



# FOREST GROVE CITY COUNCIL

## Monday, December 14, 2015

### Meeting Agenda

5:30 PM – Work Session (Tokola Properties Project)  
6:05 PM – Work Session (B&C Recruitment Interviews)  
6:25 PM – Work Session (COPS Grant)  
7:00 PM – Regular Meeting

Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Richard G. Kidd III  
Victoria J. Lowe

Ronald C. Thompson  
Elena Uhing  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder at 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder at 503-992-3235, at least 48 hours prior to the meeting.

<p>Paul Downey, Administrative Services Director Jon Holan, Community Development Director Jesse VanderZanden, City Manager</p>	<b><u>5:30</u></b>	<p><b><u>WORK SESSION: TOKOLA PROPERTIES PROJECT</u></b> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
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<p>Anna Ruggles, City Recorder Jesse VanderZanden, City Manager</p>	<b><u>6:05</u></b>	<p><b><u>WORK SESSION: BOARDS, COMMITTEES AND COMMISSIONS (B&amp;C) ANNUAL RECRUITMENT INTERVIEWS</u></b> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
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<p>J. F. Schutz, Police Chief Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager</p>	<b><u>6:25</u></b>	<p><b><u>WORK SESSION: POLICE COPS GRANT</u></b> The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).</p>
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	<b><u>7:00</u></b>	<p>1. <b><u>REGULAR MEETING:</u></b> Roll Call and Pledge of Allegiance</p> <p><b><u>AWARD PRESENTATIONS:</u></b></p>
<p>Michael Kinkade, Fire Chief</p>	7:05	<p>1. A. <ul style="list-style-type: none"><li>• <i>Cardiopulmonary Resuscitation (CPR) Lifesaving Citizen Awards</i></li></ul></p>
<p>Tom Gamble, Parks and Recreation Director</p>	7:15	<p>1. B. <ul style="list-style-type: none"><li>• <i>Paul Waterstreet, Parks and Recreation (P&amp;R) Commission Chair</i></li><li>▪ <i>Parks and Recreation Volunteers of the Year Awards</i></li></ul></p>
		<p>2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.</p>
		<p>3. <b><u>CONSENT AGENDA:</u></b> See Page 4</p>
		<p>4. <b><u>ADDITIONS/DELETIONS:</u></b></p>
		<p>5. <b><u>PRESENTATIONS:</u></b></p>
<p>Jeff King, Economic Development Manager Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager</p>	7:25	<p>5. A. <ul style="list-style-type: none"><li>• <i>Comparative Analysis Presentation of Urban Renewal Financing Structure, Economic Development Pacific University Student Interns</i></li></ul></p>



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|---|--------------------|-------|---|
| Tom Gamble, Parks and Recreation<br>Director<br>Jesse VanderZanden, City Manager  | 8:10               | 5. B. | • <i>Public Arts Commission (PAC) Presentation<br/>"Art-In-The-Park", Kathleen Leatham, PAC Chair</i>   |
| George Cress, Light and Power<br>Director<br>Paul Downey, Administrative<br>Services Director<br>Jesse VanderZanden, City Manager | 8:20               | 6.    | <b><u>PUBLIC HEARING AND RESOLUTION NO. 2015-87<br/>INCREASING LIGHT AND POWER ELECTRIC RATES,<br/>EFFECTIVE JANUARY 16, 2016, AND REPEALING<br/>RESOLUTION NO. 2014-87</u></b> |
| Paul Downey, Administrative<br>Services Director<br>Jesse VanderZanden, City Manager  | 8:35               | 7.    | <b><u>RESOLUTION NO. 2015-88 ADOPTING PENSION<br/>FUNDING POLICY FOR THE CITY OF FOREST<br/>GROVE RETIREMENT PLAN</u></b>   |
| City Councilors   | 8:40               | 8.    | <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>  |
| Jesse VanderZanden, City Manager  | 8:52               | 9.    | <b><u>CITY MANAGER'S REPORT:</u></b>  |
| Peter Truax, Mayor  | 8:55               | 10.   | <b><u>MAYOR'S REPORT:</u></b>   |
|   | <b><u>9:00</u></b> | 11.   | <b><u>ADJOURNMENT:</u></b>  |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (B&C Interviews) Meeting Minutes of November 23, 2015.
  - B. Approve City Council Joint Work Session with Library Commission (Library Strategic Planning) Meeting Minutes of November 23, 2015.
  - C. Approve City Council Regular Meeting Minutes of November 23, 2015.
  - D. Accept Economic Development Commission Meeting Minutes of October 1, 2015.
  - E. Accept Historic Landmarks Board Meeting Minutes of October 27, 2015.
  - F. Accept Parks and Recreation Commission Meeting Minutes of October 21, 2015.
  - G. Community Development Department Monthly Building Activity Report for November 2015.
  - H. RESOLUTION NO. 2015-79 MAKING REAPPOINTMENTS TO BUDGET COMMITTEE (Reappointing Rod Fuiten, David Maisel, and Debby Roth, Term Expiring December 31, 2018).
  - I. RESOLUTION NO. 2015-80 MAKING REAPPOINTMENT TO COMMITTEE FOR CITIZEN INVOLVEMENT (Reappointing David Andersen, Term Expiring January 31, 2020).
  - J. Accept Resignations on Committee for Citizen Involvement (CCI) (Sebastian Lawler, Term Expiring January 31, 2016, and Kathryn Karppinen, Term Expiring January 31, 2016).
  - K. RESOLUTION NO. 2015-81 MAKING REAPPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION (EDC) (Reappointing Jennifer Prickett, McMenamins – Primary (Large Commercial) and Catherine Buck, McMenamins – Alternate; James Draznin, At-Large; Hope Kramer, Urban Decanter (Downtown Retail); Mark Nakajima, Ace Hardware (Business/Small Mfg); Justin Norman, Woodfold (Wood/Ag Products); and Javier Urenda, Adelante Mujeres (Hispanic Community), Terms, Expiring December 31, 2018).
  - L. RESOLUTION NO. 2015-82 MAKING REAPPOINTMENT TO LIBRARY COMMISSION (Jon Youngberg, Term Expiring December 31, 2017).
  - M. RESOLUTION NO. 2015-83 MAKING REAPPOINTMENT TO PARKS AND RECREATION COMMISSION (Reappointing Jeremiah Toews, NE, Term Expiring December 31, 2019).
  - N. Accept Resignation on Parks and Recreation Commission (P&R) (Quinn Johnston, At-Large, Term Expiring December 31, 2015).
  - O. RESOLUTION NO. 2015-84 MAKING REAPPOINTMENTS TO PLANNING COMMISSION (Reappointing Thomas Beck and Dale Smith, Terms Expiring December 31, 2019).
  - P. RESOLUTION NO. 2015-85 MAKING REAPPOINTMENTS TO PUBLIC ARTS COMMISSION (PAC) (Reappointing Kathy Broom and Pat Truax, Terms Expiring December 31, 2018).
  - Q. RESOLUTION NO. 2015-86 MAKING REAPPOINTMENT TO SUSTAINABILITY COMMISSION (Reappointing Robin Lindsley, Term Expiring December 31, 2019).

**City Council Meeting  
December 14, 2015  
DELETION Meeting Agenda:**

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**Deleted from Agenda:**

1. A.      *CPR Lifesaving Citizen Awards*

5. B.      *Public Arts Commission Presentation "Art-In-The-Park"*

**Added to Agenda:**

5. B.      *B Street Sidewalks Update*