



*A place where families and businesses thrive.*

## CITY COUNCIL MEETING AGENDA

**TUESDAY, NOVEMBER 12, 2019  
COMMUNITY AUDITORIUM  
1915 MAIN STREET**

- 5:30 PM CITY COUNCIL WORK SESSIONS (Police Station; Federal Grant Services)**
- 6:45 PM City Council (TVCTV Holiday Greeting)**
- 7:00 PM CITY COUNCIL REGULAR MEETING**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

### PETER B. TRUAX, MAYOR

VACANCY  
Timothy A. Rippe  
Ronald C. Thompson

Elena Uhing  
Adolph "Val" Valfre, Jr.  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

**WORK SESSION(s):**

The City Council will convene in the Community Auditorium – Conference Room to conduct the following work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

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| (PowerPoint Presentations)<br>Paul Downey, Administrative Services Director<br>J. F. Schutz, Police Chief<br>Michael Hall, Police Captain<br>Jesse VanderZanden, City Manager | <b><u>5:30</u></b> | <ul style="list-style-type: none"> <li>• <i>Police Station Update</i></li> </ul>   |
| Paul Downey, Administrative Services Director<br>Jesse VanderZanden, City Manager   | <b><u>6:15</u></b> | <ul style="list-style-type: none"> <li>• <i>Federal Grant Consulting Services Request for Interest Review</i></li> </ul> |
| Peter Truax, Mayor  | <b><u>6:45</u></b> | <ul style="list-style-type: none"> <li>• <i>City Council Holiday Greeting</i></li> </ul>                                 |

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|---------------------------|--------------------|---|
|                           | <b><u>7:00</u></b> | 1. <b><u>REGULAR MEETING:</u></b> Roll Call and Pledge of Allegiance  |
| Peter Truax, Mayor        | 7:05               | 1. A. <b><u>PROCLAMATION:</u></b> <ul style="list-style-type: none"> <li>• <i>National Hunger and Homelessness Awareness Week, Presenting to Celeste Goulding, UCC Program Coordinator</i></li> </ul>   |
|                           | 7:10               | 2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you. |
|                           |                    | 3. <b><u>CONSENT AGENDA:</u></b> See Page 4   |
|                           |                    | 4. <b><u>ADDITIONS/DELETIONS:</u></b>   |
|                           |                    | 5. <b><u>PRESENTATIONS:</u></b>   |
| (PowerPoint Presentation) | 7:20               | 5. A. <ul style="list-style-type: none"> <li>• <i>2019 Homeless Assessment Report, Annette Evans, Homeless Program Manager, Washington County Department of Housing Services Chair, Housing and Supportive Services Network</i></li> </ul>  |
| (PowerPoint Presentation) | 7:35               | 5. B. <ul style="list-style-type: none"> <li>• <i>Community Connection Workgroup, Brian Schimmel, Community Connection</i></li> </ul>   |
| (PowerPoint Presentation) | 7:50               | 5. C. <ul style="list-style-type: none"> <li>• <i>Winter Shelter Forest Grove and Cornelius, Celeste Goulding, Shelter and Services Director</i></li> </ul>   |

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| James Reitz, Senior Planner<br>Bryan Pohl, Community<br>Development Director<br>Jesse VanderZanden, City Manager   | 8:05               | 6. <b><u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-13 AUTHORIZING TO RENAME A ROADWAY SEGMENT FROM 15TH AVENUE TO 15TH PLACE; APPLICANT: CITY OF FOREST GROVE; FILE NO. 311-19-000024-PLNG</u></b>   |
| J. F. Schutz, Police Chief<br>Paul Downey, Administrative<br>Services Director<br>Jesse VanderZanden, City Manager | 8:15               | 7. <b><u>RESOLUTION NO. 2019-57 AUTHORIZING CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN WASHINGTON COUNTY AND CITY OF FOREST GROVE RELATING TO CONTRACT LAW ENFORCEMENT SERVICES</u></b>   |
| Anna Ruggles, City Recorder<br>Jesse VanderZanden, City Manager  | 8:30               | 8. <b><u>REVIEW APPLICATIONS AND MOTION TO APPROVE STUDENT MEMBERS TO ATTEND NATIONAL LEAGUE OF CITIES CONGRESSIONAL CITY CONFERENCE IN MARCH, 2020:</u></b> <ul style="list-style-type: none"><li>• <i>Declan Lynch, Community Forestry Commission</i></li><li>• <i>Johanna Peeters Weem, Sustainability Commission</i></li><li>• <i>Ashley Terry, Committee for Community Involvement</i></li></ul> |
| City Councilors  | 8:40               | 9. <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>   |
| Jesse VanderZanden, City Manager   | 9:00               | 10. <b><u>CITY MANAGER'S REPORT:</u></b>  |
| Peter Truax, Mayor   | 9:05               | 11. <b><u>MAYOR'S REPORT:</u></b>   |
|  | <b><u>9:10</u></b> | 12. <b><u>ADJOURNMENT:</u></b>  |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Vision and Values, Sara Wilson, SSW Consulting, Facilitator) Meeting Minutes of October 14, 2019.
  - B. Approve City Council Joint Work Session (Cornelius City Council and Forest Grove School District Board of Directors Meeting) Minutes of October 28, 2019.
  - C. Approve City Council Regular Meeting Minutes of October 28, 2019.
  - D. Accept Historic Landmarks Board Meeting Minutes of September 24, 2019.
  - E. Community Development Department Monthly Building Activity Informational Report for October 2019.