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Monday, June 24, 2019
City Council Regular Meeting Minutes **7:00 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented August 12, 2019.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the regular City Council meeting to order at 7:07 p.m. and led the Pledge of Allegiance.

ROLL CALL: COUNCIL PRESENT: Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph “Val” Valfre; Malynda Wenzl; and Mayor Peter Truax. **COUNCIL ABSENT:** Thomas Johnston, Council President, excused (dismissed ill after work sessions were held).

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryan Pohl, Community Development Director; J. F. Schutz, Police Chief; James Reitz, Senior Planner; Elizabeth Stover, Program Coordinator; Michael Kinkade, Fire Chief (in the audience); and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS:

Joey Tretter, Forest Grove, addressed Council inquiring about the process of removing a historic district designation from his property, located at 1836 Cedar Street, to which Mayor Truax referred the matter to the City Manager for staff follow-up.

3. CONSENT AGENDA:

Items under the Consent Agenda are considered routine and are adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Work Session (Housing Needs Analysis Update) Meeting Minutes of June 10, 2019.
- B. Approve City Council Regular Meeting Minutes of June 10, 2019.
- C. Accept Library Commission Meeting Minutes of May 14, 2019.
- D. Accept Parks and Recreation Commission Meeting Minutes of May 15,

2019.

- E. Accept Planning Commission Meeting Minutes of June 3, 2019.
- F. Accept Public Arts Commission Meeting Minutes of May 9, 2019.
- G. Endorse Liquor License Application Change of Ownership (Limited On-Premises Sales) for Bon Appetit Management Company, located at Pacific University Campus, 2043 College Way.

MOTION: Councilor Wenzl moved, seconded by Councilor Rippe, to approve the Consent Agenda as presented. ABSENT: Council President Johnston. MOTION CARRIED 6-0 by voice vote.

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:**

5. A. Police Facility Outreach

Stover, Downey, Police Chief Schutz presented a PowerPoint presentation overview pertaining to the Police Station Outreach Program and presented a draft informational rack card for review, noting the program includes a project timeline based on a potential May 2020, bond and includes various public and community outreach events and a video produced by TVCTV, featuring Chief Schutz and Mayor Truax, which will be published on the City's website and social media. In conclusion of the above-noted presentation, Stover, Downey and Schutz addressed various Council comments pertaining to the rack card and public outreaches, to which staff concurred increasing the font on the rack card for ADA compliance and conducting a presentation for seniors at the Forest Grove Senior and Community Center.

5. B. Tualatin Valley Highway Improvement Plan

Pohl presented a PowerPoint presentation overview pertaining to the TV Highway Improvement Plan Project Area, noting the project is a partnership between the City and Oregon Department of Transportation to improve pedestrian/bicycle safety, better access to transit and better streetscape. Pohl reported the project includes assistance from a technical advisory committee and input from various key partners. In conclusion of the above-noted presentation, Pohl addressed various Council comments pertaining to the project implementation plan and the Council's concern to ensure safe crossings for all users, noting the next steps include gathering input and seeking feedback from the Planning Commission and Council in 2020 on the proposed design solutions, implementation strategy and funding plan.

6. **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-05 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLES 1 INTRODUCTION AND PROCEDURES, 2 LAND USE REVIEWS, 3 ZONING DISTRICTS, 5 SPECIAL PROVISIONS, 7 MISCELLANEOUS PROVISIONS, 8 GENERAL DEVELOPMENT STANDARDS, AND 12 USE CATEGORIES AND**

DEFINITIONS; AND REPEALING ORDINANCE NO. 2009-08; FILE NUMBER 311-19-00002-PLNG

The first reading of Ordinance No. 2019-05 by title occurred at the Council meeting of June 10, 2019.

Staff Report:

Reitz and Pohl presented the above-proposed ordinance for second reading, noting in response to concerns heard at the hearing held on June 10, 2019, pertaining to recreational vehicles at the Elks Lodge (2810 Pacific Avenue) and manufactured home park (2829 Pacific Avenue), staff consulted with the City Attorney who concluded the use at both locations met the ORS 197.493 definition of an RV park (two or more RV located within 500 feet of one another on a parcel of land); however, because the city's zoning ordinance in effect before 2009 did not specifically regulate RV parks, both locations are "grandfathered" as valid non-conforming uses and/or non-conforming structure(s). Reitz reported new RV parks would be conditional uses in the Community Commercial zoning district, where both sites are located, and would be reviewed under the Development Code §17.5.500, *Recreational Vehicles Parks*. In conclusion of the above-noted staff report, Reitz and Pohl advised staff is recommending Council approve the proposed ordinance, as outlined in Exhibit A and Exhibit B, Signs Code, noting the proposed ordinance as written allows each property to have one portable feather banner.

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the meeting of June 10, 2019, and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the motion made at the meeting of June 10, 2019.

VanderZanden read Ordinance No. 2019-05 by title for second reading.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston.
MOTION CARRIED 6-0.

7. **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-06 REPEALING ORDINANCE NO. 2004-08, CHAPTER 33 (REGULATORY MEASURE 37 CLAIMS PROCEDURE) IN ITS ENTIRETY AND ADOPTING FOREST GROVE CODE OF ORDINANCES, TITLE IX (GENERAL REGULATIONS), CHAPTER 93 (§93.01 THROUGH §93.04), DOMESTICATED FOWL; AND AMENDING FOREST GROVE CODE §90.25 (B); FILE NO. 311-19-000002-PLNG**

The first reading of Ordinance No. 2019-06 by title occurred at the Council meeting of June 10, 2019.

Staff Report:

Reitz and Pohl had nothing further to report.

Public Hearing Continued:

Mayor Truax continued the Public Hearing from the meeting of June 10, 2019, and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the motion made at the meeting of June 10, 2019.

VanderZanden read Ordinance No. 2019-06 by title for second reading.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston.
MOTION CARRIED 6-0.

8. A. PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2019-07 AMENDING THE COMPREHENSIVE PLAN MAP TO RE-DESIGNATE ONE PARCEL FROM NEIGHBORHOOD COMMERCIAL (NC) TO TOWN CENTER TRANSITION (TCT); WASHINGTON COUNTY TAX LOT 1S306BA09600; LOCATED AT 1836 CEDAR STREET, PROPERTY OWNER: JOSEPH TRETTER; FILE NO. 311-19-000005-PLNG

Staff Report:

Reitz and Pohl presented the above-proposed ordinance for first reading, noting the proposed ordinance is adopting legislative Comprehensive Plan Map amendment to re-designate one parcel from Neighborhood Commercial (NC) to Town Center Transition (TCT); Washington County Tax Lot 1S306BA09600, located at 1836 Cedar Street, within the Clark Historic District; File No. 311-19-000005-PLNG. Reitz presented a PowerPoint presentation overview of an aerial view of parcel and surrounding properties, noting when the city adopted the new Development Code in 2009, all the surrounding properties that were previously zoned Community Commercial were rezoned to TCT; however, it is unclear as to why the above-noted parcel was not rezoned as well. In addition, Reitz presented an overview of the proposed Comprehensive Plan Map and Zoning Map amendments and findings supporting the Planning Commission's recommendations contained in Planning Commission Decision No. 2019-07, attached as Exhibit B. In conclusion of the above-noted staff report, Reitz and Pohl advised staff is recommending Council adopt the proposed ordinance amending the Comprehensive Plan Map as outlined in Exhibit A, File No. 311-19-000005-PLNG, noting the city is initiating the application due to the spot-zoning of the above-noted one parcel.

Before proceeding with the Public Hearing for Agenda Items 8. A. and 8. B. and Council discussion, Mayor Truax asked for a motion to adopt Ordinance No. 2019-07 for first reading.

VanderZanden read Ordinance No. 2019-07 by title for first reading.

MOTION: Councilor Valfre moved, seconded by Councilor Wenzl, to adopt Ordinance No. 2019-07 Amending the Comprehensive Plan Map to Re-Designate One Parcel from Neighborhood Commercial (NC) to Town Center Transition (TCT); Washington County Tax Lot 1S306BA09600; Located at 1836 Cedar Street, Property Owner: Joseph Tretter; File No. 311-19-000005-PLNG.

Public Hearing Opened:

Mayor Truax opened the Public Hearings for Agenda Items 8. A. and 8. B. and explained hearing procedures.

Written Testimony Received:

Joel White, Forest Grove, submitted written testimony dated June 21, 2019, in opposition of re-designating the above-noted parcel to TCT.

No other written testimony was received.

Proponents:

Joey Tretter, Forest Grove, applicant, testified in support of the application to re-designate his property to TCT, noting he does not recall receiving notice from the city in 2009 regarding his property being rezoned from CC to NC. Tretter noted that he is wanting to construct improvements with setback requirements that would be allowed under the TCT designation.

No one else testified and no other written comments were received.

Opponents:

No one testified and no other written comments were received.

Others:

No one testified and no other written comments were received.

Council Discussion:

In response to Rippe's inquiry pertaining to the boundaries of the Clark Historic District, Reitz referenced the map showing the boundaries.

Public Hearing Continued:

Hearing no concerns from the Council, Mayor Truax continued the Public Hearing until the next meeting July 8, 2019.

8. B. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2019-08 AMENDING THE ZONING MAP TO RE-DESIGNATE ONE PARCEL FROM NEIGHBORHOOD COMMERCIAL (NC) TO TOWN CENTER TRANSITION (TCT); WASHINGTON COUNTY TAX LOT 1S306BA09600; LOCATED AT 1836 CEDAR STREET, PROPERTY OWNER: JOSEPH TRETTER; FILE NO. 311-19-000005-PLNG**

Staff Report:

Reitz and Pohl presented the above-proposed ordinance for first reading, noting the proposed ordinance is adopting legislative Zoning Map amendment to re-designate one parcel from Neighborhood Commercial (NC) to Town Center Transition (TCT); Washington County Tax Lot 1S306BA09600, located at 1836 Cedar Street, within the Clark Historic District; File No. 311-19-000005-PLNG. In conclusion of the above-noted staff report, Reitz and Pohl advised staff is recommending Council adopt the proposed ordinance amending the Zoning Map as outlined in Exhibit A, File No. 311-

19-000005-PLNG.

Mayor Truax asked for a motion to adopt Ordinance No. 2019-08 for first reading.

VanderZanden read Ordinance No. 2019-08 by title for first reading.

MOTION: Councilor Valfre moved, seconded by Councilor Wenzl, to adopt Ordinance No. 2019-08 Amending the Zoning Map to Re-Designate One Parcel from Neighborhood Commercial (NC) to Town Center Transition (TCT); Washington County Tax Lot 1S306BA09600; Located at 1836 Cedar Street, Property Owner: Joseph Tretter; File No. 311-19-000005-PLNG.

Public Hearing Continued:

Hearing no concerns from the Council, Mayor Truax continued the Public Hearing until the next meeting July 8, 2019.

9. PUBLIC HEARING AND RESOLUTION NO. 2019-33 ADOPTING BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020

Staff Report:

Downey presented the above-proposed resolution for Council consideration, noting the Budget Committee approved at its May 9, 2019, meeting a proposed budget of \$120,237,091 for Fiscal Year commencing July 1, 2019, and ending June 30, 2020. Downey advised staff is recommending three changes to the proposed budget as follows:

- Increase in Capital Outlay in the Water Fund of \$125,000 for the replacement of a flow meter on the 24-inch pipe from the Joint Water Commission (JWC) plant to the City's distribution system. The funds for this project will come from Water Fund Reserves.
- Increase in Professional Services in the Building Permits Fund of \$12,000 to scan large plans that need to be retained by the City and an increase in Building Permits Fund Capital Outlay for making changes to the building inspectors' work areas to improve their working area. The funds for these changes will come from Building Fund Reserves.
- Corrections to Engineering Personnel Services due to a calculation error when personnel services were budgeted. The correction lowers Engineering Personnel Services by \$47,373. The correction was made as it reduces the amount of the General Fund Support Services charge paid to the General Fund by the Water, Sewer, Street, and Surface Water Management Funds. Ending Fund Balances in all of the funds affected by the correction were increased by the amount of correction applied to each of the funds.

Downey added after working with Bonneville Power Administration (BPA) for the last few years, Light and Power has received approval from BPA to install a feeder line from Filbert Street Substation to the Thatcher Substation. The new line will fix the brief

outages that are caused by issues from the BPA line from Tillamook as the new feeder line will receive power from the BPA line from McMinnville. An initial estimate of the cost of the project is about \$900,000. The project is expected to take two years and will involve changes to the Filbert Substation, the installation of the power line, and the replacement of about 100 poles along the route, noting staff is not asking for additional budget resources as the project will be completed by deferring other maintenance projects that can be safely delayed, some of the poles along the route were already budgeted to be replaced, and existing funds for outside design services are already in the Budget. In conclusion of the above-noted staff report, Downey advised staff is recommending Council consider adopting the proposed resolution as outlined in Exhibit A, which includes the above-noted three changes to the proposed budget for a total adopted budget in the amount of \$120,189,718 for Fiscal Year 2019-20.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2019-33.

VanderZanden read Resolution No. 2019-33 by title.

MOTION: Councilor Wenzl moved, seconded by Councilor Uhing, to approve Resolution No. 2019-33 Adopting Budget for Fiscal Year Commencing July 1, 2019, and Ending June 30, 2020, in the amount of \$120,189,718.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston.
MOTION CARRIED 6-0.

10. **RESOLUTION NO. 2019-34 MAKING APPROPRIATIONS FOR THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020**

Staff Report:

Downey presented the above-proposed resolution making the necessary appropriations for Fiscal Year commencing July 1, 2019, and ending June 30, 2020, as outlined in the staff report and proposed resolution. In conclusion of the above-noted staff report, Downey advised staff is recommending Council consider adopting the proposed resolution as outlined in Exhibit A.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2019-34.

VanderZanden read Resolution No. 2019-34 by title.

MOTION: Councilor Rippe moved, seconded by Councilor Uhing, to approve Resolution No. 2019-34 Making Appropriations for the City of Forest Grove, Washington County, Oregon, for the Fiscal Year Commencing July 1, 2019, and Ending June 30, 2020.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston.
MOTION CARRIED 6-0.

11. **RESOLUTION NO. 2019-35 LEVYING AND CATEGORIZING TAXES FOR THE CITY OF FOREST GROVE FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020**

Staff Report:

Downey presented the above-proposed resolution levying and categorizing taxes imposed at the rate of \$5.554 per \$1,000 of assessed value for Fiscal Year commencing July 1, 2019, and ending June 30, 2020, as outlined in the staff report and proposed resolution. In conclusion of the above-noted staff report, Downey advised as proposed in the resolution, the City levies the following: 1) General Fund –

Permanent Rate of \$3.9554 and 2) City's Five-Year Local Option Levy of \$1.6000, which expires June 30, 2023.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2019-35.

VanderZanden read Resolution No. 2019-35 by title.

MOTION: Councilor Uhing moved, seconded by Councilor Valfre, to adopt Resolution No. 2019-35 Levying and Categorizing Taxes for Fiscal Year Commencing July 1, 2019, and Ending June 30, 2020.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston. MOTION CARRIED 6-0.

12. RESOLUTION NO. 2019-36 ADOPTING THE FISCAL YEARS 2019-24 CAPITAL IMPROVEMENTS PROGRAM

Staff Report:

Downey presented the above-proposed resolution adopting Fiscal Years 2019-24 Capital Improvements Program (CIP) as approved by the Budget Committee, noting the CIP forms the basis for planning capital projects over a five-year period and aids in setting system development charges (SDC) for the City. In conclusion of the above-noted staff report, Downey advised the projects to be accomplished for Fiscal Year 2019-20 are identified in the appropriate funds in the adopted budget, noting projects funded by SDC must be listed in the CIP in order for SDC funds to be expended on those projects.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2019-36.

VanderZanden read Resolution No. 2019-36 by title.

MOTION: Councilor Rippe moved, seconded by Councilor Uhing, to approve Resolution No. 2019-36 Adopting Fiscal Years 2019-24 Capital Improvements Program.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the

above motion.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston.
MOTION CARRIED 6-0.

13. PUBLIC HEARING AND RESOLUTION NO. 2019-37 CERTIFYING SERVICES PROVIDED BY THE CITY OF FOREST GROVE

Staff Report:

Downey presented the above-proposed resolution certifying services provided by the City for Fiscal Year 2019-20 as outlined in the staff report and proposed resolution. In conclusion of the above-staff report, Downey advised the City is required to certify the services provided by the City in order to receive State Shared Revenue.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2019-37.

VanderZanden read Resolution No. 2019-37 by title.

MOTION: Councilor Valfre moved, seconded by Councilor Wenzl, to adopt Resolution No. 2019-37 Certifying Services Provided by the City of Forest Grove.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the

above motion.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston.
MOTION CARRIED 6-0.

14. PUBLIC HEARING AND RESOLUTION NO. 2019-38 DECLARING THE CITY'S ELECTION TO RECEIVE STATE SHARED REVENUES

Staff Report:

Downey presented the above-proposed resolution declaring the City's intent to receive State Revenue Sharing for Fiscal Year 2019-20 as outlined in the staff report and proposed resolution. In conclusion of the above-noted staff report, Downey advised the City is projected to receive \$447,760 in Alcohol Tax Revenue; \$28,709 in Cigarette Tax Revenue; \$76,000 in State Marijuana Tax Revenue; and \$304,477 in State Revenue Sharing, noting for budgetary purposes, Alcohol Tax is allocated to the Police Department; Cigarette Tax is allocated to the Fire Department; and State Marijuana Tax and State Shared Revenue goes into the General Fund Discretionary Revenue.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2019-38.

VanderZanden read Resolution No. 2019-38 by title.

MOTION: Councilor Uhing moved, seconded by Councilor Wenzl, to adopt Resolution No. 2019-38 Declaring City's Election to Receive State Shared Revenues.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston.
MOTION CARRIED 6-0.**

15. PUBLIC HEARING AND RESOLUTION NO. 2019-39 ADOPTING CAPITAL IMPROVEMENTS PROGRAM EXCISE TAX AND REPEALING RESOLUTION NO. 2018-64

Staff Report:

Downey presented the above-proposed resolution imposing Capital Improvements Program (CIP) Excise Tax for the purpose of funding public safety and general government programs within the CIP for Fiscal Year 2019-20 as outlined in the staff report and proposed resolution. Downey reported the City expects to collect approximately \$355,153 in revenue from the CIP Excise Tax in Fiscal Year 2019-20 based on current fee levels. The fees will remain the same for each electric meter for Fiscal Year 2019-20 as follows: 1) Residential, \$3.00; 2) Commercial – Single Phase, \$7.50; and 3) All others, \$15.00. Downey noted 90 percent of fees collected will be used to fund public safety capital needs, particularly police and fire vehicle replacements, and 10 percent will be used to fund General Government Programs. Downey advised other expenditures in Fiscal Year 2019-20 include implementing police electronic ticket software, minor improvements in Thatcher Park and a sign for a city park. In conclusion of the above-noted staff report, Downey advised the CIP Excise Tax is accounted for in a separate fund to ensure the tax proceeds are spent as required by resolution.

Before proceeding with Public Hearing and Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2019-39.

VanderZanden read Resolution No. 2019-39 by title.

MOTION: Councilor Wenzl moved, seconded by Councilor Rippe, to approve Resolution No. 2019-39 Adopting Capital Improvements Program Excise Tax and Repealing Resolution No. 2018-64.

Public Hearing Opened:

Mayor Truax opened the Public Hearing and explained hearing procedures.

Written Testimony Received:

No written testimony was received.

Proponents:

No one testified and no written comments were received.

Opponents:

No one testified and no written comments were received.

Others:

No one testified and no written comments were received.

Public Hearing Closed:

Mayor Truax closed the Public Hearing.

Council Discussion:

Hearing no concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

**ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston.
MOTION CARRIED 6-0.**

16. **RESOLUTION NO. 2019-40 TRANSFERRING APPROPRIATIONS WITHIN VARIOUS FUNDS FOR THE FISCAL YEAR 2018-19**

Staff Report:

Downey presented the above-proposed resolution transferring various appropriated amounts for Fiscal Year 2018-19 as outlined in the staff report and proposed resolution. In conclusion of the above-noted staff report, Downey advised staff is recommending Council adopt the proposed resolution transferring appropriations within Fiscal Year 2018-19 budget, so budgeted appropriations are not exceeded.

Before proceeding with Council discussion, Mayor Truax asked for a motion to adopt Resolution No. 2019-40.

VanderZanden read Resolution No. 2019-40 by title.

MOTION: Councilor Valfre moved, seconded by Councilor Rippe, to adopt Resolution No. 2019-40 Transferring Appropriations within Various Funds for Fiscal Year 2018-19.

Council Discussion:

In response to Rippe's concern pertaining to the Building Permits Fund expenditures,

Downey explained the budget will be exceeded due to a high level of building activities and inspections performed by outside agencies and consultants, noting Cornelius pays their shared expenses separately.

Hearing no further concerns from the Council, Mayor Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Councilors Rippe, Thompson, Uhing, Valfre, Wenzl, and Mayor Truax. NOES: None. ABSENT: Council President Johnston. MOTION CARRIED 6-0.

17. CITY COUNCIL COMMUNICATIONS:

Council President Johnston was absent.

Rippe reported attending various community-related events and reported on upcoming meetings he was planning to attend.

Thompson reported on upcoming meetings he was planning to attend.

Uhing reported on upcoming meetings she was planning to attend.

Valfre reported attending Library Commission meeting and gave an update on the memorial garden. Valfre reported attending various community-related events. In addition, Valfre gave updates on Metro's project, 36 units for Forest Grove, as well as other regional matters of interest and upcoming meetings he was planning to attend.

Wenzl reported attending Committee for Community Involvement (CCI) meeting, noting CCI discussed the topic for Annual Town Meeting 2020, which will focus on the proposed new police station. Wenzl reported CCI also discussed the Latino summit, noting CCI would like specific direction to ensure it is effectively planned, to which VanderZanden advised he would be happy to facilitate the discussion. Wenzl reported she was unable to attend the last Parks and Recreation Commission meeting. In addition, Wenzl reported on upcoming meetings she was planning to attend.

18. City Manager's Report:

VanderZanden reported on upcoming meetings and events as noted in the Council calendar and City Manager's Report. In addition, VanderZanden gave updates on various department-related activities and projects and reported on other regional matters of interest.

19. MAYOR'S REPORT:

Mayor Truax announced dates of various upcoming activities, events and meetings as noted in the Council Calendar. Mayor Truax recapped the City's delegation visit to Nyuzen, Japan, in celebration of the 30th Year Anniversary as sister cities, noting the

past three decades have been marked by an education and appreciation of Japanese ingenuity, inventiveness and, above all, international friendship. Mayor Truax displayed the gifts to the City from Nyuzen and a pamphlet of the City's gift to Nyuzen, noting Eric Canon Metalworks constructed an outdoor metal sculpture, consisting of a circle representing Forest Grove's three oak leaves. In addition, Mayor Truax reported on various local, regional, Metro, and Washington County-related matters of interest and meetings he attended, upcoming community-related events, and upcoming meetings and events he was planning to attend.

20. ADJOURNMENT:

Mayor Truax adjourned the regular Council meeting at 9:15 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder