



A place where families and businesses thrive.

Thursday, March 26, 2020
6:30 PM, Community Auditorium

CEPC Special Meeting Minutes

Minutes approved by CEPC on April 27, 2020.

1. ROLL CALL

Co-Chair Peter Truax called the meeting of the Community Enhancement Program Committee (CEPC) to order at 6:36 pm. **ROLL CALL:** Timothy Rippe, Elena Uhing, Mariana Valenzuela, Adolph “Val” Valfre, Malynda Wenzl and Co-Chairs Peter Truax and Juan Carlos Gonzalez. **ABSENT:** None. **VACANCY:** 1. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; and Beverly Maughan, Executive Assistant to City Manager.

2. CITIZEN COMMUNICATIONS: None.

3. ADDITIONS/DELETIONS: None

4. DISCUSSION OF CEP PROGRAM CHANGES DUE TO COVID-19 IMPACTS:

Downey reviewed the staff memo and noted that the due date in the timeline for applications, Friday, April 3, at 5 pm will not be extended and recommended that the CEP applicant presentations scheduled on April 16 be waived in an effort to assure social distancing. He explained that the Community Impact Grant (CIG) needs to be awarded to each member making CEP allocations to assure the amount of CEP monies are known and to whom they can be allocated. As a result, staff proposed the CEP Committee meet remotely on April 16 to hear from the CIG applicants and to award the CIG grant.

5. DISCUSSION OF EMERGENCY COVID APPROPRIATION

VanderZanden reviewed staff’s proposal to use CEP funds for immediate assistance during the COVID-19 crisis. Downey noted there was \$10,000 CEP funds available to spend; and the possibility may exist to use additional unappropriated funds if the use meets the emergency definition which he is researching.

Committee members Uhing, Valfre, and Rippe supported using the available \$10,000 CEP funds for local emergency assistance. Co-Chair Gonzalez supported the proposal and noted that Metro attorneys had clarified using CEP funds for emergency assistance would need to follow the CEP guidelines. There was consensus from the Committee for staff to move forward on this proposal.

6. ADJOURNMENT: Meeting was adjourned at 7:12 pm.

Respectfully Submitted by
Beverly Maughan, Executive Assistant