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City Council Regular Meeting Minutes

**Monday, February 11, 2019
7:00 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented February 25, 2019.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:05 p.m. and led the Pledge of Allegiance.

ROLL CALL: COUNCIL PRESENT: Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph “Val” Valfre; Malynda Wenzl; and Mayor Peter Truax. **COUNCIL ABSENT:** Thomas Johnston, Council President, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Chris Crean, City Attorney; Paul Downey, Administrative Services Director; Bryan Pohl, Community Development Director; Dan Riordan, Senior Planner; Michael Kinkade, Fire Chief (in the audience); and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS: None.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Work Session (B/C Interviews) Meeting Minutes of January 28, 2019.
- B. Approve City Council Regular Meeting Minutes of January 28, 2019.
- C. Approve City Council Work Session (Police Facility) Meeting Minutes of January 28, 2019.
- D. Accept Committee for Community Involvement Meeting Minutes of November 6, 2018. *(Minor correction on Page 1 was made)*
- E. Accept Economic Development Commission Meeting Minutes of November 1 and December 6, 2018.
- F. Accept Public Safety Advisory Commission Meeting Minutes of November 28, 2018.
- G. Community Development Department Monthly Building Activity Informational Report for Report January 2019.

- H. **RESOLUTION NO. 2019-10 MAKING APPOINTMENTS TO COMMITTEE FOR COMMUNITY INVOLVEMENT (APPOINTING CHARLENE MURDOCK AND APPOINTING PAMELA SPRAGUE, TERMS EXPIRING JANUARY 31, 2023).**
- I. **Endorse New Liquor License Application** (Full On-Premises Sales) for Coaster's Deli & Pub (FG Landing LLC), 1918 Main Street, Suite 200 (Applicant: Steven Ung).
- J. **Endorse New Liquor License Application** (Limited On-Premises and Off-Premises Sales) for The Growler Garage, LLC, 1837 Pacific Avenue (Applicant: Ryan Thompson).
- K. **Endorse Liquor License Renewal Applications for Year 2019:**
- 1) 7-Eleven Store #20715d, 2001 Yew Street, Off-Premises Sales
 - 2) A-Framer's Touch, 1920 21st Avenue, Limited On-Premises Sales/Off-Premises Sales
 - 3) Bi-Mart, 3225 Pacific Avenue, Off-Premises Sales
 - 4) Bites Restaurant, 2014 Main Street, Full On-Premises Sales
 - 5) Circle Inn, 3007 Pacific Avenue, Full On-Premises Sales
 - 6) Diamond Palace Restaurant, 1921 Main Street, Full On-Premises Sales
 - 7) Forest Grove Senior and Community Center, 2037 Douglas Street, Limited On-Premises Sales
 - 8) Forest Grove Sushi, 1905 Birch Street, Limited On-Premises Sales
 - 9) Godfather's Pizza/Players Pub, 2834 Pacific Avenue, Full On-Premises Sales
 - 10) Hello Market, 1917 19th Avenue, Off-Premises Sales
 - 11) Jade Green Palace, 3018 Pacific Avenue, Full On-Premises Sales
 - 12) La Sierra Cantina & Mexican Restaurant, 2331 Pacific Avenue, Full On-Premises Sales
 - 13) Mama Jiah's Market, 2248 Main Street, Off-Premises Sales
 - 14) Mandarin China Restaurant, 2338 Pacific Avenue, Limited On-Premises Sales
 - 15) Mini Mart 2705 Pacific Avenue, Off-Premises Sales
 - 16) Pac Thai, 1923 Pacific Avenue, Limited On-Premises Sales
 - 17) Plaid Pantry #20, 2436 19th Avenue, Off-Premises Sales
 - 18) Plaid Pantry #99, 2901 Thatcher Avenue, Off-Premises Sales
 - 19) Ridgewalker Brewing, 1921 21st Avenue, Brewery/Full On-Premises Sales
 - 20) Shriji Food Mart/FG Arco, 2710 19th Avenue, Off-Premises Sales
 - 21) Urban Decanter, 2030 Main Street, Suite B, Full On-Premises Sales/Off-Premises Sales

MOTION: Councilor Rippe moved, seconded by Councilor Wenzl, to approve the Consent Agenda as presented. ABSENT: Council President Johnston. MOTION CARRIED 6-0 by voice vote.

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. *Tualatin Valley (TV) Highway Improvement Project*

Riordan and Pohl presented a PowerPoint presentation overview on the TV Highway Improvement Project, noting the City's Transportation System Plan includes a project to improve the TV Highway corridor. Riordan and Pohl noted the City applied and was successful in receiving funding from the Oregon Department of Transportation (ODOT) to develop an improvement plan focused on safety. Riordan reported ODOT selected the consultants who toured the project area with staff on January 17, 2019, noting the study will be ongoing through 2019 and possibly early 2020. In addition, Riordan and Pohl outlined the following project scopes: 1) Community Engagement (identify and engage key stakeholders and meaningful engagement opportunities); 2) Problem Definition (gather background information including crash data); 3) Design (prepare streetscape vision and cost estimates); and 4) Implementation Plan (identify and prioritize projects for construction), noting staff will bring back the proposed TV Highway Corridor Plan for Council consideration at a later date. In conclusion of the above-noted presentation, Riordan and Pohl addressed various Council inquiries pertaining to pedestrian crossings, sidewalk improvements, reducing posted speed zones, installing red light cameras, streetscape visioning to reinforce the corridor as a gateway into the city and consulting with stakeholders and the business community, noting staff will provide periodic updates to Council as the project gets underway. The next update will occur after the ODOT issues notice to proceed and project schedule is prepared by the consultants.

6. **PUBLIC HEARING AND ORDER NO. 2019-01 ESTABLISHING BOUNDARIES OF TERRITORY PROPOSED FOR WITHDRAWAL FROM THE CITY LIMITS AND CLEAN WATER SERVICES BOUNDARY LOCATED IN SOUTHEAST ONE-QUARTER OF SECTION 35 AND SOUTHWEST ONE-QUARTER OF SECTION 36, TOWNSHIP 1 NORTH, RANGE 4 WEST WILLAMETTE MERIDIAN AND SETTING A TIME AND PLACE FOR FINAL PUBLIC HEARINGS AND ADOPTION OF AN ORDINANCE; FILE NUMBER 311-18-000033-PLNG**

Staff Report:

Riordan and Pohl presented the above-proposed order, noting the proposed order is establishing boundaries of territory for withdrawal from the city limits and Clean Water Services boundary a certain tract of land and setting a time and date for the final Public Hearing and adoption of an ordinance; File No. 311-18-000033-PLNG. Riordan reported on January 14, 2019, Council adopted a resolution declaring the city's intent to withdraw the territory and scheduled February 11, 2019, as the first hearing date to consider the adoption of the order. In conclusion of the above-noted staff report, Riordan advised staff is recommending Council consider adopting the proposed order as outlined in Exhibit A, noting ORS 222.460 describes the process that must be

followed for withdrawal of territory from the city. In addition, Riordan advised to adhere to the requirements, staff is recommending holding the final hearings on the adoption of the proposed ordinance on March 18th for first reading and April 8, 2019, for second reading.

Before proceeding with the Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Order No. 2019-01.

VanderZanden read Order No. 2019-01 by title.

MOTION: Councilor Valfre moved, seconded by Council Rippe, to adopt Order No. 2019-01 Establishing Boundaries of Territory Proposed for Withdrawal from the City Limits and Clean Water Services Boundary Located in Southeast One-Quarter of Section 35 and Southwest One-Quarter of Section 36, Township 1 North, Range 4 West Willamette Meridian and Setting a Time and Place for Final Public Hearings and Adoption of an Ordinance; File Number 311-18-000033-PLNG.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston. MOTION CARRIED 6-0.

7. CITY COUNCIL COMMUNICATIONS:

Council President Johnston was absent.

Rippe reported attending Economic Development Commission (EDC) meeting, noting EDC is working on its strategic plan. Rippe noted as part of the Boards and Commissions reform discussion, EDC voted to reduce its membership from 19 to 15 members. In addition, Rippe reported attending other community-related events, reported on other related matters of interest and upcoming meetings he was planning to attend.

Thompson reported on Ride Connection and state public transportation budget cuts. In addition, Thompson reported on other related matters of interest and upcoming meetings he was planning to attend.

Uhing reported Sustainability Commission (SC) canceled its January meeting. In addition, Uhing reported on other related matters of interest and upcoming meetings she was planning to attend.

Valfre reported attending community-related events, reported on county-related matters of interest and upcoming meetings he was planning to attend.

Wenzl reported Committee for Community Involvement canceled its February meeting. Wenzl reported Forest Grove School District is working on its strategic plan, noting she has been attending the meetings. In addition, Wenzl reported on other related matters of interest and upcoming meetings she was planning to attend.

8. City Manager's Report:

VanderZanden had nothing to report.

9. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as noted in the Council Calendar. Mayor Truax reported on his plans to attend the National League of Cities Conference in Washington, D. C., which is held in March, noting Council has one meeting in March, which is scheduled March 18, 2019. In addition, Mayor Truax reported on various legislation and local, regional, Metro, and Washington County-related meetings he attended and upcoming community-related events and meetings he was planning to attend.

10. ADJOURNMENT:

Mayor Truax adjourned the regular Council meeting at 7:57 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder