

Minutes approved by Budget Committee on May 28, 2020.

1. CALLED TO ORDER AND ROLL CALL:

Chair David Andersen called the Budget Committee meeting to order at 6:03 p.m. via Webex Video Conference and welcomed new members, Councilor Mariana Valenzuela and Councilor Kristy Kottkey, to the committee.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City limited in-person contact and social distancing. **The City Budget Committee conducted the meeting remotely by video conferencing.** The meeting was remotely video conferenced by Fire Chief Kinkade and Executive Assistant Beverly Maughan and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed (no more than 10 persons total at one time). The Council accepted written comments on items not on the agenda submitted by April 30, 2020, 3pm, to the Executive Assistant.

ROLL CALL: PRESENT: David Andersen, Jeff Boivin, Tom Cook, David Maisel, Debby Roth, Dale Smith, Kristy Kottkey, Timothy Rippe, Peter Truax, Elena Uhing, Val Valfre, and Malynda Wenzl. **ABSENT:** Wolanda Groombridge, Mariana Valenzuela.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryce Baker, Assistant Finance Director; Beverly Maughan, Executive Assistant to City Manager; in audience -- Colleen Winters, Library Director; Michael Kinkade, Fire Chief.

2. CITIZEN COMMUNICATIONS: None

3. ADDITIONS/DELETIONS: None

4. APPROVAL OF MINUTES FROM MAY 2 and MAY 9, 2019:

Rippe moved, seconded by Uhing, to approve the minutes as presented. With all those present voting in favor, motion passed.

5. INFORMATIONAL DISCUSSION:

City Council and URA Goals and Objectives: VanderZanden reviewed the City Council's goal setting retreat and detailed the new goals and objectives which will

define and shape the City's budget.

Upcoming Capital Improvement Projects: Downey reviewed the PowerPoint presentation briefing the committee on some of the larger capital projects and studies which could identify future capital projects in various funds.

General Fund Financial Information: Downey reviewed the PowerPoint presentation and reviewed the estimated General Fund Ending Fund Balance at June 30, 2020, and how much fund balance is reserved for specific purposes; reviewed estimated overall revenues and expenditures for the General Fund through June 30, 2020, with comments on reasons for larger variances; and discussed the overall assumptions used to prepare the FY 2020-21 Budget.

Downey noted the Proposed Budget document will be distributed to the Committee on May 21, 2020, one week before the meeting on Thursday, May 28, 2020.

6. ADJOURNMENT:

Chair Andersen adjourned the meeting at 8:00 pm.

Respectfully submitted by

Beverly Maughan, Executive Assistant