



A place where families and businesses thrive.

CITY COUNCIL MEETING AGENDA

**MONDAY, JUNE 8, 2020
WEBEX COMMUNITY AUDITORIUM
1915 MAIN STREET**

**6:00 PM WORK SESSION (Employee Engagement Survey Results)
7:00 PM CITY COUNCIL REGULAR MEETING**

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City Council is limiting in-person contact and social distancing. The Council work sessions and meetings will be conducted remotely by video conferencing. The public may attend and observe in the Community Auditorium. Social distancing protocols. However, the Council encourages the public to observe the meetings through technology rather than in person. The meetings will be televised live at the start time, or shortly thereafter, by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE [Channel 30](#) and Live Streamed on [YouTube Channel 30](#). Written comments on an item not on the Council Agenda may be submitted by June 8, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov.

PETER B. TRUAX, MAYOR

**Malynda H. Wenzl, Council President
Kristy L. Kottkey, Councilor
Timothy A. Rippe, Councilor**

**Elena Uhing, Councilor
Mariana Valenzuela, Councilor
Adolph “Val” Valfre, Jr., Councilor**

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

Public Hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

Citizen Communications: Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

Meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

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(PowerPoint Presentation) Brenda Camilli, Human Resources Manager Jesse VanderZanden, City Manager	<u>6:00</u>	<u>WORK SESSION: EMPLOYEE ENGAGEMENT SURVEY RESULTS, BOB LAVIGNA, CPS HR CONSULTING</u> The City Council will convene and be video conferencing remotely during the work session. The Council will take no formal action during the work session.
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	<u>6:55</u>	<u>RECESS BREAK</u>
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	<u>7:00</u>	<ol style="list-style-type: none">1. <u>REGULAR MEETING:</u> Call to Order and Roll Call. The City Council will convene and be video conferencing remotely during the regular Council meeting. 2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Written comments may be submitted by June 8, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov. Thank you. 3. <u>CONSENT AGENDA:</u> See Page 4 4. <u>ADDITIONS/DELETIONS:</u> 5. <u>PRESENTATIONS:</u>
PowerPoint Presentation	7:10	5. A. <ul style="list-style-type: none">• <i>Get Moving 2020, Tyler Frisbee, Metro Transportation Policy and Federal Affairs Manager</i>
PowerPoint Presentation Michael Kinkade, Fire Chief	7:30	5. B. <ul style="list-style-type: none">• <i>COVID-19 Update</i><ul style="list-style-type: none">– <i>Public Meetings Update</i>– <i>Temporary Outdoor Expansions</i>
Bryan Pohl, Community Development Director		
James Reitz, Senior Planner Bryan Pohl, Community Development Director Jesse VanderZanden, City Manager	8:00	6. <u>CONTINUE PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 2020-03 VACATING 19TH PLACE RIGHT-OF-WAY EAST OF POPLAR STREET; APPLICANT: JT SMITH COMPANIES; FILE NO. 311-20-000014-PLNG</u>

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|---|--------------------|---|
| Henry Reimann, Interim Police Chief
Jesse VanderZanden, City Manager | 8:05 | 7. <u>RESOLUTION NO. 2020-53 AUTHORIZING CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN WASHINGTON COUNTY, OREGON, AND CITY OF FOREST GROVE, OREGON, RELATING TO CONTRACT LAW ENFORCEMENT SERVICES</u> |
| Gregory Robertson, Public Works Director
Jesse VanderZanden, City Manager | 8:15 | 8. <u>RESOLUTION NO. 2020-54 AUTHORIZING CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT NO. 1 BETWEEN WASHINGTON COUNTY, OREGON, AND CITY OF FOREST GROVE, OREGON FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM</u> |
| Paul Downey, Administrative Services Director
Jesse VanderZanden, City Manager | 8:25 | 9. <u>RESOLUTION NO. 2020-55 AUTHORIZING THE CITY OF FOREST GROVE (CITY) TO COMMENCE NEGOTIATIONS TO ADD PARTICIPATION IN THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) FOR NEWLY HIRED GENERAL EMPLOYEES AND GENERAL EMPLOYEES PARTICIPATING IN THE CITY'S DEFINED CONTRIBUTION PLAN</u> |
| Peter Truax, Mayor | 8:35 | 10. <u>RESOLUTION NO. 2020-56 MAKING CITY COUNCIL LIAISON APPOINTMENTS TO ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS AND OTHER REPRESENTATIVE APPOINTMENTS AND REPEALING RESOLUTION NO. 2020-12</u> |
| Peter Truax, Mayor | 8:40 | 11. <u>RESOLUTION NO. 2020-57 AMENDING THE CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON JUNE 22, 2020, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2020-51</u> |
| City Councilors | 8:45 | 12. <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 9:00 | 13. <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 9:05 | 14. <u>MAYOR'S REPORT:</u> |
| | <u>9:10</u> | 15. <u>ADJOURNMENT:</u> |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Executive Session (City Manager Performance Evaluation) Meeting Minutes of May 26, 2020.
 - B. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of May 26, 2020.
 - C. Approve City Council Work Session (Communication Plan Inventory) Meeting Minutes of May 26, 2020.
 - D. Approve City Council Regular Meeting Minutes of May 26, 2020.
 - E. Community Development Department Monthly Building Activity Informational Report for May 2020.
 - F. **RESOLUTION NO. 2020-52 MAKING APPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION (EDC) (APPOINTING JILL CRAIG, URBAN DECANter, DOWNTOWN RETAIL BUSINESS, TERM EXPIRING DECEMBER 31, 2023; AND RICHARD LAFAVE, RDF & P, INC., SMALL MANUFACTURER, TERM EXPIRING DECEMBER 31, 2023).**