



*A place where families and businesses thrive.*

**CITY COUNCIL MEETING AGENDA**

**MONDAY, JANUARY 13, 2020  
COMMUNITY AUDITORIUM  
1915 MAIN STREET**

**5:00 PM CITY COUNCILOR SWEARING IN CEREMONY**

The public is invited to attend the Swearing-In Ceremony for newly-appointed Forest Grove City Councilor Mariana Valenzuela, which will be held in the Community Auditorium, 1915 Main Street, 5:00 p.m. to 5:30 p.m.

**5:30 PM COUNCIL SUBCOMMITTEE WORK SESSIONS (B/C Interviews)**

**6:30 PM WORK SESSION (Police Station)**

**7:00 PM CITY COUNCIL REGULAR MEETING**

**8:45 PM WORK SESSION (Western Washington County Fire Task Force Findings)**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-meetings-forest-grove>.

**PETER B. TRUAX, MAYOR**

Timothy A. Rippe  
Ronald C. Thompson  
Elena Uhing

Mariana Valenzuela  
Adolph "Val" Valfre, Jr.  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder  
Jesse VanderZanden, City Manager

**5:30**

**CITY COUNCIL SUBCOMMITTEE WORK SESSIONS:**

The City Council Subcommittee 1 (Rippe, Thompson and Wenzl) will convene in the Community Auditorium and City Council Subcommittee 2 (Uhing, Valfre, Valenzuela and Mayor) will convene in the Conference Room to conduct the following work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.

- *Boards & Commissions Reappointment Applicant and New Applicant Interviews (10 minutes each)*

(PowerPoint Presentation)  
Paul Downey, Administrative  
Services Director  
Michael Hall, Police Captain  
Jesse VanderZanden, City Manager

**6:30**

**CITY COUNCIL WORK SESSION:**

The City Council will convene in the Community Auditorium, Conference Room to conduct the following work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session.

- *Police Station Update*

**7:00**

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:** None.

James Reitz, Senior Planner  
Bryan Pohl, Community  
Development Director  
Jesse VanderZanden, City Manager

**7:10**

6. **CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2019-14 AMENDING FOREST GROVE CODE OF ORDINANCES CHAPTER 50, WATER SYSTEM DEVELOPMENT CHARGE, AND CHAPTER 151, PARKS SYSTEM DEVELOPMENT CHARGE, TO ALLOW DEFERRAL OF PAYMENT OF WATER AND PARKS SYSTEM DEVELOPMENT CHARGES TO BUILDING OCCUPANCY; FILE NO. 311-19-000032-PLNG**

- |   |                    |  |
|---|--------------------|--|
| Michael Hall, Police Captain<br>Paul Downey, Administrative<br>Services Director<br>Jesse VanderZanden, City Manager                          | 7:15               | 7. <b><u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2020-01 AMENDING FOREST GROVE CODE OF ORDINANCES, TITLE VII (TRAFFIC CODE), §70.02 (DEFINITIONS); §73.003 (PROHIBITED PARKING); §73.021 (FAILURE TO COMPLY WITH PARKING CITATION); §73.055-73.056 (IMMOBILIZATION AND IMPOUNDED OF VEHICLES); AND §74.03-74.11 (ABANDONED VEHICLES)</u></b> |
| (PowerPoint Presentation)<br>Dan Riordan, Senior Planner<br>Bryan Pohl, Community<br>Development Director<br>Jesse VanderZanden, City Manager | 7:30               | 8. <b><u>PUBLIC HEARING (ON-THE-RECORD) ORDER NO. 2020-01 CONSIDERING AN APPEAL OF PLANNING COMMISSION ACTION; GRANTING AN ADJUSTMENT OF UP TO 20 PERCENT TO REAR YARD SETBACKS WITHIN GALES CREEK TERRACE PLANNED RESIDENTIAL DEVELOPMENT, GENERALLY LOCATED WEST OF D STREET AND SOUTH OF PACIFIC AVENUE; FILE NO. 311-19-00034-PLNG</u></b>         |
| Peter Truax, Mayor  | 8:00               | 9. <b><u>NOMINATION OF CITY COUNCIL PRESIDENT; RESOLUTION NO. 2020-11 ELECTING CITY COUNCIL PRESIDENT</u></b>  |
| City Councilors   | 8:10               | 10. <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>   |
| Jesse VanderZanden, City Manager  | 8:30               | 11. <b><u>CITY MANAGER'S REPORT:</u></b>   |
| Peter Truax, Mayor  | 8:35               | 12. <b><u>MAYOR'S REPORT:</u></b>  |
|   | <b><u>8:40</u></b> | 13. <b><u>ADJOURNMENT:</u></b>   |
- 
- |  |                    |   |
|--|--------------------|---|
| (PowerPoint Presentation)<br>Michael Kinkade, Fire Chief<br>Jesse VanderZanden, City Manager | <b><u>8:45</u></b> | <b><u>CITY COUNCIL WORK SESSION:</u></b><br>The City Council will convene in the Community Auditorium to conduct the following work session. The public is invited to attend and observe the work session; however, no public comment will be taken. The Council will take no formal action during the work session. <ul style="list-style-type: none"><li>• <b><i>Western Washington County Fire Task Force Findings</i></b></li></ul> |
|  | <b><u>9:30</u></b> | <b><u>ADJOURNMENT:</u></b>  |
-

**3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

- A. Approve City Council Work Session (Pre-briefing Council Candidate Interview Process and Council Candidate Interviews) Meeting Minutes of December 9, 2019.
- B. Approve City Council Regular Meeting Minutes of December 9, 2019.
- C. Approve City Council Work Session (B/C Interviews) Meeting Minutes of December 16, 2019.
- D. Approve City Council Work Session (Western Washington County Cities' Joint Legislative Session) Meeting Minutes of December 16, 2019.
- E. Accept Community Forestry Commission Meeting Minutes of November 20, 2019.
- F. Accept Historic Landmarks Board Meeting Minutes of November 26, 2019.
- G. Accept Library Commission Meeting Minutes of November 19, 2019.
- H. Accept Parks and Recreation Commission Meeting Minutes of November 20, 2019.
- I. Accept Planning Commission Meeting Minutes of November 18, 2019.
- J. **RESOLUTION NO. 2020-01 DESIGNATING FOREST GROVE CITY COUNCIL MEETINGS FOR 2020.**
- K. **RESOLUTION NO. 2020-02 APPOINTING MARIANA E. VALENZUELA TO FILL VACANCY ON FOREST GROVE CITY COUNCIL, APPOINTED TERM OF OFFICE EXPIRING NOVEMBER, 2022.**
- L. **RESOLUTION NO. 2020-03 MAKING REAPPOINTMENTS TO BUDGET COMMITTEE (Reappointing David Andersen and Tom Cook, Terms Expiring December 31, 2022).**
- M. **RESOLUTION NO. 2020-04 MAKING REAPPOINTMENTS TO COMMITTEE FOR COMMUNITY INVOLVEMENT (Reappointing David Anderson; Tom Cook; and Kristen Tangen, Terms Expiring January 31, 2024, and Ashley Terry, Student Advisory, Term Expiring January 31, 2022).**
- N. **RESOLUTION NO. 2020-05 MAKING REAPPOINTMENTS TO COMMUNITY FORESTRY COMMISSION (Reappointing Mark Nakajima and Jen Warren, Terms Expiring December 31, 2023, and Declan Lynch, Student Advisory, Term Expiring December 31, 2021).**
- O. **RESOLUTION NO. 2020-06 MAKING REAPPOINTMENT TO ECONOMIC DEVELOPMENT COMMISSION (Reappointing Howard Sullivan, Chamber of Commerce, Term Expiring December 31, 2023).**
- P. **RESOLUTION NO. 2020-07 MAKING REAPPOINTMENTS TO LIBRARY COMMISSION (Reappointing Pamela Bailey and Valyrie Ingram, Terms Expiring December 31, 2023).**
- Q. **RESOLUTION NO. 2020-08 MAKING REAPPOINTMENT TO PARKS AND RECREATION COMMISSION (Reappointing Tammi McLaughlin, NE, Term Expiring December 31, 2023).**
- R. **RESOLUTION NO. 2020-09 MAKING REAPPOINTMENTS TO PUBLIC ARTS COMMISSION (Reappointing Dana Eytzen, Emily Lux, Linda Stites Taylor, Terms Expiring December 31, 2023).**
- S. **RESOLUTION NO. 2020-10 MAKING REAPPOINTMENT TO SUSTAINABILITY COMMISSION (Reappointing Johanna Peeters Weem, Student Advisory, Term Expiring December 31, 2021).**
- T. Accept Resignations on Committee for Community Involvement (Matthew Stone, Term Expiring January 31, 2020); Historic Landmarks Board (Larissa Whelan Garfias, Term Expiring December 31, 2020); Library Commission (Jon Youngberg, Term Expiring December 31, 2019); Public Safety Advisory Commission (Jayne Cravens, Term Expiring December 31, 2021); and Sustainability Commission (Jacob Rose, At-Large, Term Expiring December 31, 2022).
- U. Accept Public Arts Commission Meeting Minutes of November 21, 2019.
- V. Accept Sustainability Commission Meeting Minutes of September 26 and October 24, 2019.
- W. Community Development Department Building Activity Informational Report for November and December 2019.