we will need to build and staff a substation in the future.

PERFORMANCE MEASUREMENTS

Response time to the scene of an emergency within the City will be four (4) minutes.	**90% of the time Structure fires in 2006 = 5.4 minutes**
	90% of the time EMS calls in 2006 = 5.7 minutes
The Department will continue to provide CPR training for the public on a monthly basis.	**100%**
Commercial plan reviews will generally be accomplished within five (5) working days.	**90%**
A minimum of one news release per month regarding fire safety will be provided to the local newspaper.	**85%**
Annual inspections shall be made in all assembly, institutional, educational, commercial, industrial and multi-residential occupancies.	**75%**
All complaints regarding fire related problems shall be acted upon within 8 hours.	**95%**
Fire Department personnel will aggressively pursue opportunities to present informational programs regarding fire prevention and related activities to the public, attempting to present at least ten (10) programs during the year.	**100+%**

PERSONNEL REQUIREMENTS

	FY 06-07 Appropriated	FY 06-07 Filled	FY 07-08 Proposed
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	1.00	0	0
Fire Division Chief	2.00	2.00	1.75
Lieutenant	3.00	3.00	3.00
Firefighter	12.00	10.00	10.00
Administrative Assistant	1.00	1.00	1.00
Fire Inspector	1.00	1.00	1.00
TOTAL	20.00	18.00	17.75

FY 07-08 Revenues

GENERAL FUND - Fire Department

Fund & Dept: 100-22

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
361,397	490,159	442,831		INTERGOVERNMENTAL REVENUE	410,117	410,117	410,117
0	50	84,000		CHARGES FOR SERVICES	0	0	0
	22,286			TRANSFERS & REIMBURSEMENTS			
361,397	**512,495**	**526,831**		**TOTAL RESOURCES**	**410,117**	**410,117**	**410,117**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
34,122	32,131	32,674	420015	CIGARETTE	35,054	35,054	35,054
327,275	362,350	410,157	420050	RURAL FIRE DISTRICT	375,063	375,063	375,063
	94,678		425014	HOMELAND SECURITY GRANT	0	0	0
	1,000		425085	STATE FIRE TRAINING GRANT			
361,397	**490,159**	**442,831**		**TOTAL INTERGVMNT REVENUE**	**410,117**	**410,117**	**410,117**
				CHARGES FOR SERVICES			
	0	84,000	415040	C.I.P. FEES	0	0	0
	50	0	430025	COPY SERVICE	0	0	0
0	**50**	**84,000**		**TOTAL CHARGES FOR SERVICES**	**0**	**0**	**0**
				TRANSFERS & REIMBURSEMENTS			
	22,286		460015	FIRE DEPT REIMBURSEMENTS	0	0	0
	22,286			**TOTAL TRANSFERS & REIMBRSMNTS**	**0**	**0**	**0**
361,397	**512,495**	**526,831**		**TOTAL RESOURCES**	**410,117**	**410,117**	**410,117**

				FY 07-08 Expenditures			
				Fire Dept			
				Fund & Dept: 100-22			
2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
1,161,287	1,220,504	1,247,721	511005	REGULAR EMPLOYEE WAGES	1,162,473	1,162,473	1,162,473
58,460	79,081	70,000	511015	OVERTIME	80,080	80,080	80,080
523,657	224,302	206,836	512005	HEALTH/DENTAL BENEFITS	193,768	193,768	193,768
	192,705	241,006	512010	RETIREMENT	223,493	223,493	223,493
	88,410	100,805	512015	FICA	95,055	95,055	95,055
	31,517	35,939	512020	WORKER'S COMP	34,528	34,528	34,528
	13,640	16,862	512025	OTHER BENEFITS	16,068	16,068	16,068
	7,627	8,392	512030	OTHER PAYROLL TAXES	7,913	7,913	7,913
0	4,622	1,300	512035	VOLUNTEER FRINGE BENEFITS	1,326	1,326	1,326
1,743,404	**1,862,407**	**1,928,861**		**TOTAL PERSONAL SERVICES**	**1,814,704**	**1,814,704**	**1,814,704**
				MATERIALS & SERVICES			
9,735	9,995	12,000	520110	OPERATING SUPPLIES	12,425	12,425	12,425
2,648	3,163	4,000	520120	ORGANIZATION BUSINESS EXPENSE	4,100	4,100	4,100
6,996	8,941	10,550	520130	PERSONNEL UNIFORMS & EQUIPMENT	7,700	7,700	7,700
22,233	25,644	26,100	520150	UTILITIES	18,978	18,978	18,978
2,985	4,212	3,300	520220	SMALL EQUIPMENT	3,300	3,300	3,300
29,577	104,336	75,800	520230	TOOLS - 50/50	21,500	21,500	21,500
334	2,690	4,000	520300	EMERGENCY OPERATIONS CENTER	0	0	0
846	385	1,000	520503	PRINTING	700	700	700
756	852	900	520506	POSTAGE	900	900	900
4,837	5,018	5,610	520509	TELEPHONE	5,396	5,396	5,396
28,550	37,909	60,000	520518	VOLUNTEER REIMBURSABLE EXPENSE	70,000	70,000	70,000
1,359	1,210	1,500	520521	PUBLIC INFORMATION	1,600	1,600	1,600
1,802	2,112	2,244	520524	PUBLICATIONS	1,464	1,464	1,464
	584		520530	MEMBERSHIPS	695	695	695
115,131	116,838	121,856	520557	INTERGOVERNMENTAL SERVICES	122,856	122,856	122,856
25,517	26,801	28,963	520578	INSURANCE & BONDS	31,859	31,859	31,859
6,054	7,544	18,300	521003	TRAINING/CONFERENCES	17,320	17,320	17,320
10,309	8,674	11,300	521150	PROFESSIONAL SERVICES	8,710	8,710	8,710
32	2,313	0	521168	MISC MEDICAL SERVICES	0	0	0

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
			522303	CUSTODIAL	1,000	1,000	1,000
4,659	5,098	6,570	522003	EQUIPMENT MAINT & OPER SUPPLIES	6,670	6,670	6,670
37,423	29,559	60,000	522009	VEHICLE MAINT & OPER. SUPPLIES	45,000	45,000	45,000
	19,050		522012	EQUIP/VEHICLE FUEL/OIL	20,840	20,840	20,840
84,000	84,000	84,000	522021	EQUIPMENT FUND CHARGES	0	0	0
10,592	11,872	17,254	522022	INFORMATION SYSTEMS FUND	14,370	14,370	14,370
48	48	48	522306	RENTS & LEASES	0	0	0
1,986	2,306	2,300	522312	FACILITY MAINTENANCE SUPPLIES	3,000	3,000	3,000
2,344	4,778	4,000	522315	FACILITY MNT/REPAIRS	6,000	6,000	6,000
411,010	**525,930**	**561,595**		**TOTAL MATERIALS & SERVICES**	**426,383**	**426,383**	**426,383**
				CAPITAL OUTLAY			
18	3,752	0	550185	HOMELAND SECURITY	194,998	194,998	194,998
	4,930		551260	VEHICLE REPLACEMENT	0	0	0
18	**8,682**	**0**		**TOTAL CAPITAL OUTLAY**	**194,998**	**194,998**	**194,998**
2,154,433	**2,397,019**	**2,490,456**		**TOTAL FIRE SERVICE EXPENDITURES**	**2,436,085**	**2,436,085**	**2,436,085**

AQUATIC CENTER

CITY COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote the Interests of Forest Grove in Regional Affairs
- Promote a Prudent Financial Plan to Maintain Effective Service Levels

MISSION STATEMENT

To provide the citizens of Forest Grove and the surrounding area quality aquatic programs while maintaining a safe and accessible facility by our staff whom are our most valuable resource.

DEPARTMENT OVERVIEW

The Department provides three primary services. 1) Instruction Services for all ages provided by instructors who are certified by the American Red Cross as Water Safety Instructors; they instruct all levels of Red Cross programs plus several specialty classes including arthritis; 2) Recreation Services program components that include recreation or public swimming and fitness swimming; staff provides lifeguard services which include monitoring swimmers, first aid, customer service, and front counter support; and 3) Rental Services that serves groups renting space for private parties, Scuba, School District lessons, Pacific University, Therapy Clinics and Forest Grove Swim Club. Safety provided for these services as required by "Oregon Administrative Rules Chapter 333 Swimming Pools and Spa Pools" with certified lifeguards.

DEPARTMENT GOALS

- Instruction: The Aquatics Department will offer a full range of swimming programs. Course selection will be evaluated four times during the year and adjusted as necessary.
- Recreational Swimming: Recreational swimming will be offered by providing both fitness and public swims on a daily basis. Seasonal changes will be evaluated and adjusted if necessary.
- Aquatic Center Rentals: Space will be allocated on a daily basis for group rentals.
- Maintenance and Safety: Daily safety inspections for compliance with "Oregon Administrative Rules Chapter 333 Swimming Pools and Spa Pools" will be conducted.

TRENDS

Water space for a number of growing programs will be evaluated this year. Increases in all swim teams including Pacific University and the continued evolution of the water polo program, will require a close look at space allocation and timing. Increases in arthritis classes provided by the City will be an important revenue source. Increased Marketing opportunities of the centers programs will be important to maintain revenues as program hours have been reduced.

PERFORMANCE MEASUREMENTS

Swimming Instruction: A minimum of 420 classes will be offered throughout the fiscal year to meet attendance and revenue projections.

Recreational Swimming: Recreational Swimming will be offered 253 days during the fiscal year.

Aquatic Center Rentals: 1000 hours have been allocated for group rentals to meet prior year demands for this service.

Facility Maintenance and Safety: Staff will devote 2,800 hours toward cleaning and maintenance of the Aquatic Center to meet State Health guidelines.

	*FY 05-06	*FY 06-07
Swimming Instruction	28,320	24,869
Recreational Swimming	45,879	41,845
Group Rentals	14,347	16,126

***Attendance Through February In Both Years.**

PERSONNEL REQUIREMENTS

	Appropriated FY 06-07	Filled FY 06-07	Proposed FY 07-08
Aquatic Supervisor	1.00	1.00	1.00
Director of Parks & Recreation	0.50	0.50	0.50
Office Assistant I	0.50	0.50	0.50
Facility Maintenance Tech.	0.60	0.60	0.60
Aquatic Staff	6.76	6.76	5.53
TOTAL	9.36	9.36	8.13

FY 07-08 Revenues
GENERAL FUND - Aquatics
Fund & Dept: 100-15

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
268,148	273,718	262,900		CHARGES FOR SERVICES	239,800	239,800	239,800
3,050	2,649	500		MISCELLANEOUS REVENUE	1,000	1,000	1,000
271,198	**276,368**	**263,400**		**TOTAL RESOURCES**	**240,800**	**240,800**	**240,800**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
252,597	258,151	245,900	430005	SWIMMING POOL	224,800	224,800	224,800
15,550	15,567	17,000	430010	LOCKERS, VENDING MACHINES	15,000	15,000	15,000
268,148	**273,718**	**262,900**		**TOTAL CHARGES FOR SERVICES**	**239,800**	**239,800**	**239,800**
				MISCELLANEOUS REVENUE			
3,050	2,649	500	455020	DONATIONS	1,000	1,000	1,000
3,050	**2,649**	**500**		**TOTAL MISCELLANEOUS REVENUE**	**1,000**	**1,000**	**1,000**
271,198	**276,368**	**263,400**		**TOTAL RESOURCES**	**240,800**	**240,800**	**240,800**

FY 07-08 Expenditures
Aquatics Dept
Fund & Dept: 100-15

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
101,631	111,718	119,417	511005	REGULAR EMPLOYEE WAGES	124,901	124,901	124,901
127,496	134,026	147,290	511010	PART-TIME EMPLOYEE WAGES	103,685	103,685	103,685
65,936	27,248	23,583	512005	HEALTH/DENTAL BENEFITS	24,589	24,589	24,589
	19,871	23,764	512010	RETIREMENT	24,855	24,855	24,855
	16,562	20,403	512015	FICA	17,487	17,487	17,487
	5,789	8,416	512020	WORKER'S COMP	7,039	7,039	7,039
	1,588	1,787	512025	OTHER BENEFITS	2,179	2,179	2,179
	1,391	1,698	512030	OTHER PAYROLL TAXES	1,456	1,456	1,456
	253		512035	VOLUNTEER FRINGE BENEFITS	0	0	0
295,063	**318,445**	**346,359**		**TOTAL PERSONAL SERVICES**	**306,191**	**306,191**	**306,191**
				MATERIALS & SERVICES			
21,484	21,971	22,950	520110	OPERATING SUPPLIES	24,249	24,249	24,249
140	142	350	520120	ORGANIZATION BUSINESS EXPENSE	255	255	255
404	0	500	520130	PERSONNEL UNIFORMS & EQUIPMENT	510	510	510
113,612	123,800	108,100	520150	UTILITIES	103,810	103,810	103,810
7,032	3,416	4,450	520220	SMALL EQUIPMENT	4,350	4,350	4,350
606	1,046	2,600	520503	PRINTING	2,150	2,150	2,150
342	330	450	520506	POSTAGE	460	460	460
748	640	1,200	520509	TELEPHONE	1,240	1,240	1,240
1,529	2,189	3,350	520521	PUBLIC INFORMATION	2,320	2,320	2,320
125	75	150	520524	PUBLICATIONS	250	250	250
696	862	800	520557	INTERGOVERNMENTAL SERVICES	850	850	850
6,456	5,969	7,417	520578	INSURANCE & BONDS	7,417	7,417	7,417
754	708	1,200	521003	TRAINING/CONFERENCES	1,160	1,160	1,160
387	375	400	521150	PROFESSIONAL SERVICES	260	260	260
113	85	0	521168	MISC MEDICAL SERVICES	0	0	0
30	1,103	730	522003	EQUIPMENT MAINT & OPER SUPPLIES	935	935	935
1,370	1,436	1,436	522021	EQUIPMENT FUND CHARGES	1,396	1,396	1,396
1,929	3,249	2,985	522022	INFORMATION SYSTEMS FUND	2,985	2,985	2,985
	1,920		522303	CUSTODIAL		0	0
5,229	7,934	9,350	522312	FACILITY MAINTENANCE SUPPLIES	11,100	11,100	11,100
22,567	21,503	28,240	522315	FACILITY MNT/REPAIRS	24,550	24,550	24,550
185,550	**198,752**	**196,658**		**TOTAL MATERIALS & SERVICES**	**190,247**	**190,247**	**190,247**
				CAPITAL OUTLAY			
	0	**0**		**TOTAL CAPITAL OUTLAY**	0	**0**	**0**
480,613	**517,197**	**543,017**		**TOTAL AQUATICS EXPENDITURES**	**496,438**	**496,438**	**496,438**

PARKS & RECREATION

COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote a Prudent Financial Plan to Maintain Effective Service Levels.
- Promote the Interests of Forest Grove in Regional Affairs.

MISSION STATEMENT

To provide safe and well-maintained parks and to facilitate use of park facilities to meet the daily leisure needs of City residents. To provide landscaping around City facilities and other non-park areas, street plantings, and trimming trees for street clearance by our committed staff that are our most valuable resource.

DEPARTMENT OVERVIEW

The Parks and Recreation Department provides safe and well-maintained equipment and facilities within the community. The department provides summer and recreational opportunities by working with outside contractors and the Forest Grove School District. Staff also assists other recreation providers by improving public facilities they utilize for their programs. Park staff provides daily inspections of all parks and equipment to insure facilities and equipment are clean and safe for park users. Parks staff also provides grounds maintenance for all City-owned buildings. Department personnel conduct tree-trimming functions not only for City Parks, but also for the City's street trees.

DEPARTMENT GOALS

- Provide safe, well-maintained park equipment and facilities.
- Maximize recreational and leisure use of facilities.
- Ensure that the department maintains a qualified and trained staff to effect safe and efficient operations.
- Maintain non-park areas around City facilities.
- Maintain citywide street tree clearance standards and assist in electrical line-clearance tree-trimming.
- Maximize the benefit of cooperative intergovernmental relationships with other agencies such as Pacific University and Forest Grove public schools, Metro, Washington County and the City of Cornelius.

TRENDS

The Department will continue its effort to implement the Parks Master Plan. The Master Plan will be updated during the fiscal year to establish current needs, fiscal implications, and system development charges. High use of facilities by user groups will continue to challenge staff to become more efficient with their time. Staff will continue to provide opportunities for recreational services; these organizations include: Adventures Without Limits, Pacific University, Boys and Girls Clubs, and Forest Grove Public Schools. Additionally, trail developments will continue to evolve on several fronts with the help of a new "Trail Advisory Committee". Park staff will continue to be stretched to accomplish its performance standards due to the proposed reductions and increases in projected workloads.

PERFORMANCE MEASURES

- All parks will be cleaned daily from March to October and when needed during the winter season.
- All developed parks turf will be maintained to industry guidelines.
- Park Crews will spend three months providing street tree clearance trimming and support utility line-clearance tree-trimming.
- Field lighting will be provided and maintained for Lincoln Park supported by rental fees.
- Parks Crews will maintain grounds around most City buildings.
- Non-park areas will be checked regularly for litter and weed control. Mowing will be done every seven to ten days on developed areas and when necessary in street ROW's and substations during growing season.

	2005	2006
Park Reservations (# of reservations)	521	534
Sports League Games Participants	10,900	10,520

PERSONNEL REQUIREMENTS

	Appropriated FY 06-07	Filled FY 06-07	Proposed FY 07-08
Director Parks and Recreation	0.50	0.50	0.50
Crew Supervisor	1.00	1.00	1.00
Utility Worker II	2.00	2.00	2.00
Utility Worker I	2.00	2.00	1.00
Seasonal Temporary	0.00	0.00	0.00
Total	5.50	5.50	4.50

FY 07-08 Revenues

GENERAL FUND - Parks & Recreation

Fund & Dept: 100-16

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
76,096	90,273	98,280		CHARGES FOR SERVICES	95,280	95,280	95,280
4,523	0	1,650		MISCELLANEOUS REVENUE	0	0	0
22,375	15	16,375		TRANSFERS & REIMBURSEMENTS	16,375	16,375	16,375
102,994	**90,288**	**116,305**		**TOTAL RESOURCES**	**111,655**	**111,655**	**111,655**
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
67,673	71,902	77,780	415045	GENERAL FUND SPT SVC (5021300)	77,780	77,780	77,780
8,423	18,371	20,500	430007	RECREATION USER FEES	17,500	17,500	17,500
76,096	**90,273**	**98,280**		**TOTAL CHARGES FOR SERVICES**	**95,280**	**95,280**	**95,280**
				MISCELLANEOUS REVENUE			
1,473	0	1,150	430155	RENTAL INCOME	0	0	0
3,050	0	500	455020	DONATIONS	0	0	0
4,523	**0**	**1,650**		**TOTAL MISCELLANEOUS REVENUE**	**0**	**0**	**0**
				TRANSFERS & REIMBURSEMENTS			
	15		460005	REIMBURSEMENTS	0	0	0
22,375		16,375	470005	TRANSFERS	16,375	16,375	16,375
22,375	**15**	**16,375**		**TOTAL TRANSFERS & REIMBRSMNTS**	**16,375**	**16,375**	**16,375**
102,994	**90,288**	**116,305**		**TOTAL RESOURCES**	**111,655**	**111,655**	**111,655**

FY 07-08 Expenditures
Parks Dept
Fund & Dept: 100-16

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
195,880	206,101	246,766	511005	REGULAR EMPLOYEE WAGES	224,857	224,857	224,857
	21		511015	OVERTIME	0	0	0
2,037	14,835		511010	PART-TIME EMPLOYEE WAGES	0	0	0
93,552	44,943	48,988	512005	HEALTH/DENTAL BENEFITS	41,843	41,843	41,843
	37,231	49,106	512010	RETIREMENT	44,747	44,747	44,747
	15,462	18,878	512015	FICA	17,202	17,202	17,202
	5,297	8,344	512020	WORKER'S COMP	7,574	7,574	7,574
	992	1,996	512025	OTHER BENEFITS	2,997	2,997	2,997
	1,304	1,571	512030	OTHER PAYROLL TAXES	1,432	1,432	1,432
	507		512035	VOLUNTEER FRINGE BENEFITS		0	0
291,468	**326,692**	**375,650**		**TOTAL PERSONAL SERVICES**	**340,652**	**340,652**	**340,652**
				MATERIALS & SERVICES			
1,682	225	2,075	520110	OPERATING SUPPLIES	2,113	2,113	2,113
4	3	50	520120	ORGANIZATION BUSINESS EXPENSE	50	50	50
995	1,336	1,900	520130	PERSONNEL UNIFORMS & EQUIPMENT	1,638	1,638	1,638
26,694	30,533	30,100	520150	UTILITIES	2,863	2,863	2,863
10,528	7,089	12,200	520220	SMALL EQUIPMENT	7,758	7,758	7,758
4	57	0	520503	PRINTING		0	0
24	40	100	520506	POSTAGE	102	102	102
2,034	2,120	2,120	520509	TELEPHONE	2,162	2,162	2,162
611	1,409	1,150	520521	PUBLIC INFORMATION	356	356	356
1,095	95	855	520524	PUBLICATIONS	615	615	615
0	640	0	520530	MEMBERSHIPS	0	0	0
256	332	320	520557	INTERGOVERNMENTAL SERVICES	320	320	320
2,097	2,707	2,402	520578	INSURANCE & BONDS	2,402	2,402	2,402
1,069	985	2,105	521003	TRAINING/CONFERENCES	1,324	1,324	1,324
22,461	25,478	34,600	521150	PROFESSIONAL SERVICES	16,222	16,222	16,222
218	552	0	521168	MISC MEDICAL SERVICES	0	0	0
2,123	2,213	2,500	522003	EQUIPMENT MAINT & OPER SUPPLIES	2,700	2,700	2,700
682	199	0	522009	VEHICLE MAINT & OPER. SUPPLIES	0	0	0
	151		522012	FUEL/OIL		0	0
38,723	40,591	40,241	522021	EQUIPMENT FUND CHARGES	38,765	38,765	38,765
921	1,018	930	522022	INFORMATION SYSTEMS FUND	930	930	930
167		1,000	522306	RENTS & LEASES	500	500	500
11,976	11,976	11,976	522309	BUILDING/FACILITY RENTAL	0	0	0
16,353	21,291	15,300	522312	FACILITY MAINTENANCE SUPPLIES	9,484	9,484	9,484
6,044	7,323	6,300	522315	FACILITY MNT/REPAIRS	5,700	5,700	5,700
146,761	**158,361**	**168,224**		**TOTAL MATERIALS & SERVICES**	**96,004**	**96,004**	**96,004**
				CAPITAL OUTLAY			
6,862		0	550181	MAJOR TOOLS & WORK EQUIPMENT	0	0	0
6,862	**0**	**0**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
445,092	**485,053**	**543,874**		**TOTAL PARKS & REC EXPENDITURES**	**436,656**	**436,656**	**436,656**

MUNICIPAL COURT

CITY COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote a Prudent Financial Plan to Maintain Effective Service Levels

MISSION STATEMENT

To provide an efficient process to adjudicate minor traffic crimes and code violations.

COURT OPERATIONS OVERVIEW

Municipal Court began operating in November 2004. The Court processes minor traffic crimes and violations of the City Code.

COURT GOALS

- Process minor traffic crimes and City code violations through a local court.
- To enhance fine revenue received by the City.
- Establish cost-effective court operations.

PERFORMANCE MEASUREMENTS

Court operations and procedures have been implemented and revised as the City gains experience with operating the Court. Performance measurements will be established during fiscal year 2007-08.

PERSONNEL REQUIREMENTS

	2006-07 Appropriated	2006-07 Filled	2007-08 Proposed
Court Coordinator	1.00	1.00	1.00
Office Assistant I (Part-time)	0.50	0.50	0.50
TOTAL	**1.50**	**1.50**	**1.50**

FY 07-08 Revenues

GENERAL FUND - Municipal Court

Fund & Dept: 100-12-20

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
102,761	267,341	238,800		FINES	281,500	281,500	281,500
	404			MISCELLANEOUS	0	0	0
0	9,446	12,000		TRANSFERS & REIMBURSEMENTS	12,000	12,000	12,000
102,761	**277,191**	**250,800**		**TOTAL RESOURCES**	**293,500**	**293,500**	**293,500**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				FINES			
13,509	19,501	18,000	435015	PARKING FINES	24,000	24,000	24,000
85,193	240,467	216,000	435020	TRAFFIC FINES	250,000	250,000	250,000
2,684	2,684	2,500	435025	ORDINANCE FINES	3,000	3,000	3,000
140	2,126	1,000	435030	MARIJUANA FINES/FEES	1,500	1,500	1,500
1,224	2,563	1,300	435035	MINOR IN POSSESSION FINES/FEES	3,000	3,000	3,000
10	0	0	435040	STATE FINE ASSESSMENT	0	0	0
102,761	**267,341**	**238,800**		**TOTAL FINES**	**281,500**	**281,500**	**281,500**
				MISCELLANEOUS			
	404		456005	MISCELLANEOUS	0	0	0
	404			**TOTAL MISCELLANEOUS**	**0**	**0**	**0**
				TRANSFERS & REIMBURSEMENTS			
0	9,446	12,000	460005	MUNICIPAL JUDGE REIMBURSEMENT	12,000	12,000	12,000
0	**9,446**	**12,000**		**TOTAL TRANSFERS & REIMBRSMNTS**	**12,000**	**12,000**	**12,000**
102,761	**277,191**	**250,800**		**TOTAL RESOURCES**	**293,500**	**293,500**	**293,500**

FY 07-08 Expenditures
Municipal Court
Fund & Dept & Division: 100-12-20

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
55,826	46,521	48,571	511005	REGULAR EMPLOYEE WAGES	49,839	49,839	49,839
10,763	22,471	35,757	511010	PART-TIME EMPLOYEE WAGES	38,989	38,989	38,989
13,247	9,658	8,437	512005	HEALTH/DENTAL BENEFITS	9,118	9,118	9,118
	8,621	9,666	512010	RETIREMENT	9,918	9,918	9,918
	4,820	6,451	512015	FICA	6,795	6,795	6,795
	154	160	512020	WORKER'S COMP	224	224	224
	495	826	512025	OTHER BENEFITS	800	800	800
	407	537	512030	OTHER PAYROLL TAXES	566	566	566
	113	0	512035	VOLUNTEER FRINGE BENEFITS		0	0
79,836	**93,260**	**110,405**		**TOTAL PERSONAL SERVICES**	**116,249**	**116,249**	**116,249**
				MATERIALS & SERVICES			
1,178	486	600	520110	OPERATING SUPPLIES	600	600	600
129	70	100	520120	ORGANIZ BUSINESS EXP	200	200	200
	1,113		520200	COMPUTER SOFTWARE LICENSES		0	0
1,098	41	400	520220	SMALL EQUIPMENT	400	400	400
1,660	53	500	520503	PRINTING	600	600	600
206	554	615	520506	POSTAGE	850	850	850
214	331	500	520509	TELEPHONE	250	250	250
52	0	200	520521	PUBLIC INFORMATION	200	200	200
296	0	1,050	520524	PUBLICATIONS	1,000	1,000	1,000
			520530	MEMBERSHIPS	150	150	150
3,457	11,007	11,000	520539	ASSESSMENT-COUNTY	13,000	13,000	13,000
	2,220		520540	STATE COURT SECURITY ASSESSMEN	6,600	6,600	6,600
0	23	0	520557	INTERGOVERN SERVICES	1,695	1,695	1,695
17,975	54,513	30,000	520566	ASSESSMENT-STATE	65,000	65,000	65,000
0		350	520578	INSURANCE & BONDS	385	385	385
1,554	585	3,500	521003	TRAINING/CONFERENCES	3,500	3,500	3,500
908	2,994	3,650	521150	PROFESSIONAL SERVICES	4,300	4,300	4,300
7,550	2,960	5,071	522022	INFORMSYSTEMS FUND	5,172	5,172	5,172
0	768	768	522309	BUILDING/FACILITY RENTAL	783	783	783
7,750		0	560103	GENERAL FUND SPT SVC (4004801)	0	0	0
44,027	**77,717**	**58,304**		**TOTAL MATERIALS & SERVICES**	**104,686**	**104,686**	**104,686**
123,863	**170,977**	**168,709**		**TOTAL MUNICIPAL COURT EXP**	**220,935**	**220,935**	**220,935**

NON-DEPARTMENTAL

This cost center was established to account for the payment of expenditures not assigned to a particular department, General Fund Transfers to Other Funds, the General Fund Contingency, and the Unappropriated Ending Fund Balance in the General Fund. The total of the Contingency and Unappropriated Ending Fund Balance are more commonly referred to as the General Fund Reserves.

FY 07-08 Revenues
GENERAL FUND - Discretionary Revenue
Fund & Dept: 100-18

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
5,453,518	5,768,210	5,980,888		LOCAL TAXES	6,402,077	6,402,077	6,402,077
159,942	185,785	212,672		INTERGOVERNMENTAL REVENUE	145,506	145,506	145,506
135,124	141,323	0		LICENSES,PERMITS & FEES			
98,055	188,407	190,000		MISCELLANEOUS REVENUE	175,000	175,000	175,000
137,102	82,939	63,564		TRANSFERS & REIMBURSEMENTS	0	0	0
2,298,248	2,325,557	2,172,125		FUND BALANCE AVAILABLE JULY 1	2,332,336	2,332,336	2,332,336
8,281,989	**8,692,220**	**8,619,249**		**TOTAL RESOURCES**	**9,054,919**	**9,054,919**	**9,054,919**
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				LOCAL TAXES			
3,363,017	3,577,122	3,673,017	411003	PROPERTY TAXES	3,904,727	3,904,727	3,904,727
840,754	885,825	919,322	411010	LOCAL OPTION LEVY	977,317	977,317	977,317
135,468	102,548	109,000	411150	PROPERTY TAX PRIOR YEARS	105,000	105,000	105,000
805,231	765,671	815,689	412005	IN-LIEU OF TAX	869,553	869,553	869,553
309,048	437,044	463,860	413001	FRANCHISE TAX	545,480	545,480	545,480
5,453,518	**5,768,210**	**5,980,888**		**TOTAL LOCAL TAXES**	**6,402,077**	**6,402,077**	**6,402,077**
				INTERGOVERNMENTAL REVENUE			
37,976	48,342	54,000	412045	TRANSIENT ROOM TAX	54,000	54,000	54,000
121,966	137,443	158,672	420020	STATE REVENUE SHARING	91,506	91,506	91,506
159,942	**185,785**	**212,672**		**TOTAL INTERGVMNT REVENUE**	**145,506**	**145,506**	**145,506**
				LICENSES,PERMITS & FEES			
135,124	141,323		415040	CIP FEES			
135,124	**141,323**			**TOTAL LICENSES, PERMITS & FEES**			
				MISCELLANEOUS REVENUE			
98,055	188,407	190,000	450005	INTEREST	175,000	175,000	175,000
98,055	**188,407**	**190,000**		**TOTAL INTEREST**	**175,000**	**175,000**	**175,000**
				TRANSFERS & REIMBURSEMENTS			
137,102	82,939	63,564	470005	TRANSFERS	0	0	0
137,102	**82,939**	**63,564**		**TOTAL TRANSFERS**	**0**	**0**	**0**
				FUND BALANCE AVAILABLE			
2,298,248	2,325,557	2,172,125	485005	FUND BAL AVAIL FOR APPROP.	2,332,336	2,332,336	2,332,336
2,298,248	**2,325,557**	**2,172,125**		**TOTAL FUND BALANCE**	**2,332,336**	**2,332,336**	**2,332,336**
8,281,989	**8,692,220**	**8,619,249**		**TOTAL RESOURCES**	**9,054,919**	**9,054,919**	**9,054,919**

				FY 07-08 Expenditures			
				Non-Departmental			
				Fund & Dept:100-18			
2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
			511021	UNEMPLOYMENT COMPENSATION	15,000	15,000	15,000
				TOTAL PERSONAL SERVICES	**15,000**	**15,000**	**15,000**
				CONTINGENCY			
0	0	700,000	560206	CONTINGENCY	865,000	865,000	865,000
0	**0**	**700,000**		**TOTAL CONTINGENCY**	**865,000**	**865,000**	**865,000**
				TRANSFERS			
0	0	20,000	560124	TRANSFER TO BUILDING FUND	20,000	20,000	20,000
164,216	0	0	560127	TRANSFER TO OTHER FUNDS	41,380	41,380	41,380
164,216	**0**	**20,000**		**TOTAL TRANSFERS**	**61,380**	**61,380**	**61,380**
				UNAPPROPRIATED ENDING FUND BAL			
0	0	864,137	560304	UNAPPROPRIATED ENDING FUND BAL	1,857,266	1,852,923	1,852,923
0	**0**	**864,137**		**TOT UNAPPROPRIATE END FD BAL**	**1,857,266**	**1,852,923**	**1,852,923**
164,216	**0**	**1,584,137**		**TOTAL NON-DEPARTMENTAL EXPEND.**	**2,798,646**	**2,794,303**	**2,794,303**

Enterprise Funds

LIGHT AND POWER

CITY COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote safe and livable neighborhoods and a prosperous dynamic city
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

Through the efforts of our employees, our most valuable resource, the Light and Power Department will continue to provide high-quality electric utility service for the City of Forest Grove and surrounding unincorporated areas at the lowest possible cost.

DEPARTMENT OVERVIEW

The purposes of this department are: to provide reliable low-cost electrical service to customers within our service area; to provide lighting for those streets, parks, and parking lots under the jurisdiction of city government; to provide outside area lighting on a rental basis to our electric customers; and to assist the City in promoting economic development. In addition, the department will provide customer and community service programs designed to reduce the retail cost and enhance the quality of electric service provided to our customers, to enhance the quality of life in the Forest Grove community, and to promote the wise and efficient use of electric energy.

DEPARTMENT GOALS

To maintain quality electric service provided to the City's customers. Objectives to achieve this goal include increased emphasis on preventative maintenance and equipment replacement programs, the upgrading of underground cable installations, the replacement of obsolete or dated substation equipment, and the expansion and upgrading of distribution system facilities.

To obtain energy conservation, and energy use efficiency from the City's customers for the purposes of reducing power cost and reducing the need for additional power resources to serve the City's growing load. Objectives to achieve this goal include administering programs such as residential weatherization, and appropriate conservation and energy efficiency programs for commercial customers and industrial customers. In addition, provide renewable energy options to promote an environmentally friendly community. Continuing this budget year, financing for conservation programs will be from internally generated department funds.

To enhance economic development within the City by administering a key accounts program that will provide marketing and communication assistance to promote controlled growth.

To enhance and maintain the quality of the Department's work force, tools, fleet equipment, and facilities for the purpose of ensuring that the Department's work is performed safely and efficiently.

TRENDS

The financial condition of the Bonneville Power Administration remains stable and therefore any increases in wholesale power rates should reflect typical cost of labor and price indexes. This does not include unforeseen increased fish mitigation standards imposed on the BPA by state and federal laws.

PERFORMANCE MEASUREMENTS

Workload Indicator	Performance Std.	Performance Level
New Service Installations	within 10 days	100%
Unplanned Outage Response	30 minutes	95%
Street & Rental Light Repair	5 days	100%
Interdepartmental Maint. Requests	10 days	85%
Underground Locate Requests	2 days	100%

PERSONNEL REQUIREMENTS

	Appropriated FY 06-07	Filled FY 06-07	Proposed FY 07-08
Director	1.00	1.00	1.00
Operations Superintendent	1.00	1.00	1.00
Engineering Supervisor	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00
Key Accounts/Energy Program Coordinator	1.00	1.00	0.00
Working Foreman	2.00	2.00	2.00
Meter Relay Foreman	1.00	1.00	1.00
Lineman	5.00	5.00	6.00
Apprentice Lineman	1.00	1.00	1.00
Apprentice Meterman	1.00	1.00	1.00
Journeyman Tree-Trimmer	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00
Engineering Tech	1.00	1.00	1.00
Meter Reader	1.32	1.32	1.32
Meterman	1.00	1.00	1.00
Senior Utility Worker	1.00	1.00	1.00
Consumer Services Specialist	0.00	0.00	1.00
Economic Development Coordinator	0.00	0.00	0.50
Administrative Specialist II	0.50	0.50	0.50
Total	21.82	21.82	23.32

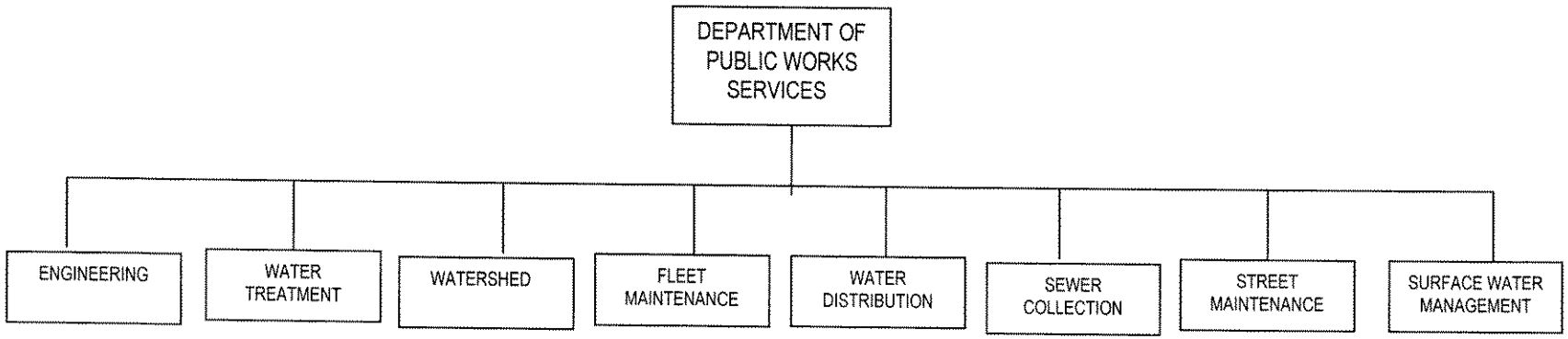
				FY 07-08 Revenues			
				Light & Power Fund			
				Fund & Dept: 610-41			
2004-05	2005-06	2006-07			2007-08	2007-08	2007-08
Actual	Actual	Budgeted	Account	Resource Allocation Summary	Proposed	Approved	Adopted
0	0	0		GRANTS	65,000	65,000	65,000
11,586,626	12,084,030	12,268,560		CHARGES FOR SERVICES	13,100,188	13,100,188	13,100,188
170,416	256,847	158,250		MISCELLANEOUS REVENUE	327,000	327,000	327,000
3,173,989	3,116,645	2,919,027		FUND BALANCE AVAILABLE	3,210,074	3,210,074	3,210,074
14,931,031	**15,457,522**	**15,345,837**		**TOTAL RESOURCES**	**16,702,262**	**16,637,262**	**16,637,262**
2004-05	2005-06	2006-07			2007-08	2007-08	2007-08
Actual	Actual	Budgeted	Account	Title	Proposed	Approved	Adopted
				GRANTS			
			425090	APPA/DEED GRANT	65,000	65,000	65,000
				TOTAL GRANTS	**65,000**	**65,000**	**65,000**
				CHARGES FOR SERVICES			
				POWER SALES			
5,061,128	5,636,817	5,681,375	430045	RESIDENTIAL SALES	5,738,188	5,738,188	5,738,188
474,983	501,344	540,000	430055	GENERAL SVC - 1 PH SALES	540,000	540,000	540,000
497,422	560,290	560,000	430060	GENERAL SVC - 3 PH SALES	600,000	600,000	600,000
1,749,935	1,776,049	1,858,775	430070	INDUSTRIAL SVC - SPECL CONTRCT	1,900,000	1,900,000	1,900,000
3,291,692	3,189,099	3,263,640	430075	LARGE COMMERCIAL INDUSTRIAL	3,400,000	3,400,000	3,400,000
57,312	64,064	56,500	430085	PUBLIC ST. LIGHTING SALES	58,000	58,000	58,000
105,605	105,401	105,000	430090	RENTAL LIGHTS	105,000	105,000	105,000
4,367	3,028	4,270	430095	IRRIGATION SERVICE	5,000	5,000	5,000
11,242,444	*11,836,091*	*12,069,560*		*TOTAL POWER SALES*	*12,346,188*	12,346,188	12,346,188
185,899	85,652	100,000	430105	CONNECTION CHARGES/REIMBURSEMENTS	600,000	600,000	600,000
75,686	75,686	73,000	430110	ST. LIGHT MAINT.	73,000	73,000	73,000
34,162	34,955	25,000	430115	RECONNECT CHARGES	30,000	30,000	30,000
1,695	2,100	1,000	430135	NSF HANDLING CHARGE	2,000	2,000	2,000
23,475	23,475	24,000	430150	POLE RENTAL	24,000	24,000	24,000
23,265	26,071	23,000	430160	AUDITORIUM RENTAL	25,000	25,000	25,000
11,586,626	**12,084,030**	**12,268,560**		**TOTAL CHARGES FOR SERVICES**	**13,100,188**	**13,100,188**	**13,100,188**
				MISCELLANEOUS REVENUE			
112,315	37,068	20,000	415055	OTHER	20,000	20,000	20,000
7,209	5,519	500	445005	SALE OF SCRAP	1,000	1,000	1,000
0	0	750	445010	SALE OF MATERIALS	10,000	10,000	10,000
43,030	83,031	90,000	450005	INTEREST	90,000	90,000	90,000
	131,230		460020	INDUSTRIAL CONSERVATION REIMBURSEM	200,000	200,000	200,000
7,862	0	0	475035	CONTRIBUTION-IN-AID of CONSTRUCTION	6,000	6,000	6,000
170,416	**256,847**	**158,250**		**TOTAL MISCELLANEOUS REVENUE**	**327,000**	**327,000**	**327,000**
				FUND BALANCE AVAILABLE			
3,173,989	3,116,645	2,919,027	485005	FUND BAL AVAIL FOR APPROP.	3,210,074	3,210,074	3,210,074
3,173,989	**3,116,645**	**2,919,027**		**TOTAL AVAILABLE**	**3,210,074**	**3,210,074**	**3,210,074**
14,931,031	**15,457,522**	**15,345,837**		**TOTAL L&P RESOURCES**	**16,702,262**	**16,702,262**	**16,702,262**

FY 07-08 Expenditures
Light & Power Dept
Fund & Dept: 610-41

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
1,099,058	1,216,619	1,385,283	511005	REGULAR EMPLOYEE WAGES	1,495,624	1,555,531	1,555,531
15,287	16,687		511010	PART-TIME EMPLOYEE WAGES	16,718	16,718	16,718
61,902	80,369	66,000	511015	OVERTIME	80,004	80,004	80,004
490,640	221,195	212,419	512005	HEALTH/DENTAL BENEFITS	235,500	244,361	244,361
	214,691	264,230	512010	RETIREMENT	297,629	301,603	301,603
	90,586	111,023	512015	FICA	121,814	126,397	126,397
	20,059	37,162	512020	WORKER'S COMP	40,460	42,551	42,551
	7,293	10,308	512025	OTHER BENEFITS	12,010	12,213	12,213
	7,745	9,241	512030	OTHER PAYROLL TAXES	10,141	10,522	10,522
	2,193	0	512035	VOLUNTEER FRINGE BENEFITS	0	0	0
1,666,887	**1,877,437**	**2,095,666**		**TOTAL PERSONAL SERVICES**	**2,309,900**	**2,389,900**	**2,389,900**
				MATERIALS & SERVICES			
9,332	10,563	10,500	520110	OPERATING SUPPLIES	10,500	10,500	10,500
5,938	10,502	8,350	520120	ORGANIZATION BUSINESS EXPENSE	11,200	11,200	11,200
5,351	5,474	10,500	520130	PERSONNEL UNIFORMS & EQUIPMENT	10,500	10,500	10,500
18,616	19,322	19,000	520150	UTILITIES	19,000	19,000	19,000
28	147	0	520180	SUBSCRIPTIONS/BOOKS	600	600	600
	0	0	520190	COMPUTER SOFTWARE	2,000	2,000	2,000
	0	0	520200	COMPUTER SOFTWARE LICENSES	11,550	11,550	11,550
	0	0	520210	COMPUTER SUPPLIES	3,500	3,500	3,500
16,034	25,783	38,550	520220	SMALL EQUIPMENT	33,400	33,400	33,400
342,017	478,117	300,000	520240	CONSTRUCTION SUPPLIES	600,000	600,000	600,000
7,403,604	7,558,221	8,384,113	520260	PURCHASED POWER	8,023,133	8,023,133	8,023,133
	1,327	0	520270	MISCELLANEOUS	0	0	0
203	165	3,000	520503	PRINTING	7,000	7,000	7,000
874	1,037	800	520506	POSTAGE	1,200	1,200	1,200
7,194	8,463	6,600	520509	TELEPHONE	8,600	8,600	8,600
1,764	1,964	3,000	520521	PUBLIC INFORMATION	5,000	5,000	5,000
51,650	315	600	520524	PUBLICATIONS	1,000	1,000	1,000
3,457	56,640	65,130	520530	MEMBERSHIPS	67,547	67,547	67,547
	479	0	520533	RECRUITING EXPENSES	1,500	1,500	1,500
29,610	28,301	40,000	520542	BILL PAYING ASSISTANCE PROGRAM	40,000	40,000	40,000
579,375	586,115	632,694	520545	IN-LIEU OF TAX	618,909	618,909	618,909
206,608	131,906	70,000	520554	CONSERVATION INCENTIVES	80,000	80,000	80,000
	33,390	0	520555	INDUSTRIAL CONSERVATION AUGMENTA	200,000	200,000	200,000
4,908	7,058	7,000	520557	INTERGOVERNMENTAL SERVICES	7,300	7,300	7,300
30,440	35,966	35,879	520578	INSURANCE & BONDS	39,467	39,467	39,467
10,790	14,568	15,160	521003	TRAINING/CONFERENCES	21,760	21,760	21,760
4,797	8,575	7,500	521113	ATTORNEY SERVICES	7,500	7,500	7,500
12,825	67,704	133,850	521150	PROFESSIONAL SERVICES	15,000	15,000	15,000

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
	332	0	521159	CONSTRUC CONTRACTS	0	0	0
	715	0	521162	CONSULTANTS	0	0	0
127,125	21,666	0	521165	CONTRACTS FOR SERVICES	140,850	140,850	140,850
627	1,746	0	521168	MISC MEDICAL SERVICES	1,000	1,000	1,000
0	39	0	521171	FINANCIAL SERVICES-AUDITING, BANKIN	0	0	0
0	12,056	0	521172	BANKING SERVICES	12,500	12,500	12,500
8,884	15,596	23,000	522003	EQUIPMENT MAINT & OPER SUPPLIES	18,500	18,500	18,500
	166		522006	EQUIPMENT/VEHICLE RENTAL	0	0	0
43,968	59,109	43,500	522009	VEHICLE MAINT & OPER. SUPPLIES	25,000	25,000	25,000
0	0	0	522010	VEHICLE MAINT EXTERNAL	3,000	3,000	3,000
0	0	0	522012	FUEL/OIL	25,000	25,000	25,000
10,750	14,302	14,751	522022	INFORMATION SYSTEMS FUND	19,109	19,109	19,109
716,115	777,734	848,175	522023	GENERAL FUND SPT SVC (4004801)	839,902	839,902	839,902
11,784	23,520	18,750	522306	RENTS & LEASES	13,750	13,750	13,750
3,201	3,693	4,000	522312	FACILITY MAINTENANCE SUPPLIES	4,000	4,000	4,000
2,223	17,222	8,100	522315	FACILITY MNT/REPAIRS	10,000	10,000	10,000
			523010	OCEAN WAVE ENERGY GRANT	65,000	65,000	65,000
9,673,489	**10,039,996**	**10,752,502**		**TOTAL MATERIALS & SERVICES**	**11,024,777**	**11,024,777**	**11,024,777**
				CAPITAL OUTLAY			
0	7,082	0	550051	OFFICE EQUIPMENT & FURNITURE	2,000	2,000	2,000
54,427	930	25,000	550166	BUILDING IMPROVEMENTS	237,000	237,000	237,000
17,751	120	12,500	550181	MAJOR TOOLS & WORK EQUIPMENT	10,000	10,000	10,000
55,263	3,697	0	550960	F.G. SUBSTATION IMPROVEMENTS	15,000	15,000	15,000
0	843	0	550961	FILBERT SUBSTATION	0	0	0
0	0	35,000	550962	SYSTEM ADDITIONS & UPGRADES	170,000	170,000	170,000
0	35,772	0	550963	T.J. SUBSTATION IMPROVEMENTS	0	0	0
1,935	18,997	121,000	551260	VEHICLE REPLACEMENT	230,000	230,000	230,000
56,662	0	0	551261	VEHICLE REPLACEMENT & EQUIP	0	0	0
186,038	**67,441**	**193,500**		**TOTAL CAPITAL OUTLAY**	**664,000**	**664,000**	**664,000**
				TRANSFERS			
54,250	54,250	54,250	560127	TRANSFER TO OTHER FUNDS	90,499	90,499	90,499
54,250	**54,250**	**54,250**		**TOTAL TRANSFERS**	**90,499**	**90,499**	**90,499**
				CONTINGENCY			
0	0	1,349,920	560206	CONTINGENCY	1,713,086	1,633,086	1,633,086
0	**0**	**1,349,920**		**TOTAL CONTINGENCY**	**1,713,086**	**1,633,086**	**1,633,086**
				UNAPP FUND BALANCE			
0	0	100,000	560303	MAJOR EQUIPMENT REPLACEMENT FUND	100,000	100,000	100,000
0	0	800,000	560304	UNAPP FUND BALANCE	800,000	800,000	800,000
0	**0**	**900,000**		**TOTAL UNAPP FUND BALANCE**	**900,000**	**900,000**	**900,000**
11,580,664	**12,039,124**	**15,345,838**		**TOTAL LIGHT & POWER EXPENDITURES**	**16,702,262**	**16,702,262**	**16,702,262**

SEWER FUND



COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To provide a safe and sanitary sewer collection and treatment system.

OVERVIEW

The City operates a sanitary sewer utility accounted for as an enterprise fund. The utility is responsible for the safe and efficient operation and maintenance of the sanitary sewer system. The utility provides customer service by responding to emergencies involving the sanitary system as well as citizens' concerns. The City shares this responsibility and a proportional share of the revenue with Clean Water Services (CWS, formerly known as Unified Sewerage Agency). The City is responsible for all collection lines smaller than 24" in diameter as well as all manholes. CWS is responsible for the large trunk lines, lift stations, and treatment. The employees in the Sewer Department provide excellent trouble free operation of the City's collection system. There have been no additions in personnel in the last seven years.

GOALS

- Maintain a reliable collection system, to transport sewerage to the treatment facility.
- Contract with CWS for the provision of pump stations, trunk lines 24 inches and larger, and treatment.
- Reduce storm water inflow and infiltration into the collection system.
- Construct new pipe lines to replace defective ones or to provide increased service capacity.
- Install new service laterals when requested.

TRENDS

Revenue: For FY 07-08 CWS is proposing a 3.5% rate increase. The increase this year is due to rising operational costs of CWS, and also to pay for upgrading CWS wastewater treatment plants. This arrangement does not leave adequate operational revenue for the City to meet the City's operation and maintenance (O&M) costs. To avoid using up the City's sewer fund reserves, the City is proposing to add an additional $1.15 per EDU (Equivalent Dwelling Unit). This will be the third year the City has added to CWS rate increase. The total sewer rate increase for FY 07-08 is 6.0%. These rate increases are proposed to go into effect July 1, 2007. The average residential sewer bill will go from $30.07 to $32.42.

IGA: Recent changes to the Intergovernmental Agreement (IGA) between CWS and the member cities modified the division of responsibilities between the City and CWS. CWS together with member cities have been studying service delivery models with the goal of recommending a fair and appropriate revenue split. The revenue split has been temporarily set at CWS 82.4% and Cities 17.6%. CWS and the Cities have agreed to complete this Service Delivery Study and determine the final revenue split by early 2008 to go into effect by July 2008.

Projects: The new sewer in Sunset Drive has been constructed and service to the area will begin this year. The City has an agreement to repay CWS for the project cost over a 10-year period. Money from the connection fees will be used for this repayment. This annual payment to CWS has been moved from this budget to the Sewer SDC budget.

Also in this year's budget is the replacement of the TV inspection van. This equipment is used to inspect both new and existing sewer lines. It is scheduled for replacement because it is both worn out and will be replaced with new digital technology.

PERFORMANCE MEASURES

WORK ITEM	STANDARD
Sanitary line cleaning (based on CSM Study)	33% system annually
Sanitary line TV inspection (based on CSM Study)	15% system annually
Respond to Sewer service interruption emergency	same day

SEWER SYSTEM

	CY 2004	CY 2005	CY 2006
Sewer System Pipe	320,165 ft.	324,165 ft.	326,005ft.

PERSONNEL REQUIREMENTS

	2006-07 Appropriated	2006-07 Filled	2007-08 Proposed
Superintendent	0.15	0.15	0.15
Crew Supervisor	1.00	1.00	1.00
Utility Worker I & II	2.50	2.50	2.50
Secretary	0.10	0.10	0.10
TOTAL	3.75	3.75	3.75

FY 07-08 Revenues
Sewer
Fund & Dept: 620-54

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
2,860,866	2,928,217	3,044,049		CHARGES FOR SERVICES	3,364,529	3,364,529	3,364,529
36,394	71,055	32,000		MISCELLANEOUS REVENUE	190,392	190,392	190,392
1,697,016	1,717,197	1,713,179		FUND BALANCE AVAILABLE	1,279,552	1,279,552	1,279,552
4,594,276	**4,716,469**	**4,789,228**		**TOTAL RESOURCES**	**4,834,473**	**4,834,473**	**4,834,473**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
2,163,475	2,208,142	2,304,213	430045	RESIDENTIAL SALES	2,564,231	2,564,231	2,564,231
606,315	547,606	574,710	430050	COMMERCIAL SALES	591,275	591,275	591,275
84,417	160,292	165,126	430070	INDUSTRIAL SALES	209,023	209,023	209,023
6,659	12,177	0	475040	SEWER LATERALS	0	0	0
2,860,866	**2,928,217**	**3,044,049**		**TOTAL CHARGES FOR SERVICES**	**3,364,529**	**3,364,529**	**3,364,529**
				MISCELLANEOUS REVENUE			
0	1,093	0	415055	OTHER	150,392	150,392	150,392
	2,400	0	415155	SEWER PERMITS	0	0	0
485	144	0	445010	SALE OF MATERIALS	0	0	0
35,909	67,418	32,000	450005	INTEREST	40,000	40,000	40,000
36,394	**71,055**	**32,000**		**TOTAL MISCELLANEOUS REVENUE**	**190,392**	**190,392**	**190,392**
				FUND BALANCE AVAILABLE			
1,697,016	1,717,197	1,713,179	485005	FUND BAL AVAIL FOR APPROP.	1,279,552	1,279,552	1,279,552
1,697,016	**1,717,197**	**1,713,179**		**TOTAL AVAILABLE**	**1,279,552**	**1,279,552**	**1,279,552**
4,594,276	**4,716,469**	**4,789,228**		**TOTAL SEWER RESOURCES**	**4,834,473**	**4,834,473**	**4,834,473**

FY 07-08 Expenditures

Sewer

Fund & Dept: 620-54

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
122,090	136,747	167,718	511005	REGULAR EMPLOYEE WAGES	176,984	176,984	176,984
2,080	1,139	757	511015	OVERTIME	757	757	757
63,582	36,272	34,604	512005	HEALTH/DENTAL BENEFITS	36,193	36,193	36,193
	25,125	33,376	512010	RETIREMENT	35,220	35,220	35,220
	9,674	12,887	512015	FICA	13,597	13,597	13,597
	6,567	9,503	512020	WORKER'S COMP	13,963	13,963	13,963
	407	1,228	512025	OTHER BENEFITS	2,372	2,372	2,372
	931	1,073	512030	OTHER PAYROLL TAXES	1,132	1,132	1,132
	416		512035	VOLUNTEER FRINGE BENEFITS	0	0	0
187,752	**217,278**	**261,146**		**TOTAL PERSONAL SERVICES**	**280,218**	**280,218**	**280,218**
				MATERIALS & SERVICES			
5,308	3,930	3,500	520110	OPERATING SUPPLIES	3,500	3,500	3,500
120	0	75	520120	ORGANIZATION BUSINESS EXPENSE	75	75	75
1,308	1,146	1,900	520130	PERSONNEL UNIFORMS & EQUIPMENT	1,900	1,900	1,900
809	834	900	520150	UTILITIES	900	900	900
1,548	650	2,500	520190	COMPUTER SOFTWARE	2,500	2,500	2,500
22,424	2,980	4,500	520220	SMALL EQUIPMENT	5,500	5,500	5,500
4,312	5,485	15,000	520240	CONSTRUCTION SUPPLIES	15,000	15,000	15,000
0	0	500	520270	MISCELLANEOUS	500	500	500
79	294	275	520503	PRINTING	275	275	275
78	206	125	520506	POSTAGE	125	125	125
603	321	875	520509	TELEPHONE	901	901	901
56	0	80	520521	PUBLIC INFORMATION	100	100	100
275	0	700	520524	PUBLICATIONS	700	700	700
300	200	0	520530	MEMBERSHIPS	0	0	0
28,831	29,080	30,721	520545	IN-LIEU OF TAX	33,015	33,015	33,015
2,210,473	2,322,903	2,480,721	520557	INTERGOVERNMENTAL SERVICES	2,704,227	2,704,227	2,704,227
26,267	8,035	8,772	520578	INSURANCE & BONDS	9,649	9,649	9,649
565	475	2,400	521003	TRAINING/CONFERENCES	2,400	2,400	2,400
	198		521113	ATTORNEY SERVICES		0	
4,298	68	2,000	521150	PROFESSIONAL SERVICES	3,000	3,000	3,000
	650		521165	CONTRACTS FOR SERVICES		0	
252	369	0	521168	MISC MEDICAL SERVICES	500	500	500

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
	2,941		521172	BANK SERVICE FEES			
2,508	6,912	1,000	522003	EQUIPMENT MAINT & OPER SUPPLIES	1,000	1,000	1,000
56,235	54,377	51,882	522021	EQUIPMENT FUND CHARGES	50,403	50,403	50,403
1,125	1,133	1,211	522022	INFORMATION SYSTEMS FUND	1,349	1,349	1,349
283,673	295,479	320,189	522023	GENERAL FUND SPT SVC (4004801)	317,130	317,130	317,130
15	470	500	522306	RENTS & LEASES	0	0	0
6,264	6,264	6,264	522309	BUILDING/FACILITY RENTAL	6,264	6,264	6,264
14	0	250	522312	FACILITY MAINTENANCE SUPPLIES	250	250	250
25	25	600	522315	FACILITY MNT/REPAIRS	600	600	600
2,657,764	**2,745,426**	**2,937,440**		**MATERIALS & SERVICES**	**3,161,764**	**3,161,764**	**3,161,764**
				CAPITAL OUTLAY			
-6,630	0	0	550181	MAJOR TOOLS & WORK EQUIPMENT	80,000	80,000	80,000
23,809	610,000	650,000	550763	SEWER CONSTRUCTION	10,000	10,000	10,000
17,179	**610,000**	**650,000**		**TOTAL CAPITAL OUTLAY**	**90,000**	**90,000**	**90,000**
				DEBT SERVICE			
			552001	PRINCIPAL - CWS/CITY PHASE III REHAB	87,319	87,319	87,319
			552041	INTEREST - CWS/CITY PHASE III REHAB	53,688	53,688	53,688
				TOTAL DEBT SERVICE	**141,007**	**141,007**	**141,007**
				TRANSFERS			
2,877	2,877	2,877	560127	TRANSFER TO OTHER FUNDS	0	0	0
2,877	**2,877**	**2,877**		**TOTAL TRANSFERS**	**0**	**0**	**0**
						0	
				CONTINGENCIES			
0	**0**	**637,765**	560206	CONTINGENCY	861,485	861,485	861,485
				TOTAL CONTINGENCIES	**861,485**	**861,485**	**861,485**
				UNAPPROR ENDING FUND BALANCE			
0	**0**	**300,000**	560304	UNAPP FUND BALANCE	300,000	300,000	300,000
				TOTAL UNAPPR ENDING FUND BAL	**300,000**	**300,000**	**300,000**
2,865,573	**3,575,581**	**4,789,228**		**TOTAL SEWER EXPENDITURES**	**4,834,473**	**4,834,473**	**4,834,473**

SEWER SDC FUND

MISSION STATEMENT

To provide a revenue source for capital expansion that is necessary to meet the service requirements of the expanding customer base.

OVERVIEW

The System Development Charge (SDC) is applied to every new service connection to the sanitary sewer collection system. The amount of the charge is proportional to the impact of the service and is therefore based on the number of water use fixture units in the building. Clean Water Services (CWS), the regional authority for sewage collection and treatment, sets the amount of the Sewer SDC charge. This revenue is split between CWS (80%) and the City (20%). The City uses the money to increase the capacity of the sewer collection lines.

TRENDS

The SDC charge is set by Clean Water Services and will be increased by $100 per Equivalent Dwelling Unit (EDU) from $2,700 to $2,800. Recent sewer flow measurements and system analysis completed as a part of the Master Plan update indicate the capacity issues with the Willamina trunk sewer are not as severe as previously measured. This will allow this expansion project to be postponed. The study also identified another smaller capacity problem on the Maple Street trunk line. Money has been appropriated for this project. Also payments to CWS for the Sunset Drive trunk line have been included in the FY 07-08 budget.

FY 07-08 Revenues

Sewer SDC

Fund & Dept & Division: 622-54-91

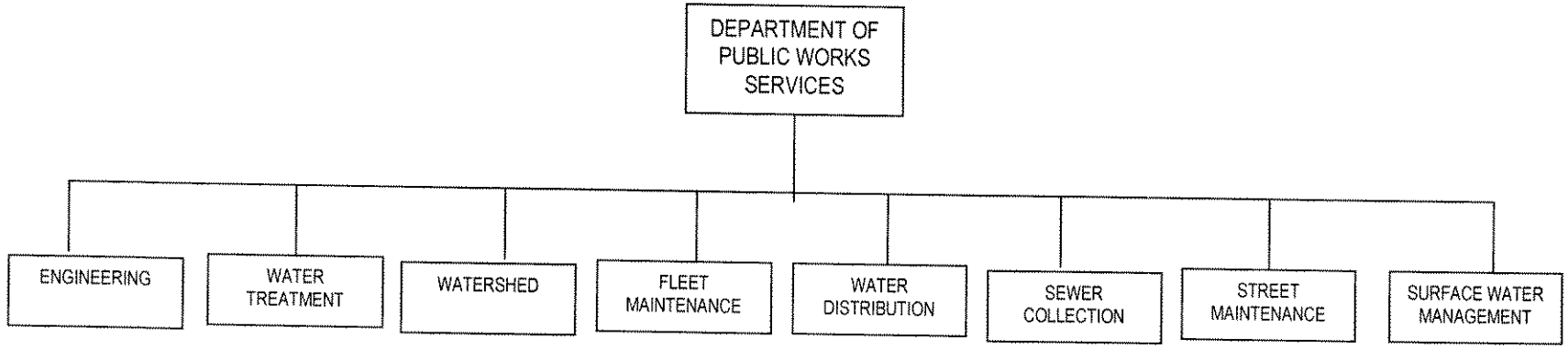
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
446,794	353,788	316,200		CHARGES FOR SERVICES	375,000	375,000	375,000
19,946	41,086	35,794		MISCELLANEOUS REVENUE	37,316	37,316	37,316
854,723	964,028	1,022,685		FUND BALANCE AVAILABLE	1,066,161	1,066,161	1,066,161
1,321,463	**1,358,902**	**1,374,679**		**TOTAL RESOURCES**	**1,478,477**	**1,478,477**	**1,478,477**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
446,794	353,788	316,200	475005	SYSTEM DEVELOPMENT CHARGES	375,000	375,000	375,000
446,794	**353,788**	**316,200**		**TOTAL CHARGES FOR SERVICES**	**375,000**	**375,000**	**375,000**
				MISCELLANEOUS REVENUE			
19,946	41,086	35,794	450005	INTEREST	37,316	37,316	37,316
19,946	**41,086**	**35,794**		**TOTAL MISCELLANEOUS REVENUE**	**37,316**	**37,316**	**37,316**
				FUND BALANCE AVAILABLE			
854,723	964,028	1,022,685	485005	FUND BAL AVAIL FOR APPROP.	1,066,161	1,066,161	1,066,161
854,723	**964,028**	**1,022,685**		**TOTAL AVAILABLE**	**1,066,161**	**1,066,161**	**1,066,161**
1,321,463	**1,358,902**	**1,374,679**		**TOTAL SEWER SDC RESOURCES**	**1,478,477**	**1,478,477**	**1,478,477**

FY 07-08 Expenditures
Sewer SDC
Fund & Dept & Division: 622-54-91

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
357,435	283,030	0	520557	INTERGOVERN SERVICES	300,000	300,000	300,000
	61,275	10,000	521150	PROFESSIONAL SERVICES	0	0	0
357,435	**344,305**	**10,000**		**TOTAL MATERIALS & SERVICES**	**300,000**	**300,000**	**300,000**
				CAPITAL OUTLAY			
0		727,250	550760	CONSTRUCTION PROJECTS	240,000	240,000	240,000
0	**0**	**727,250**		**TOTAL CAPITAL OUTLAY**	**240,000**	**240,000**	**240,000**
				DEBT SERVICE			
			552002	PRINCIPAL - CWS/CITY SUNSET DRIVE	128,736	128,736	128,736
			552042	INTEREST - CWS/CITY SUNSET DRIVE	52,705	52,705	52,705
				TOTAL DEBT SERVICE	**181,440**	**181,440**	**181,440**
		0					
0		137,429	560206	CONTINGENCY	257,036	257,036	257,036
0	**0**	**137,429**		**TOTAL CONTINGENCY**	**257,036**	**257,036**	**257,036**
0		500,000	560304	UNAPP FUND BALANCE	500,000	500,000	500,000
0	**0**	**500,000**		**TOTAL UNAPP FUND BAL**	**500,000**	**500,000**	**500,000**
						0	
357,435	**344,305**	**1,374,679**		**TOTAL SEWER SDC EXPENDITURES**	**1,478,477**	**1,478,476**	**1,478,476**

WATER FUND



COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe And Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To provide high quality water for domestic, commercial, industrial and recreational use;
To manage the watershed for the production of high quality water and a healthy forest.

OVERVIEW

The City operates the water utility as an enterprise fund. The utility is responsible for the safe and efficient operation and maintenance of the water system as a municipal water provider. The utility provides customer service by responding to emergencies involving the City water system as well as customer concerns. The primary elements of service are water supply, water treatment, and water distribution. Revenues to this fund consist primarily of user fees billed monthly based on customer consumption. Transfers are made to the General Fund for administrative support. The Public Works employees are very dedicated and provide high quality and reliable water service at a low price.

GOALS

- Provide adequate water supply to meet the present and future water needs of the community.
- Maintain the City watershed for water supply quality and sound forest environment.
- Provide reliable and efficient water treatment facilities.
- Insure sufficient water flow for all water use, including fire suppression, by maintaining the reservoirs, pump station, piping and fire hydrants throughout the distribution system.
- Provide efficient metering of all water to assure fair allocation of costs and maintain reasonable water rates.
- Construct pipelines and other facilities necessary to replace those that are aged and defective or to serve expansion of services.
- Safeguard the water distribution system from contamination by providing a backflow prevention program.
- Manage the watershed for the production of high quality water.

TRENDS

Revenue: Projected revenues of current year FY 06-07 are up because timber harvest for proposed year FY 07-08 is expected to come in before 6/30/07. The early harvest was done to take advantage of high timber prices that are likely to drop this summer.

A Water Rate increase of 5.0% is proposed for July 1, 2007. (The rate for customers outside of city limits will increase from 1.5 times to 2.0 times the in-City rate.) This money is needed to meet the operating cost in the Water Fund. A study to evaluate water rates and system development charges (SDC) is proposed for FY 07-08. This rate study is needed to accurately determine the revenue requirement for the next 10 years. The rate structure will continue with the three-block tiers for residential and multi-family which is designed to promote conservation. The City continues to receive revenue from leasing excess raw water and treatment plant capacity to JWC partners and from the timber harvest.

Expenditures: The improvements to the Forest Grove Water Treatment Plant have been completed. These improvements have increased the plant production to its original design of 3.0 - 3.7 mgd. This allows the water operators to reduce the JWC use and thereby save money. The work to certify and develop the Gales Creek Water Right will also continue into FY 07-08. Applications for time extensions of the right have been completed and filed with the State. The Gales Creek water could help keep production at the Forest Grove plant high through the summer. Recent legislation allows the Oregon Department of Fish and Wildlife to comment on all permit applications. This process is expected to extend into FY 07-08.

No new large capital projects are proposed for FY 07-08. The capital budget does include final payments for the JWC Fern Hill water tank, the JWC intake fish screen (not expected to go forward but required to be appropriated), and miscellaneous JWC plant projects.

Forest Grove continues to be a partner in the Hagg Lake Water Supply Project. This project is in the final stage of environmental review. A decision to participate in the construction will be needed by the end of 2007. Funding for the construction phase will most likely come from future sale of water bonds. Funding for current efforts is included in the Water SDC fund.

PERFORMANCE MEASURES

- Collect approximately 180 samples annually to meet requirements of the Oregon Health Division and ensure clean and safe water.
- Replace meters after 15 years of service.
- Test meters greater than 2" annually.
- Test 12% of the distribution system per year for leaks.
- Flush distribution system annually.
- Respond to service interruption within 24 hours.

WATER SYSTEM

	CY 2004	CY 2005	CY 2006
Number of Metered Customers	5,178	5,259	5,395
Pipe in System	403,955	408,115	409,912
Water Supplied	1,198 Mil Gals	1,077 Mil Gals	973 Mil Gals

PERSONNEL REQUIREMENTS

	2006-07 Appropriated	2006-07 Filled	2007-08 Proposed
Water Treatment Plant Superintendent	1.00	1.00	1.00
Water Treatment Plant Operator	1.00	1.00	1.00
WTP Utility Worker/Operator	1.00	1.00	1.00
WTP Seasonal Maintenance Worker	0.30	0.30	0.30
Public Works Superintendent	0.45	0.45	0.45
Crew Supervisor	1.00	1.00	1.00
Utility Worker I & II	4.00	4.00	4.00
Secretary	0.40	0.40	0.40
Meter Readers	0.68	0.68	0.68
TOTAL	9.83	9.83	9.83

FY 07-08 Revenues
Water
Fund & Dept: 630-53

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
2,167,497	2,229,603	2,364,501		CHARGES FOR SERVICES	2,744,658	2,744,658	2,744,658
21,161	41,785	60,000		INTERGOVERNMENTAL REVENUE	0	0	0
1,047,316	1,137,185	852,500		MISCELLANEOUS REVENUE	1,160,556	1,160,556	1,160,556
5,002,943	4,655,846	2,886,686		FUND BALANCE AVAILABLE	3,098,300	3,098,300	3,098,300
8,238,917	**8,064,419**	**6,163,687**		**TOTAL RESOURCES**	**7,003,514**	**7,003,514**	**7,003,514**
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
1,162,858	1,215,599	1,319,629	430045	RESIDENTIAL SALES	1,455,970	1,455,970	1,455,970
391,937	372,107	416,614	430050	COMMERCIAL SALES	481,343	481,343	481,343
338,829	330,832	327,638	430060	MULTI-FAMILY SALES	424,161	424,161	424,161
217,948	263,585	250,620	430070	INDUSTRIAL SALES	309,917	309,917	309,917
20,494	19,446	20,000	430095	NON-METERED SALES	21,415	21,415	21,415
35,431	28,034	30,000	430105	CONNECTION CHARGES	51,852	51,852	51,852
2,167,497	**2,229,603**	**2,364,501**		**TOTAL CHARGES FOR SERVICES**	**2,744,658**	**2,744,658**	**2,744,658**
				INTERGOVERNMENTAL REVENUE			
8,744	41,785	0	425015	DOMESTIC PREPAREDNESS GRANT	0	0	0
12,417	0	60,000	425070	ODFW Grant		0	0
21,161	**41,785**	**60,000**		**TOTAL INTERGOVERNMENTAL REV**	**0**	**0**	**0**
				MISCELLANEOUS REVENUE			
10,254	2,834	5,000	415055	OTHER	5,000	5,000	5,000
47,951	47,904	50,000	430165	BLDG. RENTAL INCOME	38,000	38,000	38,000
340,588	294,792	309,500	445020	SALE OF RAW WATER	293,624	293,624	293,624
536,362	645,927	400,000	445025	TIMBER SALES	700,000	700,000	700,000
38,431	54,472	45,000	450005	INTEREST	123,932	123,932	123,932
53,230	91,256	43,000	450010	INTEREST - 2003 BONDS		0	0
20,500	0	0	450025	INTEREST - SDC		0	0
1,047,316	**1,137,185**	**852,500**		**TOTAL MISCELLANEOUS REVENUE**	**1,160,556**	**1,160,556**	**1,160,556**
				FUND BALANCE AVAILABLE			
5,002,943	4,655,846	2,886,686	485005	FUND BAL AVAIL FOR APPROP.	3,098,300	3,098,300	3,098,300
5,002,943	**4,655,846**	**2,886,686**		**TOTAL AVAILABLE**	**3,098,300**	**3,098,300**	**3,098,300**
8,238,917	**8,064,419**	**6,163,687**		**TOTAL WATER RESOURCES**	**7,003,514**	**7,003,514**	**7,003,514**

FY 07-08 Expenditures
Water
Fund & Dept: 630-53

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
447,862	448,890	451,877	511005	REGULAR EMPLOYEE WAGES	473,526	473,526	473,526
	0	8,956	511010	P-T EMPLOYEE WAGES	9,193	9,193	9,193
24,848	25,009	13,020	511015	OVERTIME	18,600	18,600	18,600
236,505	113,263	101,957	512005	HEALTH/DENTAL BENEFITS	107,169	107,169	107,169
	81,383	89,924	512010	RETIREMENT	94,232	94,232	94,232
	32,722	35,937	512015	FICA	38,351	38,351	38,351
	19,488	23,034	512020	WORKER'S COMP	32,156	32,156	32,156
	3,874	3,812	512025	OTHER BENEFITS	6,843	6,843	6,843
	2,659	2,991	512030	OTHER PAYROLL TAXES	3,192	3,192	3,192
	1,101	0	512035	VOLUNTEER FRINGE BENEFITS	0	0	0
709,215	**728,388**	**731,508**		**TOTAL PERSONAL SERVICES**	**783,263**	**783,263**	**783,263**
				MATERIALS & SERVICES			
52,839	48,873	58,500	520110	OPERATING SUPPLIES	64,332	64,332	64,332
77	14	150	520120	ORGANIZATION BUSINESS EXPENSE	150	150	150
2,775	3,901	3,550	520130	PERSONNEL UNIFORMS & EQUIPMENT	3,550	3,550	3,550
50,766	52,360	50,000	520150	UTILITIES	53,250	53,250	53,250
0	86	0	520180	SUBSCRIPTIONS/BOOKS	0	0	0
1,611	8,787	3,100	520190	COMPUTER SOFTWARE	3,000	3,000	3,000
10,500	6,144	8,600	520220	SMALL EQUIPMENT	10,750	10,750	10,750
82,662	76,292	91,000	520240	CONSTRUCTION SUPPLIES	140,500	140,500	140,500
207,132	180,498	220,000	520250	JWC WATER PURCHASES	315,587	315,587	315,587
751	402	1,500	520503	PRINTING	1,500	1,500	1,500
695	1,238	1,150	520506	POSTAGE	1,150	1,150	1,150
5,453	5,024	4,500	520509	TELEPHONE	5,250	5,250	5,250
1,033	597	500	520521	PUBLIC INFORMATION	500	500	500
1,236	0	1,775	520524	PUBLICATIONS	1,875	1,875	1,875
283	955	0	520530	MEMBERSHIPS	0	0	0
177,102	131,675	133,141	520545	IN-LIEU OF TAX	150,956	150,956	150,956
12,791	4,132	25,000	520548	WATERSHED MANAGEMENT	25,000	25,000	25,000
17,293	0	30,000	520550	WATERSHED MAINTENANCE	32,000	32,000	32,000
198,983	236,875	200,000	520551	TIMBER HARVESTING	300,000	300,000	300,000
43,578	17,462	54,500	520557	INTERGOVERNMENTAL SERVICES	57,500	57,500	57,500
23,302	21,584	25,000	520578	INSURANCE & BONDS	27,500	27,500	27,500
2,445	2,123	5,700	521003	TRAINING/CONFERENCES	5,900	5,900	5,900
3,088	11,876	50,000	521113	ATTORNEY SERVICES	30,000	30,000	30,000
46,386	27,540	24,000	521150	PROFESSIONAL SERVICES	61,020	61,020	61,020
134	650	0	521165	CONTRACTS FOR SERVICES	0	0	0
499	973	0	521168	MISC MEDICAL SERVICES	0	0	0
0	8,234	0	521172	BANK SERVICE FEES	0	0	0
402	7,072	0	522003	EQUIPMENT MAINT & OPER SUPPLIES	17,200	17,200	17,200

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
55,676	56,716	57,546	522021	EQUIPMENT FUND CHARGES	63,185	63,185	63,185
7,703	11,734	12,002	522022	INFORMATION SYSTEMS FUND	13,236	13,236	13,236
577,135	613,994	663,579	522023	GENERAL FUND SPT SVC (4004801)	669,225	669,225	669,225
28	3,000	0	522303	CUSTODIAL	7,500	7,500	7,500
1,197	620	1,500	522306	RENTS & LEASES	1,500	1,500	1,500
3,813	3,030	1,700	522312	FACILITY MAINTENANCE SUPPLIES	2,200	2,200	2,200
23,009	14,353	11,500	522315	FACILITY MNT/REPAIRS	6,500	6,500	6,500
1,612,376	**1,558,814**	**1,739,493**		**TOTAL MATERIALS & SERVICES**	**2,071,816**	**2,071,816**	**2,071,816**
				CAPITAL OUTLAY			
8,826	1,915	35,000	550181	MAJOR TOOLS & WORK EQUIPMENT	22,000	22,000	22,000
0	45,608	0	550185	HOMELAND SECURITY	0	0	0
401,977	2,196,975	832,667	550190	BOND PROJECTS	186,620	186,620	186,620
117,962	171,015	428,857	550660	JOINT-CAPITAL EQUIPMENT	328,111	328,111	328,111
175,274	48,576	44,287	550663	JWC - OTHER PROJECTS	226,843	226,843	226,843
187,637	627	0	550666	WATER LINE EXTENSION	296,259	296,259	296,259
9,223	12,460	1,000	550669	WATER TREATMENT PLANT EQUIP.	22,050	22,050	22,050
65,754	48,703	120,000	550672	WATERSHED CAPITAL	20,000	20,000	20,000
0	30	0	550760	CONSTRUCTION PROJECTS	0	0	0
8,744	0	0	551062	DOM PREPAREDNESS GRANT EQUIP	0	0	0
8,498	0	0	551261	VEHICLE REPLACEMENT & EQUIP	0	0	0
983,895	**2,525,908**	**1,461,811**		**TOTAL CAPITAL OUTLAY**	**1,101,883**	**1,101,883**	**1,101,883**
				DEBT SERVICE			
210,000	215,000	220,000	552010	PRINCIPAL - 2003 FFC BONDS	225,000	225,000	225,000
24,212	27,596	25,936	552030	PRINCIPAL - SCOGGINS RESERVOIR	26,844	26,844	26,844
203,631	199,431	195,131	552045	INTEREST - 2003 FFC BONDS	189,081	189,081	189,081
48,585	47,737	46,861	552070	INTEREST - SCOGGINS RESERVOIR	45,954	45,954	45,954
486,428	**489,764**	**487,928**		**TOTAL DEBT SERVICE**	**486,879**	**486,879**	**486,879**
			560100	**TRANSFERS**			
5,477	5,477	5,477	560127	TRANSFER TO OTHER FUNDS	37,543	37,543	37,543
5,477	**5,477**	**5,477**		**TOTAL TRANSFERS**	**37,543**	**37,543**	**37,543**
			560200	**CONTINGENCY**			
		339,915	560203	JWC - CONTINGENCY	333,250	333,250	333,250
		747,555	560206	CONTINGENCY	288,881	288,881	288,881
		400,000	560212	DEBT SERVICE CONTINGENCY	400,000	400,000	400,000
0	**0**	**1,487,470**		**TOTAL CONTINGENCY**	**1,022,131**	**1,022,131**	**1,022,131**
				RESERVES			
		250,000	560304	UNAPP FUND BALANCE	1,500,000	1,500,000	1,500,000
0	**0**	**250,000**		**TOTAL UNAPPROPRIATED FB**	**1,500,000**	**1,500,000**	**1,500,000**
3,797,392	**5,308,352**	**6,163,687**		**TOTAL WATER EXPENDITURES**	**7,003,514**	**7,003,514**	**7,003,514**

WATER SDC FUND

MISSION STATEMENT

To provide a revenue source for capital expansion that is necessary to meet the service requirements of the expanding customer base.

OVERVIEW

The System Development Charge (SDC) is applied to every new service connection to the water distribution system. The amount of the charge is proportional to the impact of the service and is therefore based on the water meter size. Revenue is therefore dependent on the amount of development activity. The money is used to increase the City's water supply and treatment facilities. The Water SDC is indexed to the published ENR (Engineering New Record). In this way it keeps up with the construction cost inflation. The SDC charge for a typical single-family residential ¾" water meter is $2,853. New projects like the Hagg Lake Water Supply will require additional revenue in the Water SDC fund. A rate study is needed to determine the appropriate charge.

TRENDS

Projects for FY 07-08 include Forest Grove's cost participation in the Hagg Lake Water Supply Project study, a SDC rate study, and the engineering for the development of the Gales Creek water right.

FY 07-08 Revenues
Water SDC
Fund & Dept & Division: 632-53-91

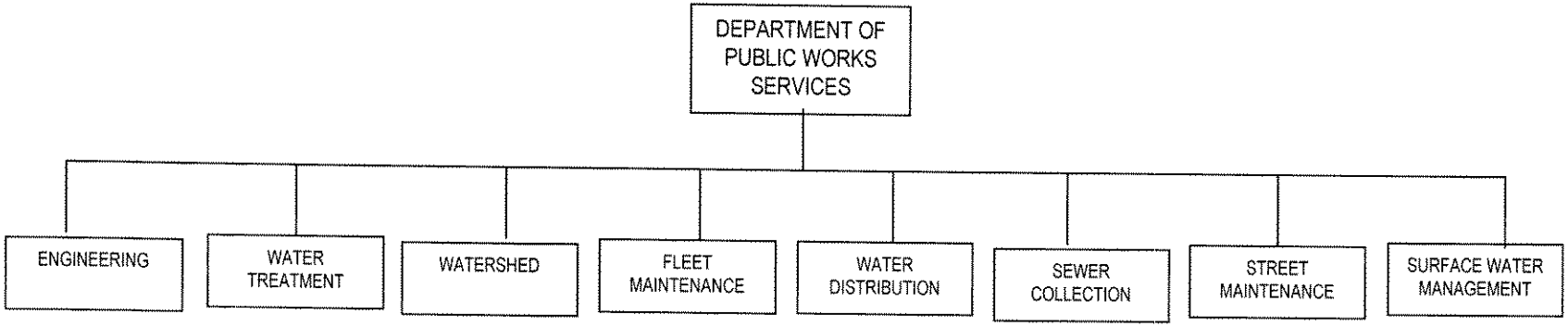
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
356,001	317,980	342,360		CHARGES FOR SERVICES	427,950	427,950	427,950
21,789	47,811	23,021		MISCELLANEOUS REVENUE	11,655	11,655	11,655
833,557	1,211,347	717,753		FUND BALANCE AVAILABLE	301,384	301,384	301,384
1,211,347	**1,577,138**	**1,083,134**		**TOTAL RESOURCES**	**740,989**	**740,989**	**740,989**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
356,001	317,980	342,360	475005	SYSTEM DEVELOPMENT CHARGES	427,950	427,950	427,950
356,001	**317,980**	**342,360**		**TOTAL CHARGES FOR SERVICES**	**427,950**	**427,950**	**427,950**
				MISCELLANEOUS REVENUE			
21,789	47,811	23,021	450005	INTEREST	11,655	11,655	11,655
21,789	**47,811**	**23,021**		**TOTAL MISCELLANEOUS REVENUE**	**11,655**	**11,655**	**11,655**
				FUND BALANCE AVAILABLE			
833,557	1,211,347	717,753	485005	FUND BAL AVAIL FOR APPROP.	301,384	301,384	301,384
833,557	**1,211,347**	**717,753**		**TOTAL AVAILABLE**	**301,384**	**301,384**	**301,384**
1,211,347	**1,577,138**	**1,083,134**		**TOTAL WATER SDC RESOURCES**	**740,989**	**740,989**	**740,989**

FY 07-08 Expenditures
Water SDC
Fund & Dept & Division: 632-53-91

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
			521150	PROFESSIONAL SERVICES	90,000	90,000	90,000
				TOTAL MATERIALS & SERVICES	**90,000**	**90,000**	**90,000**
				CAPITAL OUTLAY			
	1,034,689		550663	JWC - OTHER PROJECTS			
0	0	923,830	550760	CONSTRUCTION PROJECTS	181,472	181,472	181,472
0	**1,034,689**	**923,830**		**TOTAL CAPITAL OUTLAY**	**181,472**	**181,472**	**181,472**
				CONTINGENCY			
0		159,304	560209	SDC CONTINGENCY	119,518	119,518	119,518
0	**0**	**159,304**		**TOTAL CONTINGENCY**	**119,518**	**119,518**	**119,518**
				UNAPP FUND BALANCE			
0		0	560304	UNAPP FUND BALANCE	350,000	350,000	350,000
0	**0**	**0**		**TOTAL UNAPP FUND BAL**	**350,000**	**350,000**	**350,000**
0	**1,034,689**	**1,083,134**		**TOTAL WATER SDC EXPEND**	**740,989**	**740,989**	**740,989**

SURFACE WATER MANAGEMENT FUND



COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

Comply with federal regulations to protect the quality of storm water runoff within the City of Forest Grove.

OVERVIEW

The function of this service area is to protect the quality of storm water runoff generated within the City limits. This includes responding to hazardous material spills that may potentially discharge into the storm or sanitary sewer and enforcing construction rules for erosion control.

The Surface Water Management (SWM) program was implemented July 1, 1990. The City retains 75% of the SWM fee to offset the maintenance responsibility; the other 25% goes to Clean Water Services. The SWM fees are to be used for maintenance of storm water conveyance systems and include catch basin maintenance, storm pipe TV inspection and cleaning, and street sweeping, as well as the annual leaf pickup program.

GOALS

- Maintain the storm water collection system for flow reliability and water quality meeting standards established by CWS.
- Detect and control illegal connections through annual field screening in wet and dry weather.
- Sweep streets in town center twice per month.
- Complete a leaf pickup program during the fall.

TRENDS

The project identified for FY 07-08 is improvement to the Hawthorne Street culvert at 23rd Avenue.

PERFORMANCE MEASURES

WORK ITEM	STANDARD
Clean Catch Basins	Once per year
Clean Storm Pipe	25% system annually
Inspect Storm Pipe	12% system annually
Erosion Control Site Inspections	Within 48 hours of a storm event
Street sweeping	12 times/year (24 times downtown)
Leaf Pick up	CWS Standard

STORM WATER SYSTEM

	CY 2004	CY 2005	CY 2006
Catch Basins	1,463	1,500	1,512 (est.)
Storm Drain Pipe	110,150 ft	115,000 ft	117,091 (est.)

PERSONNEL REQUIREMENTS

	Appropriated FY 06-07	Filled FY 06-07	Proposed FY 07-08
Superintendent	0.10	0.10	0.10
Crew Supervisor	0.50	0.50	0.50
Utility Worker I & II	2.40	2.40	2.40
Secretary	0.10	0.10	0.10
TOTAL	3.10	3.10	3.10

FY 07-08 Revenues
SWM
Fund & Dept: 640-55

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
510,823	534,630	522,196		CHARGES FOR SERVICES	530,029	530,029	530,029
12,903	22,207	15,000		MISCELLANEOUS REVENUE	23,464	23,464	23,464
548,254	595,953	570,600		FUND BAL AVAIL	586,589	586,589	586,589
1,071,980	**1,152,790**	**1,107,796**		**TOTAL RESOURCES**	**1,140,082**	**1,140,082**	**1,140,082**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
510,823	534,630	522,196	430040	SURFACE WATER MANAGEMENT FEES	530,029	530,029	530,029
510,823	**534,630**	**522,196**		**TOTAL CHARGES FOR SERVICES**	**530,029**	**530,029**	**530,029**
				MISCELLANEOUS REVENUE			
-159	340	0	415055	OTHER			
13,062	21,867	15,000	450005	INTEREST	23,464	23,464	23,464
12,903	**22,207**	**15,000**		**TOTAL MISCELLANEOUS REVENUE**	**23,464**	**23,464**	**23,464**
				TRANSFERS & REIMBURSEMENTS			
548,254	595,953	570,600	485005	FUND BAL AVAIL FOR APPROP.	586,589	586,589	586,589
548,254	**595,953**	**570,600**		**TOTAL AVAILABLE**	**586,589**	**586,589**	**586,589**
1,071,980	**1,152,790**	**1,107,796**		**TOTAL SWM RESOURCES**	**1,140,082**	**1,140,082**	**1,140,082**

FY 07-08 Expenditures

SWM

Fund & Dept: 640-55

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
0	112,720	130,969	511005	REGULAR EMPLOYEE WAGES	138,152	138,152	138,152
	478		511015	OVERTIME			
0	25,434	26,990	512005	HEALTH/DENTAL BENEFITS	32,181	32,181	32,181
	20,272	24,528	512010	RETIREMENT	27,492	27,492	27,492
	7,989	10,019	512015	FICA	10,569	10,569	10,569
	5,627	7,358	512020	WORKER'S COMP	10,801	10,801	10,801
	295	790	512025	OTHER BENEFITS	1,850	1,850	1,850
	640	834	512030	OTHER PAYROLL TAXES	880	880	880
	288	0	512035	VOLUNTEER FRINGE BENEFITS	0	0	0
0	**173,743**	**201,488**		**TOTAL PERSONAL SERVICES**	**221,924**	**221,924**	**221,924**
				MATERIALS & SERVICES			
370	461	1,000	520110	OPERATING SUPPLIES	1,500	1,500	1,500
0	0	50	520120	ORGANIZATION BUSINESS EXPENSE	50	50	50
0	1,201	900	520130	PERSONNEL UNIFORMS & EQUIPMENT	1,500	1,500	1,500
0	532	1,000	520150	UTILITIES	1,000	1,000	1,000
0	1,300	1,300	520190	COMPUTER SOFTWARE	1,500	1,500	1,500
0	895	5,250	520220	SMALL EQUIPMENT	2,000	2,000	2,000
0	3,510	7,700	520240	CONSTRUCTION SUPPLIES	8,000	8,000	8,000
0	176	100	520503	PRINTING	1,500	1,500	1,500
0	0	50	520506	POSTAGE	50	50	50
0	0	430	520509	TELEPHONE	430	430	430
0	0	500	520521	PUBLIC INFORMATION	500	500	500
0	0	50	520524	PUBLICATIONS	275	275	275
19,923	18,801	19,133	520545	IN-LIEU OF TAX	19,399	19,399	19,399
130,029	133,906	131,833	520557	INTERGOVERNMENTAL SERVICES	134,007	134,007	134,007
5,163	5,507	5,530	520578	INSURANCE & BONDS	6,083	6,083	6,083
0	0	740	521003	TRAINING/CONFERENCES	750	750	750
4,194	5,414	3,050	521150	PROFESSIONAL SERVICES	3,350	3,350	3,350
	154		521168	MISC MEDICAL SERVICES			

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
0	5,304	1,800	522003	EQUIPMENT MAINT & OPER SUPPLIES	1,300	1,300	1,300
0	53,815	53,165	522021	EQUIPMENT FUND CHARGES	57,350	57,350	57,350
	295	408	522022	INFORMATION SYSTEMS FUND	587	587	587
105,926	111,566	119,297	522023	GENERAL FUND SPT SVC (4004801)	118,633	118,633	118,633
	0	400	522306	RENTS & LEASES	400	400	400
	3,132	3,132	522309	BUILDING/FACILITY RENTAL	3,132	3,132	3,132
	365	1,000	522312	FACILITY MAINTENANCE SUPPLIES	1,000	1,000	1,000
265,606	**346,333**	**357,818**		**TOTAL MATERIALS & SERVICES**	**364,296**	**364,296**	**364,296**
	0						
				CAPITAL OUTLAY			
11,560	0	0	550569	HAWTHORNE BRIDGE		0	0
0		136,000	550863	STORM SEWER CONSTRUCTION	303,500	303,500	303,500
11,560	**0**	**136,000**		**TOTAL CAPITAL OUTLAY**	**303,500**	**303,500**	**303,500**
				TRANSFERS			
197,902		0	560115	STREET FUND TRANSFER		0	0
960	960	960	560127	TRANSFER TO OTHER FUNDS	0	0	0
198,862	**960**	**960**		**TOTAL TRANSFERS**	**0**	**0**	**0**
			560200	**CONTINGENCY**			
0	0	111,531	560206	CONTINGENCY	100,362	100,362	100,362
0	**0**	**111,531**		**TOTAL CONTINGENCY**	**100,362**	**100,362**	**100,362**
				UNAPP FUND BALANCE			
0	0	300,000	560304	UNAPP FUND BALANCE	150,000	150,000	150,000
0	**0**	**300,000**		**TOTAL UNAPP FUND BAL**	**150,000**	**150,000**	**150,000**
476,028	**521,036**	**1,107,796**		**TOTAL SWM EXPENDITURES**	**1,140,082**	**1,140,082**	**1,140,082**

SURFACE WATER MANAGEMENT SDC FUND

MISSION STATEMENT

To provide a revenue source for capital expansion that is necessary to meet the impacts of growth and development of the City.

OVERVIEW

The Surface Water Management System Development Charge (SWM SDC) is an assessment provided under Oregon Law which is paid at the time a connection permit is issued to recognize the cost of growth. The amount of the charge is proportional to the impact of the development and therefore is based on the amount of impervious area created by the new construction. Clean Water Services (CWS) sets the amount of the SWM SDC charge. Both quantity and quality fees are collected and, for a typical residential dwelling, are $275 and $225 respectively. The City retains 100% of this fee.

TRENDS

Surface Water Management SDC Fund is used for system expansion capital only. Projects for FY 07-08 include a potential improvement at the Hawthorne Street culvert. This project will wait for the outcome of the Storm Water Master Plan update.

