FOREST GROVE
CITY COUNCIL

CANDIDATE PACKET

GENERAL ELECTION

Tuesday, November 3, 2020

CANDIDATE ELECTION INFORMATION PACKETS ARE AVAILABLE AT CITY HALL
CITY RECORDER'S OFFICE, 1924 COUNCIL STREET, 2ND FLOOR, FOREST GROVE

Filing Forms are also available online:
https://www.forestgrove-or.gov/cr/page/elections

FILING **DATES**

Petitions must be filed with City Recorder, Elections Official,
City Hall, 1924 Council Street, Second Floor, Forest Grove, OR 97116

Prospective Petition

First Day to File No earlier than 120 days before General Election

Monday, July 6, 2020

9:00 a.m.

Completed Petition

Last Day to File No later than 70 days before General Election

Tuesday, August 25, 2020

5:00 p.m.

FOREST GROVE OREGON

A place where families and businesses thrive.

FOREST GROVE CITY COUNCIL
NOVEMBER 3, 2020, GENERAL ELECTION

To prospective Candidates for City Council Positions:

CITY OF FOREST GROVE OPEN POSITIONS

Forest Grove City Council positions are nonpartisan. Three (3) City Council positions are open and subject to election. Positions currently held by:

Councilor Timothy Rippe
Councilor Elena Uhing
Councilor Adolph "Val" Valfre, Jr.

BENEFITS

Mayor position is paid $150 per month stipend and Council positions are paid $100 per month stipend, set by resolution. Councilmembers are entitled to reimbursement of necessary and reasonable expenses incurred in the performance of their official duties, upon approval of such expenses. Medical, vision and dental insurance benefits are provided for those who wish to participate. The city contributes 95% of the premium and participant pays 5%.

TERMS OF OFFICE

City Council terms of office are four years commencing the first Council meeting immediately after the election is certified and continues until the successor qualifies and assumes the office. The newly-elected officials take office and are sworn-in prior to the second scheduled Council meeting in November.

QUALIFICATIONS AND RESIDENCY REQUIREMENTS

A person seeking an elective office must be a registered voter of the State of Oregon.

A person seeking an elective office must be a resident of the City of Forest Grove during the 12 months immediately preceding the election.

A person seeking an elective office must file by petition, in accordance with State election laws and City Charter and within the city's filing deadline set by City Code, and collect at least 25 valid signatures from Forest Grove active registered voters.

Contact Information:

City Recorder, City Elections Official
Anna D. Ruggles, CMC
Office: 503.992.3235
Fax: 503.992.3207
E-mail: aruggles@forestgrove-or.gov

City of Forest Grove
1924 Council Street, 2nd Floor
P. O. Box 326
Forest Grove, OR 97116-0326
Web: www.forestgrove-or.gov

CITY COUNCIL CANDIDATE ELECTION INFORMATION PACKET

The "Candidate Election Information Packet" is intended to provide information to candidates interested in becoming a candidate for a City elective office. The use of this information packet is intended solely as a reference guide. A prospective candidate, who meets the requirements and qualifications, must file within the filing period, which is set by City Code, by completed petition. A person may only file for one lucrative office at the same election, unless the person has withdrawn from the first filing, all filings are invalid ORS 249.013. There is no petition filing fee. If at any time a petition is found to be deficient, the city elections official will notify the candidate within five (5) days after filing, certifying in writing the petition is insufficient. A deficient petition may be amended and filed again as a new petition if filed within the filing period.

STEP 1: File by PROSPECTIVE PETITION (First day to file, 9:00 a.m. July 6, 2020)

Before circulating a nomination petition, the candidate must file the following completed forms with the City Recorder/Elections Official:

- **FORM SEL101 Candidate Filing Form – Nonpartisan**
  Marked "Original"; Filing for Office of "Forest Grove City Councilor"; "Washington County"; Party Affiliation "Nonpartisan"; and "Prospective Petition, in lieu of filing fee". Candidate Information, signed and dated.
- **FORM SEL121 Candidate Signature Sheet – Nonpartisan**
  Marked "No Circulators for this petition are being paid"; "Washington County" and Candidate Information. Do not sign and date until after (all) signatures on a signature sheet have been collected.

SIGNATURES SHEETS MUST BE APPROVED BY CITY RECORDER IN WRITING BEFORE CIRCULATING FAILURE TO DO SO WILL RESULT IN REJECTION OF THE SIGNATURE SHEETS

STEP 2: Approval to CIRCULATE PETITION

The City Recorder/Elections Official will notify the candidate within five (5) business days after filing, certifying in writing that the petition may be circulated, if a prospective petition meets all the requirements.

STEP 3: Required SIGNATURES

Only active Forest Grove registered voters may sign a petition. No elector may sign more than one petition. Forest Grove Code requires a minimum of **25 active city registered voters' signatures** to qualify for the ballot. It is recommended to collect at least 30 signatures to ensure petition has a sufficient number of active registered voters' signatures. See **Guidelines for Circulation and Signature Sheet Requirements**, Page 27-30, 2020 Candidate Manual. Failure to comply with the legal requirements and guidelines will result in rejection of signature sheets as well as signatures.

CANDIDATE IS NOW OFFICIALLY APPROVED TO CIRCULATE PROSPECTIVE PETITION

STEP 4: Signature Sheets VERIFICATION (Washington County Elections):

Once the candidate has obtain more than the required number of signatures, to ensure the petition contains a sufficient number of valid signatures, the candidate:

- Schedules an appointment with Washington County Elections 503.846.5800 to schedule a date/time to complete the signature verification.
- Submits **FORM SEL338 Petition Submission – Candidate Voters' Pamphlet**, along with signature sheets to: Washington County Elections, 2925 NE Aloclek Drive, Suite: 170, Hillsboro, 503.846.5800.
- Allow sufficient time (at least five (5) business days) for the verification process to be completed by the county and within the city's filing period.

The county elections reviews signature sheets, verifies original signatures against the voters' current registration record, tabulates the number of valid signatures and returns certified signature sheets to the candidate. If the candidate does not submit 25 valid signatures, the candidate may continue to collect signatures allowing sufficient time for verification and the city's filing deadline.

STEP 5: FILE COMPLETED PETITION (Last day to File, 5:00 p.m. August 25, 2020)

After the candidate certifies the signatures sheets with county elections, the candidate must file for candidacy by completed petition with the City Recorder/Elections Official, no later than 5:00 p.m. August 25, 2020.

CANDIDATE IS NOW OFFICIALLY FILED FOR ELECTIVE OFFICE AND CANDIDATE'S NAME WILL BE PLACED ON THE BALLOT AT THE GENERAL ELECTION

FORM SEl 150 Candidate Filing Withdrawal

This form must be filed with City Recorder/Elections Official no later than 5:00 p.m. August 28, 2020, last day to withdraw candidacy.

Washington County Voters' Pamphlet (JCVP) Forms:

JCVP-01 Candidate Statement

JCVP-02 Statement of Endorsement

Each candidate is responsible for their owner voters' pamphlet submission with Washington County Elections. The county's fee is based on number of Forest Grove active registered voters ($100.00). **Please note: No candidate information will be listed in the County Voters' Pamphlet unless the fee is paid and the JVCP-01, Candidate Voter's Pamphlet Statement, is filed with county elections by the filing deadline of September 8, 2020.**

Campaign Finance Reporting:

Oregon Election law requires that campaign finance transactions be filed electronically with the Secretary of State Elections. Please refer to the Candidate "Quick Guide" on Campaign Financing Reporting. The Secretary of State Elections provides an electronic filing system, ORESTAR, free of charge: http://sos.oregon.gov/elections/Pages/orestar.aspx.

Statement of Economic Interest (SEI) and State Reporting Requirements:
Pursuant to ORS 244.050, all persons holding an elective office must file a Statement of Economic Interest (SEI) with the Oregon Government Ethics Commission (OGEC). Annual reports must be filed by April 15 every year of the incumbency of the elected official. Failure to complete and file by the final date for filing is subject to automatic civil penalty [ORS 244.350(4)(c)]. Additional sanctions may also apply [ORS 244.380] www.oregon.gov/ogec.

Additional Pertinent Information Available Online:
Forest Grove City Council Meetings are normally held the second and fourth Monday of the month (except July, August and December there is normally one meeting second Monday of the month) at 7:00 p.m. in the Community Auditorium, 1915 Main Street. Tualatin Valley Community Television (TVCTV) Government Access Programming, Channel 30, televises Council meetings live. The Council routinely holds work sessions starting at 5:30 p.m. prior to the regular Council meeting. Additional, Councilmembers are assigned as liaisons to city advisory boards, committees and commissions and may attend other local and regional meetings as well as optional training and conferences.

Mayor and City Council: https://www.forestgrove-or.gov/citycouncil
City Charter: https://codelibrary.amlegal.com/codes/forestgrove/latest/forestgrove_or/0-0-0-10
City Code: https://codelibrary.amlegal.com/codes/forestgrove/latest/forestgrove_or/0-0-0-1
City Council Adopted Goals and Objectives:
https://www.forestgrove-or.gov/citycouncil/page/city-council-goals-2020-2021
City Council Rules of Procedure & Team Agreement:
https://www.forestgrove-or.gov/citycouncil/page/city-council-rules-procedure
City Council Meetings and Agendas: https://www.forestgrove-or.gov/meetings

Political Sign Regulations:
The City regulates the type and placement of temporary signs:

- No permits or fees are required providing signs are not exceeding six square feet each in area during the period from six weeks prior to a public election or the time the election is called, whichever is earlier, to 14 days after the public election.
- Temporary signs must be placed on private property with the owner's permission.
- Signs must not be placed on public property or in the public right-of-way. Signs must not be affixed to utility poles or traffic control poles. Avoid vision hazard areas along corners, intersections, sidewalks, etc. If signs are not properly placed, signs will be confiscated by the city without notice. All costs associated with sign removal will be paid by the sign owner.

Congratulations on your decision to run for city elective office! The Forest Grove City Council "Candidate Election Information Packet" is intended to provide information to candidates interested in running for city elective office. The use of this information packet is intended solely as a reference guide. The contents are based on the Oregon Revised Statutes, the 2020 Candidate Manual and 2020 Campaign Finance Manual, the Forest Grove City Charter, and the Forest Grove Code, Chapter III & VII. Copies of these documents are available for inspection at the Office of the City Recorder, City Hall, 1924 Council Street, Second Floor, Forest Grove. Copies of candidate filings are a public record. If you have questions pertaining to the city's election process or candidate filing, please do not hesitate to call 503.992.3235, e-mail aruggles@forestgrove-or.gov. ***Anna D. Ruggles, CMC, City Recorder, Elections Official***

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Candidate Filing

Major Political Party or Nonpartisan

SEL 101
rev 01/20
ORS 249.031

Filing Dates		Candidate Filing	Candidate Withdrawal
Primary Election	First Day to File	September 12, 2019	
May 19, 2020	Last Day to File	March 10, 2020	March 13, 2020
General Election	First Day to File	June 3, 2020	
November 3, 2020	Last Day to File	August 25, 2020	August 28, 2020

Filing Information

This filing is an ☐ Original ☐ Amendment

Office Information

Filing for Office of:

District, Position or County:

Party Affiliation: ☐ Democratic Party ☐ Republican Party ☐ Nonpartisan

Incumbent Judge (for judicial candidates only): ☐ Yes ☐ No ☐ Nondisclosure on file

Filing Method

☐ Fee

Office	Filing Fee	Office	Filing Fee
United States President	n/a	District Attorney	$50
United States Vice President	n/a	County Judge	$50
United States Senator	$150	MSD Executive Officer, MAD Director	$100
United States Representative	$100	MSD Councilor	$25
Statewide Offices	$100	County Office	$50
State senator or Representative	$25	City Office	Set by charter or ordinance
Circuit Court Judge	$50	Justice of the Peace	n/a

☐ Prospective Petition, in lieu of filing fee

Some circulators may be paid ☐ Yes ☐ No

Candidate Information

Name of Candidate

First	MI	Last	Suffix	Title

How you would like your name to appear on the ballot

Candidate Residence / Route Address

Street Address	City	State	Zip	County

Candidate Mailing Address and Contact Information Only one phone number and an email is required.

Street Address or PO Box	City	State	Zip

Work Phone	Home Phone	Cell Phone	Fax

Email Address	Web Site, if applicable

Race and Ethnicity Optional

Continued on page 2 of this form

Occupation (present employment) If not employed, enter "Not Employed".

Occupational Background (previous employment) If no relevant experience, None or NA must be entered.

Educational Background (schools attended)

Complete name of School	Last Grade completed	Diploma/Degree/Certificate	Course of Study

Educational Background (other) Attach a separate sheet if necessary.

Prior Governmental Experience (elected or appointed) If no relevant experience, None or NA must be entered.

Campaign Finance Information Not applicable to candidates for federal office.

A candidate must file a Statement of Organization not later than three business days of first receiving a contribution or making an expenditure and no later than the deadline for filing a nominating petition, declaration of candidacy, or certificate of nomination, whichever occurs first, unless they meet the criteria for an exemption. To meet the criteria, the candidate must serve as their own treasurer, not have an existing candidate committee, and not expect to spend or receive more than $750 during the entire calendar year (including in-kind contributions and personal funds).

If you have an existing candidate committee you must amend the statement of organization not later than 10 days after a change in information. This includes changes to the election you are active in and the office you are running for.

See the Campaign Finance Manual for the procedural and legal requirements of establishing and maintaining a candidate committee.

Candidate Attestation

By signing this document, I hereby state that:

- → I will accept the nomination for the office indicated above;
- → I will qualify for said office if elected;
- → All information provided by me on this form is true to the best of my knowledge; ***and***
- → No circulators will be compensated based on the number of signatures obtained by the circulator on a prospective petition

For Major Political Party Candidates

- → if not nominated, I will not accept the nomination or endorsement of any political party other than the one named
- → I have been a member of said political party, subject to the exceptions stated in ORS 249.046, for at least 180 days before the deadline for filing a nominating petition or declaration of candidacy (ORS 249.031). Does not apply to candidates filing for the office of US President.

Warning
Supplying false information on this form may result in conviction of a felony with a fine of up to $125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office or not more than one precinct committee person at the same election. Unless the person has withdrawn from the first filing, **all** filings are invalid. (ORS 249.013 and ORS 249.170)

Candidate Signature _____ **Date** _____

For Office User Only Initials _____ Batch Sheet/CC Approval Code/ Receipt Number _____

Candidate Signature Sheet | Nonpartisan

Petition ID _____

☐ **SOME Circulators** ☐ **No Circulators** **for this petition are being paid.**

This is a candidate nominating petition. Signers of this page must be active registered voters in the county listed.

Signatures must be verified by the appropriate county elections official before the petition can be filed with the filing officer.

County _____

Candidate Information	
Name	**Office**
Election	**District or Position Number** (include city if applicable)

To the Elections Official/Filing Officer, We the undersigned voters, request the candidate's name be placed on the ballot at the election listed above for nomination to the office indicated.

Signers must initial any changes the circulator makes to their printed name, residence address or date they signed the petition.

	Signature	**Date Signed** mm/dd/yy	**Print Name**	**Residence or Mailing Address** street, city, zip code
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Circulator Certification This certification **must** be completed by the circulator and additional signatures **should not** be collected on this sheet once the certification has been signed and dated! I hereby certify that I witnessed the signing of the signature sheet by each individual whose signature appears on the signature sheet, and I believe each person is a voter qualified to sign the petition (ORS 249.061). I also hereby certify that compensation I received, if any, was not based on the number of signatures obtained for this petition.

Circulator Signature _____ **Date Signed** mm/dd/yy _____

Sheet Number
Completed by Candidate

Printed Name of Circulator _____ **Circulator's Address** street, city, zip code _____

County Elections Officials provide a separate certification to attach to the petition.

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Petition Submission

Candidate, Voters' Pamphlet

SEL 338

rev. 08/18

OAR 165-010-0005, 165-016-0000

→ This form must be completed and filed with any submission of signatures.

Filing Officer

☐ State ☐ County For both county and district petitions. ☐ City

Election Type			**Year**		
☐ Primary	☐ General	☐ Special Election	☐ 2018	☐ 2019	☐ 2020

Petition Information

Petition ID/Candidate's Name	**Type**	☐ Candidate Nominating ☐ Voters' Pamphlet, Candidate ☐ Voters' Pamphlet, Measure

Type of Filing	**Number of Signatures Submitted**
☐ Candidate Nominating	
☐ Voters' Pamphlet, Candidate	
☐ Voters' Pamphlet, Measure	

Candidate's Nominating/Voters' Pamphlet Filing

→ By signing this document, I hereby state that all information on the form is true and correct to the best of my knowledge.

Name	**Contact Phone**	**Email Address**
Signature		**Date Signed**

Measure Argument Filing

→ By signing this document, I hereby state that all information on the form is true and correct to the best of my knowledge.

Name	**Contact Phone**	**Email Address**
Signature		**Date Signed**

For office use only

Submittal number		**Number of signatures accepted**	
Is the petition complete?	☐ Yes ☐ No	**Will there be additional submittals?**	☐ Yes ☐ No

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Candidate Filing
Withdrawal

SEL 150

rev 01/20 ORS 249.170, ORS 249.180
ORS 249.830, ORS 255.235

Withdrawal Deadlines

2020 Primary Election	2020 General Election	2021 District Election
March 13, 2020	August 28, 2020	March 18, 2021

All information must be completed or the form will be rejected.

This filing is an ☐ **Original** ☐ **Amendment**

Withdrawal from Candidacy or Nomination for Office Information

Office of:

District, Position or County:

☐ Candidacy for Nomination: Please indicate below what party or parties you are withdrawing from:

☐ Constitution	☐ Democratic	☐ Independent	☐ Libertarian
☐ Pacific Green	☐ Progressive	☐ Republican	☐ Working Families

Candidate and Nominee Information

Name of Candidate

First	MI	Last	Suffix

Candidate Residence/Route Address

Street Address	City	State	Zip

Candidate Mailing Address and Contact Information: Only one phone number and an email are required.

Street Address or PO Box	City	State	Zip

Work Phone	Home Phone	Cell Phone	Fax

Email Address (required)	Web Site, if applicable

Withdrawal Reason

I submit notice of withdrawal from candidacy or nomination to the above named office. My reason for withdrawal is:

By signing this document, I hereby state that:

→ I withdraw my candidacy or nomination for the office stated above **and**
→ The reasons provided by me on this form for withdrawal are true.

Warning
Supplying false information on this form may result in conviction of a felony with a fine of up to $125,000 and/or prison for up to 5 years. (ORS 260.715).

Candidate's Signature **Date Signed**

For Office Use Only Initials _____

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Joint County Voters' Pamphlet Candidate Statement Instructions

Voters' Pamphlet Candidate Filing Fees:

1. Special District/City/County at Special/Regular Election: Metro at Primary/General Election positions
   - **$25** – An office with no salary or other compensation beyond expenses is attached.
   - **$100** – An office to which a salary or other compensation beyond expenses is attached.
2. City/County at Primary/General Election positions (please contact your County Elections office to determine registered voters in jurisdiction/district)
   - **$25** – Districts with **fewer than 1,000 voters** within the county.
   - **$50** – Districts with **1,000 – 9,999 voters** within the county.
   - **$100** – Districts with **10,000 – 49,999** voters within the county.
   - **$300** – Districts with **50,000 or more voters** within the county.

Payment Options

Cash or Check only. Credit/Debit Cards are not accepted at this time.

Candidate Statements are Optional

You may choose to include a Candidate Statement and portrait in the County Voters' Pamphlet. No candidate information will be listed unless the JCVP-01 for County Voters' Pamphlet form is filed and the appropriate fee is paid. A county may choose independently to list a candidate's name in their county's Voters' Pamphlet.

Filing Deadline

1. JCVP-01 original typewritten filing must be received in the County Elections office by 5 pm on the 'Candidate Statement' filing deadline; signed with the appropriate filing fee. Postmarks do not count. No changes will be allowed to a 'Candidate Statement', including 'Statements of Endorsements' and/or portraits, after the 5 pm deadline. Please note: early filing offers more opportunity for Elections staff to notify you of issues with word count, "Statements of Endorsements' and/or portrait issues. Filings unsigned or recieved after the 5 pm deadline will not be accepted.
2. **It is recommended that the candidate email the text (Word or Text format) of the 'Required' and 'Optional Information' to the County Elections office.** Both printed and emailed copies must be exactly the same. If there are discrepencies, the print version verbiage provided will be used for the Voters' Pamphlet production.
3. Each county produces its own individual County Voters' Pamphlet. If the Candidate's jurisdiction/district is located in more than one county, a separate JCVP-01 must be filed and the fee paid, by the deadline, to each county where the statement is to be printed.

Signatures

JCVP-01 must be signed by the candidate or authorized agent. Digital signatures will not be accepted for JCVP-01 or JCVP-02 Statement of Endorsement.

Word Count/Format

1. The combined total word count for 'Required' and 'Optional Information' must not exceed 325 words/numbers. **Please hand count your statement to ensure that your word count does not exceed the 325 maximum word/number count. The County Elections office will not print more than 325 words/numbers.**
2. 'Required Information' headings which include "Occupation", "Occupational Background", "Educational Background" and "Prior Governmental Experience" – these eight words must be a part of the statement, but these eight words do not count towards the maximum word count of 325.
3. Generally, anything with white space around it counts as a word. Hyphenated words that are listed in a dictionary as one word and can be used either with or without a hyphen will count as one word. All other hyphenated words will count as more than one word.
4. The County Elections office will not correct errors in spelling, punctuation, grammar, or syntax. No corrections to these errors will be allowed after the filing deadline. Please proof your submission before filing.
5. If the material in the statement violates the provisions of ORS 251.415, the material in violation will be rejected. If possible, the County Elections office will notify the candidate of the rejection.

Required Information.

Please use semicolons (;) to separate items such as jobs, organizations, dates, etc. 'Required Information' submitted in list format will be changed to a run-on format, using commas, semicolons and colons as appropriate. All 'Required Information' will be printed in plain text (no boldface, caps, centering, underlining or bulleting). Provide itemized listing of information without embellishments. The word "None" (part of word count) must be used in any section of the 'Required Information' if the candidate does not have relevant information for that section.

Optional Information

1. 'Optional Information' must consist of words/numbers only. Standard formatting attributes such as boldface, all caps, centering, underlining; bulleted and numbered lists may be used. Charts or graphics may not be used. Italics may only be used when citing the source of published material. Any other italic used will be changed to plain text. Bullets do not count towards the word count.

Quotes

1. Quotes from published sources may be used. The quotation must have been disseminated to the public prior to its inclusion and the source and date of publication/dissemination must be provided. If a quote, from a previously published source is used no endorsement form is necessary. The quote, source, and date will count towards the 325 maximum word count.
2. Quotes from websites can be used, but must include the date and website address as part of the statement. It is recommended that a printed copy from the website is kept for your records from the date you are referencing in your 'Candidate Statement'.
3. Italics should only be used when citing the source of a quote from a published source. Example of quotes: "*The Oregonian, 06/21/2018*"; or from Mayor Smith's website, "*www.mayor-smith.com 06/21/2018*" or "In the latest edition of the *NW Times*, the paper said this about me '… that Joe Smith is the best person for the job.'" *NW Times, 02/04/2018*.

Endorsements

1. If the name of a person and/or title or organization is used as part of the statement in the JCVP-01, a signed JCVP-02 form must be filed no later than 5 pm on the filing deadline. Please see the JCVP-02 form for more information.
2. Any name (other than the candidate or committee submitting the JCVP-01) listed in the 'Candidate's Statement' without a submitted signed JCVP-02 form or one not filed by 5 pm on the filing deadline will be removed per ORS 251.405.

Portrait Requirements

1. A portrait photo is optional. Submitted portraits must be received by the 5 pm filing deadline.
2. Size/Quality - The portrait will be reduced to 1 ½" x 1 ¾" and printed on newsprint. If possible, a digital portrait in a standard file format (.tif or .jpg) should be submitted as an attachment to an email sent to the County Elections office or on a disk. If a digital file is submitted, a printed copy of the same exact portrait must be provided by the deadline with the filing. The print copy and the digital file must clearly reference the candidate name. Digital files should be a minimum of 300 dpi. Portraits submitted in a format different from those recommended above may be unusable or have their quality impacted. Hard copy portraits must be submitted and labeled with the candidates name on the back. Do not use a pen that will bleed through to the portrait.
3. Portaits must be less than four years old or it will not be used in the Voters' Pamphlet.
4. The portrait should only show the face, neck and shoulders of the candidate; no hands, no hat, no sunglasses or anything below the shoulders. Please leave extra space around the portrait so that it can be cropped to the required size.
5. The background of the portrait must be plain (non-textured, light gray background is recommended). Paneling, wallpaper, windows, textured walls, book cases, flags and plants will be cropped or altered.
6. The candidate may not wear clothing or jewelry that may be construed as showing membership in any organization (e.g. uniform, judicial robe, hat, lapel pin, etc.). Portraits that do not meet these requirements will be cropped or altered and any additional expenses charged to the candidate.

Amendments

An 'Amended Statement' or different portrait may be submitted until 5 pm on the filing deadline. If a 'Candidate Statement' is amended a new completed and signed JCVP-01 form to be submitted with the "Amended" box marked. "Amended JCVP-01 and Optional Information" may be faxed or a scanned copy e-mailed to the County Elections office, but it must be received by 5 pm on the filing deadline. No additional fee is required. **No changes will be permitted after the 5 pm deadline.**

Contact Information

Clackamas County Elections 1710 Red Soils Ct, Suite 100 Oregon City, OR 97045 **phone** 503-655-8510 **fax** 503-655-8461 **email** elections@clackamas.us	**Washington County Elections** 2925 NE Aloclek Dr, Suite 170 Hillsboro OR 97124-7523 **phone** 503-846-5800 **fax** 503-846-5810 **email** elections@co.washington.or.us
Multnomah County Elections, 1040 SE Morrison Street Portland, OR 97214 **phone** 503-988-3720 **fax** 503-988-3719 **email** elections@multco.us	**Yamhill County Elections** 414 NE Evans Street McMinnville, OR 97128 **phone** 503-434-7518 **fax** 503-434-7520 **email** elections@co.yamhill.or.us

Joint County Voters' Pamphlet

Candidate Statement

Important! Read all instructions before completing this form.

Use this form when filing a 'JCVP-01 Joint County Voters' Pamphlet Candidate Statement' with your County Elections office. Please note that each county produces a separate County Voters' Pamphlet. If the jurisdiction or district is located in more than one county, a separate JCVP-01 form must be filed and the filing fee paid to each county where the 'Candidate Statement' is to be printed.

Filing Information

Election Date: _____ ☐ Amended Statement

Name of Candidate (as it should appear on the ballot):

Filing for the Office of (complete what's applicable):

District/Position:

"This information furnished by" (Required: Name of Candidate or Committee as it should appear in the Voters' Pamphlet):

Contact Information:

Phone: Cell: _____ Work: _____ Home: _____

Email:

Warning: Any person who supplies information in the 'Required' portion of a Voters' Pamphlet statement, knowing it to be false, is subject upon conviction of a Class C felony, to imprisonment for up to five years or to a fine of $125,000, or both. ORS 260.715 (1); 260.993; 161.605; and 161.625.

Note: *Language which violates any provision of ORS 251.415 will be excluded from the Voters' Pamphlet*

By signing this document, I hereby state:

- That all information provided by me on this form and in this 'Candidate Statement' is true to the best of my knowledge;
- I am the author of this 'Candidate Statement' (ORS 251.415);
- I have read and understand the instructions for submitting this 'Candidate Statement'; and
- The portrait, if provided, is less than four (4) years old.

_____ _____

Signature of Candidate or Agent on behalf of Candidate Date Signed

_____ _____

(If applicable) Printed name **of Agent** Phone number

Candidate checklist for 'JCVP-01 Joint County Voters' Pamphlet Candidate Statement' information:

☐ Typewritten & Signed JCVP-01

'Required Information':

- ☐ Occupation
- ☐ Occupational Background
- ☐ Educational Background
- ☐ Prior Governmental Experience

- ☐ (Optional) 'Optional Information'
- ☐ (Optional) Portrait
- ☐ (If applicable) JCVP-02 Endorsement Statement #: ____
- ☐ Fee/Petition Provided
- ☐ Word Count (325 words/numbers MAX)

Candidate Statement for Voters' Pamphlet

Required Information

Candidate Name:

Total maximum of 325 hand counted typewritten words/numbers for the combined 'Required' and 'Optional Information', excluding the bold headings already printed on this form. All sections of the 'Required Information' must be completed. If there is not relevant information for a required section, the word "None" should be inserted.

Occupation (present paid or unpaid employment):

See Attached - Please attach printed paper copy of REQUIRED and OPTIONAL information on separate sheet of printed paper. If providing a photo, please provide paper copy of photo.

After filing the paper copy (with signed page one) and paying the fee, please email an electronic copy (Word or Google Doc) of the required and optional information to elections@co.washington.or.us along with electronic copy of the photo (JPG or TIF format).

Occupational Background (any previous paid or unpaid employment):

See Attached

Educational Background (relevant school(s) attended):

Name of School	Educational Study - Major/Minor	Diploma/Degree/Certificate
,	,	;
,	See Attached ,	;
,	,	;
,	,	;

Prior Governmental Experience (elected or appointed):

See Attached

Optional Information

Attach a separate sheet with your 'Required' and 'Optional Information'. ***Remember: both your 'Required' and 'Optional' Information count toward the 325 word limit*** *(excluding required information headings).*

For Office Use Only:

County: _____

Cash-receipt #: _____

Check #: _____

Amount $:_____

Intake Staff Initials:

Required Info? ◯ Yes ◯ No

Optional Info? ◯ Yes ◯ No

Signed? ◯ Yes ◯ No

Endorsements? ◯ Yes # _____ ◯ No

Portrait?

◯ Print? #_____

Providing digital copy? ◯ Yes ◯ No

Received digital copy? ◯ Yes ◯ No

◯ None

Word Count (325 max):

Providing digital copy? ◯ Yes ◯ No

Received digital copy? ◯ Yes ◯ No

Review Staff Initials:

Joint County Voters' Pamphlet Statement of Endorsement Instructions

General Information

1. 'JCVP-02 Joint County Voters' Pamphlet Statement of Endorsement' original, faxed, email attachment or copy of the form should be received in conjunction with a JCVP-01 (Candidate Statement) or JCVP-03 (Measure Argument) in the County Elections office by 5 pm on the JCVP-01 or JCVP-03 filing deadline. Postmarks do not count. No changes will be allowed to a JCVP-02 submittal after the 5 pm deadline. JCVP-02's unsigned or received after the 5 pm deadline will be rejected. **Digital signatures will not be accepted.**
2. Endorsements will be tallied with word **counts in JCVP-01 or JCVP-03.**

Endorsement Options

If the name of an endorser (person or organization) or non-previously disseminated quote is used in a submitted JCVP-01 or JCVP-03 as supporting or endorsing the candidate or measure, **you must either file a JCVP-02 form using:**

Option 1 - Determined by the Filer

Choosing 'Option 1' allows the filer to determine how your name, title and the name of the the organization you represent, if any, and other information about you will appear in the 'Candidate Statement' or 'Measure Argument'.

JCVP-02 must be signed by a person, or by an authorized person on behalf of an organization, stating that the filer has consent to use the signee's name, title, and/or organization name as submitted on the JCVP-01 or JCVP-03.

- OR -

Option 2 - Determined by the Endorser

Choosing 'Option 2' requires the filer to reproduce your name, the name of the organization you represent, if any, and other information about you exactly as you specify in the space provided in their 'Candidate Statement' or 'Measure Argument'.

JCVP-02 must be signed by the endorser, or by an authorized person on behalf of an organization, providing consent to use their name and title, if used, or organization's name and/or a non-previously disseminated quote as the endorser has provided to the filer in the JCVP-02 'Required Reproduction' box.

Example 1 'Option 2' Endorsement -

- 'Candidate Statement' language: "Cooper City Council unanimously endorses this candidate for Sheriff."
- 'Required Reproduction' box should contain the following: "Cooper City Council unanimously endorses this candidate for Sheriff. Cooper City Councilors" (Note: All Councilors on this Council must each sign a separate JCVP-02 form with this information.)

Example 2 'Option 2' Endorsement -

- 'Measure Argument' language: "Cooper County Sheriffs - Bill Smith, John Henry & Bob Cox".
- 'Required Reproduction' box containing: Bill Smith, Cooper County Sheriff; John Henry – Cooper County Sheriff; Bob Cox, Cooper County Sheriff. (Note: Each endorser must sign a separate JCVP-02 form. For this example there would be 3 forms.)

Quotes

If a previously publicly disseminated quote is used, No JCVP-02 form is necessary. The quotation must have been disseminated to the public prior to its' inclusion in the JCVP-01 or JCVP-03 and the quotation must be identified in the JCVP-01 or JCVP-03 by its source and date of publication/dissemination.

Example 1 - for identifying the source of a quote are:
Author Name (if applicable), Newspaper Name or Magazine Name or Book Title, Date of Publication; Author Name (if applicable), Website (www.electionquote.com), Date of Posting.

Example 2 - of quotes:
"In the latest edition of the *NW Times*, the editorial board in the paper said this about me "… that Joe Smith is the best person for the job." *NW Times, 11/24/2018*."

Contact Us

Clackamas County Elections 1710 Red Soils Ct, Suite 100 Oregon City, OR 97045 **phone** 503-655-8510 **fax** 503-655-8461 **email** elections@clackamas.us	**Washington County Elections** 2925 NE Aloclek Dr, Suite 170 Hillsboro OR 97124-7523 **phone** 503-846-5800 **fax** 503-846-5810 **email** elections@co.washington.or.us
Multnomah County Elections, 1040 SE Morrison Street Portland, OR 97214 **phone** 503-988-3720 **fax** 503-988-3719 **email** elections@multco.us	**Yamhill County Elections** 414 NE Evans Street McMinnville, OR 97128 **phone** 503-434-7518 **fax** 503-434-7520 **email** elections@co.yamhill.or.us

Joint County Voters' Pamphlet

Statement of Endorsement

Warning Submitting a false signature on this statment is a violation of ORS 251.405, subject to a civil penalty of up to $1000.

Filing Information This Statement of Endorsement is only valid for the election indicated below.

Election Date: _____

Statement of Endorsement Filing Information

☐ Candidate Statement **Candidate Name:**

☐ Measure # - **Name of Person Who Furnished Argument:**

Statement of Endorsement Options - Choose One Option

→ **Option 1** allows the filer to determine how your name, the name of the organization you represent, if any, and other information about you will appear in the 'Candidate Statement' or 'Measure Argument'.

→ **Option 2** requires the filer to reproduce your name, the name of the organization you represent, if any, and other information about you exactly as you specify in the space provided.

Option 1- Determined by Filer

Endorser Name

Organization Name I am authorized to represent, if any

Consent

☐ I give consent to the filer to use my name, applicable title, and/or the name of the organization I am authorized to represent, if any, and other biographical information about me in a 'Candidate Statement' or 'Measure Argument' by the filer listed above.

Signature **Date Signed**

-OR-

Option 2- Reproduction as Designated by Endorser

Endorser Name

Organization Name I am authorized to represent, if any

Required Reproduction

→ In the space below, provide your name and/or the name of the organization you are authorized to represent exactly as it should appear in the 'Candidate Statement' or 'Measure Argument'. Your organization's name should only be used if the organization is endorsing the 'Candidate Statement' or 'Measure Argument'. Your title must also be listed in this section if it is to appear in the 'Candidate Statement' or 'Measure Argument'.

Consent

☐ I give consent to the filer to reproduce my name, applicable title, the name of the organization I am authorized to represent, if any, and other biographical information about me, **exactly as it appears in the Required Reproduction box**, in a 'Candidate Statement' or 'Measure Argument' by the filer listed above.

Signature **Date Signed**