

*Minutes not official until approved by the Budget Committee.*

1. **ROLL CALL:** The meeting was called to order by Chair Rod Fuiten at 7:06 pm. The following members were present: Meredith Bliss, Rod Fuiten, Tom Johnston, Richard Kidd, Debby Roth, Chere Sandusky, Dale Smith, Ron Thompson, Peter Truax, Elena Uhing and Malynda Wenzl. EXCUSED: Tom Beck, Victoria Lowe, and David Maisel. Staff present: Tom Gamble, City Manager Pro Tem; Paul Downey, Administrative Services Director; Matt Brown, Senior Analyst; and Bev Maughan, Executive Assistant to City Manager. Staff present in the audience: Colleen Winters, Library Director; Michael Kinkade, Fire Chief; and Jon Holan, Community Development Director.
2. **CITIZEN COMMUNICATIONS:** None.
3. **ADDITIONS/DELETIONS:** None.
4. **INTRODUCTIONS of NEW MEMBER:** Chair Fuiten introduced and welcomed Councilor Malynda Wenzl as a new member to the committee.
5. **APPROVAL OF BUDGET COMMITTEE MINUTES OF MAY 22 and MAY 29, 2014:** Tabled until next meeting.
6. **INFORMATIONAL DISCUSSION:** Fuiten noted that this was an informational meeting only and that there would be no discussion of the details of the proposed budget for FY 2015-16.

Urban Renewal Basics: Downey explained the City had formed an Urban Renewal Agency (URA) noting it was a separate entity and it will have a separate budget to be approved the URA Budget Committee (same as City Budget Committee). Jon Holan presented an overview of the urban renewal program describing it as a redistribution of existing tax revenue. In response to questions from the committee, Holan and Downey will prepare an explanation to be included in the September/October utility bill insert to help education the citizens on changes to their property tax statement.

Retirement Plan Update: Downey presented an overview of the increasing costs needed to fund the City's retirement plan focusing on the assumptions that the Actuary has recommended for change. In response to questions from the committee, Downey noted that since the increase in retirement costs is coming and will be ongoing, the City would be prudent to consider using the resources from additional property taxes for the current fiscal year to potentially fund these costs which will increase approximately \$140,000 in FY 2015-16.

General Fund 5-Year Projection: Downey distributed the General Fund Financial Plan Forecast noting the increase in property taxes lessened the impact on the five-year forecast. He noted the Public Safety expenditures compared to the budgeted property tax revenue showed a \$324,448 difference and noted the upcoming challenge of WCCCA levy options to replace radio systems.

Downey concluded stating the fund balance looks good but the City needs to be cautious with expenditures.

7. **ADJOURNMENT:** The meeting was adjourned at 8:24 p.m. The next meeting is scheduled for May 21, 2015, for the presentation of the budget message and review of the proposed budget.

Respectfully submitted,

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Beverly Maughan  
Executive Assistant to City Manager