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City Council Regular Meeting Minutes

**Monday, February 25, 2019
7:00 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented March 18, 2019.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:01 p.m. and led the Pledge of Allegiance.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Ronald Thompson; Elena Uhing; Adolph “Val” Valfre; Malynda Wenzl; and Mayor Peter Truax. **COUNCIL ABSENT:** Timothy Rippe, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS:

Julio Montelonge, Pacific University, invited everyone to attend the TEDxPacificU2019, Defy The Norm, event on Saturday, March 16, 2019, 10 a.m. to 4 p.m., Taylor-Meade Performing Arts Center, noting General Admission Tickets are \$16.50 each.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Work Session (Council Goal-Setting Retreat) Meeting Minutes of February 2, 2019.
- B. Approve City Council Work Session (Quasi-Judicial Hearings) Meeting Minutes of February 11, 2019.
- C. Approve City Council Regular Meeting Minutes of February 11, 2019.
- D. Approve City Council Work Session (Council Goals and Objectives) Meeting Minutes of February 11, 2019.
- E. Accept Economic Development Commission Meeting Minutes of January 10, 2019.
- F. Accept Library Commission Meeting Minutes of January 15, 2019.
- G. Deem Vacancy on Sustainability Commission (L. Kate Grandusky, FG School

District, voting representative, Term Expiring December 31, 2021.

H. **Endorse Liquor License Renewal Applications for Year 2019:**

- 1) Aramark Educational Services, Pacific University, 2043 College Way, Limited On-Premises Sales
- 2) Boxer's Pub N Grub, 1919 Pacific Avenue, Full On-Premises Sales
- 3) Buffet Dynasty, 2834 Pacific Avenue, Suite E, Limited On-Premises Sales
- 4) Cornerstone Pub & Grill, 2307 Pacific Avenue, Limited On-Premises and Off-Premises Sales
- 5) Elks Lodge #2440, 2810 Pacific Avenue, Full-On Premises Sales
- 6) Forest Grove Tobacco, 3034 Pacific Avenue, Suite B, Off-Premises Sales
- 7) Forest Theater, 1911 Pacific Avenue, Limited On-Premises Sales
- 8) Grampy's Deli & Pub, 1918 Main Street, Full On-Premises and Off-Premises Sales
- 9) My Place Tavern, 1930 21st Avenue, Full On-Premises Sales
- 10) Pizza Schmizza, 2042 Main Street, Limited On-Premises Sales
- 11) Prime Time Sports Bar & Restaurant, 4450 Pacific Avenue, Full On-Premises Sales
- 12) Rainbow Lanes, 2748 19th Place, Full On-Premises Sales
- 13) Smoke 4 Less, 3010 Pacific Avenue, Suite A, Off-Premises Sales
- 14) Super Mercado La Montana, 1905 Mountain View Lane, Suite 100, Off-Premises Sales
- 15) The Masonic Grand Lodge of Oregon, 2300 Masonic Way, Full On-Premises Sales
- 16) Waltz Brewing, 1900 A Street, Brewery Public House

MOTION: Councilor Uhing moved, seconded by Councilor Valfre, to approve the Consent Agenda as presented. ABSENT: Councilor Rippe. MOTION CARRIED 6-0 by voice vote.

4. **ADDITIONS/DELETIONS:**

VanderZanden postponed Agenda Item 5. A. due to weather and travel concerns for the City's Auditor. This item will be rescheduled to the next Council meeting.

5. **PRESENTATIONS:**

5. A. **Forest Grove Annual Financial Audit Report for Year Ending June 30, 2018, and Urban Renewal Agency (URA) Annual Financial Audit Report for Year Ending June 30, 2018**

This item will be rescheduled to the next Council meeting.

5. B. **2018 Citizen Survey Results**

VanderZanden presented a PowerPoint presentation overview of the 2018 Citizen Attitude Survey, noting 683 citizens responded to the survey, resulting in an overall ranking of 5.36, using a scale of 1 (very poorly) to 7 (very well). VanderZanden

reported the City also surveyed citizens on current issues based on Council and staff feedback as outlined below:

- Visiting Downtown

655 respondents: 90 percent visit downtown 1 to 2 times per week or more. Top three responses that deter visiting downtown were 1) available product or services; 2) parking; and 3) business hours.

- Town Plaza Project (21st Avenue between A Street and College Way)

635 respondents: 70 percent supported the vision of a flexible town plaza.

- Backyard Burning (Total ban)

660 respondents: 66.36 percent continue to not support a total backyard burn ban compared to 33.64 in favor of a total ban.

- New Police Facility (\$18 million bond at \$0.80 per \$1,000 assessed value or \$180 per year)

623 respondents: 54.41 percent would support a bond for the police facility.

In addition, VanderZanden reported the majority of the responses were from persons over 55 (56 percent) and come from long-term residents of 10+ years (62 percent) and homeowners (84 percent). VanderZanden added the two top sources of information continue to be utility bill inserts (81 percent) and *NewsTimes* (45 percent), noting social media was 29 percent and website was 19 percent.

6. CITY COUNCIL COMMUNICATIONS:

Council President Johnston reported on matters of interest and upcoming meetings he was planning to attend.

Rippe was absent.

Thompson reported State Representative District 29 Susan McLain has voiced her support of funding Grovelink. In addition, Thompson reported on upcoming meetings he was planning to attend.

Uhing reported on matters of interest and upcoming meetings she was planning to attend.

Valfre reported the Library Commission is holding its retreat on March 19, 2019. Valfre reported attending the Forest Grove/Cornelius Mayors' State of City Addresses, noting the event was well attended. In addition, Valfre reported on other matters of interest and upcoming meetings he was planning to attend.

Wenzl reported on matters of interest and upcoming meetings she was planning to attend.

7. City Manager's Report:

VanderZanden had nothing to add to the City Manager's Report to Council, which

outlined various upcoming meetings and updates on department-related activities and projects, including Administrative Services; Community Development; Economic Development; Engineering/Public Works; Fire; Library; Light and Power; Parks and Recreation and Police.

8. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as noted in the Council Calendar. Mayor Truax noted Council has one meeting next month, which is scheduled March 18, 2019. Mayor Truax referenced a letter of appreciation from OHSU/Tuality Healthcare, noting he toured the new Raines dialysis unit, which is adjacent to the current OHSU/Tuality Healthcare Primary Care in Forest Grove. In addition, Mayor Truax reported on various legislation and local, regional, Metro, and Washington County-related meetings he attended and upcoming community-related events and meetings he was planning to attend.

9. ADJOURNMENT:

Mayor Truax adjourned the regular Council meeting at 7:35 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder