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**City Council Work Session Minutes
Town Center Parking Study**

**Monday, June 10, 2019
6:15 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented August 12, 2019.***

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:18 p.m.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph “Val” Valfre; Malynda Wenzl; and Mayor Peter Truax.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryan Pohl, Community Development Director; and Anna Ruggles, City Recorder.

2. WORK SESSION: TOWN CENTER PARKING STUDY

Pohl and VanderZanden facilitated the above-noted work session, noting the purpose of the work session was to address Council’s Objective 1.4 (1), Complete Town Center Parking Study, identified in FY2019-20. Pohl introduced Brian Davis, project consultant, Lancaster Engineering, who was present in the audience, noting the consultant was asked to conduct a parking inventory of on-street parking supply and city-owned public off-street parking lots in the Town Center area, generally bounded by 23rd Avenue on the north, Cedar Street on the east, 18th Avenue on the south, and B Street on the west, and provide strategies and recommendations. Pohl reported a Project Advisory Committee convened to assist the consultant and review work products and held its first meeting on May 28th with three meetings anticipated. In addition, Pohl presented a PowerPoint presentation overview on the culmination of the analysis performed by the consultant, which including the inventory of existing on-street parking supply (468 stalls total); existing off-street parking supply (170 stalls total); data collection peak demand period; and type of parking violations within the past 12 months (by month and location).

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued as Pohl, consultant and VanderZanden responded to various Council inquiries and scenarios pertaining to the Town Center Parking Study, including the inventory of existing on-street and off-street public parking spaces; time of day parking was most problematic; need for a full-time parking enforcement officer; conflicts between residential, business and/or retail parkers; improving wayfinding and ensuring compliance of ADA parking requirements and managing city-owned parking lots, including city employee parking lot, to promote efficient use of these resources. In conclusion of the above-noted Council discussion,

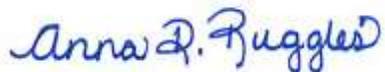
VanderZanden and Pohl advised the next steps are to consider formally adopting the Town Center Parking Study Findings and Recommendations, which requires Planning Commission's acceptance and forwarding a formal recommendation to Council at a later date.

Council took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT:

Mayor Truax adjourned the work session at 6:49 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder