



# FOREST GROVE CITY COUNCIL

## Monday, November 9, 2015

### Meeting Agenda

5:30 PM – City Council Holiday Greeting  
5:45 PM – Joint Work Session (w/Planning Commission)  
7:00 PM – Regular Meeting  
7:45 PM – Work Session (Marijuana-Related Activities)

Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Richard G. Kidd III  
Victoria J. Lowe

Ronald C. Thompson  
Elena Uhing  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

Anna Ruggles, City Recorder Jesse VanderZanden, City Manager	<b><u>5:30</u></b>	<b><u>CITY COUNCIL HOLIDAY GREETING</u></b> The City Council will convene in the Community Auditorium; TVCTV will record Forest Grove's City Council Holiday Greeting.
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Jon Holan, Community Development Director Jesse VanderZanden, City Manager	<b><u>5:45</u></b>	<b><u>JOINT WORK SESSION: CITY COUNCIL AND PLANNING COMMISSION (PROPOSED AMENDMENTS TO DEVELOPMENT CODE; DESIGN GUIDELINES; AND OFFICIAL ZONING MAP)</u></b> The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council and Planning Commission will take no formal action during the work session(s).
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Michael Kinkade, Fire Chief	<b><u>7:00</u></b>	1. <b><u>REGULAR MEETING:</u></b> Roll Call and Pledge of Allegiance 1. A. <b><u>AWARD PRESENTATIONS:</u></b> <ul style="list-style-type: none"> <li>• <i>Cardiopulmonary resuscitation (CPR) Lifesaving Citizen Awards</i></li> </ul> 2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you. 3. <b><u>CONSENT AGENDA:</u></b> See Page 3 4. <b><u>ADDITIONS/DELETIONS:</u></b> 5. <b><u>PRESENTATIONS:</u></b>
George Cress, Light and Power Director Jesse VanderZanden, City Manager	<b><u>7:15</u></b>	5. A. <ul style="list-style-type: none"> <li>• <i>Light and Power Substation Transformers</i></li> </ul>
Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	<b><u>7:30</u></b>	5. B. <ul style="list-style-type: none"> <li>• <i>Quarterly Financial Report for Periods Ending June 30 and September 30, 2015</i></li> </ul>

Jon Holan, Community Development Director J. F. Schutz, Police Chief Jesse VanderZanden, City Manager	<b><u>7:45</u></b>	6. <b><u>WORK SESSION: MARIJUANA-RELATED ACTIVITIES (PROPOSED AMENDMENTS TO CITY CODE)</u></b> The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
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	8:45	7. <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>
Jesse VanderZanden, City Manager	9:00	8. <b><u>CITY MANAGER'S REPORT:</u></b>
Peter Truax, Mayor	9:10	9. <b><u>MAYOR'S REPORT:</u></b>
	9:00	10. <b><u>ADJOURNMENT:</u></b>

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

- A. Approve City Council Special Meeting Minutes of October 30, 2015.
  - B. Accept Community Forestry Commission Meeting Minutes of June 17, 2015.
  - C. Accept Historic Landmarks Board Meeting Minutes of September 22, 2015.
  - D. Accept Parks and Recreation Commission Meeting Minutes of September 16, 2015.
  - E. Accept Planning Commission Meeting Minutes of September 21, 2015.
  - F. Accept Public Safety Advisory Commission Meeting Minutes of September 23, 2015.
  - G. Community Development Department Monthly Building Activity Informational Report for October 2015.
  - H. **ENDORSE NEW LIQUOR LICENSE APPLICATION (FULL-ON PREMISES), FOREST GROVE EVENT CENTER/BANQUET ROOM, 2032 PACIFIC AVENUE (APPLICANT: TANA LOERA).**
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