



A place where families and businesses thrive.

Monday, July 8, 2019

City Council Regular Meeting Minutes

7:00 p.m., Community Auditorium

***Minutes are unofficial until approved by Council.
Council approved minutes as presented August 12, 2019.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:01 p.m. and led the Pledge of Allegiance.

ROLL CALL: COUNCIL PRESENT: Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph “Val” Valfre; and Mayor Peter Truax. **COUNCIL ABSENT:** Thomas Johnston, Council President, and Malynda Wenzl excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryan Pohl, Community Development Director; Gregory Robertson, Public Works Director; J. F. Schutz, Police Chief; Michael Hall, Police Captain; Gretchen Roberts, IT Manager; James Reitz, Senior Planner; Derek Robbins, Project Engineer; and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS:

James Vance, 16th Avenue, Forest Grove, addressed Council regarding street congestion and the lack of stop signs in the area of Old Town. Vance submitted a street map showing the areas of congestion and highlighted the areas where stop signs could be installed to address safety concerns, to which Mayor Truax referred the matter to the City Manager for staff follow-up.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Executive Session (City Manager Performance Evaluation) Meeting Minutes of June 24, 2019.
- B. Accept Committee for Community Involvement Meeting Minutes of May 7, 2019.
- C. Accept Community Forestry Commission Meeting Minutes of May 15, 2019.

- D. Accept Historic Landmarks Board Meeting Minutes of May 21, 2019.
- E. Community Development Department Monthly Building Activity Informational Report for June 2019.
- F. Endorse New Liquor License Application (Full On-Premises Sales) for The Lazy Eye, 2036 Pacific Avenue.

MOTION: Councilor Uhing moved, seconded by Councilor Rippe, to approve the Consent Agenda as presented. **ABSENT:** Council President Johnston and Councilor Wenzl. **MOTION CARRIED 5-0 by voice vote.**

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. Council Creek Regional Trail Update

Robbins and Robertson presented a PowerPoint presentation overview pertaining to the Council Creek Regional Trail, noting regional partners are seeking approximately \$1.5 million for preliminary engineering and design for Hillsboro/Cornelius/Forest Grove segment as it moves closer to implementation. Robbins gave an overview of the Forest Grove to Hillsboro trail segment, noting the trail will extend 5.5 miles, and if funding is successfully awarded, the funds will be available in 2022, which gives regional partners time to find a resolution on the railroad right-of-way. In conclusion of the above-noted presentation, Robbins and Robertson addressed various Council comments pertaining to regional funding, noting funding includes Washington County MSTIP Matching Funds (\$154,050) and Metro Regional Flexible Funding (\$1,345,950) and there is uncertainty if TriMet will provide any funding for the extension.

5. B. GIS RoadMap Update

Roberts and Downey presented a PowerPoint presentation overview on the culmination work that has been performed in an effort to fully implement the City's GIS RoadMap, noting Jennifer Zumbado-Hannibal, City's GIS Coordinator, will be implementing the project over the next 4-5 years. In conclusion of the above-noted presentation, Roberts and Downey addressed various Council comments pertaining to the scope of the project, noting the electronic standards will be finalized by the end of calendar year 2019 and short-term goals include Light and Power mapping Request for Proposal and continuing staff training on the GIS data.

6. A. **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-07 AMENDING THE COMPREHENSIVE PLAN MAP TO RE-DESIGNATE ONE PARCEL FROM NEIGHBORHOOD COMMERCIAL (NC) TO TOWN CENTER TRANSITION (TCT); WASHINGTON COUNTY TAX LOT 1S306BA09600; LOCATED AT 1836 CEDAR STREET, PROPERTY OWNER: JOSEPH TRETTER; FILE NO. 311-19-000005-PLNG**

The first reading of Ordinance No. 2019-07 by title occurred at the Council meeting of June 24, 2019.

Staff Report:

Reitz and Pohl had nothing further to report.

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the meeting of June 24, 2019, and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

Joey Tretter, Forest Grove, applicant, had nothing further to report.

No one else testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the motion made at the meeting of June 24, 2019.

VanderZanden read Ordinance No. 2019-07 by title for second reading.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, and Mayor Truax. NOES: None. ABSENT: Council President Johnston and Councilor Wenzl. MOTION CARRIED 5-0.

6. B. **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-08 AMENDING THE ZONING MAP TO RE-DESIGNATE ONE PARCEL FROM NEIGHBORHOOD COMMERCIAL (CN) TO TOWN CENTER TRANSITION (TCT); WASHINGTON COUNTY TAX LOT 1S306BA09600; LOCATED AT 1836 CEDAR STREET, PROPERTY OWNER: JOSEPH TRETTER; FILE NO. 311-19-000005-PLNG**

The first reading of Ordinance No. 2019-08 by title occurred at the Council meeting of

June 24, 2019.

Staff Report:

Reitz and Pohl had nothing further to report.

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the meeting of June 24, 2019, and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

Joey Tretter, Forest Grove, applicant, had nothing further to report.

No one else testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the motion made at the meeting of June 24, 2019.

VanderZanden read Ordinance No. 2019-08 by title for second reading.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, and Mayor Truax. NOES: None. ABSENT: Council President Johnston and Councilor Wenzl. MOTION CARRIED 5-0.

7. CITY COUNCIL COMMUNICATIONS:

Council President Johnston was absent.

Rippe announced National Night Out will be held August 6, 2019. In addition, Rippe reported on legislative-related speed zone regulations and reported on upcoming meetings he was planning to attend.

Thompson reported Ride Connection/Grovelink is moving ahead with its expansion. In

addition, Thompson reported on upcoming meetings he was planning to attend.

Uhing reported on legislative-related regulations, noting she would like the City to be proactive on the legislative bill that requires cities with population greater than 25,000 to allow middle housing in lands zoned for residential uses within urban growth boundary, to which VanderZanden concurred. In addition, Uhing reported on matters of interest and upcoming meetings she was planning to attend.

Valfre commended Public Works staff, noting within 24 hours of making a call, staff had a new speed zone sign installed at the entrance at Thatcher Road. In addition, Valfre reported on legislative-related funding programs and regional meetings he attended as well as upcoming speaking engagements and meetings he was planning to attend.

Wenzl was absent.

8. City Manager's Report:

VanderZanden reported on upcoming meetings and events as noted in the Council calendar and City Manager's Report. VanderZanden reported Forest Grove and Cornelius will be hosting the Westside Economic Alliance bike tour this year, tentatively scheduled for late August-early September, noting stops will include downtown Forest Grove, Fernhill Wetland and Cornelius Library. VanderZanden announced Washington County, jointly with the City, is hosting an Open House on July 31, 2019, 5pm-7pm, in the Community Auditorium, on the Martin Road project. VanderZanden noted the consultant developed two alternatives for the Safeway/Goodwill Access Study, which is addressing vehicle turn movements, noting a technical memorandum is being drafted for consideration. VanderZanden commended Police Chief Schutz who was recently recognized by the community as a Local Hero.

In addition, VanderZanden referenced the City Manager's Report to Council, which outlined various upcoming meetings and updates on department-related activities and projects, including Administrative Services; Community Development; Economic Development; Engineering/Public Works; Fire; Library; Light and Power; Parks and Recreation and Police.

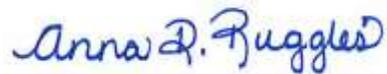
9. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as noted in the Council Calendar. Mayor Truax presented an informational map showing Metro's Tier 1 & 2 Priority Investment Corridors. In addition, Mayor Truax reported on various local, regional, Metro, and Washington County-related matters of interest and meetings he attended, upcoming community-related events, and upcoming meetings and events he was planning to attend.

10. **ADJOURNMENT:**

Mayor Truax adjourned the regular Council meeting at 8:03 p.m. Mayor Truax announced the Council was adjourning and convening in Executive Session at 8:10 p.m., instead of 8:30 p.m. as originally published on the Council meeting agenda.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder