



A place where families and businesses thrive.

City Council Regular Meeting Minutes **Tuesday, November 25, 2019**
7:00 p.m., Community Auditorium

***Minutes are unofficial until approved by Council.
Council approved minutes as presented December 9, 2019.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:06 p.m. and led the Pledge of Allegiance.

ROLL CALL: COUNCIL PRESENT: Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph “Val” Valfre; Malynda Wenzl; and Mayor Peter Truax. **COUNCIL VACANCY:** 1.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryan Pohl, Community Development Director; Rich Blackmun, Engineering Project Manager; and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS:

Joshua Fromm, Forest Grove, introduced himself, noting he is a candidate for the City Council vacancy appointment.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Work Session (Police Station Update) Meeting Minutes of November 12, 2019.
- B. Approve City Council Work Session (Federal Grant Consulting Services Request for Interest Review) Meeting Minutes of November 12, 2019.
- C. Approve City Council Regular Meeting Minutes of November 12, 2019.
- D. Accept Library Commission Meeting Minutes of October 8, 2019.
- E. Accept Planning Commission Meeting Minutes of October 7, 2019.
- F. Accept Public Safety Advisory Commission Meeting Minutes of August 28, 2019.

MOTION: Councilor Valfre moved, seconded by Councilor Rippe, to approve the

Consent Agenda as presented. COUNCIL VACANCY: 1. MOTION CARRIED 6-0 by voice vote.

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. *Affordable Housing and Homeownership*

Virginia Ohler, Executive Director, West Tuality Habitat for Humanity, presented a PowerPoint presentation overview pertaining to West Tuality Habitat for Humanity's program, noting their mission is to provide housing for those in need. Mayor Truax disclosed his wife once served on the Board and is currently a volunteer.

5. B. *Affordable Housing Bond Update*

Komi Kalevor, Executive Director, Washington County Department of Housing Services, presented a PowerPoint presentation overview pertaining to Metro's Regional Housing Bond (\$652.8 million in bond proceeds to be used in Washington County, Multnomah, Clackamas (area within the urban growth boundary)); implementation timeline; and development opportunities in Forest Grove (showing potential family housing on 26th Avenue and Main Street), noting the Metro Bond will add 1,316 units of regulated affordable housing in Washington County over the next five to seven years, 2019-2026. Kalevor distributed a report titled "Homeownership Development Review 2019", Washington County Office of Community Development. In addition, Kalevor addressed various Council inquiries pertaining to the projected timelines; number of affordable housing units projected and housing unit options; median family income; and Racial Equity and Community Engagement.

5. C. *Permanently Affordable Home Ownership*

Diane Linn, Executive Director, Proud Ground, presented a PowerPoint presentation overview and distributed a pamphlet of the Proud Ground Program, noting the program creates permanently affordable homeownership opportunities for families with low and moderate incomes using the Community Land Trust model. In addition, Linn addressed various Council inquiries pertaining to the program, funding mechanisms and land trust model.

5. D. *Civil Engineering Cooperative Program Internship Accomplishments Summer/Fall 2019*

Blackmun introduced Erin McConville, Intern, who presented a PowerPoint presentation overview, noting projects included ADA Transition Plan Inventory – 70 percent (inventoried over 120 miles of sidewalk and developed inventory forms); Flowmeter Replacement Evaluation – five percent (met with multiple vendors to discuss best alternative for flowmeter tests); Inspections – 10 percent (accompanied engineering staff and visited project visits); and miscellaneous sidewalk and street improvement projects – 15 percent (researched traffic calming designs and collected

data) and had interactions with residents, staff and other jurisdictions.

6. CITY COUNCIL COMMUNICATIONS:

Rippe reported on his attendance at the National League of Cities' City Summit Conference. Rippe reported Public Safety Advisory Commission scheduled its next meeting on December 5, 2019. In addition, Rippe reported on other regional-related meetings and upcoming meetings he was planning to attend.

Thompson reported attending Forest Grove Senior and Community Center Board Meeting, noting the Board discussed transportation issues. In addition, Thompson reported on upcoming meetings he was planning to attend.

Uhing reported Committee for Community Involvement and Sustainability Commission met in joint session to discuss planning the next Latinx Summit. In addition, Uhing reported on upcoming meetings she was planning to attend.

Valfre reported on his attendance at the National League of Cities' City Summit Conference. In addition, Valfre reported on other regional-related meetings and upcoming meetings he was planning to attend.

Wenzl reported on her attendance at the National League of Cities' City Summit Conference. Wenzl noted she would like Council to consider holding two quarterly meetings as an opportunity to brief each other and so Council stays on track with its goals. Wenzl announced she is accepting items for the Council raffle basket for the Employee Luncheon, which is scheduled December 17th. In addition, Wenzl reported on upcoming meetings she was planning to attend.

7. City Manager's Report:

VanderZanden reported on upcoming meetings and events as noted in the Council calendar. VanderZanden reported the City Recorder has certified eight candidates who applied for the City Council vacancy position, noting Council Candidate Interviews will be held Monday, December 9, 2019, in Work Session. VanderZanden reported the Western Washington County Cities' Joint Legislative Session is scheduled on Monday, December 16, 2019, 5:00 p.m., in the Walters Community Room, Cornelius Public Library, 1370 N Adair Street. VanderZanden advised in order to complete the interview process for Boards/Commissions (B/C) reappointments, staff is proposing to schedule a work session prior to the joint legislative session on December 16, noting there is eight reappointment applicants pending interviews, to which Council concurred. VanderZanden noted new B/C applicant interviews will likely be scheduled in January. In addition, VanderZanden reported on various upcoming meetings and updates on department-related activities and projects.

8. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as

noted in the Council Calendar. Mayor Truax reported on his attendance at the National League of Cities' City Summit Conference. In addition, Mayor Truax reported on various local, regional, Metro, and Washington County-related matters of interest and meetings he attended, upcoming community-related events, and upcoming meetings and events he was planning to attend.

9. ADJOURNMENT:

Mayor Truax adjourned the regular Council meeting at 9:26 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder