



# Forest Grove Police Facility Work Session

Paul Downey, Administrative Services Director

Janie Schutz, Police Chief

Jesse VanderZanden, City Manager

October 22, 2018

# Purpose

- Architects and staff will present the current interior design and concepts for the exterior design.
- Request Council consensus for proceeding with preparation of a preliminary cost estimate for the facility if Council is satisfied with the current design concepts.
- Request Council consensus to develop a public opinion poll that can be done after the cost estimates are received, debt service estimates are prepared based on the cost estimate, and the annual debt service is converted into a property tax rate per \$1,000 of assessed value.

# Design Review

- The concept design to be presented tonight are not the final designs. The intent of these designs are to give the cost estimator enough basic information to prepare a cost estimate for the facility.
- The Design Working Group (DWG), an internal staff working group, has spent the most time focused on the interior design and layout for the facility. The DWG has been through several iterations of design and feels the current concept design will meet the long-term needs of the department. The concept has factored in growth over the expected life of the facility of approximately 40 years.
- In addition, the Project Advisory Committee, a community committee consisting of PSAC members, Chamber of Commerce members, and at-large community representatives, met and agreed with the location, position, and general design of the facility.
- The exterior design elements have been discussed over the last two design meetings. A final exterior design is not intended to be presented tonight. Elements of an exterior design will be shown for the purposes of getting Council input on the exterior design concept.

# Cost Estimate

- The architect has a cost estimator who will take the preliminary exterior and interior design concepts and develop an estimated construction cost for the facility at the projected time of construction.
- Additional allowances for soft costs such as final design, construction inspection and management, furniture, move-in costs, and bond issuance costs will also be provided.
- The total cost estimate is a key number:
  - It will used to determine the amount of the general obligation bond that the voters may be asked to approve.
  - If the Council approves a bond amount to send to the voters, that sets the budget for the project from that point forward.

# Polling

- Focus Groups were conducted in April 2018 with results presented to the City Council on May 14, 2018. The focus groups were a small sample that indicated sufficient public support for moving forward with the design process at that time.
- Now that concept design is sufficiently complete for a cost estimate to be completed, staff would like to begin developing the questions for a poll of likely voters to determine voter attitudes about approving a bond measure to finance the Police facility.
- The goal is to sample enough likely voters to give the City statistically valid information on if a bond measure could pass and what information the City needs to provide that is useful to potential voters.
- The cost for a poll is between \$15,000-25,000.

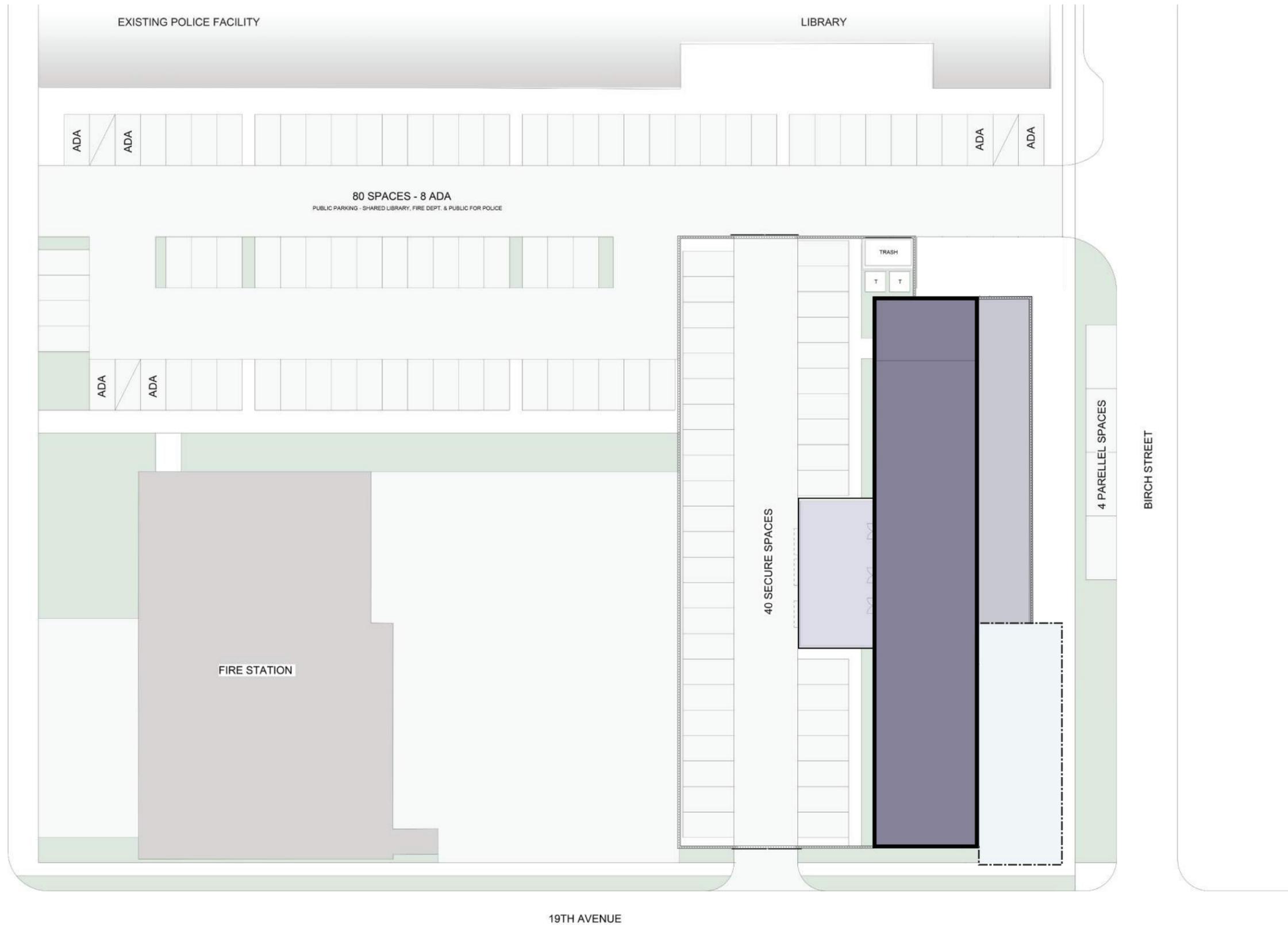
# Discuss Next Steps

- Comments on Design Concepts.
- If Council consensus, have architects develop a cost estimate for the proposed facility.
- If Council consensus, staff work with polling consultant to begin developing polling questions and determine timing for polling.
- At November 26, 2018, meeting bring cost estimate and draft poll to the Council for comment and ask for Council consensus to conduct the poll.



