

**CITY OF FOREST GROVE
COMMITTEE FOR COMMUNITY INVOLVEMENT
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET
Tuesday December 5, 2017**

Betsy Brower, Chairperson

David Andersen Tom Cook (Secretary)
MJ Guidetti-Clapshaw (Vice Chair) Devon Downeysmith
Student Advisor: Briana Larios
Council Liaison: Malynda Wenzl

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ **Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.**

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

Present: Betsy Brower, Tom Cook, Devon Downeysmith, David Andersen, Dan Riordan, Briana Larios, Fire Chief Michael Kinkade

Absent: MJ Guidetti-Clapshaw

Council Liaison: , Malynda Wenzl - Absent

City Staff: Dan Riordan

1. Call to Order: The meeting was called to order at 5:35 pm at the Community Auditorium Conference Room by Chairman Brower. Minutes approved for November.

2. Community Connection Inbox- None

3. All Town Meeting. Dan stated that the Police Department has decided not to formally make a presentation at the ATM.

Chief Kinkade gave abbreviated presentation of the one he will give at the ATM. Committee provided input and feedback. Discussion centered on keeping the presentation at a level that the average resident could understand and ask questions. Chief Kinkaid said he would like to have a question and answer time.

It was decided that the ATM would not have “clicker” questions or have breakout groups. The basic agenda would be: Introduction, presentation with possible question and answers, break, then general panel question and answers. Dan will make contact with all invited panel members. David volunteered to be moderator.

Devon volunteered to put together a publicity/marketing plan. Briana stated she would create the flyer which will also be in Spanish. Questions about the budget and ideas for the catering were discussed.

4. Due to time constraint the rest of the agenda was postponed.
5. **Adjourned:** The meeting was adjourned at 7:00 pm by Chair Betsy Brower

Next CCI meeting will be January 2, 2018