



A place where families and businesses thrive.

CITY COUNCIL MEETING AGENDA

MONDAY, JULY 13, 2020
WEBEX COMMUNITY AUDITORIUM
1915 MAIN STREET

- 5:30 PM EXECUTIVE SESSION (City Manager Performance Evaluation)
- 6:00 PM CITY COUNCIL JOINT WORK SESSION WITH PARKS AND RECREATION COMMISSION (Forest Grove Eastside Park Needs Study)
- 7:00 PM CITY COUNCIL REGULAR MEETING
- 8:30 PM CITY COUNCIL WORK SESSION (Reimagining Policing: Vol 2 PSAC)
- 9:05 PM URBAN RENEWAL AGENCY MEETING

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City Council is limiting in-person contact and social distancing. The Council work sessions and meetings will be conducted remotely by video conferencing. The public may attend and observe in the Community Auditorium. Social distancing protocols. However, the Council encourages the public to observe the meetings through technology rather than in person. The meetings will be televised live at the start time, or shortly thereafter, by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE [Channel 30](#) and Live Streamed on [YouTube Channel 30](#). Written comments on an item not on the Council Agenda may be submitted by July 13, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov.

PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President

Kristy L. Kottkey, Councilor

Timothy A. Rippe, Councilor

Elena Uhing, Councilor

Mariana Valenzuela, Councilor

Adolph "Val" Valfre, Jr., Councilor

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EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Session(s). Representatives of the news media are specifically directed not to report (tape/video record) any of the deliberations during the Executive Session(s), except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene and be video conferencing remotely during the following executive session(s):

Peter Truax, Mayor

5:30

In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.

(PowerPoint Presentation)
Tom Gamble, Parks and Recreation
Director
Jesse VanderZanden, City Manager

6:00

CITY COUNCIL JOINT WORK SESSION WITH PARKS AND RECREATION COMMISSION: FOREST GROVE EASTSIDE PARK NEEDS STUDY

The City Council will convene in joint work session with the Parks and Recreation Commission and be video conferencing remotely during the work session. The Council will take no formal action during the work session.

6:55

RECESS BREAK

7:00

1. **REGULAR MEETING:**

Call to Order and Roll Call. The City Council will convene and be video conferencing remotely during the regular Council meeting.

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Written comments may be submitted by July 13, 2020, 3:00 p.m. via e-mail to: aruggles@forestgrove-or.gov. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(PowerPoint Presentation)
Michael Kinkade, Fire Chief

7:10

5. A. • *COVID-19 Update*

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| Dan Riordan, Senior Planner
Bryan Pohl, Community
Development Director
Jesse VanderZanden, City Manager | 7:15 | 6. <u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2020-04 AMENDING FOREST GROVE CODE OF ORDINANCES TITLE III (ADMINISTRATION), CHAPTER 35 (CITY ORGANIZATIONS), §35.090 THROUGH §35.099, RELATING TO AMENDING COMMUNITY FORESTRY COMMISSION BYLAWS</u> |
| Gregory Robertson, Public Works
Director
Jesse VanderZanden, City Manager | 7:20 | 7. <u>RESOLUTION NO. 2020-69 ACCEPTING THE CITY ENGINEER'S DRAFT REPORT ON THE FORMATION OF A PROPOSED SPECIAL IMPROVEMENT DISTRICT, PURSUANT TO FOREST GROVE CITY CODE SECTION 151.080 THROUGH SECTION 151.098, FOR 10TH AVENUE BETWEEN ELM STREET TO ITS EASTERLY TERMINUS</u> |
| Gregory Robertson, Public Works
Director
Jesse VanderZanden, City Manager | 7:25 | 8. <u>RESOLUTION NO. 2020-70 DECLARING INTENTION OF THE CITY OF FOREST GROVE TO FORM A SPECIAL IMPROVEMENT DISTRICT, IN ACCORDANCE WITH FOREST GROVE CITY CODE SECTION 151.080 THROUGH SECTION 151.098, FOR CONSTRUCTION OF SEWER MAIN AND INDIVIDUAL SERVICE LATERALS IN 10TH AVENUE BETWEEN ELM STREET TO ITS EASTERLY TERMINUS</u> |
| Jeff King, Economic Development
Manager
Jesse VanderZanden, City Manager | 7:30 | 9. A. <u>RESOLUTION NO. 2020-71 AUTHORIZING CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN WASHINGTON COUNTY OREGON, AND CITY OF FOREST GROVE, OREGON, FOR REIMBURSEMENT OF COVID-19 SMALL BUSINESS EMERGENCY ASSISTANCE EXPENDITURES</u> |
| Jeff King, Economic Development
Manager
Jesse VanderZanden, City Manager | | 9. B. <u>RESOLUTION NO. 2020-72 AUTHORIZING CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN WASHINGTON COUNTY, OREGON, AND CITY OF FOREST GROVE, OREGON, TO RECEIVE FUNDS TO ESTABLISH A SMALL BUSINESS GRANT PROGRAM</u> |
| Jeff King, Economic Development
Manager
Jesse VanderZanden, City Manager | | 9. C. <u>RESOLUTION NO. 2020-73 DIRECTING CITY MANAGER TO IMPLEMENT THE SMALL BUSINESS EMERGENCY ASSISTANCE PROGRAM – ROUND TWO</u> |

FOREST GROVE CITY COUNCIL AGENDA
JULY 13, 2020
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| Michael Kinkade, Fire Chief
Jesse VanderZanden, City Manager | 7:40 | 10. | <u>RESOLUTION NO. 2020-74 AUTHORIZING CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN WASHINGTON COUNTY, OREGON, AND CITY OF FOREST GROVE, OREGON, TO RECEIVE FUNDS FROM THE CARES ACT AND CITY AND SPECIAL DISTRICT ASSISTANCE PROGRAM</u> |
| Paul Downey, Administrative Services Director
Peter Truax, Mayor | 7:45 | 11. A. | <u>RESOLUTION NO. 2020-75 OF THE CITY COUNCIL ACCEPTING CITY MANAGER'S ANNUAL PERFORMANCE REVIEW</u> |
| Paul Downey, Administrative Services Director
Peter Truax, Mayor | | 11. B. | <u>RESOLUTION NO. 2020-76 OF THE CITY COUNCIL AUTHORIZING COMPENSATION FOR CITY MANAGER FOR FISCAL YEAR 2020-21</u> |
| Peter Truax, Mayor | 7:55 | 12. | <u>RESOLUTION NO. 2020-77 AMENDING THE CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON AUGUST 10, 2020, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2020-68</u> |
| City Councilors | 8:00 | 13. | <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 8:10 | 14. | <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 8:15 | 15. | <u>MAYOR'S REPORT:</u> |
| Peter Truax, Mayor | | 15. A. | <ul style="list-style-type: none">• <i>Council Consensus to Submit Priorities to League of Oregon Cities (LOC) for 2021 Legislative Agenda</i> |
| | <u>8:25</u> | 16. | <u>ADJOURNMENT:</u> |
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- | | | | |
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| (PowerPoint Presentation)
Henry Riemann, Interim Police Chief
Jesse VanderZanden, City Manager | <u>8:30</u> | | <u>WORK SESSION: REIMAGINING POLICING: VOL 2 – (PUBLIC SAFETY ADVISORY COMMISSION)</u>
The City Council will convene and be video conferencing remotely during the work session. The Council will take no formal action during the work session. |
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9:00 **RECESS BREAK**

9:05

URBAN RENEWAL AGENCY MEETING

The Urban Renewal Agency (URA) Board of Directors will convene and be video conferencing remotely during the meeting. *(Refer to separate meeting agenda and packet)*

9:30

ADJOURNMENT:

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Regular Meeting Minutes of June 8, 2020.
 - B. Approve City Council Executive Session (City Manager Performance Evaluation) Meeting Minutes of June 22, 2020.
 - C. Accept Community Forestry Commission Meeting Minutes of February 19, 2020.
 - D. Accept Planning Commission Meeting Minutes of June 15, 2020.
 - E. Community Development Department Monthly Building Activity Informational Report for June 2020.
 - F. **Endorse Liquor License Renewal Applications for Year 2020:**
 - 1) Diamond Palace Restaurant, 1921 Main Street, Full On-Premises Sales

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URBAN RENEWAL AGENCY MEETING AGENDA

MONDAY, JULY 13, 2020
WEBEX COMMUNITY AUDITORIUM
1915 MAIN STREET

9:05 PM URBAN RENEWAL AGENCY MEETING

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PETER B. TRUAX, DIRECTOR BOARD CHAIR

Malynda H. Wenzl, Director Board President
Kristy L. Kottkey, Director
Timothy A. Rippe, Director

Elena Uhing, Director
Mariana Valenzuela, Director
Adolph "Val" Valfre, Jr., Director

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- 9:05**
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 - A. Approve Urban Renewal Agency Regular Meeting Minutes of June 22, 2020.
 4. **ADDITIONS/DELETIONS:**
 5. **PRESENTATIONS:** None
 6. **URA RESOLUTION NO. 2020-06 OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY AUTHORIZING APPROVAL OF EXCLUSIVE NEGOTIATING AGREEMENT WITH WELSHCORP, LLC, FOR THE PROPERTY KNOWN AS SITE B ON THE FORMER TIMES LITHO PROPERTY AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE URBAN RENEWAL AGENCY**
 7. **ADJOURNMENT:**
- 9:30**

Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager

9:10