FY 07-08 Revenues
SWM SDC
Fund & Dept & Division: 642-55-91

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
36,091	27,180	27,000		CHARGES FOR SERVICES	37,500	37,500	37,500
5,767	11,520	6,000		MISCELLANEOUS REVENUE	11,422	11,422	11,422
2,475	0	0		TRANSFERS & REIMBURSEMENTS	0	0	0
276,042	320,375	171,661		FUND BALANCE AVAILABLE	285,546	285,546	285,546
320,375	**359,076**	**204,661**		**TOTAL RESOURCES**	**334,468**	**334,468**	**334,468**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
0	12,231	6,000	475005	IN-LIEU CHARGES - QUALITY	16,875	16,875	16,875
36,091	14,949	21,000	475005	IN-LIEU CHARGES - QUANTITY	20,625	20,625	20,625
36,091	**27,180**	**27,000**		**TOTAL CHARGES FOR SERVICES**	**37,500**	**37,500**	**37,500**
				MISCELLANEOUS REVENUE			
5,767	11,520	6,000	450005	INTEREST	11,422	11,422	11,422
5,767	**11,520**	**6,000**		**TOTAL MISCELLANEOUS REVENUE**	**11,422**	**11,422**	**11,422**
				TRANSFERS & REIMBURSEMENTS			
2,475	0	0	470020	SWM FUND (QUANTITY)	0	0	0
2,475	**0**	**0**		**TOTAL TRANSFERS & REIMBURSEMNT**	**0**	**0**	**0**
				FUND BALANCE AVAILABLE			
276,042	320,375	171,661	485005	FUND BAL AVAIL FOR APPROP.	285,546	285,546	285,546
276,042	**320,375**	**171,661**		**TOTAL AVAILABLE**	**285,546**	**285,546**	**285,546**
320,375	**359,076**	**204,661**		**TOTAL SWM SDC RESOURCES**	**334,468**	**334,468**	**334,468**

FY 07-08 Expenditures

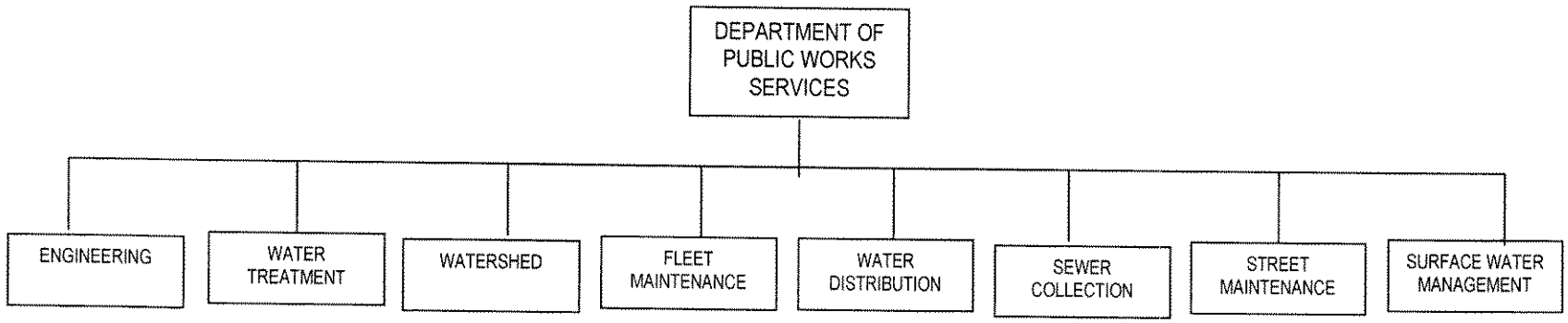
SWM SDC

Fund & Dept & Division: 642-55-91

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
0	0	0	520557	INTERGOVERNMENTAL SERVICES	0	0	0
0	0	50,000	521150	PROFESSIONAL SERVICES	0	0	0
0	**0**	**50,000**		**MATERIALS & SERVICES**	**0**	**0**	**0**
				CAPITAL OUTLAY			
0	26,885	25,000	550860	QUANTITY SYSTEM IMPROVEMENTS	113,500	113,500	113,500
0	26,885	25,000	550861	QUALITY SYSTEMS IMPROVEMENTS	37,500	37,500	37,500
0	0	100,000	550863	STORM SEWER CONSTRUCTION	167,500	167,500	167,500
0	**53,769**	**150,000**		**TOTAL CAPITAL OUTLAY**	**318,500**	**318,500**	**318,500**
				CONTINGENCY			
0	0	2,564	560203	SDC CONTINGENCY QUANTITY	8,782	8,782	8,782
0	0	2,097	560206	SDC CONTINGENCY QUALITY	7,185	7,185	7,185
0	**0**	**4,661**		**TOTAL CONTINGENCY**	**15,968**	**15,968**	**15,968**
				UNAPP FUND BALANCE			
0	0	0	560304	UNAPP FUND BALANCE	0	0	0
0	**0**	**0**		**TOTAL UNAPP FUND BAL**	**0**	**0**	**0**
0	**53,769**	**204,661**		**TOTAL SWM SDC EXPENDITURES**	**334,468**	**334,468**	**334,468**

Special Revenue Funds

STREET FUND



COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To construct and maintain a street system that will provide safe and efficient transportation.

OVERVIEW

The Street Fund is a special revenue fund operated for the specific purpose of building and maintaining streets and related infrastructure within the City of Forest Grove. This service area is responsible for the safe and efficient operation and maintenance of the streets, alleyways, and signs. Employees provide customer service by responding to emergencies involving these responsibilities as well as citizen concerns. Principle funding to the Street Fund is the State of Oregon gasoline tax apportionment paid to the City. Additional funds come from the 2001 Oregon Transportation Investment Act (OTIA). The Street Fund also maintains the street lighting and pays the electric power usage.

GOALS

- Maintain City street pavement surfaces for safe driving and riding conditions.
- Reconstruct deteriorated streets and storm drains.
- Keep traffic control signs and pavement markings in good repair.

TRENDS

The Street Fund has typically provided the manpower for the work activities in the Surface Water Management (SWM) Fund. Transfers from the SWM Fund funded this activity. In the FY 06-07 budget, the SWM functions were separated from the Street Fund to better identify the labor and costs associated with this activity.

The State highway fund ("gas tax") per capita distribution to cities is estimated to be $39.22 for FY 07-08. This is slightly lower than last year. Coupled with the OTIA distribution, the total per capita State funding is $45.90.

Two CDBG (Community Development Block Grant) projects are funded in FY 07-80: The completion of the Filbert Street project started in FY 06-07 and a new CDBG project - 18th Avenue Sidewalks from Hawthorne Street to Maple Street.

"B" Street from 19th Avenue to the Gales Creek Bridge is scheduled to be completed in FY 06-07; however, payment may occur in FY 07-08. Gales Way has been postponed. Also the City's local share (10.7%) of the Town Center Pedestrian improvements is funded.

PERFORMANCE MEASURES

WORK ITEM	STANDARD
Respond to calls regarding potholes	48 hours
Perform Annual Pavement Rating Analysis	Entire system annually

STREET SYSTEM

	CY 2004	CY 2006	CY 2007
Streets within City	65 Miles	67 Miles	76.61 Miles

PERSONNEL REQUIREMENTS

	2006-07 Appropriated	2006-07 Filled	2007-08 Proposed
Superintendent	0.15	0.15	0.15
Crew Supervisor	.50	.50	.50
Utility Worker I & II	2.10	2.10	2.10
Secretary	0.15	0.15	0.15
TOTAL	2.90	2.90	2.90

FY 07-08 Revenues
Streets
Fund & Dept: 210-52

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
3,082,919	1,081,741	1,205,135		INTERGOVERNMENTAL REVENUE	1,380,162	1,380,162	1,380,162
30,643	76,599	61,000		MISCELLANEOUS REVENUE	77,127	77,127	77,127
197,902	0	0		TRANSFERS & REIMBURSEMENTS	0	0	0
1,626,789	1,622,321	1,894,932		FUND BALANCE AVAILABLE	1,928,181	1,928,181	1,928,181
4,938,253	**2,780,661**	**3,161,067**		**TOTAL RESOURCES**	**3,385,470**	**3,385,470**	**3,385,470**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
918,756	931,091	918,185	412015	STATE GAS TAX	954,261	954,261	954,261
80,538	83,895	85,000	412025	COUNTY GAS TAX	88,951	88,951	88,951
2,083,625		0	425020	ODOT GRANT	50,000	50,000	50,000
0	66,755	92,950	425005	CDBG	177,950	177,950	177,950
0		109,000	420041	WASHINGTON COUNTY MSTIP	109,000	109,000	109,000
0	0	0	425065	ODOT GRANT SIDEWALKS		0	0
3,082,919	**1,081,741**	**1,205,135**		**TOTAL INTERGOVERMNT REVENUE**	**1,380,162**	**1,380,162**	**1,380,162**
				MISCELLANEOUS REVENUE			
28,781	63,569	60,000	450005	INTEREST	77,127	77,127	77,127
1,862	5,732	1,000	415055	OTHER		0	0
0	7,299	0	445010	SALE OF MATERIALS		0	0
30,643	**76,599**	**61,000**		**TOTAL MISCELLANEOUS REVENUE**	**77,127**	**77,127**	**77,127**
				TRANSFERS & REIMBURSEMENTS			
197,902	0	0	470030	SWM FUND TRANSFER	0	0	0
197,902	**0**	**0**		**TOTAL TRANSFERS & REIMBRSMNTS**	**0**	**0**	**0**
				FUND BALANCE AVAILABLE			
1,626,789	1,622,321	1,894,932	485005	FUND BAL AVAIL FOR APPROP.	1,928,181	1,928,181	1,928,181
1,626,789	**1,622,321**	**1,894,932**		**TOTAL AVAILABLE**	**1,928,181**	**1,928,181**	**1,928,181**
4,938,253	**2,780,661**	**3,161,067**		**TOTAL STREET RESOURCES**	**3,385,470**	**3,385,470**	**3,385,470**

FY 07-08 Expenditures

Streets

Fund & Dept: 210-52

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
199,634	127,197	119,251	511005	REGULAR EMPLOYEE WAGES	126,420	126,420	126,420
170	415	2,596	511015	OVERTIME	2,596	2,596	2,596
100,699	30,641	22,941	512005	HEALTH/DENTAL BENEFITS	27,949	27,949	27,949
	21,504	23,053	512010	RETIREMENT	26,038	26,038	26,038
	8,453	9,651	512015	FICA	10,208	10,208	10,208
	6,319	6,934	512020	WORKER'S COMP	8,860	8,860	8,860
	348	810	512025	OTHER BENEFITS	1,760	1,760	1,760
	757	803	512030	OTHER PAYROLL TAXES	850	850	850
	341	0	512035	VOLUNTEER FRINGE BENEFITS	0	0	0
300,503	**195,974**	**186,039**		**TOTAL PERSONAL SERVICES**	**204,681**	**204,681**	**204,681**
				MATERIALS & SERVICES			
1,989	3,233	2,000	520110	OPERATING SUPPLIES	2,000	2,000	2,000
101	75	50	520120	ORGANIZATION BUSINESS EXPENSE	50	50	50
1,376	1,180	1,000	520130	PERSONNEL UNIFORMS & EQUIPMENT	1,500	1,500	1,500
59,928	66,403	58,760	520150	UTILITIES	60,523	60,523	60,523
1,548	650	1,300	520190	COMPUTER SOFTWARE	1,500	1,500	1,500
2,351	1,572	3,500	520220	SMALL EQUIPMENT	3,500	3,500	3,500
14,333	38,687	58,000	520240	CONSTRUCTION SUPPLIES	59,000	59,000	59,000
75,686	75,686	75,686	520280	STREET LIGHT MAINT. (4003509)	77,200	77,200	77,200
361	650	250	520503	PRINTING	250	250	250
76	355	100	520506	POSTAGE	100	100	100
522	406	430	520509	TELEPHONE	650	650	650
	354	500	520521	PUBLIC INFORMATION	500	500	500
100	104	100	520524	PUBLICATIONS	100	100	100
	0	0	520530	MEMBERSHIPS	0	0	0
5,228	8,454	4,500	520557	INTERGOVERNMENTAL SERVICES	4,500	4,500	4,500
5,311	4,546	5,826	520578	INSURANCE & BONDS	6,409	6,409	6,409
195	633	640	521003	TRAINING/CONFERENCES	850	850	850
99	583	0	521113	ATTORNEY SERVICES	0	0	0
4,818	21,898	2,950	521150	PROFESSIONAL SERVICES	172,950	172,950	172,950
	650	0	521165	CONTRACTS FOR SERVICE	0	0	0
183	150	0	521168	MISC MEDICAL SERVICES	0	0	0
	2,352	0	521172	BANK SERVICE FEES	0	0	0
439	131	1,200	522003	EQUIPMENT MAINT & OPER SUPPLIES	1,200	1,200	1,200

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
98,095	43,205	44,020	522021	EQUIPMENT FUND CHARGES	43,124	43,124	43,124
1,464	1,132	1,232	522022	INFORMATION SYSTEMS FUND	1,619	1,619	1,619
295,029	309,570	328,892	522023	GENERAL FUND SPT SVC (4004801)	335,681	335,681	335,681
40	3,000	3,100	522306	RENTS & LEASES	3,100	3,100	3,100
6,264	3,132	3,132	522309	BUILDING/FACILITY RENTAL	3,132	3,132	3,132
154	37	500	522312	FACILITY MAINTENANCE SUPPLIES	500	500	500
101	98	0	522315	FACILITY MNT/REPAIRS	0	0	0
575,794	**588,927**	**597,668**		**TOTAL MATERIALS & SERVICES**	**779,937**	**779,937**	**779,937**
				CAPITAL OUTLAY			
20,975	0	20,500	550181	MAJOR TOOLS & WORK EQUIPMENT	0	0	0
	879	564,000	550563	CONSTRUCTION MAINTENANCE	384,225	384,225	384,225
30,000	0	0	550566	ELM ST. RAILROAD CROSSING	0	0	0
209,973	235,955	640,393	550575	STREET CONSTRUCTION	383,673	383,673	383,673
987	135,139	207,923	551060	CDBG PROJECTS	397,923	397,923	397,923
2,177,701	6,896	0	551064	OTIA GRANT (HWY 8)	0	0	0
2,439,636	**378,870**	**1,432,816**		**TOTAL CAPITAL OUTLAY**	**1,165,821**	**1,165,821**	**1,165,821**
				CONTINGENCIES			
	0	844,544	560206	CONTINGENCY	635,031	635,031	635,031
	0	**844,544**		**TOTAL CONTINGENCY**	**635,031**	**635,031**	**635,031**
				UNAPP FUND BALANCE			
	0	100,000	560304	UNAPP FUND BALANCE	600,000	600,000	600,000
	0	**100,000**		**TOTAL UNAPP FUND BAL**	**600,000**	**600,000**	**600,000**
		0				0	0
3,315,932	**1,163,771**	**3,161,067**		**TOTAL STREET EXPENDITURES**	**3,385,470**	**3,385,470**	**3,385,470**

BUILDING PERMITS FUND

The Building Permits Fund was established in FY 03-04 so building permit revenues and expenses can be separately tracked to help ensure the City is complying with the laws and regulations established concerning the usage of building permit fees. In previous fiscal years, this activity was accounted for in the General Fund in the Building Division (Fund 01 Dept 069). This Fund is part of the Community Development Department and the information about this Fund is included in the Community Development Department narrative in the General Fund section.

FY 07-08 Revenues
Building Permits Fund
Fund & Dept: 205-32

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				LOCAL TAXES	60,000		
572,403	479,491	439,885		LICENSES,PERMITS,FEES	560,522	560,522	560,522
3,359	11,901	16,500		MISCELLANEOUS REVENUE	25,000	25,000	25,000
164,216	0	20,000		TRANSFERS	20,000	20,000	20,000
-50,994	275,928	375,068		FUND BALANCE AVAILABLE	562,423	562,423	562,423
688,984	**767,320**	**851,453**		**TOTAL RESOURCES**	**1,227,945**	**1,167,945**	**1,167,945**
2004-05 Actual	**2005-06 Actual**	**2006-07 Adopted**	**Account**	**Title**	**2007-08 Proposed**	**2007-08 Approved**	**2007-08 Adopted**
				LOCAL TAXES			
			412050	METRO CONSTRUCTION EXCISE TAX	60,000	60,000	60,000
				TOTAL LOCAL TAXES	**60,000**	**60,000**	**60,000**
				LICENSES,PERMITS,FEES			
273,519	221,317	190,880	415070	BUILDING PERMIT	321,284	321,284	321,284
180	799	721	415075	MANUFACTURED HOME PERMITS	968	968	968
85,084	58,781	52,301	415080	PLUMBING PERMIT	63,357	63,357	63,357
18,811	14,731	9,940	415085	MECHANICAL PERMIT	14,753	14,753	14,753
21,957	17,040	15,270	415090	STRUCTURAL STATE SURCHARGE	24,024	24,024	24,024
43	170	58	415095	MANUF. HOUSING STATE SURCHARGE	85	85	85
6,870	4,703	4,184	415100	PLUMBING STATE SURCHARGE	5,069	5,069	5,069
1,485	1,182	795	415105	MECHANICAL PLANS STATE SURCHRG	1,180	1,180	1,180
154,841	135,609	124,367	415120	STRUCTURAL PLAN REVIEW FEES	121,327	121,327	121,327
1,304	2,707	3,149	415130	PLUMBING PLAN REVIEW FEES	3,168	3,168	3,168
611	659	808	415135	MECHNICAL PLAN REVIEW FEES	738	738	738
7,365	20,322	26,695	415140	FL&S PLAN REVIEW FEES	2,256	2,256	2,256
334	1,471	10,717	415145	MISC-REINSPECT/INVESTIGATE FEE	2,313	2,313	2,313
572,403	**479,491**	**439,885**		**TOTAL LICENSES,PERMITS,FEES**	**560,522**	**560,522**	**560,522**
				CHARGES FOR SERVICES			
	845	0	430025	COPY SERVICE			
	845			**TOTAL CHARGES FOR SERVICES**			
				MISCELLANEOUS REVENUE			
3,359	11,901	16,500	450005	INTEREST INCOME	25,000	25,000	25,000
3,359	**11,901**	**16,500**		**TOTAL MISCELLANEOUS REVENUE**	**25,000**	**25,000**	**25,000**
				TRANSFERS			
164,216	0	20,000	470005	TRANSFER FROM OTHER FUNDS	20,000	20,000	20,000
164,216	**0**	**20,000**		**TOTAL TRANSFERS**	**20,000**	**20,000**	**20,000**
				FUND BALANCE AVAILABLE			
-50,994	275,928	375,068	485005	FUND BAL AVAIL FOR APPROP.	562,423	562,423	562,423
-50,994	**275,928**	**375,068**		**TOTAL AVAILABLE**	**562,423**	**562,423**	**562,423**
688,984	**768,165**	**851,453**		**TOTAL BUILDING RESOURCES**	**1,227,945**	**1,227,945**	**1,227,945**

FY 07-08 Expenditures
Building Services
Fund & Dept: 205-32

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
200,170	206,602	231,449	511005	REGULAR EMPLOYEE WAGES	303,106	303,106	303,106
21,756	2,533	0	511010	PART-TIME EMPLOYEE WAGES	0	0	0
0	8,066	0	511020	TEMPORARY EMPLOYEE WAGES	0	0	0
98,461	40,421	39,659	512005	HEALTH/DENTAL BENEFITS	55,019	55,019	55,019
	32,980	46,058	512010	RETIREMENT	60,318	60,318	60,318
	15,002	17,705	512015	FICA	23,188	23,188	23,188
	2,261	2,182	512020	WORKER'S COMP	2,558	2,558	2,558
	695	1,955	512025	OTHER BENEFITS	4,107	4,107	4,107
	1,262	1,473	512030	OTHER PAYROLL TAXES	1,930	1,930	1,930
	453	0	512035	VOLUNTEER FRINGE BENEFITS	0	0	0
320,387	**310,274**	**340,481**		**TOTAL PERSONAL SERVICES**	**450,226**	**450,226**	**450,226**
				MATERIALS & SERVICES			
1,032	638	2,200	520110	OPERATING SUPPLIES	2,200	2,200	2,200
28	110	600	520120	ORGANIZATION BUSINESS EXPENSE	600	600	600
200	200	20,000	520170	CODE ENFORCEMENT EXPENDITURES	20,000	20,000	20,000
4,293	4,985	4,350	520190	COMPUTER SOFTWARE	24,650	24,650	24,650
2,166	1,517	2,050	520503	PRINTING	2,050	2,050	2,050
1,492	199	2,000	520506	POSTAGE	2,000	2,000	2,000
1,684	2,547	2,221	520509	TELEPHONE	2,221	2,221	2,221
	0	350	520521	PUBLIC INFORMATION	350	350	350
2,866	800	1,450	520524	PUBLICATIONS	500	500	500
	0		520530	MEMBERSHIPS	950	950	950
27,531	27,643	67,018	520557	INTERGOVERNMENTAL SERVICES	127,018	127,018	127,018
460	600	550	520578	INSURANCE & BONDS	605	605	605
75,472	0		520581	REPAYMENT OF INTERFUND LOAN		0	
2,021	1,792	6,650	521003	TRAINING/ CONFERENCES	6,650	6,650	6,650

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
424	0	0	521113	ATTORNEY SERVICES		0	0
275	7,858	18,250	521150	PROFESSIONAL SERVICES	18,250	18,250	18,250
	269		521172	BANK SERVICE FEES	0	0	0
1,129	1,617	1,400	522003	EQUIPMENT MAINT & OPER SUPPLIES	1,400	1,400	1,400
5,980	6,229	6,029	522021	EQUIPMENT FUND CHARGES	6,208	6,208	6,208
6,063	6,550	6,716	522022	INFORMATION SYSTEMS FUND	10,267	10,267	10,267
32,655	34,699	36,781	522023	GENERAL FUND SPT SVC	37,475	37,475	37,475
	11		522312	FACILITY MAINTENANCE SUPPLIES	0	0	0
165,769	**98,263**	**178,615**		**TOTAL MATERIALS & SERVICES**	**263,394**	**263,394**	**263,394**
				CAPITAL OUTLAY			
0	0	0	550181	MAJOR TOOLS & WORK EQUIPMENT	0	0	0
0	**0**	**0**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
				CONTINGENCY			
0	0	50,000	560206	CONTINGENCY	100,000	100,000	100,000
0	**0**	**50,000**		**TOTALCONTINGENCY**	**100,000**	**100,000**	**100,000**
		0					
		0		**UNAPP FUND BALANCE**			
0	0	282,356	560304	UNAPP FUND BALANCE	414,325	414,325	414,325
0	**0**	**282,356**		**UNAPP FUND BALANCE**	**414,325**	**414,325**	**414,325**
		0				0	0
486,156	**408,537**	**851,453**		**TOTAL BUILDING EXPENDITURES**	**1,227,945**	**1,227,945**	**1,227,945**

911 EMERGENCY FUND

The State of Oregon requires every public and private safety agency to participate in a 9-1-1 emergency telephone system. Forest Grove transferred its police dispatch services to WCCCA as of July 1, 2002. The City pays its 9-1-1 telephone tax revenue to WCCCA but is required by Oregon law to maintain this fund for accounting purposes.

