



*A place where families and businesses thrive.*

**CITY COUNCIL MEETING AGENDA**

**TUESDAY, MAY 28, 2019**

<b>5:30 PM – Executive Session (City Manager Evaluation)</b>	<b>Community Auditorium</b>
<b>6:00 PM – Work Session (L&amp;P Feasibility Study)</b>	<b>1915 Main Street</b>
<b>6:50 PM – Urban Renewal Agency Meeting</b>	<b>Forest Grove, OR 97116</b>
<b>7:00 PM – City Council Regular Meeting</b>	

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

**PETER B. TRUAX, MAYOR**

Thomas L. Johnston, Council President  
 Timothy A. Rippe  
 Ronald C. Thompson

Elena Uhing  
 Adolph “Val” Valfre, Jr.  
 Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

Peter Truax, Mayor

**5:30**

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

**In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.**

**EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.**

Representatives of the news media and designated staff may attend Executive Session(s). Representatives of the news media are specifically directed not to report (tape/video record) any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

(PowerPoint Presentation)

Joel Peterson, Engineering Manager

Keith Hormann, Light and Power  
 Director

Jesse VanderZanden, City Manager

**6:00**

**WORK SESSION: SOLAR FEASIBILITY STUDY**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

**6:50**

**URBAN RENEWAL AGENCY MEETING:**

The Forest Grove Urban Renewal Agency Board will convene in the Community Auditorium to conduct an Urban Renewal Agency Meeting. (***Refer to separate agenda***)

**7:00**

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

**PROCLAMATIONS:**

7:05 1. A. 

- *National Public Works Week, presenting to Gregory Robertson, Public Works Director*

Council President Johnston, Liaison

7:10 1. B. 

- *“National Historic Preservation Month”, presenting to George Cushing, Historic Landmarks Board Secretary*

**AWARD PRESENTATIONS:**

James Reitz, Senior Planner, Liaison

7:15 1. C. *2019 “Eric G. Stewart Award”, Larissa Whalen Garfias, Historic Landmarks Board, presenting to:*

- *Pacific University*
- *Architectural Resources Group*

James Reitz, Senior Planner, Liaison

7:20 1. D. *2019 “Historic Photo Contest”, Larissa Whalen Garfias, Historic Landmarks Board, presenting to:*

- *First Place Youth – Ziona Hall, Break a Leg*
- *First Place – Elaine Mann, 1895 Stick Style Victorian*

- |   |                |  |
|---|----------------|--|
|   | 7:25           | 2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <u>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</u> In the interest of time, please limit comments to two minutes. Thank you.  |
|   |                | 3. <b><u>CONSENT AGENDA:</u></b> See Page 4  |
|   |                | 4. <b><u>ADDITIONS/DELETIONS:</u></b>  |
|   |                | 5. <b><u>PRESENTATIONS:</u></b>  |
| Tom Gamble, Parks and Recreation Director<br>Colleen Winters, Library Director                                | 7:30<br>20mins | 5. A. <ul style="list-style-type: none"> <li>• <i>Public Arts Commission (PAC) Strategic Plan 2019-2021, presented by Dana Eytzen, PAC Chair, and Amy Tracewell, PA</i></li> </ul>   |
| (PowerPoint Presentation)<br>Paul Downey, Administrative Services Director                                    | 7:50<br>15mins | 5. B. <ul style="list-style-type: none"> <li>• <i>Metro Business Food Waste Recycling Requirements</i></li> </ul>  |
| Jeff King, Economic Development Manager   | 8:05<br>20mins | 5. C. <ul style="list-style-type: none"> <li>• <i>Economic Development 5-Year Progress</i></li> </ul>  |
| (PowerPoint Presentation)<br>Dan Riordan, Senior Planner<br>Bryan Pohl, Community Development Director        | 8:25<br>20mins | 5. D. <ul style="list-style-type: none"> <li>• <i>Town Center Tree Inventory and Assessment; Arborist's Report &amp; Findings</i></li> </ul>   |
| James Reitz, Senior Planner<br>Bryan Pohl, Community Development Director<br>Jesse VanderZanden, City Manager | 8:45           | 6. A. <b><u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-02 AMENDING THE COMPREHENSIVE PLAN MAP TO RE-DESIGNATE TWO PARCELS FROM GENERAL INDUSTRIAL (GI) TO HIGH DENSITY RESIDENTIAL (HDR); WASHINGTON COUNTY TAX LOTS 1N331DA07500 AND 1N332C000800; APPLICANTS: ROBERTA REYNOLDS, LINDA ESHRAGHI, AND SHANNON POLICH; FILE NUMBER 311-19-000001-PLNG</u></b> |
| James Reitz, Senior Planner<br>Bryan Pohl, Community Development Director<br>Jesse VanderZanden, City Manager | 8:50           | 6. B. <b><u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-03 AMENDING ZONING MAP TO RE-DESIGNATE TWO PARCELS FROM GENERAL INDUSTRIAL (GI) TO RESIDENTIAL MULTI-FAMILY HIGH DENSITY (RMH); WASHINGTON COUNTY TAX LOTS 1N331DA07500 AND 1N332C000800; APPLICANTS: ROBERTA REYNOLDS, LINDA ESHRAGHI, AND SHANNON POLICH FILE NUMBER 311-19-000001-PLNG</u></b>     |

---

Anna Ruggles, City Recorder Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	8:55	7. <b><u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-04 ENACTING CITY OF FOREST GROVE DEVELOPMENT CODE AS TITLE 17 OF THE CODE OF ORDINANCES, COPYRIGHTED 2019, PUBLISHED BY AMERICAN LEGAL PUBLISHING CORPORATION AND REPEALING ORDINANCE NO. 2009-01, DEVELOPMENT CODE OF 2009</u></b>
City Councilors	9:00	8. <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>
Jesse VanderZanden, City Manager	9:20	9. <b><u>CITY MANAGER'S REPORT:</u></b>
Peter Truax, Mayor	9:25	10. <b><u>MAYOR'S REPORT:</u></b>
	<b><u>9:30</u></b>	11. <b><u>ADJOURNMENT:</u></b>

---

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Regular Meeting Minutes of May 13, 2019.
- B. Accept Community Forestry Commission Meeting Minutes of March 20 and April 17, 2019.
- C. Accept Historic Landmarks Board Meeting Minutes of April 23, 2019.
- D. Accept Library Commission Meeting Minutes of April 9, 2019.
- E. Accept Parks and Recreation Commission Meeting Minutes of April 17, 2019.
- F. Accept Public Arts Commission Retreat Meeting Minutes of April 13, 2019.
- G. Accept Public Safety Advisory Commission Meeting Minutes of January 23, February 27, and March 20, 2019.
- H. Accept Sustainability Commission Meeting Minutes of March 28, 2019.
- I. Endorse Liquor License Application Change of Ownership (Limited On-Premises Sales) for Forest Grove Sushi (PYP Inc.), 1905 Birch Street.



*A place where families and businesses thrive.*

**URBAN RENEWAL AGENCY MEETING AGENDA**

**TUESDAY, MAY 28, 2018**

**Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116,**

**6:50 PM – Urban Renewal Agency Meeting**

**PETER B. TRUAX, DIRECTOR BOARD CHAIR**

**Thomas L. Johnston, Vice Chair  
Timothy A. Rippe  
Ronald C. Thompson**

**Elena Uhing  
Adolph “Val” Valfre, Jr.  
Malynda H. Wenzl**

All meetings of the Urban Renewal Agency Board are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Urban Renewal Agency Board as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Board, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Board action.

➔ **Citizen Communications** – Anyone wishing to address the Board on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Board, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Urban Renewal Agency Board, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

All meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

- 6:50**
1. **URBAN RENEWAL AGENCY MEETING:** Roll Call
  2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Urban Renewal Agency Board on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
  3. **CONSENT AGENDA:**
    - A. *Approve Urban Renewal Agency Regular Meeting Minutes of May 13, 2019.*
  4. **ADDITIONS/DELETIONS:**
  5. **PRESENTATIONS:** None
  6. **PUBLIC HEARING AND URA RESOLUTION NO. 2019-06 OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE TAX INCREMENT FOR FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020**
  7. **ADJOURNMENT:**
- 6:55**

Paul Downey, Administrative  
Services Director  
Jesse VanderZanden, City Manager