



A place where families and businesses thrive.

CITY COUNCIL MEETING AGENDA

**MONDAY, DECEMBER 9, 2019
COMMUNITY AUDITORIUM
1915 MAIN STREET**

- 3:45 PM WORK SESSION (Council Pre-Briefing Interview Process)**
- 4:00 PM WORK SESSION (Council Candidate Interviews)**
- 7:00 PM CITY COUNCIL REGULAR MEETING**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

VACANCY
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Adolph "Val" Valfre, Jr.
Malynda H. Wenzl

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➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

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Anna Ruggles, City Recorder Jesse VanderZanden, City Manager	<u>3:45</u>	<u>WORK SESSION: COUNCIL PRE-BRIEFING CANDIDATE INTERVIEW PROCESS</u>
	<u>4:00</u>	<u>WORK SESSION: COUNCIL CANDIDATE INTERVIEWS</u> The City Council will convene in the Community Auditorium to conduct City Council Candidate Interviews in work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session. The Council will reconvene in regular Council Meeting to conduct deliberations. (<i>Refer to separate agenda</i>).
	<u>7:00</u>	1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance
Peter Truax, Mayor Colleen Winters, Library Director	7:05	1. A. <u>SPECIAL RECOGNITION:</u> <ul style="list-style-type: none"> • <i>Ginsburg Memorial Garden, Appreciation to Rod Fuiten, President of Forest Grove Library Foundation, and Mike Smith, President of Friends of the Forest Grove Library.</i>
Michael Kinkade, Fire Chief	7:15	1. B. <u>SWEARING-IN CEREMONY:</u> <ul style="list-style-type: none"> • <i>Warik Rodriguez, Firefighter</i>
		2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <u>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</u> In the interest of time, please limit comments to two minutes. Thank you.
		3. <u>CONSENT AGENDA:</u> See Page 4
		4. <u>ADDITIONS/DELETIONS:</u>
		5. <u>PRESENTATIONS:</u>
(PowerPoint Presentation) Tony Roos, Kittleson & Associates Gregory Robertson, Public Works Director	7:25	5. A. <ul style="list-style-type: none"> • <i>Project 1: 21st Avenue and Main Street Intersection</i> • <i>Project 2: Safeway / Goodwill Driveway</i>
James Reitz, Senior Planner Bryan Pohl, Community Development Director Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	7:45	6. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2019-14 AMENDING FOREST GROVE CODE OF ORDINANCES CHAPTER 50, WATER SYSTEM DEVELOPMENT CHARGE, AND CHAPTER 151, PARKS SYSTEM DEVELOPMENT CHARGE, TO ALLOW DEFERRAL OF PAYMENT OF WATER AND PARKS SYSTEM DEVELOPMENT CHARGES TO BUILDING OCCUPANCY; FILE NO. 311-19-000032-PLNG</u>

Nick Kelsey, Project Engineer Gregory Robertson, Public Works Director Jesse VanderZanden, City Manager	8:00	7. <u>RESOLUTION NO. 2019-58 APPROVING THE SUBMISSION OF AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR 2020-2021 PROGRAM PERIOD (D STREET FROM PACIFIC AVENUE TO 19TH AVENUE)</u>
Anna Ruggles, City Recorder Jesse VanderZanden, City Manager	8:10	8. <u>CITY COUNCIL DELIBERATIONS ON SLATE OF CANDIDATES INTERVIEWED FOR CITY COUNCIL POSITION VACANCY, TERM EXPIRING NOVEMBER, 2022, AND APPOINTMENT CONSIDERATION:</u> <i>1. City Recorder shall distribute ballots to each Councilor.</i> <i>2. Councilors shall submit to City Recorder individual ballots, assigning a 3 to the highest candidate, a 2 to the second candidate, and a 1 to the third candidate.</i> <i>3. Upon tallying scores, City Recorder shall announce names of top three candidates. Under ORS 192.650(1)(c), secret ballots are prohibited and ballots must identify the vote of each Councilmember.</i>
City Councilors	8:45	9. <u>CITY COUNCIL COMMUNICATIONS:</u>
Jesse VanderZanden, City Manager	9:05	10. <u>CITY MANAGER'S REPORT:</u>
Peter Truax, Mayor	9:10	11. <u>MAYOR'S REPORT:</u>
	<u>9:15</u>	12. <u>ADJOURNMENT:</u>

PUBLIC HEARING NOTICE: Amendments to FG Code Chapter 73, Parking Regulations, has been re-scheduled to Monday, January 13, 2020, 7pm. <https://www.forestgrove-or.gov/>

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Subcommittee Work Sessions (B/C Reappointment Interviews) Meeting Minutes of November 25, 2019.
 - B. Approve City Council Regular Meeting Minutes of November 25, 2019.
 - C. Accept Committee for Community Involvement Meeting Minutes of June 4, 2019.
 - D. Accept Community Forestry Commission Meeting Minutes of October 16, 2019.
 - E. Accept Economic Development Commission Meeting Minutes of May 2, June 6, July 11, September 12 and October 3, 2019.
 - F. Accept Historic Landmarks Board Meeting Minutes of October 22, 2019.
 - G. Accept Parks and Recreation Commission Meeting Minutes of October 16, 2019.
 - H. Accept Public Arts Commission Meeting Minutes of October 17, 2019.
 - I. **RESOLUTION NO. 2019-59 ADOPTING CITY OF FOREST GROVE PARKS AND RECREATION COMMISSION BYLAWS AND REPEALING RESOLUTION NO. 1974-733.**



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**CITY COUNCIL WORK SESSION AGENDA
(COUNCIL CANDIDATE INTERVIEWS)**

MONDAY, DECEMBER 9, 2019

3:45 PM – Work Session (Council Pre-Briefing Interview Process) Community Auditorium
4:00 PM – Work Session (Council Candidate Interviews) 1915 Main Street
Forest Grove, OR 97116

The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s). The Council will reconvene in regular meeting to conduct deliberations.

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Anna Ruggles, City Recorder
Brenda Camilli, Human Resources
Manager
Jesse VanderZanden, City Manager

3:45

WORK SESSION: COUNCIL PRE-BRIEFING CANDIDATE INTERVIEW PROCESS

4:00

WORK SESSION: COUNCIL CANDIDATE INTERVIEWS

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CITY COUNCIL CANDIDATE INTERVIEWS (20 MINUTES EACH CANDIDATE)

In interest of fairness, Candidates wait in the foyer until called in for interview.

- | | | |
|----|--------------------|--------------------------------------|
| 1. | 4:05 | Kristy Lynne Kottkey |
| 2. | 4:25 | Howard Sullivan |
| 3. | 4:45 | Susie Johnson |
| 4. | 5:05 | John A. Hengeveld |
| | 5:25 | <u>5-MINUTE COUNCIL BREAK</u> |
| 5. | 5:30 | Karen Reynolds |
| 6. | 5:50 | Mariana E. Valenzuela |
| 7. | 6:10 | Joshua D. Fromm |
| 8. | 6:30 | Wolanda Konelila Groombridge |
| | <u>6:50</u> | <u>ADJOURNMENT:</u> |

The Mayor will welcome each Candidate and read the following script at the start of each interview:

1. You have 20 minutes to provide an opening statement and answer one question from each Councilmember for a total of six questions.
2. Time management during the interview is up to you. A clock is provided to assist you. You will be evaluated based on your application materials and interview responses.
3. If there is a pause between questions, it is because Councilmembers are taking notes. If you need a question repeated, please ask.
4. After your interview, you may remain in the Auditorium for the duration of the remaining interviews.
5. Council will deliberate on the slate of candidates during the regular Council meeting, which begins at 7pm. You are invited to stay. Council will decide on the appointment either this evening or at the January 13th Council meeting.