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CITY COUNCIL MEETING AGENDA

MONDAY, JANUARY 14, 2019

- 5:00 PM – Work Session (B/C Interviews)**
- 5:30 PM – Work Session (Police Facility)**
- 7:00 PM – City Council Regular Meeting**
- 8:45 PM – Work Session (City-Owned Land Inventory)**

**Community Auditorium
1915 Main Street
Forest Grove, OR 97116**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Adolph “Val” Valfre, Jr.
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder
 Jesse VanderZanden, City Manager

5:00

WORK SESSION: B/C INTERVIEWS

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.

(PowerPoint Presentation)
 Paul Downey, Administrative
 Services Director
 J. F. Schutz, Police Chief
 Jesse VanderZanden, City Manager

5:30

WORK SESSION: POLICE FACILITY

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.

Peter Truax, Mayor

 Jesse VanderZanden, City Manager

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

7:05

1. A. **RESOLUTION NO. 2019-04 ELECTING CITY COUNCIL PRESIDENT**

7:15

1. B. **EMPLOYEE RECOGNITION:**
 - *Beverly Maughan, Executive Assistant to City Manager, 30 Years of Service*
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4

Jesse VanderZanden, City Manager

7:25

5. A. **EMPLOYEE INTRODUCTION:**
 - *Gregory Robertson, Public Works Director*

(PowerPoint Presentation)
 Dan Riordan, Senior Planner
 Bryan Pohl, Community
 Development Director

7:30

5. B. **PRESENTATIONS:**
 - *Housing Needs Analysis Update: Introduction*

(PowerPoint Presentation)
 James Reitz, Senior Planner
 Bryan Pohl, Community
 Development Director
 Jesse VanderZanden, City Manager

7:50

6. **RESOLUTION NO. 2019-05 AUTHORIZING CITY MANAGER TO SUBMIT A GRANT APPLICATION TO THE STATE HISTORIC PRESERVATION OFFICE TO FUND THE PREPARATION OF A DOWNTOWN NATIONAL REGISTER HISTORIC DISTRICT NOMINATION**

Dan Riordan, Senior Planner Bryan Pohl, Community Development Director Jesse VanderZanden, City Manager	8:00	7. <u>RESOLUTION NO. 2019-06 TO INITIATE WITHDRAWAL FROM THE CITY LIMITS AND CLEAN WATER SERVICES BOUNDARY A CERTAIN TRACT OF LAND LOCATED IN THE SOUTHEAST ONE-QUARTER OF SECTION 35 AND SOUTHWEST ONE-QUARTER OF SECTION 36, TOWNSHIP 1 NORTH, RANGE 4 WEST WILLAMETTE MERIDIAN AND SETTING A DATE FOR PUBLIC HEARING (FILE NO. 311-000040-PLNG)</u>
City Councilors	8:10	8. <u>CITY COUNCIL COMMUNICATIONS:</u>
Jesse VanderZanden, City Manager	8:30	9. <u>CITY MANAGER'S REPORT:</u>
Peter Truax, Mayor	8:35	10. <u>MAYOR'S REPORT:</u>
	<u>8:40</u>	11. <u>ADJOURNMENT:</u>

(PowerPoint Presentation) Dan Riordan, Senior Planner Bryan Pohl, Community Development Director Jesse VanderZanden, City Manager	<u>8:45</u>	<u>WORK SESSION: CITY-OWNED LAND INVENTORY</u> The City Council will convene in the Community Auditorium to conduct the above work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.
	<u>9:30</u>	<u>ADJOURNMENT:</u>

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (B/C Reappointment Interviews) Meeting Minutes of December 10, 2018.
 - B. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of December 10, 2018.
 - C. Approve City Council Regular Meeting Minutes of December 10, 2018.
 - D. Approve City Council Work Session (Council Retreat) Meeting Minutes of December 10, 2018.
 - E. Accept Historic Landmarks Board Meeting Minutes of November 27, 2018.
 - F. Accept Parks and Recreation Commission Meeting Minutes of October 17, 2018.
 - G. Accept Public Arts Commission Meeting Minutes of October 11 and November 8, 2018.
 - H. Accept Resignations on Committee for Community Involvement (Betsy Brower, Term Expiring January 31, 2019; and MJ Guidetti-Clapshaw, Term Expiring January 31, 2020).
 - I. Community Development Department Monthly Building Activity Report for December 2018.
 - J. Endorse New Liquor License Application (Winery) for Dauntless Wine Company, 2003 Main Street, Suite 2 (Applicant: Benjamin Martin).
 - K. Endorse New Liquor License Application (Full On-Premises Sales) for SAWA, 2036 Main Street, Suite B (Applicant: Fusako Imai).
 - L. **RESOLUTION NO. 2019-01 DESIGNATING CITY COUNCIL MEETINGS FOR 2019.**
 - M. **RESOLUTION NO. 2019-02 MAKING APPOINTMENT TO COMMITTEE FOR COMMUNITY INVOLVEMENT (CCI) (APPOINTING KRISTEN TANGEN, TERM EXPIRING JANUARY 31, 2020).**
 - N. **RESOLUTION NO. 2019-03 AMENDING PUBLIC ARTS COMMISSION (PAC) BYLAWS; AMENDING RESOLUTION NO. 2014-70.**