THE END

**CITY OF FOREST GROVE  
FOREST GROVE POLICE STATION**  
CONCEPT DESIGN | 10.22.2018

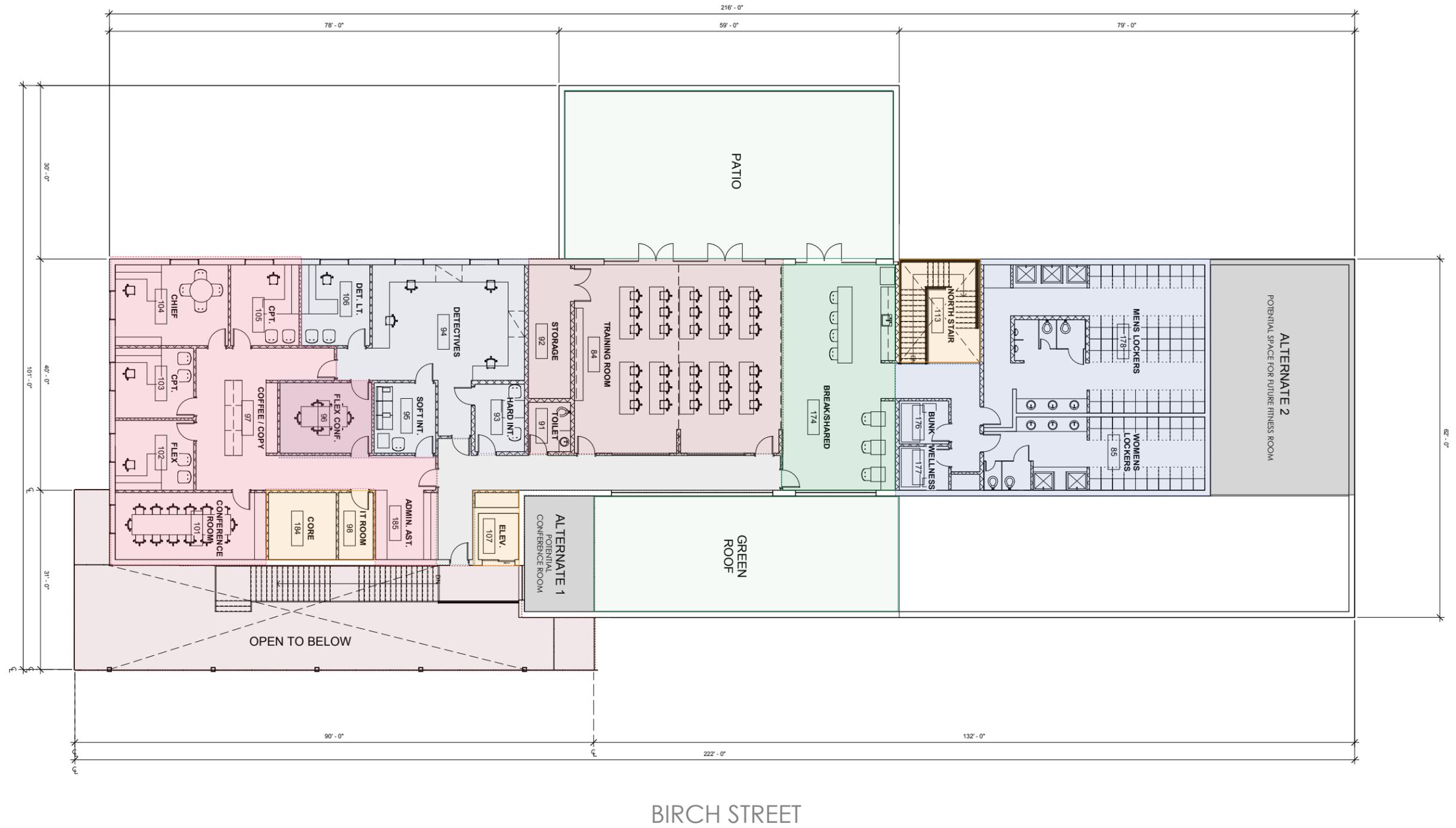






LEVEL TWO

19TH AVENUE



**Community &  
History**

**Agriculture &  
Nature**

**Transparency &  
Trust**

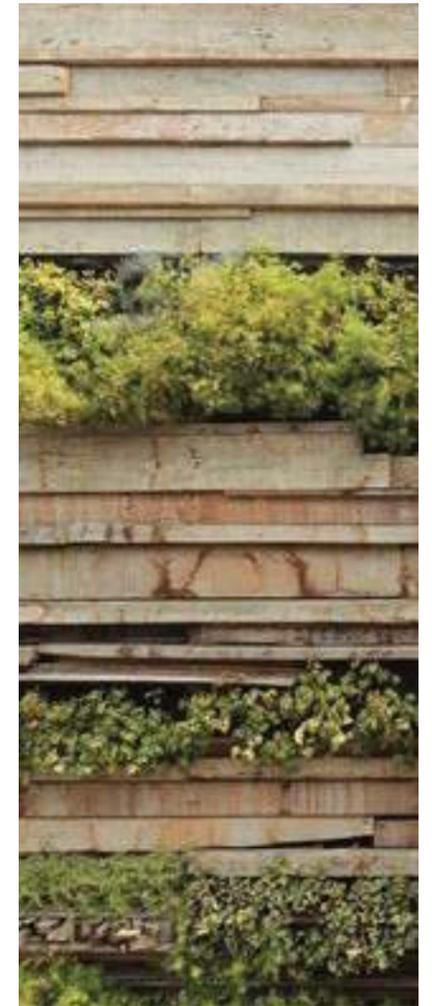
**Safety & Security**





ACKNOWLEDGE  
 SURROUNDING  
 ARCHITECTURE  
 THROUGH MATERIALITY  
 COLOR AND TEXTURE





INCORPORATE NATURE AS A DESIGN FEATURE





PROVIDE VISUAL  
CONNECTION BETWEEN  
THE BUILDING AND  
THE COMMUNITY TO  
ENCHANCE TRUST &  
TRANSPARENCY





USE OF MATERIALS TO CONVEY STRENGTH AND ORDER  
THROUGH BALANCE AND REPETITION





LINEAR ELEMENTS  
 WATER  
 STONE