FY 07-08 Revenues
911 Emergency Fund
Fund & Dept: 215-20

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
91,346	93,935	125,000		INTERGOVERNMENTAL REVENUE	125,000	125,000	125,000
0	0	0		FUND BALANCE AVAILABLE	0	0	0
91,346	**93,935**	**125,000**		**TOTAL RESOURCES**	**125,000**	**125,000**	**125,000**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
91,346	93,935	125,000	412035	911 EMERGENCY TAX	125,000	125,000	125,000
91,346	**93,935**	**125,000**		**TOTAL INTERGOVERNMENT REVENUE**	**125,000**	**125,000**	**125,000**
				MISCELLANEOUS REVENUE			
				FUND BALANCE AVAILABLE			
0	0	0		FUND BAL AVAIL FOR APPROP.	0	0	0
0	**0**	**0**		**TOTAL AVAILABLE**	**0**	**0**	**0**
91,346	**93,935**	**125,000**		**TOTAL 9-1-1 RESOURCES**	**125,000**	**125,000**	**125,000**

FY 07-08 Expenditures
911 Emergency Fund
Fund & Dept: 215-20

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
91,346	93,935	125,000	520557	INTERGOVERNMENTAL SERVICES	125,000	125,000	125,000
91,346	**93,935**	**125,000**		**TOTAL MATERIALS & SERVICES**	**125,000**	**125,000**	**125,000**
				TRANSFERS			
0	0	0		TRANSFER TO GENERAL FUND	0	0	0
0	**0**	**0**		**TOTAL TRANSFERS**	**0**	**0**	**0**
91,346	**93,935**	**125,000**		**TOTAL 9-1-1 EXPENDITURES**	**125,000**	**125,000**	**125,000**

COMMUNITY ENHANCEMENT FUND

This fund contains revenue received from the Metropolitan Service District (METRO). The revenue is collected by METRO from the operation of the solid waste transfer station in Forest Grove. In 1990, the City Council established the Community Enhancement Program.

The Community Enhancement Program is open to all interested non-profit groups and individuals. During spring each year, applications for project/program funding can be submitted to the City Council for evaluation. In developing the program, the City Council established the boundary area and criteria for selection of community enhancement projects. The boundary area for community enhancement projects is Forest Grove's Urban Growth Boundary. All projects must meet one or more of the following criteria to be eligible for funding:

- Enhance appearance and cleanliness of area within the boundary
- Improve public safety within the boundary
- Preserve or improve natural, cultural or recreational resources for public enjoyment within the boundary
- Improve transportation including pedestrian and bike routes within the boundary
- Improve viability of commercial, industrial, and residential area within the boundary.

Over the years, fund balance has accumulated through grants not being fully expended, higher than budgeted enhancement fees, and interest earnings. Current City policy is that grants awarded in any fiscal year will not exceed the enhancement fees budgeted to be received plus twenty-five percent of the fund balance.

FY 07-08 Revenues

Community Enhancement Fund

Fund & Dept & Division: 275-12-50

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
75,883	84,189	84,250		INTERGOVERNMENTAL REVENUE	84,250	84,250	84,250
287	6,039	1,500		MISCELLANEOUS REVENUE	1,300	1,300	1,300
59,978	57,864	72,466		FUND BALANCE AVAILABLE	52,757	52,757	52,757
136,148	**148,092**	**158,216**		**TOTAL RESOURCES**	**138,307**	**138,307**	**138,307**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
75,883	84,189	84,250	420025	METRO ENHANCEMENT FEE	84,250	84,250	84,250
75,883	**84,189**	**84,250**		**TOTAL INTERGOVERNMNT REVENUE**	**84,250**	**84,250**	**84,250**
				MISCELLANEOUS REVENUE			
0	5,000	0	425031	REPAYMENT OF GRANTS	0	0	0
287	1,039	1,500	450005	INTEREST	1,300	1,300	1,300
287	**6,039**	**1,500**		**TOTAL MISCELLANEOUS REVENUE**	**1,300**	**1,300**	**1,300**
				FUND BALANCE AVAILABLE			
59,978	57,864	72,466	485005	FUND BAL AVAIL FOR APPROP.	52,757	52,757	52,757
59,978	**57,864**	**72,466**		**TOTAL AVAILABLE**	**52,757**	**52,757**	**52,757**
136,148	**148,092**	**158,216**		**TOTAL CEP RESOURCES**	**138,307**	**138,307**	**138,307**

FY 07-08 Expenditures

Community Enhancement Fund

Fund & Dept & Division: 275-12-50

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
78,284	77,723	105,459	523003	COMMUNITY ENHANCEMENT GRANTS	98,739	98,739	98,739
78,284	**77,723**	**105,459**		**TOTAL MATERIALS & SERVICES**	**98,739**	**98,739**	**98,739**
				CAPITAL OUTLAY			
0	0	0	551061	COMMUNITY ENHANCEMENT PROJ.	0	0	0
0	**0**	**0**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
				UNAPPROPRIATED ENDING FUND BAL			
0	0	52,757	560304	UNAPPROPRIATED ENDING FUND BAL	39,568	39,568	39,568
0	**0**	**52,757**		**TOTAL UNAPPROPRIATE END FD BAL**	**39,568**	**39,568**	**39,568**
78,284	**77,723**	**158,216**		**TOTAL CEP EXPENDITURES**	**138,307**	**138,307**	**138,307**

LIBRARY ENDOWMENT FUND

The Library Endowment Fund was created to receive monies from the sale of the Rogers Library. The building was sold to Pacific University in December 1989. The proceeds from the sale of the Rogers Library, $41,186.39, may not be spent and must remain in the fund. Only the earnings on those proceeds may be spent.

FY 07-08 Revenues
Library Endowment Fund
Fund & Dept & Division: 505-14-50

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
8,799	573	1,900		MISCELLANEOUS REVENUE	2,000	2,000	2,000
405,169	397,834	41,187		FUND BALANCE AVAILABLE	41,591	41,591	41,591
413,968	**398,407**	**43,087**		**TOTAL RESOURCES**	**43,591**	**43,591**	**43,591**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MISCELLANEOUS REVENUE			
8,799	573	1,900	450005	INTEREST	2,000	2,000	2,000
-	0	0	455000	CONTRIBUTIONS	0	0	0
8,799	**573**	**1,900**		**TOTAL MISCELLANEOUS REVENUE**	**2,000**	**2,000**	**2,000**
				FUND BALANCE AVAILABLE			
405,169	397,834	0	485005	FUND BAL AVAIL FOR APPROP.	404	404	404
0	0	41,187	485006	RESTRICTED FUND BALANCE	41,187	41,187	41,187
405,169	**397,834**	**41,187**		**TOTAL AVAILABLE**	**41,591**	**41,591**	**41,591**
413,968	**398,407**	**43,087**		**TOTAL LIB ENDOWMENT RESOURCES**	**43,591**	**43,591**	**43,591**

FY 07-08 Expenditures
Library Endowment Fund
Fund & Dept & Division: 505-14-50

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
0	0	0	520220	SMALL EQUIPMENT	0	0	0
297	0	0	521113	ATTORNEY SERVICES	0	0	0
0	0	0	521150	PROFESSIONAL SERVICES	0	0	0
297	**0**	**0**		**TOTAL MATERIALS & SERVICES**	**0**	**0**	**0**
				CAPITAL OUTLAY			
15,837	0	0	550166	BUILDING IMPROVEMENTS	0	0	0
15,837	**0**	**0**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
				CONTINGENCY			
0	0	0		CONTINGENCY	0	0	0
0	**0**	**0**		**TOTAL CONTINGENCY**	**0**	**0**	**0**
				TRANSFERS			
0	356,647	1,900	560127	TO LIBRARY DONATIONS FUND	2,404	2,404	2,404
0	0	0	560103	TRANSFER TO GENERAL FUND			
0	**356,647**	**1,900**		**TOTAL TRANSFERS**	**2,404**	**2,404**	**2,404**
				UNAPPROPRIATED ENDING FUND BAL			
0	0	41,187	560304	UNAPPROPRIATED ENDING FUND BAL	41,187	41,187	41,187
0	**0**	**41,187**		**TOTAL UNAPPROPRIATE END FD BAL**	**41,187**	**41,187**	**41,187**
16,134	**356,647**	**43,087**		**TOTAL LIB ENDOWMENT EXPEND.**	**43,591**	**43,591**	**43,591**

LIBRARY DONATIONS FUND

The Library Donations Fund was established to account for all the other donations for library purposes that do not have the same restriction as the proceeds from the sale of the Rogers Library. The Library Endowment Fund will still account for the restricted proceeds from the sale of the Rogers Library which was sold to Pacific University in December 1989.

The sources of funds for this Fund are the interest earnings on the Library Endowment Fund and funds raised by the Forest Grove Library Foundation that are given to the City by the Foundation.

FY 07-08 Revenues
Library Donations Fund
Fund & Dept: 250-14

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
0	443,842	1,500		MISCELLANEOUS REVENUE	0	0	0
0	356,647	52,400		TRANSFERS	2,404	2,404	2,404
0	0	600,000		FUND BALANCE AVAILABLE	0	0	0
0	**800,489**	**653,900**		**TOTAL RESOURCES**	**2,404**	**2,404**	**2,404**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MISCELLANEOUS REVENUE			
0	30,500	0	425060	CONTRIBUTIONS		0	0
0	13,342	1,500	450005	INTEREST	0	0	0
0	0	0	455010	FUNDRAISING REPAYMENT	0	0	0
0	400,000	0	455015	FOUNDATION CONTRIBUTION	0	0	0
0	**443,842**	**1,500**		**TOTAL MISCELLANEOUS REVENUE**	**0**	**0**	**0**
				TRANSFERS			
0	356,647	1,900	470005	FROM LIBRARY ENDOWMENT FUND	2,404	2,404	2,404
0	0	22,000	470005	FROM CAPITAL PROJECTS FUND	0	0	0
0	0	28,500	470005	FROM GENERAL FUND	0	0	0
0	**356,647**	**52,400**		**TOTAL TRANSFERS**	**2,404**	**2,404**	**2,404**
				FUND BALANCE AVAILABLE			
0	0	600,000	485005	FUND BAL AVAIL FOR APPROP.	0	0	0
0	**0**	**600,000**		**TOTAL AVAILABLE**	**0**	**0**	**0**
0	**800,489**	**653,900**		**TOTAL LIB DONATIONS RESOURCES**	**2,404**	**2,404**	**2,404**

FY 07-08 Expenditures
Library Donations Fund
Fund & Dept: 250-14

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
0	0	1,900	520220	SMALL EQUIPMENT	2,404	2,404	2,404
0	**0**	**1,900**		**TOTAL MATERIALS & SERVICES**	**2,404**	**2,404**	**2,404**
				CAPITAL OUTLAY			
0	604,079	652,000	550166	BUILDING IMPROVEMENTS	0	0	0
0	**604,079**	**652,000**		**TOTAL CAPITAL OUTLAY**	**0**	**0**	**0**
				UNAPPROPRIATED ENDING FUND BAL			
0	0	0	560304	UNAPPROPRIATED ENDING FUND BAL	0	0	0
0	**0**	**0**		**TOTAL UNAPPROPRIATE END FD BAL**	**0**	**0**	**0**
0	**604,079**	**653,900**		**TOTAL LIB DONATIONS EXPEND.**	**2,404**	**2,404**	**2,404**

STREET TREE FUND

The City's Land Division Ordinance requires all subdivisions and partitions to install street trees. To prevent trees from being damaged, street trees are not installed until construction is completed. As a result, each development is assessed for the cost of acquisition, installation and one year of maintenance for the street trees required for a project. The Street Tree Fund is the collection of these assessments.

FY 07-08 Revenues
Street Tree Fund
Fund & Dept & Division: 212-31-60

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
47,452	27,390	35,862		LICENSES, PERMITS, FEES	74,732	74,732	74,732
515	1,929	1,921		MISCELLANEOUS REVENUE	2,700	2,700	2,700
33,301	59,750	72,798		FUND BALANCE AVAILABLE	64,936	64,936	64,936
81,268	**89,069**	**110,581**		**TOTAL RESOURCES**	**142,368**	**142,368**	**142,368**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				LICENSES, PERMITS, FEES			
47,452	27,390	35,862	415165	TREE PLANTING FEES	74,732	74,732	74,732
47,452	**27,390**	**35,862**		**TOTAL LICENSES, PERMITS, FEES**	**74,732**	**74,732**	**74,732**
				MISCELLANEOUS REVENUE			
515	1,929	1921	450005	INTEREST	2,700	2,700	2,700
515	**1,929**	**1921**		**TOTAL MISCELLANEOUS REVENUE**	**2,700**	**2700**	**2700**
				FUND BALANCE AVAILABLE			
33,301	59,750	72,798	485005	FUND BAL AVAIL FOR APPROP.	64,936	64,936	64,936
33,301	**59,750**	**72,798**		**TOTAL AVAILABLE**	**64,936**	**64,936**	**64,936**
81,268	**89,069**	**110,581**		**TOTAL STREET TREE RESOURCES**	**142,368**	**142,368**	**142,368**

FY 07-08 Expenditures

Street Tree Fund

Fund & Dept & Division: 212-31-60

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
21,518	30,442	110,581	520290	STREET TREE PLANTING	142,368	142,368	142,368
21,518	**30,442**	**110,581**		**TOTAL MATERIALS & SERVICES**	**142,368**	**142,368**	**142,368**
21,518	**30,442**	**110,581**		**TOTAL STREET TREE EXPENDITURES**	**142,368**	**142,368**	**142,368**

TRAIL SYSTEM FUND

This fund is being established in Fiscal Year 2007-08 to account for payments from Waste Management to the City dedicated to the development and maintenance of the City's trail system. The City established a maximum allowable rate of return for solid waste disposal services of 11%. Through automation and other efficiencies, Waste Management has exceeded this rate of return. This has allowed Waste Management to expand services to the citizens of Forest Grove without raising rates, and now to dedicate funds to trail maintenance and development should their rate of return exceed the maximum allowable rate of return of 11%.

FY 07-08 Revenues
Trail System Fund
Fund & Dept & Division:

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE	51,000	51,000	51,000
				FUND BALANCE AVAILABLE	0	0	0
				TOTAL RESOURCES	**51,000**	**51,000**	**51,000**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
			4XXXXX	WM TRAIL SPONSORSHIP	51,000	51,000	51,000
				TOTAL INTERGVMNT REVENUE	**51,000**	**51,000**	**51,000**
				FUND BALANCE AVAILABLE			
			485005	FUND BAL AVAIL FOR APPROP.	0	0	0
				TOTAL AVAILABLE	**0**	**0**	**0**
				TOTAL TRAIL SYSTEM FUND RESOURCES	**51,000**	**51,000**	**51,000**

FY 07-08 Expenditures
Trail System Fund
Fund & Dept & Division:

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
			5XXXXX	TRAIL MAINTENANCE	6,000	6,000	6,000
				TOTAL MATERIALS AND SERVICES	**6,000**	**6,000**	**6,000**
				CAPITAL OUTLAY			
			5XXXXX	TRAIL DEVELOPMENT	45,000	45,000	45,000
				TOTAL CAPITAL OUTLAY	**45,000**	**45,000**	**45,000**
				CONTINGENCY			
			560206	CONTINGENCY	0	0	0
				TOTAL CONTINGENCY	**0**	**0**	**0**
				UNAPPROPRIATED ENDING FUND BAL			
			560304	UNAPPROPRIATED ENDING FUND BAL	0	0	0
				TOTAL UNAPPROPRIATE END FD BAL	**0**	**0**	**0**
				TOTAL TRAIL SYSTEM FUND EXPEND.	**51,000**	**51,000**	**51,000**

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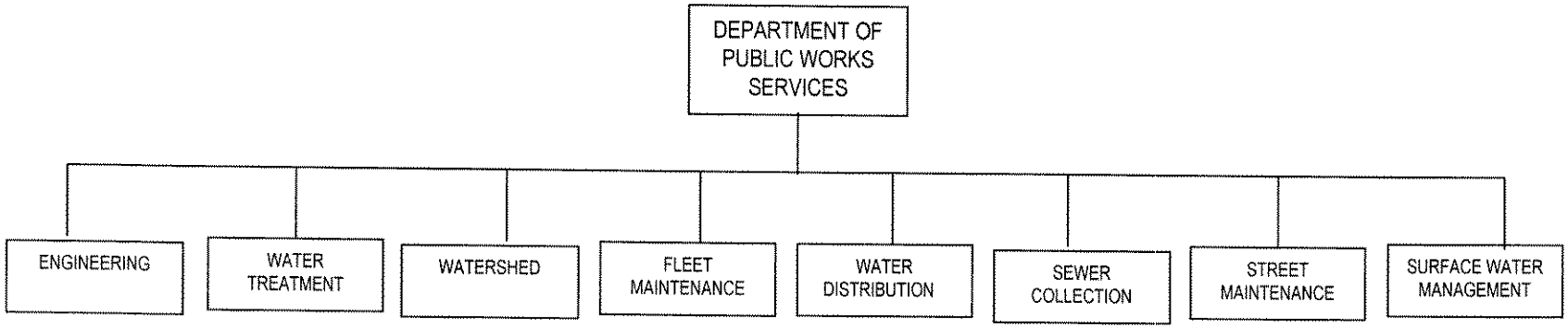
Internal Service Funds

EQUIPMENT FUND



COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote Safe and Livable Neighborhoods and a Prosperous Dynamic City
- Promote a Prudent Financial Plan to Maintain Effective Service Levels
- Promote the Interests of Forest Grove in Regional Affairs

MISSION STATEMENT

To provide effective and economical equipment services for other City departments
by maintaining vehicles and equipment and keeping a comprehensive parts and supply inventory.

OVERVIEW

The equipment fund furnishes and maintains vehicles and major construction equipment. This includes inspecting motor vehicles, scheduling preventive and normal maintenance, recording maintenance history, analyzing equipment costs and defining replacement cycles, and drafting specifications for the purchase of new equipment. In addition, the Equipment Fund maintains a fuel supply station. As an internal service fund for the City, the Equipment Fund generates its revenue by billing other departments. This service is provided to all City departments. The Fire and Light & Power departments purchase their own vehicles. These two departments receive maintenance from the Equipment Fund on a contract basis.

GOALS

- Replace vehicles and equipment on a scheduled basis from funds placed in reserve for that purpose.
- Keep all equipment fund vehicles and equipment in good repair and serviced regularly.
- Provide repair and maintenance service as requested for all vehicles in the Light & Power and Fire Departments.

- Furnish and maintain a fueling station for all City vehicles and equipment.
- Inspect and certify that all City vehicles with gasoline engines meet DEQ emission standards.
- Vehicles and equipment scheduled for this year include:
  - Patrol Vehicles #404B, 406, 407B, 408
  - One Pickup #467
  - One Leaf Vac #30
  - One TV Sewer Van #476
  - One PD Admin #409B
  - WTP SUV #461 (carried over from 06-07)
- Up to 1,500 hours of service will be made available for maintenance of Fire and Light & Power vehicles.

TRENDS

In 2007-08, a replacement TV Van will be purchased for the Sewer Utility. One-third of the cost will be paid for by the Equipment Fund, while two-thirds will be paid for by the Sewer Fund. The replacement of two vehicles previously scheduled for replacement this year will be delayed based on condition of the vehicles.

PERFORMANCE MEASURES

- All City vehicles will be tested for DEQ certification once during the year.
- One hundred percent of all preventive maintenance requirements will be completed for all Equipment Fund owned vehicles and equipment.
- Minor repair of emergency service vehicles will be completed within 24 hours.

PERSONNEL REQUIREMENTS

	2006-07 Appropriated	2006-07 Filled	2007-08 Proposed
Mechanic	2.00	2.00	2.00
Supt. Public Works	0.15	0.15	0.15
Secretary	0.25	0.25	0.25
TOTAL	2.40	2.40	2.40

FY 07-08 Revenues
Equipment Fund
Fund & Dept: 720-56

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
479,545	525,721	517,991		CHARGES FOR SERVICES	474,508	474,508	474,508
38,222	64,607	24,000		MISCELLANEOUS REVENUE	29,291	29,291	29,291
0	0	0		TRANSFERS	61,033	61,033	61,033
713,900	412,408	421,363		FUND BALANCE AVAILABLE	357,280	357,280	357,280
1,231,667	**1,002,735**	**963,354**		**TOTAL RESOURCES**	**922,113**	**922,113**	**922,113**

2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
416,355	435,483	448,991	430120	EQUIPMENT RENTAL	397,008	397,008	397,008
29,680	43,589	35,000	430140	SALE OF GAS & OIL	43,500	43,500	43,500
33,510	46,649	34,000	430035	LIGHT/FIRE MAINTENANCE	34,000	34,000	34,000
479,545	**525,721**	**517,991**		**TOTAL CHARGES FOR SERVICES**	**474,508**	**474,508**	**474,508**
				MISCELLANEOUS REVENUE			
10,533	15,677	14,000	450005	INTEREST	14,291	14,291	14,291
10,419	26,515	0	415055	OTHER		0	0
17,270	22,415	10,000	445015	SALE OF EQUIPMENT	15,000	15,000	15,000
38,222	**64,607**	**24,000**		**TOTAL MISCELLANEOUS REVENUE**	**29,291**	**29,291**	**29,291**
				TRANSFERS			
0	0	0	470005	TRANSFER FROM CIP EXCISE FUND	61,033	61,033	61,033
0	**0**	**0**		TOTAL TRANSFERS	**61,033**	**61,033**	**61,033**
				FUND BALANCE AVAILABLE			
713,900	412,408	421,363	485005	FUND BAL AVAIL FOR APPROP.	357,280	357,280	357,280
713,900	**412,408**	**421,363**		**TOTAL AVAILABLE**	**357,280**	**357,280**	**357,280**
1,231,667	**1,002,735**	**963,354**		**TOTAL EQUIPMENT RESOURCES**	**922,113**	**922,113**	**922,113**

				FY 07-08 Expenditures			
				Equipment Fund			
				Fund & Dept: 720-56			
2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				PERSONAL SERVICES			
101,360	102,875	106,920	511005	REGULAR EMPLOYEE WAGES	117,394	117,394	117,394
0	0	757	511015	OVERTIME	757	757	757
52,044	26,134	23,634	512005	HEALTH/DENTAL BENEFITS	20,725	20,725	20,725
	18,770	21,126	512010	RETIREMENT	23,361	23,361	23,361
	7,037	8,179	512015	FICA	9,039	9,039	9,039
	3,423	3,457	512020	WORKER'S COMP	3,751	3,751	3,751
	328	558	512025	OTHER BENEFITS	1,664	1,664	1,664
	602	682	512030	OTHER PAYROLL TAXES	752	752	752
500	274	0	512035	VOLUNTEER FRINGE BENEFITS			
153,904	**159,443**	**165,313**		**PERSONAL SERVICES**	**177,443**	**177,443**	**177,443**
				MATERIALS & SERVICES			
649	569	2,000	520110	OPERATING SUPPLIES	2,000	2,000	2,000
0	0	150	520120	ORGANIZATION BUSINESS EXPENSE	150	150	150
13	466	700	520130	PERSONNEL UNIFORMS & EQUIP	500	500	500
3,303	1,449	3,000	520190	COMPUTER SOFTWARE	3,100	3,100	3,100
13,830	11,894	6,800	520220	SMALL EQUIPMENT	4,800	4,800	4,800
0	0	100	520503	PRINTING	100	100	100
88	63	50	520506	POSTAGE	200	200	200
214	225	1,500	520509	TELEPHONE	1,500	1,500	1,500
0	0	100	520521	PUBLIC INFORMATION	100	100	100
64	0	100	520524	PUBLICATIONS	100	100	100
	4	0	520530	MEMBERSHIPS	0	0	0
334	270	900	520557	INTERGOVERNMENTAL SERVICES	900	900	900
25,227	25,533	28,090	520578	INSURANCE & BONDS	28,090	28,090	28,090
0	759	1,000	521003	TRAINING/CONFERENCES	1,000	1,000	1,000
3,765	3,555	2,500	521150	PROFESSIONAL SERVICES	3,900	3,900	3,900
199	654	0	521165	CONTRACTS FOR SERVICES	0	0	0
100	222	0	521168	MISC MEDICAL SERVICES	0	0	0
0	588	0	521172	BANK SERVICE FEES	0	0	0
2	2,687	3,000	522003	EQUIP MAINT & OPER SUPPLIES	1,000	1,000	1,000
166,635	225,697	55,000	522009	VEHICLE MAINT & OPER. SUPPLIES	60,000	60,000	60,000
0	0	25,000	522010	VEHICLE MAINT EXTERNAL	25,000	25,000	25,000

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
0	0	95,000	522012	EQUIP/VEHICLE FUEL	120,000	120,000	120,000
163,284	0	0	522018	FIRE EQUIP.REPLACEMENT FUND	0	0	0
0	0	0	522021	EQUIPMENT FUND CHARGES	0	0	0
3,680	3,751	3,152	522022	INFORMATION SYSTEMS FUND	3,687	3,687	3,687
75,579	80,651	70,159	522023	GENERAL FUND SPT SVC	69,326	69,326	69,326
172	98	200	522306	RENTS & LEASES	200	200	200
23,400	23,400	23,400	522309	BUILDING/FACILITY RENTAL	23,400	23,400	23,400
0	9	0	522312	FACILITY MAINTENANCE SUPPLIES	0	0	0
480,537	**382,545**	**321,901**		**TOTAL MATERIALS & SERVICES**	**349,053**	**349,053**	**349,053**
				CAPITAL OUTLAY			
187,140	82,033	121,500	551261	VEHICLE REPLACEMENT & EQUIP	242,558	242,558	242,558
187,140	**82,033**	**121,500**		**TOTAL CAPITAL OUTLAY**	**242,558**	**242,558**	**242,558**
				TRANSFERS			
0	0	16,375	560103	TRANSFER TO GENERAL FUND	16,375	16,375	16,375
0	**0**	**16,375**		**TOTAL TRANSFERS**	**16,375**	**16,375**	**16,375**
				CONTINGENCIES			
0	0	106,265	560206	CONTINGENCY	111,683	111,683	111,683
0	**0**	**106,265**		**TOTAL CONTINGENCIES**	**111,683**	**111,683**	**111,683**
				UNAPPROR ENDING FUND BALANCE			
0	0	232,000	560304	UNAPP FUND BALANCE	25,000	25,000	25,000
0	**0**	**232,000**		**TOTAL UNAPPR ENDING FUND BAL**	**25,000**	**25,000**	**25,000**
821,581	**624,021**	**963,354**		**TOTAL EQUIPMENT EXPENDITURES**	**922,113**	**922,113**	**922,113**

FIRE EQUIPMENT REPLACEMENT FUND

This fund provides for the timely replacement of Fire Department vehicles by building up funds for the programmed replacement of these vehicles. An annual charge is assessed based on the costs and the useful lives of the vehicles currently in service. The City and the Rural Fire District split the costs of vehicles purchased by this fund on a 50/50 basis. The money in this fund is the City's portion of the accumulated replacement costs of the vehicles. The Rural Fire District retains its own funds and reimburses the City when vehicles are actually purchased.

