



A place where families and businesses thrive.

**Monday, November 25, 2019
6:15 PM, Community Auditorium**

CEPC Meeting Minutes

Minutes approved by CEPC on February 24, 2020.

1. ROLL CALL

Co-Chair Peter Truax called the meeting of the Community Enhancement Program Committee (CEPC) to order at 6:25 pm. **ROLL CALL:** Timothy Rippe, Ronald Thompson, Elena Uhing, Val Valfre, Malynda Wenzl and Co-Chairs Peter Truax and Juan Carlos Gonzalez. **ABSENT:** None. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; and Beverly Maughan, Executive Assistant to City Manager.

2. CITIZEN COMMUNICATIONS: None.

3. APPROVE MINUTES FROM MEETING ON MAY 13, 2019

Rippe moved, seconded by Uhing, to approve the minutes as presented. With all those present voting in favor, motion passed unanimously.

4. ADDITIONS/DELETIONS: None

5. DISCUSSION ON 2020-21 CEP PROCESS

Downey presented a PowerPoint overview of the purpose of the meeting, estimated funding and concerns and issues raised during the last program cycle as follows:

- Non-Profit Criteria: Metro criteria allows only 501(c)(3) and the Elks have received CEP funding and it is a 501(c)(8) organization
- Clarification of Eligibility: Projects specifically located within Forest Grove UGB or projects with organizations located outside Forest Grove that benefit Forest Grove residents, i.e. Family Justice Center
- Purposes of expenditures: Program versus Event; Challenge grants versus ongoing programs
- Give a discretionary amount per committee member to spend. If implemented, expenditures would have to meet the requirements of the CEP
- Temporary Shelter Code: Issue resolved

Discussion ensued as follows:

- Non-Profit Criteria: Staff will ask Metro for clarification on the 501(c)(3) status
- Clarification of Eligibility: the criteria is for “who” it serves; not “where” it is located.
- Purposes of expenditures: add language on application to identify if request is for an ongoing program or a new program which could receive higher priority; encourage new ideas by setting aside a portion of the CEP funds for new ideas; use marijuana tax revenue toward ongoing services to residents such as shelters, CAO, or Justice Center so CEP funds available to more events and innovative ideas; keep process flexible so Committee can be responsive to current community needs/issues and

allow the organizations to make their case.
Staff will bring options back to the CEP Committee in February with recommendations as to how the system could change.

6. **ADJOURNMENT**: Meeting was adjourned at 6:55 pm.

Respectfully Submitted by
Beverly Maughan, Executive Assistant