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CITY COUNCIL MEETING AGENDA

**MONDAY, MARCH 16, 2020
COMMUNITY AUDITORIUM
1915 MAIN STREET**

- 5:30 PM WORK SESSION (Council Goals & Objectives Refinement; Team Agreement)**
- 6:30 PM WORK SESSION (Succession Planning; Employee Retirement)**
- 7:00 PM CITY COUNCIL REGULAR MEETING**
- 8:45 PM EXECUTIVE SESSION (Labor Negotiations)**

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PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President
Timothy A. Rippe
Elena Uhing

Mariana Valenzuela
Adolph "Val" Valfre, Jr.
VACANCY

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

(PowerPoint Presentation)
Peter Truax, Mayor
Jesse VanderZanden, City Manager

5:30

**WORK SESSION: COUNCIL GOALS AND OBJECTIVES
REFINEMENT AND COUNCIL TEAM AGREEMENT**

(PowerPoint Presentation)
Brenda Camilli, Human Resources
Manager
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager

6:30

**WORK SESSION: SUCCESSION PLANNING: EMPLOYEE
RETIREMENT**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

Timothy Rippe, Council Liaison
Peter Truax, Mayor

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

7:05

1. A. **SPECIAL RECOGNITION:**

- *Sandra P. Garcia, Sister Cities Committee*

Val Valfre, Council Liaison

7:15

1. B. **PROCLAMATION:**

- *National Community Development Week, April 13 – April 17, 2020*

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(PowerPoint Presentation)

7:25

5. A.

- *Ballot Measure 34-296 Proposed Washington County Replacement Local Option Levy for Countywide Public Safety Services, Jon Shaver, Chief Deputy, Sheriff's Office, and Karleigh Mollahan, Community Corrections Center Manager*

(PowerPoint Presentation)

7:40

5. B.

- *Ballot Measure 34-297 Proposed Washington County Renewal of Local Option Levy to Support Countywide Library Services, Lisa Tattersall, Washington County Cooperative Library Services (WCCLS) Manager*

Peter Truax, Mayor

7:55

6. **CITY COUNCIL RESOLUTION NO. 2020-26 SUPPORTING
WASHINGTON COUNTY REPLACEMENT LOCAL
OPTION LEVY FOR COUNTYWIDE PUBLIC SAFETY
SERVICES BALLOT MEASURE 34-296**

Peter Truax, Mayor	8:00	7. <u>CITY COUNCIL RESOLUTION NO. 2020-27 SUPPORTING WASHINGTON COUNTY RENEWAL OF LOCAL OPTION LEVY TO SUPPORT COUNTYWIDE LIBRARY SERVICES BALLOT MEASURE 34-297</u>
Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	8:05	8. <u>RESOLUTION NO. 2020-28 OF THE CITY OF FOREST GROVE, OREGON, AUTHORIZING THE ISSUANCE OF REFUNDING REVENUE BONDS TO REFINANCE PROJECTS FOR PACIFIC UNIVERSITY</u>
City Councilors	8:10	9. <u>CITY COUNCIL COMMUNICATIONS:</u>
Jesse VanderZanden, City Manager	8:30	10. <u>CITY MANAGER'S REPORT:</u>
Peter Truax, Mayor	8:35	11. <u>MAYOR'S REPORT:</u>
	<u>8:40</u>	12. <u>ADJOURNMENT:</u>

Brenda Camilli, Human Resources Manager Jesse VanderZanden, City Manager	<u>8:45</u>	<u>EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.</u> Representatives of the news media and designated staff may attend Executive Session(s). Representatives of the news media are specifically directed not to report (tape/video record) any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision. The executive session is subject to cancellation. The City Council will convene in the Community Auditorium–Conference Room to hold the following executive sessions: <u>In accordance with ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.</u>
	<u>9:30</u>	<u>ADJOURNMENT:</u>

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Regular Meeting Minutes of February 10, 2020.
 - B. Approve City Council Work Session (Council/Management Goal-Setting Retreat) Meeting Minutes of February 15, 2020.
 - C. Approve City Council Work Session (Staff Succession Planning Update) Meeting Minutes of February 24, 2020.
 - D. Approve City Council Regular Meeting Minutes of February 24, 2020.
 - E. Approve City Council Executive Session (Exempt Records) Meeting Minutes of February 24, 2020.
 - F. Accept Community Forestry Commission Meeting Minutes of January 15, 2020.
 - G. Accept Historic Landmarks Board Meeting Minutes of January 28, 2020.
 - H. Community Development Department Monthly Building Activity Informational Report for February, 2020.
 - I. Endorse New Liquor License Application (Limited On-Premises Sales) for Bamen Ramen, 2024 19th Avenue, Building A (Applicant: Jason Jewett)
 - J. **Endorse Liquor License Renewal Applications for Year 2020:**
 - 1) 7-Eleven, 2001 Yew Street, Off-Premises Sales
 - 2) Diversity Café, 2104 Main Street, Full On-Premises Sales and Catering
 - 3) Forest Grove Theater, 1911 Pacific Avenue, Limited On-Premises Sales
 - 4) Kaiser Brewing Company, 1607 Hawthorne Street, Brewery – Public House
 - 5) Kama Aina, 1910 Main Street, Suite A, Full On-Premises Sales and Off-Premises Sales
 - 6) La Estrella Tacos, 2432 – 2434 19th Avenue, Limited On-Premises Sales Premises Sales
 - 7) McMenamín’s Grand Lodge, 3505 Pacific Avenue, Full On-Premises Sales
 - 8) Pizza Schmizza, 2042 Main Street, Limited On-Premises Sales
 - 9) The Growler Garage, 1837 Pacific Avenue, Suite 133, Off-Premises Sales and Limited On-Premises Sales