



A place where families and businesses thrive.

Monday, May 13, 2019

CEPC Meeting Minutes

5:30 PM, Community Auditorium

Minutes approved by CEPC on November 25, 2019.

1. ROLL CALL

Co-Chair Peter Truax called the meeting of the Community Enhancement Program (CEP) Committee to order at 5:35 pm. **ROLL CALL:** Co-Chair Juan Carlos Gonzalez, Thomas Johnston, Timothy Rippe, Ronald Thompson, Elena Uhing, Adolph Valfre, Malynda Wenzl and Co-Chair Peter Truax. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; and Beverly Maughan, Executive Assistant to City Manager.

2. CITIZEN COMMUNICATIONS: None.

3. APPROVE MINUTES FROM MEETING ON APRIL 18, 2019

Wenzl moved, seconded by Valfre, to approve the minutes as presented. With all those present voting in favor, motion passed unanimously.

4. DISCUSSION OF ALLOCATIONS AND DESIGNATION OF 2019-20 PROJECTS:

Truax reviewed the allocation worksheet noting the Parks & Rec Commission project for Signs IV was withdrawn since signage was approved as a City expense in the 2019-20 Budget on May 9 and, therefore, not eligible to receive CEP funds. Committee members reallocated individual funding from this project resulting in all remaining 19 projects receiving support from a majority of at least five (5) committee members. Staff amended the funding allocation worksheet accordingly. Wenzl moved, seconded by Rippe, to approve the allocations as amended. **DISCUSSION:** It was clarified that the disbursement of funds for the operation of the TES shelter at United Church of Christ would be made conditional upon the shelter being allowed at UCC under the City's Development Code. With all those present voting in favor, motion passed unanimously. The following projects were granted funds as noted and designated as 2019-20 CEP Projects:

DESIGNATED 2019-20 CEP PROJECTS

2019-20 CEP PROJECTS	SPONSOR	AMT REQUESTED	FUNDING APPROVED
Critical Repair Program	Rebuilding Together Wash Co	\$4,000	\$3,800
Annual Sidewalk Chalk Art Festival	Valley Art Association	\$4,500	\$4,352
Weekend Backpack Program	FG Elks 2440	\$10,000	\$5,900
Preservation Grant Program	Historic Landmarks Board	\$10,000	\$4,769
Mobile Shower Trailer	Community Connection	\$10,000	\$6,600

Food Classes @ CALC	Foodways at Nana Cardoon	\$7,750	\$3,200
Tualatin Plains Great Grains	Foodways at Nana Cardoon	\$10,000	\$3,050
Learning Garden Classrooms for All	Forest Grove School District	\$10,000	\$4,360
Temporary Emergency Shelter	Old Town Forest Grove	\$10,000	\$7,650
Community Arts	Public Arts Commission	\$10,000	\$4,200
Refurbish FG School-Based Health Center	Virginia Garcia Memorial Health Ctr	\$10,000	\$7,500
Covered Donation Intake Area	Forest Grove ReStore	\$10,000	\$2,200
Home Preservation Program for Low-Income, Elderly, Disabled, Vets	West Tuality Habitat for Humanity	\$10,000	\$5,000
Temporary Emergency Shelter	Forest Grove UCC	\$10,000	\$7,650
Cultural Service Center: Early Head Start Classrooms	Adelante Mujeres	\$10,000	\$7,050
Forest Grove Farmers Market	Adelante Mujeres	\$10,000	\$6,350
Downtown Winter Light Expansion	Chamber Holiday Display Team	\$10,000	\$3,250
Veteran's Independence Project	FG Elks 2440	\$7,500	\$4,283
Collaborative Sustainable Community	Sustainability Commission	\$10,000	\$4,250
	Total Requests	\$183,750	\$95,414

5. ADJOURNMENT: Meeting was adjourned at 6:00 pm.

Respectfully Submitted by

Beverly Maughan, Executive Assistant