



A place where families and businesses thrive.

Monday, June 22, 2020

City Council Regular Meeting Minutes

7:00 p.m., Webex Community Auditorium

***Minutes are unofficial until approved by Council.
Council approved minutes as presented August 10, 2020.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:03 p.m. via Webex Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City Council limited in-person contact and social distancing. **The City Council conducted the Council meeting remotely by video conferencing.** The meeting was remotely video conferenced by City Recorder Ruggles and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed. The Council accepted written comments on items not on the agenda submitted by June 22, 2020, 3pm, to the City Recorder.

ROLL CALL: COUNCIL PRESENT ATTENDED BY WEBEX REMOTELY: Kristy Kottkey; Timothy Rippe; Elena Uhing; Mariana Valenzuela; Adolph “Val” Valfre; Malynda Wenzl, Council President; and Mayor Peter Truax.

STAFF PRESENT ATTENDED BY WEBEX REMOTELY: Jesse VanderZanden, City Manager (Webex remotely); Paul Downey, Administrative Services Director (Webex remotely); Bryan Pohl, Community Development Director (Webex remotely); Henry Reimann, Interim Police Chief (Webex remotely); Michael Kinkade, Fire Chief (Webex remotely); and Anna Ruggles, City Recorder (in the Community Auditorium).

2. CITIZEN COMMUNICATIONS:

Robert Seward, M. D., Forest Grove, submitted an e-mail dated June 19, 2020, requesting that face masks be required for everyone in Forest Grove.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon

following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Work Session (Employee Engagement Survey Results) Meeting Minutes of June 8, 2020.
- B. Accept Planning Commission Meeting Minutes of May 18, 2020.

MOTION: Councilor Valfre moved, seconded by Councilor Rippe, to approve the Consent Agenda as presented. ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. **Preventing Youth Access to Tobacco**

Gwyn Ashcom, Washington County, Tobacco Prevention Coordinator (attended via Webex remotely), presented a PowerPoint presentation overview titled “Preventing Youth Access to Tobacco”, noting Washington County’s Tobacco Retail Licensing (TRL) requires tobacco retailers to purchase and pay an annual license fee in order to sell tobacco and nicotine products, including e-cigarettes and vaping products, which only applies in rural and urban unincorporated Washington County. As a result, the County is asking local jurisdictions to consider opting-in through an Intergovernmental Agreement (IGA) with the county, noting the TRL is an effective tool to address community public health priorities like youth access and exposure to tobacco as well as to control the concentration, amount, and location of tobacco retailers. In conclusion of the above-presentation, Council collectively voiced support of considering the County’s IGA once it is drafted, noting the City would also need to discuss its zoning and location of tobacco retailers, i.e., restrict businesses located near schools or youth-oriented facilities from selling tobacco products.

5. B. **Forest Grove Tourism Brand: Status and Update**

Court Carrier, Tourism Consultant (attended via Webex remotely) and Holly Macfee, Lookout Company (attended via Webex remotely), presented a PowerPoint presentation overview of draft tourism branding guidelines, which were guided by the Tourism Advisory Committee members (TAC), composed of community stakeholders and tourism businesses, noting the TAC is gathering comments prior to finalizing the selection of the proposed tourism brand logo and guidelines (see below). The TAC has conducted extensive work to refine and re-brand Forest Grove’s tourism logo as well as working to finalize the style guide, graphic elements and developing a marketing plan. The TAC is proposing a new Forest Grove logo consisting of folk-art tree centered within a circle, the city’s incorporated date 1872 and tagline “*Branch out*”

in Forest Grove” and the proposed color palette incorporates nature imagery and reflects the European heritage of early settlers.

The logo



Like the mood board, the logo incorporates nature imagery, and a European folk art style. There is no one else in Oregon using this design style, so it's very unique and ownable, while remaining warm and inviting.



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Mayor Truax opened the floor and roundtable discussion ensued as Council voiced objectives preferred in the delivery of the City's promotional plan of tourism and that it attracts potential tourism based on family-oriented activities and promotional tourism-related material be focused on diversity, equity and inclusion. In conclusion of the above-noted presentation, Council concurred bringing back the draft brand guidelines and tourism brand logo for Council consideration at a later date. (The intent is to replace the tourism brand logo patent "Forest Grove Where Oregon Pinot was Born" which was register August 24, 2010).

5. C. COVID-19 (Coronavirus disease) Update

Fire Chief Kinkade presented a PowerPoint presentation overview pertaining to COVID-19 Response Update, which was updated in the Council packet. Chief Kinkade presented updates on the Situation Report (1,078 cases in Washington County, 20 deaths; State total is 7,083; 192 deaths statewide); Essential Needs for Forest Grove, Cornelius and Gaston; Community Emergency Outreach (community members may call 2-1-1 for emergency needs); and Food Bank Support and Current Planning Efforts. In addition, VanderZanden provided an update on the Business Recovery Center at Adelante Mujeres. Public Meetings: Recommendation that only essential Boards and Commissions meet virtually through the month of July.

Council recessed at 8:31 p.m. for a break and reconvened at 8:38 p.m.

6. 1. PUBLIC HEARING AND RESOLUTION NO. 2020-58 ADOPTING BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021

Staff Report:

Downey presented the above-proposed resolution for Council consideration, noting the Budget Committee approved at its June 4, 2020, meeting a proposed budget of \$128,709,175 for Fiscal Year commencing July 1, 2020, and ending June 30, 2021.

Downey advised staff is recommending three changes to the proposed budget as follows:

- Adding back to General Fund reserves the \$25,000 that the City will be reimbursed by CARES funds from Washington County for its business assistance programs for eligible business outside the Urban Renewal Agency boundaries.
- Increase in Professional Services in the General Fund Planning Department of \$67,000 to allow for:
 - \$11,000 in funding for traffic projections as part of the Oak Area study that is starting. The traffic information will be needed for future approvals of potential zoning and other changes by the City Council and Metro. Funding will come from General Fund reserves.
 - \$56,000 in funding from a State of Oregon Land Conservation and Development Commission (LCDC) Grant for a supplemental System Development Charge (SDC) study for the Westside Planning Area.
- Light and Power Department is in the process of purchasing materials and equipment for its transmission line and substation project. It is not known when all the materials will be ordered or when the deliveries of the equipment will occur so a budget change is proposed to budget some of the expenditures in both fiscal years. Beginning Fund Balance Revenue will be increased by \$250,000 and Capital Outlay will be increased by the same amount to allow for the expenditure of funds to purchase the equipment.

In conclusion of the above-noted staff report, Downey advised staff is recommending Council consider adopting the proposed resolution as outlined in Exhibit A, which includes the above-noted three changes increasing the proposed budget by \$331,000 for a total adopted budget in the amount of \$129,040,175 for Fiscal Year 2020-21.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-58.

VanderZanden read Resolution No. 2020-58 by title.

MOTION: Councilor Valfre moved, seconded by Council President Wenzl Uhing, to approve Resolution No. 2020-58 Adopting Budget for Fiscal Year Commencing July 1, 2020, and Ending June 30, 2021, in the amount of \$129,040,175.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. 2. RESOLUTION NO. 2020-59 MAKING APPROPRIATIONS FOR THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021

Staff Report:

Downey presented the above-proposed resolution making the necessary appropriations for Fiscal Year commencing July 1, 2020, and ending June 30, 2021, as outlined in the staff report and proposed resolution. In conclusion of the above-noted staff report, Downey advised staff is recommending Council consider adopting the proposed resolution as outlined in Exhibit A.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-59.

VanderZanden read Resolution No. 2020-59 by title.

MOTION: Council President Wenzl moved, seconded by Councilor Rippe, to approve Resolution No. 2020-59 Making Appropriations for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2020, and Ending June 30, 2021.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. 3. RESOLUTION NO. 2020-60 LEVYING AND CATEGORIZING TAXES FOR THE CITY OF FOREST GROVE FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021

Staff Report:

Downey presented the above-proposed resolution levying and categorizing taxes imposed at the rate of \$5.554 per \$1,000 of assessed value for Fiscal Year commencing July 1, 2020 and ending June 30, 2021, as outlined in the staff report and proposed resolution. In conclusion of the above-noted staff report, Downey advised as proposed in the resolution, the City levies the following: 1) General Fund – Permanent Rate of \$3.9554 and 2) City’s Five-Year Local Option Levy of \$1.6000, which expires June 30, 2023.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-60.

VanderZanden read Resolution No. 2020-60 by title.

MOTION: Councilor Rippe moved, seconded by Councilor Valfre, to adopt Resolution No. 2020-60 Levying and Categorizing Taxes for Fiscal Year Commencing July 1, 2020, and Ending June 30, 2021.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. 4. RESOLUTION NO. 2020-61 ADOPTING THE FISCAL YEARS 2020-25 CAPITAL IMPROVEMENTS PROGRAM

Staff Report:

Downey presented the above-proposed resolution adopting Fiscal Years 2020-25 Capital Improvements Program (CIP) as approved by the Budget Committee, noting the CIP forms the basis for planning capital projects over a five-year period and aids

in setting system development charges (SDC) for the City. In conclusion of the above-noted staff report, Downey advised the projects to be accomplished for Fiscal Year 2020-21 are identified in the appropriate funds in the adopted budget, noting projects funded by SDC must be listed in the CIP in order for SDC funds to be expended on those projects.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-61.

VanderZanden read Resolution No. 2020-61 by title.

MOTION: Council President Wenzl moved, seconded by Councilor Uhing, to approve Resolution No. 2020-61 Adopting Fiscal Years 2020-25 Capital Improvements Program.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6 .5. PUBLIC HEARING AND RESOLUTION NO. 2020-62 CERTIFYING SERVICES PROVIDED BY THE CITY OF FOREST GROVE

Staff Report:

Downey presented the above-proposed resolution certifying services provided by the City for Fiscal Year 2020-21 as outlined in the staff report and proposed resolution. In conclusion of the above-staff report, Downey advised the City is required to certify the services provided by the City in order to receive State Shared Revenue.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-62.

VanderZanden read Resolution No. 2020-62 by title.

MOTION: Councilor Uhing moved, seconded by Councilor Valfre, to adopt Resolution No. 2020-62 Certifying Services Provided by the City of Forest Grove.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. 6. PUBLIC HEARING AND RESOLUTION NO. 2020-63 DECLARING THE CITY'S ELECTION TO RECEIVE STATE SHARED REVENUES

Staff Report:

Downey presented the above-proposed resolution declaring the City's intent to receive State Revenue Sharing for Fiscal Year 2020-21 as outlined in the staff report and proposed resolution. In conclusion of the above-noted staff report, Downey advised the City is projected to receive \$467,028 in Alcohol Tax Revenue; \$28,453 in Cigarette Tax Revenue; \$88,382 in State Marijuana Tax Revenue; \$326,920 in State Revenue Sharing and \$1,687,264 in State Gasoline Tax Revenue, noting for budgetary purposes, Alcohol Tax is allocated to the Police Department; Cigarette Tax is allocated to the Fire Department; and State Marijuana Tax and State Shared Revenue are put in the General Fund Discretionary Revenue. State Gasoline Tax is distributed 99 percent to the Street Fund and 1 percent to Bikeways and Pedestrian Fund. Downey noted if the City decided not to accept the State Shared Revenue, the City would have to reduce General Fund expenditures by \$910,783 or use General Fund reserves to make up for the loss of that revenue. In Street Fund, road maintenance activities would stop.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-63.

VanderZanden read Resolution No. 2020-63 by title.

MOTION: Council President moved, seconded by Councilor Uhing, to adopt Resolution No. 2020-63 Declaring City's Election to Receive State Shared Revenues.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. 7. PUBLIC HEARING AND RESOLUTION NO. 2020-64 ADOPTING CAPITAL IMPROVEMENTS PROGRAM EXCISE TAX AND REPEALING RESOLUTION NO. 2019-39

Staff Report:

Downey presented the above-proposed resolution imposing Capital Improvements Program (CIP) Excise Tax for the purpose of funding public safety and general government programs within the CIP for Fiscal Year 2020-21 as outlined in the staff

report and proposed resolution. Downey reported the City expects to collect approximately \$369,000 in revenue from the CIP Excise Tax in Fiscal Year 2020-21 based on current fee levels. The fees will remain the same for each electric meter for Fiscal Year 2020-21 as follows: 1) Residential, \$3.00; 2) Commercial – Single Phase, \$7.50; and 3) All others, \$15.00. As in prior years, 90 percent of fees collected will be used to fund public safety capital needs, particularly police and fire vehicle replacements, and 10 percent will be used to fund General Government Programs. Downey advised other proposed expenditures in the CIP Excise Tax Fund in FY 2020-21 include the second year of police body-worn cameras, replacement of ballistic helmets and shields, citation writing software, and additional mobile data consoles and vehicle storage units for the Police Department. Other expenses include interpretive signage for Thatcher Park and new tables and chairs for the Community Auditorium. In conclusion of the above-noted staff report, Downey advised the CIP Excise Tax is accounted for in a separate fund to ensure the tax proceeds are spent as required by resolution.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-64.

VanderZanden read Resolution No. 2020-64 by title.

MOTION: Councilor Valfre moved, seconded by Councilor Rippe, to approve Resolution No. 2020-64 Adopting Capital Improvements Program Excise Tax and Repealing Resolution No. 2019-39.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. 8. **RESOLUTION NO. 2020-65 AUTHORIZING THE EXPENDITURE OF DEPARTMENT OF HOMELAND SECURITY GRANT FUNDS IN THE FIRE EQUIPMENT REPLACEMENT FUND FOR A SOURCE CAPTURE DIESEL EXHAUST SYSTEM AT THE CITY'S FIRE STATION**

Staff Report:

Downey presented the above-proposed resolution for Council consideration, noting the proposed resolution is authorizing expenditure of Department of Homeland Security (DHS) grant funds in the Fire Department Equipment Replacement Fund for a Source Capture Diesel Exhaust System at the City's Fire Station. Downey reported the City received a \$130,000 grant to replace the station's existing diesel exhaust system, noting the project was originally budget to be completed in Fiscal Year 2018-19, but it was delayed by the contractor and the project was not started until Fiscal Year 2019-20. In conclusion of the above-noted staff report, Downey advised staff is recommending Council consider adopting the proposed resolution as outlined in Exhibit A, noting the City and Forest Grove Rural Fire Protection District each matched an additional \$6,500 for the project.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-65.

VanderZanden read Resolution No. 2020-65 by title.

MOTION: Council President Wenzl moved, seconded by Councilor Rippe, to adopt Resolution No. 2020-65 Authorizing the Expenditure of Department of Homeland Security Grant Funds in the Fire Department Replacement Fund for a Source Capture Diesel Exhaust System at the City's Fire Station.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. 9. **RESOLUTION NO. 2020-66 AUTHORIZING THE EXPENDITURE OF ADDITIONAL FUNDS FROM THE FOREST GROVE RURAL FIRE PROTECTION DISTRICT (FGRFPD) FOR ADDITIONAL COSTS INCURRED TO PURCHASE A NEW FIRE ENGINE IN THE FIRE EQUIPMENT REPLACEMENT FUND (FERF) FOR FISCAL YEAR 2019-20**

Staff Report:

Downey presented the above-proposed resolution for Council consideration, noting the proposed resolution is authorizing expenditure of additional funds (\$25,000) from the Forest Grove Rural Fire Protection District (FGRFPD) Share Revenue for additional costs incurred to purchase a new fire engine in the Fire Department Replacement Fund for Fiscal Year 2019-20. Downey reported due to unexpected increase in the cost of steel and other components used to build the fire engine, the final purchase price was approximately \$45,000 over budgeted. In conclusion of the above-noted staff report, Downey advised staff is recommending Council consider adopting the proposed resolution as outlined in Exhibit A, noting FGRFPD has paid its 50 percent share of the additional costs.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-66.

VanderZanden read Resolution No. 2020-66 by title.

MOTION: Councilor Uhing moved, seconded by Councilor Valfre, to adopt Resolution No. 2020-66 Authorizing the Expenditure of Department of Homeland Security Grant Funds in the Fire Department Replacement Fund for a Source Capture Diesel Exhaust System at the City's Fire Station.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

6. 10. **RESOLUTION NO. 2020-67 TRANSFERRING APPROPRIATIONS WITHIN VARIOUS FUNDS FOR THE FISCAL YEAR 2019-20**

Staff Report:

Downey presented the above-proposed resolution transferring various appropriated

amounts for Fiscal Year 2019-20 as outlined in the staff report and proposed resolution. In conclusion of the above-noted staff report, Downey advised staff is recommending Council adopt the proposed resolution transferring appropriations within Fiscal Year 2019-20 budget, so budgeted appropriations are not exceeded.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-67.

VanderZanden read Resolution No. 2020-67 by title.

MOTION: Councilor Uhing moved, seconded by Councilor Rippe, to adopt Resolution No. 2020-67 Transferring Appropriations within Various Funds for Fiscal Year 2019-20.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

7. **RESOLUTION NO. 2020-68 AMENDING THE CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON JULY 13, 2020, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2020-57**

Staff Report:

Mayor Truax presented the above-proposed resolution for Council consideration, noting the resolution is extending the duration of the City's emergency declaration that went into effect March 14, 2020, through April 13, 2020; extended through April 30, 2020 (first time); extended to May 11, 2020 (second time); extended to May 31, 2020 (third time); extended to June 8, 2020 (fourth time); extended to June 22, 2020 (fifth time); and now being extending to remain in effect until 8:00 p.m. July 13, 2020 (sixth time), unless superseded sooner. Mayor Truax advised he will remain in compliance with the Governor's State of Emergency and extend the City's declaration if needed due to COVID-19.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2020-68.

VanderZanden read Resolution No. 2020-68 by title.

MOTION: Council President Wenzl moved, seconded by Councilor Valfre, to approve Resolution No. 2020-68 Amending the City of Forest Grove's Declaration of State of Emergency, Effective March 14, 2020, at 1:00 P.M., to be Extended and Remain in Effect Until 8:00 P.M. on July 13, 2020, Unless Superseded Sooner; Amending Resolution No. 2020-57.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Kottkey, Rippe, Uhing, Valenzuela, Valfre, Wenzl, and Mayor Truax. NOES: None. MOTION CARRIED 7-0.

8. COUNCIL COMMUNICATIONS:

Kottkey commended Gregory Robertson for ensuring the bus stop at Thatcher Road was on the route map. In addition, Kottkey shared experiences regarding the racial composition of her neighborhood, noting she would like Council to consider holding a work session or forming an ad-hoc committee so Council could have the ability to hold a roundtable conversation regarding racial equity.

Rippe reported attending Economic Development Commission's (EDC) virtual meeting, noting EDC had a very good discussion on the challenges facing business recovery efforts. Rippe reported attending the ribbon cutting celebration of the opening of the new Business Recovery Center at Adelante Mujeres. Rippe reported attending National League of Cities Transportation and Infrastructure Services Committee virtual summer leadership meeting, noting discussion focused on federal programs. In addition, Rippe mentioned the City Manager is responding to an e-mail that a citizen sent to Council on June 18, 2020, requesting improvements of infrastructure in Stites Park neighborhood (26th Avenue improvements).

Uhing reported Sustainability Commission did not meet virtual in June and the need for a virtual meeting in July is being discussed with staff. Uhing reported the Governor's Executive Order 20-13, issued on April 1, 2020, is due to expire June 30, 2020, which enacted a temporary moratorium on evictions for non-payment of rent and evictions without cause as the result of COVID-19 epidemic. Uhing asked the Council for a Letter of Support to extend the Governor's Order as being proposed by the legislature through the months of July and August at a minimum, to which Council collectively concurred that the Mayor would draft the Letter of Support and sign it on behalf of the Council.

Valenzuela reported she was unable to attend the ribbon cutting celebration of the

opening of the new Business Recovery Center at Adelante Mujeres because she was invited to attend a demonstration at Washington County for “Black Lives Matter”, specifically in support of Albert Molina who she spoke about in earlier work session. In addition, Valenzuela reported on community-related services being provided by Centro Cultural, located in Cornelius, noting issues were encountered and volunteers were rejected when trying to deliver food boxes to farm workers.

Valfre reported the Forest Grove Library will be distributing free Summer Reading boxes, noting the book boxes will be available in Spanish and English versions. Valfre reported attending the ribbon cutting celebration of the opening of the new Business Recovery Center at Adelante Mujeres. In addition, Valfre reported attending League of Oregon Cities virtual trainings, reported on other legislative, other regional matters of interest and upcoming meetings he was planning to attend.

Wenzl had nothing to report, noting she values the discussions heard this evening and there is lots to think and reflect about.

9. City Manager’s Report:

VanderZanden reported as mentioned earlier in work session the Police Department created a webpage that contains the major Police Department Policy topics and published the police stop data by race description. VanderZanden noted staff is working on diversity, equity and inclusion (DEI) webpage as well. In addition, VanderZanden reported on various department-related activities and projects, noting City Hall has re-opened all public counters, except the Library and Aquatic Center, which remain closed at this time. The City is adhering to the health authority guidelines and is providing free face masks to the public.

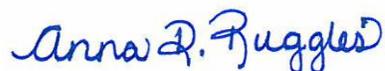
10. MAYOR’S REPORT:

Mayor Truax reported cutting the ribbon at the opening of the new Business Recovery Center at Adelante Mujeres. Due to time, Mayor Truax reported he would submit his Mayor’s Report in writing and distribute to Council.

11. ADJOURNMENT:

Mayor Truax adjourned the regular Council meeting at 9:32 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder