

Minutes approved by the Budget Committee on May 20, 2010.

1. **ROLL CALL:**

Chair Bliss called the Budget Committee Meeting to order at 7:01 p.m. **ROLL CALL:** **BUDGET COMMITTEE MEMBERS PRESENT:** Tom BeLusko, Jr., Meredith Bliss, Aaron Haslem, Jeff Hill, Tom Johnston, Jonathan Kipp, David Maisel, Camille Miller, Chere Sandusky, Ron Thompson and Peter Truax. **EXCUSED:** Rod Fuiten, Victoria Lowe and Elena Uhing. **STAFF PRESENT:** Michael Sykes, City Manager; Paul Downey, Administrative Services Director; Susan Cole, Assistant Administrative Services Director; Kerry Aleshire, Police Chief; Janet Lonneker, L&P Director; Colleen Winters, Library Director; Tom Gamble, Parks & Recreation Director; Michael Kinkade, Fire Chief; Rob Foster, Public Works Director; Sue Hudson, Municipal Court Coordinator; and Beverly Maughan, Executive Assistant to City Manager.

2. **CITIZEN COMMUNICATIONS:** None.

3. **ADDITIONS/DELETIONS:** None.

4. **DEPARTMENT OVERVIEWS (continued):** Sykes noted that the overviews were context about what departments are doing, what has been accomplished, and what challenges have not been met in the departments. Michael Kinkade, Fire Chief, presented the overview of the Fire Department. Tom Gamble, Parks & Rec Director, presented the overview of the Aquatics and Parks Department. Paul Downey, Administrative Services Director, presented the overview of Administrative Services. Sue Hudson presented the overview of Municipal Court. Rob Foster, Public Works Director, presented the overview of Engineering. Downey presented the upcoming capital equipment needs in the General Fund.

5. **LONG-TERM FINANCIAL PLANNING OPTIONS:** Cole explained the discretionary funds concept in regards to the long-term future of the General Fund. She directed the committee to the flipcharts that held various revenue-raising options and cost-saving ideas that have been discussed previously or suggested by staff. She asked the committee to review and "vote" with colored dots for the options they were interested in examining for the long-term strategy of funding the General Fund. Sykes summarized that the last two meetings focused on where the City has been - for the most part holding the line as far as staffing goes and staying within its means while providing basic services. He reiterated the concern raised by Maisel at last year's meeting that the City needs to look at other ways to get ahead of the forecasted deficit scenarios. He indicate the flipcharts held a variety of options and that staff was looking for the committee's feedback on ideas that made sense to examine and come back next year with detailed information or white papers. He also stated he felt confident that staff would be able to present a balanced budget for FY 2010-11 that protects the current level of service for the most part.

6. **DISCUSSION:** Consensus of the members was to hear more information about the presented options before giving any feedback on which options to pursue and to meet

for long-term planning after the FY 2010-11 budget is adopted. Staff agreed to create brief white papers on each option and send out for review as well as receive additional ideas from the committee members. The process should include Boards and Commissions with input on their long-range needs and that they be kept informed of what the Budget Committee is discussing.

The Committee decided that a Steering Committee meet to set process in July; request information from B&C; and the Budget Committee reconvene in September for a Saturday retreat.

7. **ADJOURN**: The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Beverly Maughan, Executive Assistant to City Manager