



A place where families and businesses thrive.

CITY COUNCIL MEETING AGENDA

**MONDAY, JUNE 22, 2020
WEBEX COMMUNITY AUDITORIUM
1915 MAIN STREET**

5:15 PM	EXECUTIVE SESSION (City Manager Performance Evaluation)
6:00 PM	WORK SESSION (Reimagining Policing)
7:00 PM	CITY COUNCIL REGULAR MEETING
9:15 PM	URBAN RENEWAL AGENCY MEETING (Budget Adoption)

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City Council is limiting in-person contact and social distancing. The Council work sessions and meetings will be conducted remotely by video conferencing. The public may attend and observe in the Community Auditorium. Social distancing protocols. However, the Council encourages the public to observe the meetings through technology rather than in person. The meetings will be televised live at the start time, or shortly thereafter, by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE [Channel 30](#) and Live Streamed on [YouTube Channel 30](#). Written comments on an item not on the Council Agenda may be submitted by June 22, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov.

PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President	Elena Uhing, Councilor
Kristy L. Kottkey, Councilor	Mariana Valenzuela, Councilor
Timothy A. Rippe, Councilor	Adolph "Val" Valfre, Jr., Councilor

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

Public Hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

Citizen Communications: Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

Meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Session(s). Representatives of the news media are specifically directed not to report (tape/video record) any of the deliberations during the Executive Session(s), except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene and be video conferencing remotely during the following executive session(s):

Peter Truax, Mayor

5:15

In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.

(PowerPoint Presentation)
Henry Reimann, Interim Police Chief
Jesse VanderZanden, City Manager

6:00

WORK SESSION: REIMAGINING POLICING

The City Council will convene and be video conferencing remotely during the work session. The Council will take no formal action during the work session.

7:00

1. **REGULAR MEETING:** Call to Order and Roll Call. The City Council will convene and be video conferencing remotely during the regular Council meeting.

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. Please sign-in before the meeting on the Citizen Communications form posted in the foyer. In the interest of time, please limit comments to two minutes. Written comments may be submitted by June 22, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov. Thank you.

3. **CONSENT AGENDA:** See Page 5

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(PowerPoint Presentation)
Bryan Pohl, Community
Development Director

7:10

5. A.

- *Preventing Youth Access to Tobacco, Gwyn Ashcom, Washington County, Tobacco Prevention Coordinator*

(PowerPoint Presentation)
Jeff King, Economic Development
Manager

7:25

5. B.

- *Forest Grove Tourism Brand: Status and Update, Court Carrier, Tourism Consultant*

PowerPoint Presentation
Michael Kinkade, Fire Chief

- 7:45 5. C. • *COVID-19 Update*
 – *Business Recovery Center*
 – *July Public Meetings*

8:00 RECESS BREAK

PUBLIC HEARING ADOPTING CITY OF FOREST GROVE BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021:

Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager

- 8:15 6. 1. **PUBLIC HEARING AND RESOLUTION NO. 2020-58 ADOPTING BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021**
6. 2. **RESOLUTION NO. 2020-59 MAKING APPROPRIATIONS FOR THE CITY OF FOREST GROVE, WASHINGTON COUNTY, OREGON, FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021**
6. 3. **RESOLUTION NO. 2020-60 LEVYING AND CATEGORIZING TAXES FOR THE CITY OF FOREST GROVE FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021**
6. 4. **RESOLUTION NO. 2020-61 ADOPTING THE FISCAL YEAR 2020-25 CAPITAL IMPROVEMENTS PROGRAM**
6. 5. **PUBLIC HEARING AND RESOLUTION NO. 2020-62 CERTIFYING SERVICES PROVIDED BY THE CITY OF FOREST GROVE**
6. 6. **PUBLIC HEARING AND RESOLUTION NO. 2020-63 DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES**
6. 7. **PUBLIC HEARING AND RESOLUTION NO. 2020-64 ADOPTING CAPITAL IMPROVEMENTS PROGRAM EXCISE TAX AND REPEALING RESOLUTION NO. 2019-39**
6. 8. **RESOLUTION NO. 2020-65 AUTHORIZING THE EXPENDITURE OF DEPARTMENT OF HOMELAND SECURITY GRANT FUNDS IN THE FIRE EQUIPMENT REPLACEMENT FUND FOR A SOURCE CAPTURE DIESEL EXHAUST SYSTEM AT THE CITY'S FIRE STATION**

6. 9. RESOLUTION NO. 2020-66 AUTHORIZING THE EXPENDITURE OF ADDITIONAL FUNDS FROM THE FOREST GROVE RURAL FIRE PROTECTION DISTRICT (FGRFPD) FOR ADDITIONAL COSTS INCURRED TO PURCHASE A NEW FIRE ENGINE IN THE FIRE EQUIPMENT REPLACEMENT FUND (FERF) FOR FISCAL YEAR 2019-20

6. 10. RESOLUTION NO. 2020-67 TRANSFERRING APPROPRIATIONS WITHIN VARIOUS FUNDS FOR THE FISCAL YEAR 2019-20

Peter Truax, Mayor 8:40

7. RESOLUTION NO. 2020-68 AMENDING THE CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON JULY 13, 2020, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2020-57

City Councilors 8:45

8. CITY COUNCIL COMMUNICATIONS:

Jesse VanderZanden, City Manager 9:00

9. CITY MANAGER'S REPORT:

Peter Truax, Mayor 9:05

10. MAYOR'S REPORT:

9:10

11. ADJOURNMENT:

9:15

URBAN RENEWAL AGENCY MEETING

The Urban Renewal Agency (URA) Board of Directors will convene and be video conferencing remotely during the meeting. *(Refer to separate meeting agenda and packet)*

9:30

ADJOURNMENT:

3. **CONSENT AGENDA**: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Employee Engagement Survey Results) Meeting Minutes of June 8, 2020.
 - B. Accept Planning Commission Meeting Minutes of May 18, 2020.
-

This page is intentionally blank.



URBAN RENEWAL AGENCY MEETING AGENDA

MONDAY, JUNE 22, 2020
WEBEX COMMUNITY AUDITORIUM
1915 MAIN STREET

9:15 PM URBAN RENEWAL AGENCY MEETING

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the Urban Renewal Agency (URA) Board is limiting in-person contact and social distancing. The URA meeting will be conducted remotely by video conferencing. The public may attend and observe in the Community Auditorium. Social distancing protocols. However, the Board encourages the public to observe the meetings through technology rather than in person. The meetings will be televised live at the start time, or shortly thereafter, by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE [Channel 30](#) and Live Streamed on [YouTube Channel 30](#). Written comments on an item not on the URA Agenda may be submitted by June 22, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov.

PETER B. TRUAX, DIRECTOR BOARD CHAIR

Malynda H. Wenzl, Director Board President
Kristy L. Kottkey, Director
Timothy A. Rippe, Director

Elena Uhing, Director
Mariana Valenzuela, Director
Adolph "Val" Valfre, Jr., Director

All regular meetings of the Urban Renewal Agency are open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Urban Renewal Agency Board as follows:

Public Hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Board, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Board action.

Citizen Communications: Anyone wishing to address the Board on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Board, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Urban Renewal Agency Board, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

All meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

FOREST GROVE URBAN RENEWAL AGENCY AGENDA
JUNE 22, 2020
Page 2 of 2

- 9:15**
1. **URBAN RENEWAL AGENCY MEETING:** Call to Order and Roll Call. The Urban Renewal Agency will convene and be video conferencing remotely during the meeting.
 2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Board on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Written comments may be submitted by June 22, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov. Thank you.
 3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Board members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
 - A. Approve Urban Renewal Agency Work Session (2019 URA Annual Report and Draft URA 2020 Work Plan) Meeting Minutes of April 27, 2020.
 - B. Approve Urban Renewal Agency Work Session (Site B Redevelopment Proposal) Meeting Minutes of May 11, 2020.
 - C. Approve Urban Renewal Agency Regular Meeting Minutes of May 11, 2020.
 - D. Approve Urban Renewal Agency Work Session (Business Assistance Program) Meeting Minutes of May 11, 2020.
 4. **ADDITIONS/DELETIONS:**
 5. **PRESENTATIONS:** None
 6. **PUBLIC HEARING AND URA RESOLUTION NO. 2020-05 OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE TAX INCREMENT FOR FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021**
 7. **ADJOURNMENT:**
- 9:30**

Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager

9:20