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**City Council Work Session Minutes
Law Enforcement Body Worn Cameras**

**Monday, June 27, 2016
6:00 p.m., Conference Room**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented August 8, 2016.***

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:05 p.m.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Richard Kidd; Victoria Lowe; Elena Uhing; Malynda Wenzl; and Mayor Peter Truax. **COUNCIL ABSENT:** Ronald Thompson, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Ashley Driscoll, City Attorney; Paul Downey, Administrative Services Director; J. F. Schutz, Police Chief; Kevin Ellingsburg, Police Captain; Mike Herb, Police Captain; and Bev Maughan, Executive Assistant to City Manager. **STAFF ABSENT:** Anna Ruggles, City Recorder, excused.

2. WORK SESSION: LAW ENFORCEMENT BODY WORN CAMERAS

Police Chief Schutz, Police Captain Ellingsburg, Police Captain Herb and VanderZanden facilitated the work session, noting the purpose of the work session was to provide an update on Forest Grove's law enforcement body worn camera pilot program. Chief Schutz and Police Captains presented a PowerPoint presentation overview of the pilot program study, noting staff held a work session with Council on October 27, 2014, and the pilot program was implemented on May 1, 2015. Chief Schutz reported two cameras were purchased with grant funds and cloud storage for one year was budgeted and two officers volunteered to wear the cameras for duration of the pilot program. Chief Schutz and Police Captains presented video captured by the officer's camera, noting the cameras record the officer's interactions with members of the public while the officer is on duty and the video is logged as evidence in any arrest, use of force incident or when evidence is collected in a criminal investigation and the video is labeled in any citation issued for traffic violations, officers are required to submit a pre-formatted monthly report and policy compliance is monitored randomly. In conclusion of the above-noted staff report, Chief Schutz referenced HB2571, which went into effect on June 25, 2015, and requires law enforcement to establish policies and procedures for camera use and retention compliance, noting maintaining a department-wide body worn camera program will require additional capital and operating resources on an ongoing basis.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued pertaining to Forest Grove's law enforcement body worn camera pilot program. Chief Schutz, Police Captains and VanderZanden responded to various concerns, inquiries and scenarios Council presented pertaining to the status of other cities who have implemented body worn camera programs, long-term security of using cloud storage, grant opportunities and budgetary/financial obligations, noting Captain Herb helped develop a county-wide work group on a body worn camera policy to get area agencies on the same page and the work group includes leaders from area agencies, along with Washington County District Attorney's Office. Chief Schutz advised no agency in Washington County has fully implemented body worn cameras, noting Washington County Sheriff's Office has 25 officers testing several different camera systems in a pilot program and other local jurisdictions will be implementing pilot programs soon. In conclusion of the above-noted Council discussion, Chief Schutz advised that a placeholder exists in the budget for Fiscal Year 2016-17 for Forest Grove's law enforcement body worn camera program and, if approved, staff will continue to pursue grant opportunities for expansion of a full scale program.

Council took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT

Mayor Truax adjourned the work session at 6:59 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder