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**Monday, February 11, 2019
6:30 PM, Community Auditorium**

CEPC Meeting Minutes

Minutes approved by CEPC on April 18, 2019.

1. ROLL CALL

Co-Chair Peter Truax called the meeting of the Community Enhancement Program Committee (CEPC) to order at 5:30 pm. **ROLL CALL:** Timothy Rippe, Ronald Thompson, Elena Uhing, Val Valfre, Malynda Wenzl and Co-Chair Peter Truax. **ABSENT:** Thomas Johnston, Excused; Juan Carlos Gonzalez, Excused. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; and Beverly Maughan, Executive Assistant to City Manager.

2. CITIZEN COMMUNICATIONS: None.

3. APPROVE MINUTES FROM MEETING ON MAY 14, 2018

Wenzl moved, seconded by Valfre, to approve the minutes as presented. With all those present voting in favor, motion passed unanimously.

4. ADDITIONS/DELETIONS: None

5. DISCUSSION ON 2019-20 CEP PROCESS

Downey presented the staff report and noted the estimated funding will be approximately \$125,500 and that staff will be requesting \$8,000 in costs for the administration of the program. Downey reviewed the tentative timeline and the changes that were made during last year's process. He noted that staff did not have any proposed changes to the CEP process for FY 2019-20 and asked if the committee had any process changes. The committee did not have changes to propose. In response to committee comments, Downey noted the City boards and commissions that request CEP funds for a mini-grant program have a mini-grant process in place. He also noted that any mini-grant funds that are not awarded or committed by June 30 will not be carried over.

6. ADJOURNMENT: Meeting was adjourned at 5:55 pm.

Respectfully Submitted by
Beverly Maughan, Executive Assistant