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Monday, January 27, 2020
City Council Regular Meeting Minutes **7:00 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented February 24, 2020.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:01 p.m. and led the Pledge of Allegiance.

ROLL CALL: COUNCIL PRESENT: Timothy Rippe; Ronald Thompson; Elena Uhing; Mariana Valenzuela; Malynda Wenzl; and Mayor Peter Truax. **ABSENT:** Adolph “Val” Valfre, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Ashley Driscoll, City Attorney; Paul Downey, Administrative Services Director; Michael Hall, Police Captain; Bryan Pohl, Community Development Director; Gregory Robertson, Public Works Director; and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS:

Beth Genly, Forest Grove, submitted written testimony, and addressed Council proposing the Council and Sustainability Commission publicly and clearly define the city’s energy policy priorities for Forest Grove’s economic and environmental health, noting in her views these priorities should feature: 1) Protecting clean air and clean water and 2) Achieving zero carbon emissions by 2030.

Chris Genly, Forest Grove, submitted written testimony, and addressed Council proposing that once the missions of the Sustainability Commission is provided for a sustainability environment, he is proposing adopting legislation prohibiting the installation of fossil fuel infrastructure in new major construction and rehabilitation and setting a goal of zero carbon emissions by 2050 (similar to Brookline, Massachusetts).

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Accept Community Forestry Commission Meeting Minutes of December 18, 2019.

- B. Accept Economic Development Commission Meeting Minutes of November 7 and December 7, 2019.
- C. Accept Library Commission Meeting Minutes of December 17, 2019.
- D. Accept Parks and Recreation Commission Meeting Minutes of December 18, 2019.
- E. Accept Planning Commission Meeting Minutes of December 16, 2019.
- F. Accept Public Safety Advisory Commission Meeting Minutes of October 23, 2019
- G. Accept Sustainability Commission Meeting Minutes of November 21, 2019.
- H. **RESOLUTION NO. 2020-13 ADOPTING CITY OF FOREST ECONOMIC DEVELOPMENT COMMISSION BYLAWS AND REPEALING RESOLUTION NO. 2008-30. ITEM REMOVED**
- I. Accept Resignation on Economic Development Commission (Jill Verboort, Small Commercial, Term Expiring December 31, 2019).
- J. **RESOLUTION NO. 2020-14 MAKING REAPPOINTMENT TO COMMUNITY FORESTRY COMMISSION** (Reappointing Michael Howell, Term Expiring December 31, 2023).
- K. **RESOLUTION NO. 2020-15 MAKING REAPPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION** (Reappointing Thomas Raabe, Financial Institution, and Jonathan Yawson, Large Manufacturer, Terms Expiring December 31, 2023).
- L. **RESOLUTION NO. 2020-16 MAKING REAPPOINTMENT TO LIBRARY COMMISSION** (Reappointing Elizabeth Beechwood, Term Expiring December 31, 2023).
- M. **RESOLUTION NO. 2020-17 MAKING REAPPOINTMENT TO PARKS AND RECREATION COMMISSION** (Reappointing Mackenzie Johnston Carey, At-Large, Term Expiring December 31, 2023).
- N. **RESOLUTION NO. 2020-18 MAKING REAPPOINTMENT TO SUSTAINABILITY COMMISSION** (Reappointing Kenneth Cobleigh, Agricultural, Term Expiring December 31, 2023).

MOTION: Councilor Uhing moved, seconded by Councilor Rippe, to approve the Consent Agenda as amended. **ABSENT:** Councilor Valfre. **MOTION CARRIED 6-0 by voice vote.**

3. H. RESOLUTION NO. 2020-13 ADOPTING CITY OF FOREST ECONOMIC DEVELOPMENT COMMISSION BYLAWS AND REPEALING RESOLUTION NO. 2008-30.

Wenzl removed Item 3. H. for separate discussion, noting she has concerns that EDC is proposing to reduce its membership from 19 members to 15 members, which the uniformity for all Boards/Commissions was established as no more than nine members. Wenzl explained that EDC is struggling to maintain its attendance for the last nine months at least (occurring to minutes), noting she is not opposed but she would like to readdress EDC's membership status in one year if attendance does not

improve.

MOTION: Councilor Wenzl moved, seconded by Councilor Rippe, to approve Items 3. H. as presented and readdress EDC's membership status in one year.
ABSENT: Councilor Valfre. **MOTION CARRIED 6-0 by voice vote**

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. **NW Martin Road Project and Fernhill Road/Maple Street/Highway 47 Intersection Project**

Robertson introduced Renus Kelfkens, PE, Project Manager Washington County, who presented a PowerPoint presentation overview pertaining to the following projects:
Martin Road/Hwy 47 Intersection:

- Upgrade Martin Road/Hwy 47 Intersection with a Roundabout
- Widen Martin Road for 2,700 feet north of Hwy 47
- Replace culverts at Council Creek

Maple Street/Hwy 47 Intersection Update:

- Traffic analysis - Four alternatives analyzed:
 - Existing two-way stop control with right-turn lanes;
 - Traffic signal;
 - Single-lane roundabout;
 - Restricted crossing U-turn (R-cut) intersection

In conclusion of the above-noted presentation, Kelfkens addressed various Council concerns pertaining to improving safety for all users, such as pedestrian crossings, lighting and bike lanes.

5. B. **T2020 Status Update**

Pohl introduced Erin Wardell, Washington County, Principal Planner, who presented a PowerPoint presentation overview pertaining to the TV Highway Corridor objectives; project overview; and schedule. In addition, Wardell presented an overview on T2020 Connection, noting Metro Council is considering a November, 2020, ballot measure to fund regional transportation projects and programs, noting TV Highway emerged as a high priority corridor. Wardnell noted the work will inform T2020 process, but will move forward with or without T2020. Wardnell recapped, noting the next steps include: Conduct public engagement and document community input; refinement of project list; phasing and delivery strategy; and continue to work with Metro and partner agencies to develop TV Highway proposal for T2020 funding measure. In conclusion of the above-noted presentation, Wardell addressed various Council concerns pertaining to improving safety for all users, such as better pedestrian crossings, upgraded bus stops, lighting and bike lanes.

6. **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO.**

2020-01 AMENDING FOREST GROVE CODE OF ORDINANCES, TITLE VII (TRAFFIC CODE), §70.02 (DEFINITIONS); §73.003 (PROHIBITED PARKING); §73.021 (FAILURE TO COMPLY WITH PARKING CITATION); §73.055-73.056 (IMMOBILIZATION AND IMPOUNDMENT OF VEHICLES); AND §74.03-74.11 (ABANDONED VEHICLES)

The first reading of Ordinance No. 2020-01 by title occurred at the Council meeting of January 13, 2020.

Staff Report:

Downey and Hall presented the above-proposed ordinance for second reading, noting staff had nothing further to report.

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the meeting of January 13, 2020, and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the motion made at the meeting of January 13, 2020.

VanderZanden read Ordinance No. 2020-01 by title for second reading.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valenzuela, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Valfre. MOTION CARRIED 6-0.

7. RESOLUTION NO. 2020-12 MAKING CITY COUNCIL LIAISON APPOINTMENTS TO ADVISORY BOARDS, COMMITTEES AND COMMISSIONS AND OTHER

REPRESENTATIVE APPOINTMENTS AND REPEALING RESOLUTION NO. 2018-15

Staff Report:

Mayor Truax reported pursuant to Council Rules of Procedures, § 14.8, the Mayor shall appoint a Council Liaison to any boards, committees and commissions (B/C), excluding Budget Committee and Planning Commission, every two years at the first regular meeting following the time at which newly-elected Councilmembers officially take office or at the discretion of the Mayor. In addition, Council Rules of Procedures, § 14.9, provides that the City Manager shall appoint a staff member as liaison to any B/C. In conclusion of the report, Mayor Truax advised he is recommending approving the proposed resolution, as outlined in Exhibit A.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-12.

Mayor Truax read Resolution No. 2020-12 by title.

MOTION: Councilor Uhing moved, seconded by Councilor Rippe, to adopt Resolution No. 2020-12 Making City Council Liaison Appointments to Advisory Boards, Committees and Commissions and Other Representative Appointments and Repealing Resolution No. 2018-15.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Valenzuela, Wenzl, and Mayor Truax. NOES: None. ABSENT: Councilor Valfre. MOTION CARRIED 6-0.

8. CITY COUNCIL COMMUNICATIONS:

Rippe briefed Council on the Council Creek Corridor, noting Portland and Western Railroad has issued Notice of Intent to abandon rail service from Hillsboro to Forest Grove. Rippe reported attending Public Safety Advisory Commission (PSAC) meeting, noting PSAC is revising its bylaws and elected its officers. In addition, Rippe reported attending various community-related events and reported on upcoming meetings he was planning to attend.

Thompson reported attending Ride Connection meeting and provided an update on next fiscal year's funding plan for west-end connection. In addition, Thompson reported on upcoming meetings he was planning to attend.

Uhing reported attending Sustainability Commission meeting, noting SC is working on

its 2020 work plan. Uhing asked VanderZanden about the possibility of scheduling a presentation from the Code Enforcement officer, to which VanderZanden concurred. In addition, Uhing reported on upcoming meetings she was planning to attend.

Valenzuela reported she is excited to begin working with her assigned citizen advisory boards. In addition, Valenzuela reported on community-related matters of interest.

Valfre was absent.

Wenzl reported Committee for Community Involvement held a special meeting on Monday, January 20, 2020, and postponed the Annual Town Meeting to spring. Wenzl reported Parks and Recreation Director is presenting at the next Council meeting the Park Facilities Schematic Design for Stites Park, North Lincoln Park, A. T. Smith Park and the Aquatic Center. In addition, Wenzl reported on upcoming meetings she was planning to attend.

9. City Manager's Report:

VanderZanden reported on upcoming meetings and events as noted in the Council calendar. VanderZanden reported the Tourism Advisory Committee met and interviewed four finalist for the Branding Update Request for Quotes. In addition, VanderZanden reported on various upcoming meetings and updates on department-related activities and projects.

10. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as noted in the Council Calendar. In addition, Mayor Truax reported on various local, regional, Metro, and Washington County-related matters of interest and meetings he attended, upcoming community-related events, and upcoming meetings and events he was planning to attend.

11. ADJOURNMENT:

Mayor Truax adjourned the regular Council meeting at 8:45 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder