

Minutes approved by Budget Committee on April 30, 2020.

1. CALLED TO ORDER AND ROLL CALL:

Council President Johnston called the Budget Committee meeting to order at 6:00 p.m.

ROLL CALL: PRESENT: David Andersen, Jeff Boivin, Tom Cook, Thomas Johnston, David Maisel, Timothy Rippe, Debby Roth, Dale Smith, Ron Thompson, Elena Uhing, Adolph "Val" Valfre and Malynda Wenzl. **ABSENT:** Wolanda Groombridge, excused and Peter Truax, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryce Baker, Assistant Finance Director; Colleen Winters, Library Director; Tom Gamble, Parks and Recreation Director; Janie Schutz, Police Chief; Michael Kinkade, Fire Chief; Keith Hormann, Light & Power Director; and Beverly Maughan, Executive Assistant to City Manager.

2. ELECTION OF CHAIR:

Johnston asked for nominations. Uhing nominated David Andersen as Chair. The nomination was seconded by Wenzl and, with all those present voting in favor, Andersen was elected.

3. ADDITIONS/DELETIONS: NONE.

4. APPROVAL OF MINUTES FROM APRIL 11, 2019:

Rippe moved, seconded by Wenzl, to approve the minutes as presented. With all those present voting in favor, motion passed.

5. BUDGET MESSAGE FOR 2019-20 PROPOSED BUDGET:

Budget Officer VanderZanden referred to his printed budget message and gave an overview of the proposed budget which he summarized as a responsive, yet responsible approach to fiscal acuity that tries to balance the needs of today with the contingencies of tomorrow. VanderZanden thanked the committee members for their service and time.

6. REVIEW AND DISCUSSION OF 2019-20 PROPOSED BUDGET:

Downey distributed handouts and presented a budget overview highlighting the general increases related to wages and benefits, actuarial costs, and insurance rates. He reviewed the general fund resources and changes from last year's budget in the General Fund departments as well as Building Permits, Fire Equipment Replacement, Parks Acquisition & Development and Debt Service Funds highlighted

in the analysis and answered questions from the committee. In response to Uhing's inquiry regarding return on investment from firms hired to research federal grant opportunities, Downey reviewed a list of federal grants received by cities in the area. Rippe and Valfre supported broader research to include consultants who would have knowledge of private grants and foundations. There was consensus to have staff continue researching and bring information back to Council in a work session. In response to a request from Family Justice Center (FJC) for a donation, there was consensus that the contribution to FJC in FY 2017-18 was a one-time donation and there is not a non-profit policy to fairly address requests and funds should not be included in the budget until there is a policy in place. Staff noted they would remove the amount from the budget and prepare examples from other cities and a potential process for discussion to have a recommendation and input from the Committee for Council's review.

7. PUBLIC HEARING ON STATE SHARED REVENUE:

Downey noted the City was required to hold two Public Hearings taking comments on the proposed uses of State Shared Revenue with the Budget Committee holding one public hearing and the City Council holding the other. Downey reviewed expected revenue and compared revenue with last year. For budgetary purposes, the Alcohol Tax is allocated to the Police Department, the Cigarette Tax is allocated to the Fire Department, and the State Marijuana Tax and State Shared Revenue are put in General Fund Discretionary Revenue. Andersen opened the public hearing at 7:58 pm, asked for public comments and, there being none, closed the public hearing. Consensus from the Budget Committee was to continue receiving State Shared Revenue for the proposed uses. In response to Uhing's inquiry, Downey indicated that he will bring an update of the marijuana tax laws to Council.

8. PUBLIC COMMENT ON PROPOSED BUDGET: Andersen asked for public comment on the proposed budget. None.

9. ADJOURNMENT:

Chair Andersen adjourned the meeting at 8:00 pm.
Respectfully submitted by

Beverly Maughan, Executive Assistant