

URA RESOLUTION NO. 2019-04

**RESOLUTION OF THE URBAN RENEWAL AGENCY
OF THE CITY OF FOREST GROVE ESTABLISHING THE
FOREST GROVE URBAN RENEWAL ADVISORY COMMITTEE**

WHEREAS, City Council adopted Ordinance 2014-05 establishing the Forest Grove Urban Renewal Agency; and

WHEREAS, City Council adopted Ordinance 2014-07 adopting the Forest Grove Urban Renewal Plan; and

WHEREAS, Goal 1 of the Forest Grove Urban Renewal Plan (Plan) promotes opportunities for public participation in the preparation and adoption of urban renewal plans, plan amendments and policies; and

WHEREAS, Plan Goal Objective 1.1 states: “At the discretion of the Agency establish an urban renewal advisory committee with broad representation to assist the Agency Board of Directors with implementation of the urban renewal program”; and

WHEREAS, the Board approved URA Resolution 2014-01 establishing bylaws governing the conduct and business of the Agency; and

WHEREAS, Article 6 of the Board’s bylaws provides authority to the Board to establish standing, advisory and special committees; and

WHEREAS, on April 8, 2019, the City Council held a work session on to consider boards and commissions reforms and discussed the idea of establishing an Urban Renewal Advisory Committee (URAC); and

WHEREAS, on April 22, 2019, the URA Board held a work session to further discuss establishing the URAC.

NOW, THEREFORE, BE IT RESOLVED BY THE URBAN RENEWAL AGENCY OF THE CITY OF FOREST GROVE AS FOLLOWS:

Section 1. The Forest Grove Urban Renewal Agency Board hereby establishes the Forest Grove Urban Renewal Advisory Committee (URAC).

Section 2. The URAC is advisory to the Board and serves to:

- a. Provide a forum for public discussion on implementation of the Plan;
- b. Give consideration and make recommendations regarding urban renewal policies, projects and program budgets;
- c. Review or propose Plan amendments for consideration by the Board; and
- d. Conduct studies and prepare reports at the request of the Board.

Section 3: The Board Chairperson shall appoint liaison(s) to serve as a non-voting member of the URAC. As stipulated by Article 6.2 of URA Resolution 2014-01, no more than three (3) Board members may serve on the URAC.

Section 4. As stipulated by Article 6.2 of URA Resolution 2014-01, all URAC members shall be appointed by the Board Chairperson unless otherwise ordered by a majority vote of the Board. URAC membership shall be limited to seven (7) voting members:

- Position 1: Economic Development Commission representative and/or member of the Forest Grove-Cornelius Chamber of Commerce.
- Position 2: Representative from a non-profit organization located in the Plan area.
- Position 3: Professional representing finance, banking, or lending industry.
- Position 4: Professional representing real estate, development, or construction industry.
- Position 5: At-large resident living adjacent to or within 1 mile of the Plan area.
- Position 6: Commercial property and/or business owner within the Plan area.
- Position 7: Commercial property and/or business owner within the Plan area.

Section 5. Members of the URAC will be appointed by the Board Chairperson unless otherwise ordered by a majority vote of the Board for terms of up to four (4) years, or a portion of four years if appointed to fill an unexpired term. URAC vacancies shall be filled as soon as practicable.

Terms shall be staggered amongst the membership so that no more than the three members' terms will expire in any year. Initial terms shall be staggered as follows:

- Position 1: December 31, 2021
- Position 2: December 31, 2021
- Position 3: December 31, 2023
- Position 4: December 31, 2022
- Position 5: December 31, 2023
- Position 6: December 31, 2022
- Position 7: December 31, 2023

Section 6. The URAC Chair and Vice Chair shall be elected by the voting members at the first regularly scheduled URAC meeting of each calendar year. The Board liaison shall act as Chair until the initial election of Chair and Vice Chair at the first regularly scheduled meeting occurring after January 1, 2020.

Section 7. The Executive Director, or designee, shall serve as staff liaison to the URAC. As authorized by Article 6.2 of URA Resolution 2014-01, the Executive Director is authorized to refer items to the URAC for recommendation and report.

Section 8. All proceedings and actions of the URAC shall comply with City Council rules related to Boards and Commissions and applicable state laws and administrative rules regulating committee and member activities.

Section 9. This resolution is effective immediately upon its enactment by the Urban Renewal Board of Directors.

PRESENTED AND PASSED this 13th day of May, 2019.



Jesse VanderZanden
Urban Renewal Executive Director

APPROVED by the Urban Renewal Agency of the City of Forest Grove at a regular meeting thereof this 13th day of May 2019, and filed with the Forest Grove City Recorder this date.



Peter B. Truax
Urban Renewal Agency Chair