The main sources of revenues are charges to the Fire Department for the equipment and interest earnings on the accumulated rental charges. This fund is also accumulating the City's portion of the funding for the additional fire station being planned for northwest Forest Grove. The funds for the additional fire station are being accumulated over a five-year period.

FY 07-08 Revenues
Fire Equipment Replacement Fund
Fund & Dept: 225-23

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
0	8,095	27,500		INTERGOVERNMENTAL REVENUE	45,655	45,655	45,655
84,000	84,000	84,000		CHARGES FOR SERVICES	0	0	0
10,712	20,814	23,000		MISCELLANEOUS REVENUE	32,000	32,000	32,000
163,284	0	0		TRANSFERS & REIMBURSEMENTS	84,000	84,000	84,000
315,762	557,569	525,474		FUND BALANCE AVAILABLE	637,802	637,802	637,802
573,758	**670,478**	**659,974**		**TOTAL RESOURCES**	**799,457**	**799,457**	**799,457**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
0	8,095	27,500	420010	RURAL DISTRICT SHARE	45,655	45,655	45,655
0	0	0	425010	FEMA GRANT	0	0	0
0	0	0	425015	DOMETIC PREPAREDNESS GRANT	0	0	0
0	**8,095**	**27,500**		**TOTAL INTERGOVERNMENT REVENUE**	**45,655**	**45,655**	**45,655**
				CHARGES FOR SERVICES			
84,000	84,000	84,000	430130	CITY EQUIPMENT/FACILITY CHARGE	0	0	0
84,000	**84,000**	**84,000**		**TOTAL CHARGES FOR SERVICES**	**0**	**0**	**0**
				MISCELLANEOUS REVENUE			
10,712	20,814	23,000	450005	INTEREST	32,000	32,000	32,000
0	0	0	455020	DONATIONS	0	0	0
10,712	**20,814**	**23,000**		**TOTAL MISCELLANEOUS REVENUE**	**32,000**	**32,000**	**32,000**
				TRANSFERS & REIMBURSEMENTS			
0	0	0	470005	TRANSFER FROM CIP EXCISE TAX FUND	84,000	84,000	84,000
163,284	0	0	470025	TRANSFER FROM EQUIPMENT FUND	0	0	0
163,284	**0**	**0**		**TOTAL TRANSFERS & REIMBURSEMNT**	**84,000**	**84,000**	**84,000**
				FUND BALANCE AVAILABLE			
315,762	557,569	525,474	485005	FUND BAL AVAIL FOR APPROP.	637,802	637,802	637,802
315,762	**557,569**	**525,474**		**TOTAL AVAILABLE**	**637,802**	**637,802**	**637,802**
573,758	**670,478**	**659,974**		**TOTAL FIRE EQUIP REPLCMT RESOURCES**	**799,457**	**799,457**	**799,457**

			FY 07-08 Expenditures			
			Fire Equipment Replacement Fund			
			Fund & Dept: 225-23			
2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
			CAPITAL OUTLAY			
0	0	551062	DOM PREPAREDNESS GRANT EQUIP	0	0	0
0	0	550181	MAJOR TOOLS & WORK EQUIPMENT	0	0	0
0	0	551063	FEMA GRANT EQUIPMENT	0	0	0
135,409	55,000	551261	VEHICLE REPLACEMENT	266,310	266,310	266,310
135,409	**55,000**		**TOTAL CAPITAL OUTLAY**	**266,310**	**266,310**	**266,310**
			CONTINGENCY			
0	75,000	560206	CONTINGENCY	40,000	40,000	40,000
0	**75,000**		**TOTAL CONTINGENCY**	**40,000**	**40,000**	**40,000**
0	529,974	560304	UNAPP FUND BALANCE	493,147	493,147	493,147
0	**529,974**		**TOTAL UNAPP FUND BALANCE**	**493,147**	**493,147**	**493,147**
135,409	**659,974**		**TOTAL FIRE EQUIPMENT EXPENDITURES**	**799,457**	**799,457**	**799,457**

INFORMATION SYSTEMS FUND

COUNCIL GOALS FOR FISCAL YEAR 2007-08

- Promote a Prudent Financial Plan to Maintain Effective Service Levels

MISSION STATEMENT

To maintain City information systems to provide all employees with the needed computer technology to effectively perform their duties.

DEPARTMENT OVERVIEW

This fund provides for the funded replacement of all computer equipment related to file servers and personal computers. Each department is assessed a charge to replace file servers every three years, personal computers every four years, and printers every five to seven years. This fund also provides for centralized purchase of computer supplies and other related operating expenses. Staff expenses for information systems are in the Administrative Services department.

GOALS

Replace computer equipment on a scheduled basis from funds placed in reserve for that purpose.
Establish standard specifications work stations acquired by the City.
Provide repair and maintenance service for all computer equipment in a timely manner.
Maintain e-mail and Internet access in an efficient and cost effective manner.
Purchase computer supplies for the other departments.

PERFORMANCE MEASURES

Troubleshooting for problems with critical systems, mainly file services, will commence when the problem is reported.
Software licenses will be monitored to ensure the City is complying with licensing requirements.

FY 07-08 Revenues

Information Systems Fund

Fund & Dept & Division: 710-12-30

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
0	10,317	0		INTERGOVERNMENTAL REVENUE	3,200	3,200	3,200
159,521	171,260	188,719		CHARGES FOR SERVICES	196,988	196,988	196,988
11,727	27,987	15,000		MISCELLANEOUS REVENUE	20,000	20,000	20,000
35,000	0	0		TRANSFERS & REIMBURSEMENTS	0	0	0
550,616	447,311	300,030		FUND BALANCE AVAILABLE	355,350	355,350	355,350
756,864	**656,874**	**503,749**		**TOTAL RESOURCES**	**575,538**	**575,538**	**575,538**
2004-05 Actual	2005-06 Actual	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
0	10,317	0	425030	MACC PCN GRANT	3,200	3,200	3,200
0	**10,317**	**0**		**TOTAL INTERGVMNT REVENUE**	**3,200**	**3,200**	**3,200**
				CHARGES FOR SERVICES			
159,521	171,260	188,719	430125	EQUIPMENT CHARGES	196,988	196,988	196,988
159,521	**171,260**	**188,719**		**TOTAL CHARGES FOR SERVICES**	**196,988**	**196,988**	**196,988**
				MISCELLANEOUS REVENUE			
0	10,344	0	415055	OTHER	0	0	0
11,727	17,642	15,000	450005	INTEREST	20,000	20,000	20,000
11,727	**27,987**	**15,000**		**TOTAL MISCELLANEOUS REVENU**	**20,000**	**20,000**	**20,000**
				TRANSFERS & REIMBURSEMENTS			
35,000	0	0	470005	TRANSFER FROM CAP. PROJ. FUND	0	0	0
35,000	**0**	**0**		**TOTAL TRANSFERS & REIMBURSE**	**0**	**0**	**0**
				FUND BALANCE AVAILABLE			
550,616	447,311	300,030	485005	FUND BAL AVAIL FOR APPROP.	355,350	355,350	355,350
550,616	**447,311**	**300,030**		**TOTAL AVAILABLE**	**355,350**	**355,350**	**355,350**
756,864	**656,874**	**503,749**		**TOTAL INFO SYSTEMS RESOURCE**	**575,538**	**575,538**	**575,538**

FY 07-08 Expenditures
Information Systems Fund
Fund & Dept & Division: 710-12-30

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
2,723	510	3,500	520110	OPERATING SUPPLIES	5,000	5,000	5,000
24,537	22,483	41,485	520190	COMPUTER SOFTWARE	11,000	11,000	11,000
598	11,372	0	520200	COMPUTER SOFTWARE LICENSES	32,350	32,350	32,350
15,303	6,794	21,450	520210	COMPUTER SUPPLIES	22,950	22,950	22,950
64,918	64,223	96,794	520220	SMALL EQUIPMENT	99,599	99,599	99,599
	6	0	520506	POSTAGE	0	0	0
	1,595	0	520530	MEMBERSHIPS	0	0	0
7,320	7,320	7,320	520557	INTERGOVERNMENTAL SERVICES	7,320	7,320	7,320
0	5,050	3,000	521150	PROFESSIONAL SERVICES	36,000	36,000	36,000
6,996	7,241	7,620	522003	EQUIPMENT MAINT & OPER SUPPL	7,620	7,620	7,620
	3,000	0	522023	GENERAL FUND SPT SVC	0	0	0
	278	0	522315	FACILITY MNT/REPAIRS	0	0	0
122,395	**129,871**	**181,169**		**TOTAL MATERIALS & SERVICES**	**221,839**	**221,839**	**221,839**
				CAPITAL OUTLAY			
187,158	171,329	35,000	550460	ACCOUNTING SYSTEM	80,000	80,000	80,000
187,158	**171,329**	**35,000**		**TOTAL CAPITAL OUTLAY**	**80,000**	**80,000**	**80,000**
				TRANSFERS			
0		9,500	560103	TRANSFER TO GENERAL FUND	6,000	6,000	6,000
0	0	15,000	560127	TRANSFER TO OTHER FUNDS	0	0	0
0	**0**	**24,500**		**TOTAL TRANSFERS**	**6,000**	**6,000**	**6,000**
				CONTINGENCY			
0		5,000	560206	CONTINGENCY	15,000	15,000	15,000
0	**0**	**5,000**		**TOTAL CONTINGENCY**	**15,000**	**15,000**	**15,000**
				UNAPP FUND BALANCE			
0	0	258,080	560304	UNAPP FUND BALANCE	252,699	252,699	252,699
0	**0**	**258,080**		**TOTAL UNAPP FUND BALANCE**	**252,699**	**252,699**	**252,699**
309,554	**301,201**	**503,749**		**TOTAL INFO SYSTEMS FUND EXP**	**575,538**	**575,538**	**575,538**

CITY UTILITY FUND

This fund is being established in Fiscal Year 2007-08 to account for the electric and water usage of departments funded out of the General Fund. As a budget saving strategy, General Fund departments are forgiven payment for the city-owned services of electricity and water. However, usage will still be tracked in this fund. This fund receives revenue from the Light and Power Fund and the Water Fund, and in turn the expenditures are paid back to those respective funds, based on each department's usage.

FY 07-08 Revenues

City Utility Fund

Fund & Dept & Division: 730-12-60

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				TRANSFERS	123,117	123,117	123,117
				FUND BALANCE AVAILABLE	0	0	0
				TOTAL RESOURCES	**123,117**	**123,117**	**123,117**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				TRANSFERS			
			470005	FROM LIGHT & POWER FUND	87,018	87,018	87,018
			470010	FROM WATER FUND	36,099	36,099	36,099
				TOTAL TRANSFERS	**123,117**	**123,117**	**123,117**
				FUND BALANCE AVAILABLE			
			485005	FUND BAL AVAIL FOR APPROP.	0	0	0
				TOTAL AVAILABLE	**0**	**0**	**0**
				TOTAL CITY UTILITY FUND RESOURCES	**123,117**	**123,117**	**123,117**

FY 07-08 Expenditures
City Utility Fund
Fund & Dept & Division: 730-12-60

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
			520151	CITY HALL UTILITIES	15,487	15,487	15,487
			520152	LIBRARY UTILITIES	21,202	21,202	21,202
			520153	AQUATICS UTILITIES	31,893	31,893	31,893
			520154	PARKS UTILITIES	26,925	26,925	26,925
			520155	POLICE UTILITIES	15,268	15,268	15,268
			520156	FIRE UTILITIES	8,342	8,342	8,342
			520157	ENGINEERING BUILDING UTILITIES	4,000	4,000	4,000
				TOTAL MATERIALS & SERVICES	**123,117**	**123,117**	**123,117**
				CONTINGENCY			
			560206	CONTINGENCY	0	0	0
				TOTAL CONTINGENCY	**0**	**0**	**0**
				UNAPPROPRIATED ENDING FUND BAL			
			560304	UNAPPROPRIATED ENDING FUND BAL	0	0	0
				TOTAL UNAPPROPRIATE END FD BAL	**0**	**0**	**0**
				TOTAL CITY UTILITY FUND EXPEND.	**123,117**	**123,117**	**123,117**

Capital Projects Funds

BIKE/PEDESTRIAN PATHWAYS FUND

MISSION STATEMENT

To improve conditions for pedestrians, cyclists and the disabled in Forest Grove through the development of the Bike and Pedestrian Network Plan

OVERVIEW

Revenue for this account comes from the State Gas Tax, MSTIP2 Funds, and Bicycle License fees. One percent (1%) of the State Gas Tax revenues is allocated to cities and counties based on population for bike/pedestrian pathway improvements.

Projects for FY 07-08 will coordinate with the Parks Master Plan.

FY 07-08 Revenues

Bike/Pedestrian Pathways Fund

Fund & Dept & Division: 240-52-40

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
9,280	9,405	7,828		INTERGOVERNMENT REVENUE	9,639	9,639	9,639
1,471	2,843	1,050		MISCELLANEOUS REVENUE	4,401	4,401	4,401
74,961	85,712	93,521		FUND BALANCE AVAILABLE	108,786	108,786	108,786
85,712	**97,960**	**102,399**		**TOTAL RESOURCES**	**122,826**	**122,826**	**122,826**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2006-07 Proposed	2006-07 Approved	2006-07 Adopted
				INTERGOVERNMENT REVENUE			
9,280	9,405	7,828	412015	STATE GAS TAX	9,639	9,639	9,639
9,280	**9,405**	**7,828**		**TOTAL INTERGOVERNMNT REVENUE**	**9,639**	**9,639**	**9,639**
				MISCELLANEOUS REVENUE			
9	45	50	415160	BICYCLE LICENSES	50	50	50
1,462	2,798	1,000	450005	INTEREST	4,351	4,351	4,351
1,471	**2,843**	**1,050**		**TOTAL MISCELLANEOUS REVENUE**	**4,401**	**4,401**	**4,401**
				FUND BALANCE AVAILABLE			
74,961	85,712	93,521	485005	FUND BAL AVAIL FOR APPROP.	108,786	108,786	108,786
74,961	**85,712**	**93,521**		**TOTAL AVAILABLE**	**108,786**	**108,786**	**108,786**
85,712	**97,960**	**102,399**		**TOTAL RESOURCES**	**122,826**	**122,826**	**122,826**

				FY 07-08 Expenditures			
				Bike/Pedestrian Pathways Fund			
				Fund & Dept & Division: 240-52-40			
2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CAPITAL OUTLAY			
0	0	102,399	550169	GENERAL CAPITAL OUTLAY	122,826	122,826	122,826
0	**0**	**102,399**		**TOTAL CAPITAL OUTLAY**	**122,826**	**122,826**	**122,826**
0	**0**	**102,399**		**TOTAL EXPENDITURES**	**122,826**	**122,826**	**122,826**

PARK ACQUISITION & DEVELOPMENT FUND

Revenue in this account is collected from the construction of new residential dwellings. Funds are segregated into five park districts, 50% of these funds must be used for park improvements or acquisition of park property in that district. Up to 50% of district funds can be used for development or acquisition of land for community parks.

Timing and funding issues are addressed in the Capital Improvements Program document.

FY 07-08 Revenues

Park Acquisition & Development Fund

Fund & Dept: 320-16

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
286,000	184,000	360,000		CHARGES FOR SERVICES	447,000	447,000	447,000
17,322	40,885	40,000		MISCELLANEOUS REVENUE	65,000	65,000	65,000
730,504	931,548	1,065,348		FUND BALANCE AVAILABLE	1,179,366	1,179,366	1,179,366
1,033,826	**1,156,432**	**1,465,348**		**TOTAL RESOURCES**	**1,691,366**	**1,691,366**	**1,691,366**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
62,000	50,000	45,000	475010	SDC - NORTH NORTHWEST	81,000	81,000	81,000
180,000	104,000	45,000	475015	SDC - NORTHWEST	90,000	90,000	90,000
44,000	30,000	270,000	475020	SDC - NORTHEAST	276,000	276,000	276,000
0	0	0	475025	SDC - SOUTHWEST	0	0	0
0	0	0	475030	SDC - SOUTHEAST	0	0	0
286,000	**184,000**	**360,000**		**TOTAL CHARGES FOR SERVICES**	**447,000**	**447,000**	**447,000**
				MISCELLANEOUS REVENUE			
17,322	40,885	40,000	450005	INTEREST	65,000	65,000	65,000
17,322	**40,885**	**40,000**		**TOTAL MISCELLANEOUS REVENUE**	**65,000**	**65,000**	**65,000**
				FUND BALANCE AVAILABLE			
730,504	931,548	1,065,348	485005	FUND BAL AVAIL FOR APPROP.	1,179,366	1,179,366	1,179,366
730,504	**931,548**	**1,065,348**		**TOTAL AVAILABLE**	**1,179,366**	**1,179,366**	**1,179,366**
1,033,826	**1,156,432**	**1,465,348**		**TOTAL PARKS ACQ/DEV RESOURCES**	**1,691,366**	**1,691,366**	**1,691,366**

FY 07-08 Expenditures

Park Acquisition & Development Fund

Fund & Dept: 320-16

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CAPITAL OUTLAY			
0	0	93,783	550220	SE PARK IMPROVEMENTS	102,575	102,575	102,575
0	0	2,207	550221	SE PARK - COMMUN PARK SHARE	4,515	4,515	4,515
0	0	38,685	550222	SW PARK IMPROVEMENTS	67,996	67,996	67,996
0	0	1,104	550223	SW PARK - COMMUN PARK SHARE	28,200	28,200	28,200
0	60,078	151,650	550224	NE PARK IMPROVEMENTS	156,217	156,217	156,217
0	0	167,001	550225	NE PARK - COMMUN PARK SHARE	122,910	122,910	122,910
29,233	0	542,816	550226	NW PARK IMPROVEMENTS	712,250	712,250	712,250
0	0	236,266	550227	NW PARK - COMMUN PARK SHARE	266,561	266,561	266,561
73,045	0	112,887	550228	NNW PARK IMPROVEMENTS	144,510	144,510	144,510
0	0	118,949	550229	NNW PARK - COMMUN PARK SHARE	85,632	85,632	85,632
102,278	**60,078**	**1,465,348**		**TOTAL CAPITAL OUTLAY**	**1,691,366**	**1,691,366**	**1,691,366**
102,278	**60,078**	**1,465,348**		**TOTAL PARK ACQ/DEV EXPEND**	**1,691,366**	**1,691,366**	**1,691,366**

TRAFFIC IMPACT FUND

MISSION STATEMENT

To collect fees for the purpose of improving the City's transportation network to meet the impacts of growth.

OVERVIEW

This fund provides an accounting of the Traffic Impact Fee (TIF) approved by Washington County voters. Washington County TIF for a typical residential house is $3,020. The charges are assessed based on a formula of future traffic generated by new development. Funds can be spent only for street improvements which are required to accommodate new growth, and at least 50% of the funds have to be spent on arterial street improvements if there are any eligible arterial projects in the City.

TRENDS

Washington County's MSTIP (Major Street Transportation Improvement Program) has identified $1,000,000 for David Hill Road, but Washington County has pledged County TIF dollars to replace the MSTIP funds. The City will utilize these funds to complete those portions of David Hill Road that do not have developer participation.

The TIF fund also anticipates participation in 19th Avenue connection to Hwy 47 bypass. This project depends on adjacent development. If adjacent development occurs, both the TIF fund and developers will participate with the proportionate share.

FY 07-08 Revenues

Traffic Impact Fund

Fund & Dept: 310-52

2004-05 Actual	2005-06 Budgeted	2006-07 Adopted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
		1,000,000		INTERGOVERNMENTAL	1,000,000	1,000,000	1,000,000
385,414	289,538	362,120		TRAFFIC IMPACT FEES	447,650	447,650	447,650
54,592	116,589	90,000		MISCELLANEOUS REVENUE	94,301	94,301	94,301
2,592,591	2,993,727	2,448,764		FUND BALANCE AVAILABLE	2,694,311	2,694,311	2,694,311
3,032,597	**3,399,854**	**3,900,884**		**TOTAL RESOURCES**	**4,236,262**	**4,236,262**	**4,236,262**

2004-05 Actual	2005-06 Budgeted	2006-07 Adopted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL			
		1,000,000	420041	WASH COUNTY	1,000,000	1,000,000	1,000,000
		1,000,000		**TOTAL INTERGOVERNMENTAL**	**1,000,000**	**1,000,000**	**1,000,000**
				TRAFFIC IMPACT FEES			
32,012	20,775	30,440	475045	T.I.F. - TRANSIT	36,800	36,800	36,800
343,049	255,765	316,680	475050	T.I.F. - RESIDENTIAL	395,850	395,850	395,850
10,810	0	15,000	475052	T.I.F. - BUSINESS & COMMCL.	15,000	15,000	15,000
0	12,065	0	475055	T.I.F. - INDUSTRIAL		0	0
0	934	0	475060	T.I.F. - OFFICE		0	0
-457	0	0	475065	T.I.F. - INSTITUTIONAL	0	0	0
385,414	**289,538**	**362,120**		**TOTAL FEES**	**447,650**	**447,650**	**447,650**
				MISCELLANEOUS REVENUE			
24,972	116,589	90,000	450005	INTEREST	94,301	94,301	94,301
29,620	0	0	450020	INVESTMENT INTEREST - CAPITAL PROJ	0	0	0
54,592	**116,589**	**90,000**		**TOTAL MISCELLANEOUS REVENUE**	**94,301**	**94,301**	**94,301**
				FUND BALANCE AVAILABLE			
2,592,591	2,993,727	2,448,764	485005	FUND BAL AVAIL FOR APPROP.	2,694,311	2,694,311	2,694,311
2,592,591	**2,993,727**	**2,448,764**		**TOTAL AVAILABLE**	**2,694,311**	**2,694,311**	**2,694,311**
3,032,597	**3,399,854**	**3,900,884**		**TOTAL TIF RESOURCES**	**4,236,262**	**4,236,262**	**4,236,262**

				FY 07-08 Expenditures			
				Traffic Impact Fund			
				Fund & Dept: 310-52			
2004-05	2005-06	2006-07			2007-08	2007-08	2007-08
Actual	Actual	Budgeted	Account	Title	Proposed	Approved	Adopted
				MATERIALS & SERVICES			
0	0	130,000	521150	PROFESSIONAL SERVICES	0	0	0
0	**0**	**130,000**		**TOTAL MATERIALS & SERVICES**	**0**	**0**	**0**
				CAPITAL OUTLAY			
0	0	2,190,884	550169	GENERAL CAPITAL OUTLAY	3,236,262	3,236,262	3,236,262
38,870	786,708	250,000	550560	BONNIE LANE	0	0	0
0	0	1,330,000	550575	STREET CONSTRUCTION	1,000,000	1,000,000	1,000,000
38,870	**786,708**	**3,770,884**		**TOTAL CAPITAL OUTLAY**	**4,236,262**	**4,236,262**	**4,236,262**
				TRANSFERS			
0	**0**	**0**		**TOTAL TRANSFERS**	**0**	**0**	**0**
				UNAPP FUND BALANCE			
0	0	0	560304	UNAPP FUND BALANCE	0	0	0
0	**0**	**0**		**TOTAL UNAPP FUND BAL**	**0**	**0**	**0**
38,870	**786,708**	**3,900,884**		**TOTAL TIF EXPENDITURES**	**4,236,262**	**4,236,262**	**4,236,262**

CAPITAL PROJECTS FUND

The Capital Projects Fund was established to account for major capital projects that receive funding from several operating funds within the City or for major capital projects that will be funded by accumulated reserves in the Capital Projects Fund. Currently, the principal source of funds in the Capital Projects Fund is the proceeds resulting from sale to Clean Water Services of the property that contains the Forest Grove Wastewater Treatment Plant and the Fernhill Wetlands. The sale proceeds are budgeted to purchase additional park land to replace the property sold to CWS.

FY 07-08 Revenues

Capital Projects Fund

Fund & Dept & Division: 330-12-40

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
37,719	241,228	0		INTERGOVERNMENTAL REVENUE	674,474	674,474	674,474
9,689	12,519	12,500		MISCELLANEOUS REVENUE	142,500	142,500	142,500
		15,000		TRANSFERS	0	0	0
587,219	423,306	310,620		FUND BALANCE AVAILABLE	3,111,051	3,111,051	3,111,051
634,627	**677,053**	**338,120**		**TOTAL RESOURCES**	**3,928,025**	**3,928,025**	**3,928,025**

2005-06 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				INTERGOVERNMENTAL REVENUE			
37,719	132,148	0	425005	CDBG GRANT	0	0	0
0	109,080	0	425007	FEDERAL FIRE GRANTS	0	0	0
0	0	0	425030	MACC GRANT	70,000	70,000	70,000
0	0	0		METRO BOND ALLOCATION	604,474	604,474	604,474
37,719	**241,228**	**0**		**TOTAL INTERGOVERNMENTAL REVENUI**	**674,474**	**674,474**	**674,474**
				MISCELLANEOUS REVENUE			
9,689	12,519	12,500	450005	INTEREST	142,500	142,500	142,500
0	0	0	455020	DONATIONS	0	0	0
9,689	**12,519**	**12,500**		**TOTAL MISCELLANEOUS REVENUE**	**142,500**	**142,500**	**142,500**
				TRANSFERS			
0	0	15,000	470005	FROM OTHER FUNDS	0	0	0
0	**0**	**15,000**		**TOTAL TRANSFERS**	**0**	**0**	**0**
				FUND BALANCE AVAILABLE			
587,219	423,306	310,620	485005	FUND BAL AVAIL FOR APPROP.	3,111,051	3,111,051	3,111,051
587,219	**423,306**	**310,620**		**TOTAL AVAILABLE**	**3,111,051**	**3,111,051**	**3,111,051**
634,627	**677,053**	**338,120**		**TOTAL CAPITAL PROJECTS RESOURCES**	**3,928,025**	**3,928,025**	**3,928,025**

FY 07-08 Expenditures
Capital Projects Fund
Fund & Dept & Division: 330-12-40

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
0	48,798	50,000	521150	PROFESSIONAL SERVICES	70,000	70,000	70,000
0	**48,798**	**50,000**		**TOTAL MATERIALS & SERVICES**	**70,000**	**70,000**	**70,000**
				CAPITAL OUTLAY			
0	0	10,000	550150	FIBER OPTIC PROJECT	12,000	12,000	12,000
0	0	13,500	550151	LIBRARY STUCCO PAINTING	0	0	0
0	0	20,000	550152	AQUATIC CENTER HVAC CONTROL SYSTEM	0	0	0
0	0	12,000	550153	WIRELESS PROJECT	2,500	2,500	2,500
0	0	27,500	550154	CITY HALL - GENERATOR	104,500	104,500	104,500
807	54,669	183,120	550169	CAPITAL PROJECTS	214,551	214,551	214,551
73,069	0	0	550172	CITY HALL - MUNICIPAL COURT	0	0	0
4,242	36,623	0	550184	POLICE BUILDING STUCCO REPLACE	0	0	0
0	0	0	551025	PARK PROPERTY PURCHASE	2,920,000	2,920,000	2,920,000
		0	551030	METRO BOND PROPERTY PURCHASE	604,474	604,474	604,474
16,288	159,244	0	551060	BARD PARK RENOVATION	0	0	0
	109,080	0	551065	GRANT-FIRE EQUIPMENT		0	0
24,752	47,956	0	551200	SENIOR CENTER RENOVATION	0	0	0
119,158	**407,571**	**266,120**		**TOTAL CAPITAL OUTLAY**	**3,858,025**	**3,858,025**	**3,858,025**
				TRANSFERS			
57,163	0	0	560103	TRANSFER TO GENERAL FUND	0	0	0
35,000	0	0	560106	TRANSFER TO INFO SYSTEMS FUND	0	0	0
0	0	22,000	560127	TRANSFER TO LIB. DONATION FUND	0	0	0
92,163	**0**	**22,000**		**TOTAL TRANSFERS**	**0**	**0**	**0**
211,321	**456,369**	**338,120**		**TOTAL CAPITAL PROJECTS EXPEND**	**3,928,025**	**3,928,025**	**3,928,025**

C.I.P. EXCISE TAX FUND

This fund is being established in Fiscal Year 2007-08 to account for the receipt and expenditures of the CIP Excise Tax assessed on City utility bills to fund the Public Safety and General Government programs within the Capital Improvements Program. 90% of the revenue is used to for the Public Safety program and the remaining 10% is used for the General Government program. The tax was initiated in 1990 and has been renewed annually since that date. The rates were increased on July 1, 2006.

FY 07-08 Revenues

CIP Excise Tax Fund

Fund & Dept & Division: 350-12-70

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CIP EXCISE FEE	196,000	196,000	196,000
				MISCELLANEOUS REVENUE	2,000	2,000	2,000
				TRANSFERS	41,380	41,380	41,380
				FUND BALANCE AVAILABLE	0	0	0
				TOTAL RESOURCES	**239,380**	**239,380**	**239,380**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
			415040	CIP EXCISE FEE	196,000	196,000	196,000
				TOTAL MISCELLANEOUS REVENUE	**196,000**	**196,000**	**196,000**
				MISCELLANEOUS REVENUE			
			450005	INTEREST	2,000	2,000	2,000
				TOTAL MISCELLANEOUS REVENUE	**2,000**	**2,000**	**2,000**
				TRANSFERS			
			470005	FROM GENERAL FUND	41,380	41,380	41,380
				TOTAL TRANSFERS	**41,380**	**41,380**	**41,380**
				FUND BALANCE AVAILABLE			
			485005	FUND BAL AVAIL FOR APPROP.	0	0	0
				TOTAL AVAILABLE	**0**	**0**	**0**
				TOTAL CIP EXCISE TAX RESOURCES	**239,380**	**239,380**	**239,380**

FY 07-08 Expenditures
CIP Excise Tax Fund
Fund & Dept & Division: 350-12-70

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CAPITAL OUTLAY			
			550170	SUPPORT SERVICE PROJECTS	39,111	39,111	39,111
			550171	PUBLIC SAFETY PROJECTS	55,236	55,236	55,236
				TOTAL CAPITAL OUTLAY	**94,347**	**94,347**	**94,347**
				TRANSFERS			
			560127	TO EQUIPMENT FUND	61,033	61,033	61,033
			560127	TO FIRE EQUIPMENT REPLACEMENT FUND	84,000	84,000	84,000
				TOTAL TRANSFERS	**145,033**	**145,033**	**145,033**
				CONTINGENCY			
			560206	CONTINGENCY	0	0	0
				TOTAL CONTINGENCY	**0**	**0**	**0**
				UNAPPROPRIATED ENDING FUND BAL			
			560304	UNAPPROPRIATED ENDING FUND BAL	0	0	0
				TOTAL UNAPPROPRIATE END FD BAL	**0**	**0**	**0**
				TOTAL CIP EXCISE TAX EXPEND.	**239,380**	**239,380**	**239,380**

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Debt Service Funds

GENERAL DEBT SERVICE FUND

Funds have been budgeted to make principal and interest payments on the FY 93-94 Fire Station Bond Issue and the FY 98-99 General Obligation Bond Issue for the park land acquisition, the aquatic center expansion, and the library expansion. The funding source for the debt repayment is property taxes. The bonds for the fire station and the 1999 General Obligation Bond issue will be paid off in 2014 and 2018, respectively.

FY 07-08 Revenues
General Debt Service Fund
Fund & Dept: 410-19

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
513,865	470,507	485,476		TOTAL LOCAL TAXES	461,426	461,426	461,426
7,520	14,109	13,000		MISCELLANEOUS REVENUE	18,500	18,500	18,500
161,830	205,655	187,050		FUND BALANCE AVAILABLE	201,555	201,555	201,555
683,215	**690,271**	**685,526**		**TOTAL RESOURCES**	**681,481**	**681,481**	**681,481**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				LOCAL TAXES			
495,884	458,714	475,476	411003	PROPERTY TAXES	449,426	449,426	449,426
17,981	11,794	10,000	411150	PROPERTY TAX PRIOR YEARS	12,000	12,000	12,000
513,865	**470,507**	**485,476**		**TOTAL LOCAL TAXES**	**461,426**	**461,426**	**461,426**
				MISCELLANEOUS REVENUE			
7,520	14,109	13,000	450005	INTEREST	18,500	18,500	18,500
7,520	**14,109**	**13,000**		**TOTAL MISCELLANEOUS REVENUE**	**18,500**	**18,500**	**18,500**
				FUND BALANCE AVAILABLE			
161,830	205,655	187,050	485005	FUND BAL AVAIL FOR APPROP.	201,555	201,555	201,555
161,830	**205,655**	**187,050**		**TOTAL AVAILABLE**	**201,555**	**201,555**	**201,555**
683,215	**690,271**	**685,526**		**TOTAL GDS RESOURCES**	**681,481**	**681,481**	**681,481**

				FY 07-08 Expenditures			
				General Debt Service Fund			
				Fund & Dept: 410-19			
2004-05	2005-06	2006-07			2007-08	2007-08	2007-08
Actual	Actual	Budgeted	Account	Title	Proposed	Approved	Adopted
				DEBT SERVICE			
45,000	0	50,000	550163	FIRE STATION BONDS			
215,000	245,000	255,000	552005	PRINCIPAL - 1999 GO BONDS	245,000	245,000	245,000
0	50,000	0	552006	PRINCIPAL - FIRE STATION	55,000	55,000	55,000
184,463	175,863	165,696	552040	INTEREST - 1999 GO BONDS	155,113	155,113	155,113
33,097	30,543	27,780	552060	INTEREST - FIRE STATION	24,813	24,813	24,813
477,560	**501,405**	**498,476**		**TOTAL DEBT SERVICE**	**479,926**	**479,926**	**479,926**
				UNAPPROPRIATED ENDING FUND BAL			
0	0	187,050	560304	UNAPPROPRIATED ENDING FUND BAL	201,555	201,555	201,555
0	**0**	**187,050**		**TOTAL UNAPPROPRIATE END FD BAL**	**201,555**	**201,555**	**201,555**
477,560	**501,405**	**685,526**		**TOTAL GDS EXPENDITURES**	**681,481**	**681,481**	**681,481**

SPWF DEBT SERVICE FUND

This fund is established to pay off the debt on bonds issued by the State of Oregon Office of Economic Development for construction of the Taylor Way Industrial Park. Phase I was done in 1991 and assessments were paid in full. The issue was $582,794 with a 20-year payment schedule. Money received has been invested in long-term treasury notes to ensure yields sufficient to pay off the 1991 issue. Phase II was completed in 1996 and included improvements to the southern end of Elm Street. Phase II included a 20-year bond issue of $280,000.

FY 07-08 Revenues

SPWF Debt Service Fund

Fund & Dept & Division: 430-19-20

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Resource Allocation Summary	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
9,328	40,068	15,000		CHARGES FOR SERVICES	4,000	4,000	4,000
-181,568	37,011	37,000		MISCELLANEOUS REVENUE	36,500	36,500	36,500
407,305	157,204	164,132		FUND BALANCE AVAILABLE	119,027	119,027	119,027
235,065	**234,283**	**216,132**		**TOTAL RESOURCES**	**159,527**	**159,527**	**159,527**

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				CHARGES FOR SERVICES			
9,328	40,068	15,000	440005	ASSESSMENT CHARGES	4,000	4,000	4,000
9,328	**40,068**	**15,000**		**TOTAL CHARGES FOR SERVICES**	**4,000**	**4,000**	**4,000**
				MISCELLANEOUS REVENUE			
-222,196	30,960	29,500	450005	INTEREST	32,500	32,500	32,500
0	6,051	7,500	450030	INTEREST - ASSESSMENTS	4,000	4,000	4,000
40,628	0	0	450035	INVESTMENT INT. - DEBT SVC.	0	0	0
-181,568	**37,011**	**37,000**		**TOTAL MISCELLANEOUS REVENUE**	**36,500**	**36,500**	**36,500**
				FUND BALANCE AVAILABLE			
407,305	157,204	164,132	485005	FUND BAL AVAIL FOR APPROP.	119,027	119,027	119,027
407,305	**157,204**	**164,132**		**TOTAL AVAILABLE**	**119,027**	**119,027**	**119,027**
235,065	**234,283**	**216,132**		**TOTAL SPWF DEBT SERV RESOURCES**	**159,527**	**159,527**	**159,527**

FY 07-08 Expenditures

SPWF Debt Service Fund

Fund & Dept & Division: 430-19-20

2004-05 Actual	2005-06 Actual	2006-07 Budgeted	Account	Title	2007-08 Proposed	2007-08 Approved	2007-08 Adopted
				MATERIALS & SERVICES			
0	0	1,000	521150	PROFESSIONAL SERVICES	1,000	1,000	1,000
0	**0**	**1,000**		**TOTAL MATERIALS & SERVICES**	**1,000**	**1,000**	**1,000**
				DEBT SERVICE			
34,969	37,273	39,279	552015	PRINCIPAL - 91 S.P.W.F. LOAN	42,346	42,346	42,346
11,998	12,099	12,209	552020	PRINCIPAL - 95 S.P.W.F. LOAN	12,326	12,326	12,326
19,687	17,383	14,928	552050	INTEREST - 91 S.P.W.F. LOAN	12,311	12,311	12,311
11,325	10,725	10,095	552055	INTEREST - 95 S.P.W.F. LOAN	9,447	9,447	9,447
77,979	**77,480**	**76,511**		**TOTAL DEBT SERVICE**	**76,430**	**76,430**	**76,430**
				UNAPPROPRIATED ENDING FUND BAL			
0	0	138,621	560304	UNAPPROPRIATED ENDING FUND BAL	82,097	82,097	82,097
0	**0**	**138,621**		**TOTAL UNAPPROPRIATE END FD BAL**	**82,097**	**82,097**	**82,097**
77,979	**77,480**	**216,132**		**TOTAL SPWF DEBT SERV EXPEND**	**159,527**	**159,527**	**159,527**

Appendices

SCHEDULE OF FUTURE UNMATURED BOND DEBT SERVICE REQUIREMENTS

BOND PRINCIPAL	General Debt Service Fund: General Obligation Bonds	General Debt Service Fund: Fire Station Bonds	Water Fund: 2003 Full Faith & Credit
2007-2008	245,000	55,000	225,000
2008-2009	255,000	60,000	225,000
2009-2010	270,000	60,000	235,000
2010-2011	270,000	65,000	245,000
2011-2012	280,000	65,000	255,000
2012-2013	290,000	70,000	260,000
2013-2014	320,000	75,000	255,000
2014-2015	335,000		265,000
2015-2016	350,000		275,000
2016-2017	370,000		285,000
2017-2018	385,000		295,000
2018-2019			310,000
2019-2020			325,000
2020-2021			340,000
2021-2022			355,000
2022-2023			370,000
Totals	3,370,000	450,000	4,520,000

BOND INTEREST	General Debt Service Fund: 1999 General Obligation Bonds	General Debt Service Fund: Fire Station Bonds	Water Fund: 2003 Full Faith & Credit
2007-2008	155,112	24,812	189,081
2008-2009	144,578	21,504	182,331
2009-2010	133,612	17,994	175,019
2010-2011	121,868	14,307	166,500
2011-2012	109,852	10,472	156,700
2012-2013	97,252	6,490	146,181
2013-2014	84,058	2,213	135,131
2014-2015	69,338		124,931
2015-2016	53,592		114,331
2016-2017	36,618		102,781
2017-2018	18,672		90,526
			77,546
			64,061
			49,436
			33,966
			17,335
	1,024,552	97,792	1,825,858

CITY OF FOREST GROVE
2007 COMPENSATION PLAN

Range	Classification	1	2	3	4	5	6
Part-Time / Temporary - Effective July 1, 2007							
	Hourly Rate						
U100	Cashier Lifeguard Maintenance Worker	8.31	8.55	8.81	9.08	9.34	9.63
U101	Planning Intern	12.50	Flat Rate				
U103	Lead Guard	8.72	8.97	9.25	9.53	9.81	10.11
U105	Instructor Clerical Aide	9.16	9.42	9.72	10.01	10.31	10.61
U110	Records Clerk	13.67	14.28	14.91	15.59	16.29	17.03
U199	Municipal Court Judge	75.00	Flat Rate				
Management / Nonrepresented - Effective July 1, 2007							
	Monthly Rate						
U116	Sr. Administrative Specialist	2,825	2,965	3,114	3,270	3,434	3,605
U117	Administrative Assistant - Mgmt.	3,163	3,290	3,423	3,559	3,701	3,849
U118	Municipal Court Coordinator	3,253	3,417	3,588	3,766	3,955	4,153
U121	Aquatics Supervisor	3,491	3,667	3,850	4,042	4,245	4,457
U122	Support Unit Supervisor City Recorder	3,589	3,769	3,956	4,154	4,362	4,581
U124	Executive Assistant Library Services Supervisor Human Resources Technician Accountant Crew Supervisor	3,686	3,871	4,064	4,267	4,482	4,705

Range	Classification	1	2	3	4	5	6
U125	Reference Services Supervisor	3,865	4,058	4,261	4,474	4,698	4,933
U126	Network Supervisor Admin. Services Manager	4,044	4,247	4,458	4,682	4,916	5,161
U129	WTP Superintendent	4,220	4,431	4,653	4,886	5,130	5,387
U130	Police Sergeant Project Engineer	4,367	4,584	4,814	5,055	5,308	5,573
U132	Assistant Finance Director	4,512	4,738	4,975	5,223	5,484	5,759
U133	Public Works Superintendent Building Official	4,675	4,909	5,155	5,413	5,683	5,967
U135	Fire Division Chief	4,840	5,082	5,335	5,602	5,882	6,177
U138	Public Works Civil Engineer	5,078	5,332	5,599	5,879	6,172	6,481
U140	Police Captain	5,201	5,461	5,734	6,022	6,322	6,638
U142	Human Resources Manager	5,323	5,590	5,869	6,162	6,471	6,794
U143	Library Director	5,392	5,661	5,945	6,241	6,554	6,881
U145	Parks & Recreation Director	5,515	5,791	6,080	6,384	6,704	7,038
U154	Administrative Services Director Community Development Director Fire Chief Police Chief Public Works Director L & P Operations Superintendent L & P Engineering Supervisor	6,137	6,443	6,765	7,103	7,459	7,831
U158	Light & Power Director	6,860	7,203	7,564	7,941	8,338	8,755
U160	City Manager						9,577

Range	Classification	1	2	3	4	5	6
AFSCME, Local 3786 - Effective July 1, 2007							
	Monthly Rate						
A16	Library Assistant Administrative Specialist I Janitor	2,398	2,493	2,593	2,696	2,804	2,916
A18	Library Associate	2,554	2,656	2,763	2,874	2,989	3,109
A19	Administrative Specialist II	2,609	2,714	2,823	2,935	3,052	3,174
A21	Utility Worker I	2,656	2,762	2,873	2,988	3,107	3,232
A22	Youth Services Librarian	3,000	3,120	3,245	3,375	3,510	3,651
A24	Facility Maint. Technician Utility Worker II Permit Coordinator	3,029	3,150	3,276	3,407	3,544	3,686
A25	Mechanic PC Technician Payroll Specialist Administrative Assistant	3,164	3,290	3,422	3,558	3,701	3,849
A27	Lead Mechanic Adult Services Librarian UW II/WTO	3,338	3,471	3,609	3,754	3,904	4,060
A29	Assistant Planner WTP Operator Engineering Technician	3,464	3,602	3,746	3,896	4,052	4,214
A31	Key Accounts/Eng. Program Coord.	3,681	3,828	3,981	4,140	4,305	4,477
A32	Building Inspector I	3,773	3,923	4,080	4,244	4,413	4,589
A34	Economic Development Coord. Associate Planner	3,914	4,071	4,234	4,404	4,580	4,764

Range	Classification	1	2	3	4	5	6
A36	Building Inspector II	4,151	4,317	4,490	4,669	4,856	5,050
A41	Senior Planner	4,589	4,773	4,964	5,162	5,368	5,582
Firefighter's Association - Effective July 1, 2007							
	Monthly Rate						
F90	Firefighter	4,001	4,195	4,387	4,578	4,771	4,963
F92	Lead Firefighter	4,161	4,362	4,562	4,761	4,961	5,161
F95	Firefighter/Paramedic	4,401	4,614	4,826	5,036	5,248	5,459
F96	Lieutenant	4,443	4,657	4,871	5,083	5,297	5,510
F98	Fire Inspector	4,703	4,928	5,154	5,380	5,605	5,831
Police Association - Effective July 1, 2007							
	Monthly Rate						
P 75	Community Service Officer	2,342	2,447	2,556	2,672	2,793	2,920
P 77	Evidence Technician/Records Clerk	2,665	2,784	2,910	3,041	3,178	3,321
P 80	Police Officer	3,681	3,922	4,099	4,324	4,519	4,767
IBEW, Local No. 125 - Effective July 1, 2006							
	HOURLY RATE						
I 50	Meter Reader	14.55	17.25	20.32			
I 52	IBEW Mechanic	17.39	18.44	19.49	20.34	21.05	21.75
I 54	Senior Utility Worker	18.36	20.69	23.01			
I 60	Apprentice Lineman	23.39	24.40	25.40	26.74	28.08	30.08
I 63	Journeyman Tree Trimmer	25.75	(flat rate)				
I 65	Journeyman Lineman	33.42	(flat rate)				
	Journeyman Meterman						
I 68	Working Foreman	36.77	(flat rate)				
	Meterman Foreman						
I 70	Meter Relay Foreman	37.77	(flat rate)				
I 72	Line Foreman	38.44	(flat rate)				