



*A place where families and businesses thrive.*

**CITY COUNCIL MEETING AGENDA**

**MONDAY, NOVEMBER 26, 2018**

<b>4:30 PM – City Councilor Swearing In Ceremony</b>	<b>Community Auditorium 1915 Main Street Forest Grove, OR 97116</b>
<b>5:05 PM – Work Session (B/C Reappointment Interviews)</b>	
<b>6:55 PM – City Council TVCTV Holiday Greeting</b>	
<b>7:00 PM – City Council Regular Meeting</b>	
<b>9:05 PM – Work Session (Council Retreat Options)</b>	

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

**PETER B. TRUAX, MAYOR**

Thomas L. Johnston, Council President  
Timothy A. Rippe  
Ronald C. Thompson

Elena Uhing  
Adolph “Val” Valfre, Jr.  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

- ➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.
- ➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

**4:30**

**CITY COUNCILOR SWEARING-IN CEREMONY**

The public is invited to attend the City Council Swearing-In Ceremony in the Community Auditorium, 1915 Main Street, 5:30 pm.

Anna Ruggles, City Recorder  
 Jesse VanderZanden, City Manager

**5:05**

**WORK SESSION: B/C REAPPOINTMENT INTERVIEWS**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.

Peter Truax, Mayor

**6:55**

**CITY COUNCIL HOLIDAY GREETING**

The City Council will convene in the Community Auditorium; TVCTV will record Forest Grove’s City Council Holiday Greeting.

**7:00**

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

Peter Truax, Mayor

1. A. **PROCLAMATION:**

- *Human Rights Day, December 10, 2018, Commander Kelly Jones, Washington County Sheriff’s Office, Human Rights Council of Washington County*

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(PowerPoint Presentation) 7:10  
15mins

5. A. • *Forest Grove Economic Update, Emily Starbuck Washington County Workforce Analyst, Oregon Employment Department*

(PowerPoint Presentation) 7:25  
20mins

5. B. • *Homelessness Update, Annette Evans, Homeless Program Manager Chair, Housing and Supportive Services Network Federal Continuum of Care, Washington County Department of Housing Services*

(PowerPoint Presentation) 7:45  
20mins

5. C. • *Temporary Homeless Shelter Update, Brian Schimmel, Old Town Church*

(PowerPoint Presentation) 8:05  
Tom Gamble, Parks and Recreation Director  
Paul Downey, Administrative Services Director  
Jesse VanderZanden, City Manager

6. **PUBLIC HEARING AND RESOLUTION NO. 2018-92 INDEXING PARKS SYSTEM DEVELOPMENT CHARGES (SDC) IN ACCORDANCE WITH THE ENGINEERING NEWS-RECORD CONSTRUCTION COST INDEX FOR SEATTLE**

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Keith Hormann, Light and Power Director Jesse VanderZanden, City Manager	8:15	7. <b><u>RESOLUTION NO. 2018-93 OF THE CITY OF FOREST GROVE, OREGON, AUTHORIZING THE NORTHWEST INTERGOVERNMENTAL ENERGY SUPPLY TO EXECUTE LOAN DOCUMENTS AND INCUR CERTAIN FINANCIAL OBLIGATIONS TO COBANK</u></b>
Jesse VanderZanden, City Manager	8:25	8. <b><u>RESOLUTION NO. 2018-94 CREATING THE FOREST GROVE SESQUICENTENNIAL CELEBRATION COMMITTEE TO COMMEMORATE THE CITY'S 150<sup>TH</sup> ANNIVERSARY IN 2022</u></b>
City Councilors	8:30	9. <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>
Jesse VanderZanden, City Manager	8:50	10. <b><u>CITY MANAGER'S REPORT:</u></b>
Peter Truax, Mayor	8:55	11. <b><u>MAYOR'S REPORT:</u></b>
	<b><u>9:00</u></b>	12. <b><u>ADJOURNMENT:</u></b>

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PowerPoint Presentation Jesse VanderZanden, City Manager	<b><u>9:05</u></b>	<b><u>WORK SESSION: COUNCIL RETREAT OPTIONS</u></b> The City Council will convene in the Community Auditorium to conduct the above work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.
	<b><u>9:30</u></b>	<b><u>ADJOURNMENT:</u></b>

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (B/C New Applicant Interviews) Meeting Minutes of November 13, 2018.
  - B. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of November 13, 2018.
  - C. Accept Community Forestry Commission Meeting Minutes of October 17, 2018.
  - D. Accept Sustainability Commission Meeting Minutes of September 27, 2018.
  - E. Community Enhancement Program (CEP) Grant Projects Final Report 2017-18
  - F. Endorse New Liquor License Application (Off-Premise Sales) for US Market #399, 3712 Pacific Avenue, Suite A (Applicant: Rubbai Saini).
  - G. **RESOLUTION NO. 2018-87 MAKING APPOINTMENT TO COMMITTEE FOR COMMUNITY INVOLVEMENT (APPOINTING ASHLEY TERRY, STUDENT ADVISORY, TERM EXPIRING JANUARY 31, 2020) AND REPEALING RESOLUTION NO. 2018-81.**
  - H. **RESOLUTION NO. 2018-88 MAKING APPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION (APPOINTING JILL VERBOORT, SMALL COMMERCIAL, TERM EXPIRING DECEMBER 31, 2021, AND CHRISTOPHER WILMETH, WORK FORCE (AT-LARGE), TERM EXPIRING DECEMBER 31, 2020).**
  - I. **RESOLUTION NO. 2018-89 MAKING APPOINTMENT TO LIBRARY COMMISSION (APPOINTING MATTHEW HAMPTON, STUDENT ADVISORY, TERM EXPIRING DECEMBER 31, 2019).**
  - J. **RESOLUTION NO. 2018-90 MAKING APPOINTMENT TO PARKS AND RECREATION COMMISSION (APPOINTING TAMMI MCLAUGHLIN, NE, TERM EXPIRING DECEMBER 31, 2019).**
  - K. **RESOLUTION NO. 2018-91 MAKING APPOINTMENT TO SUSTAINABILITY COMMISSION (APPOINTING LILLIANN MEEK, AT-LARGE, TERM EXPIRING DECEMBER 31, 2022).**