

**CITY OF FOREST GROVE  
COMMITTEE FOR COMMUNITY INVOLVEMENT  
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET  
November 6, Tuesday, 2018**

Betsy Brower, Chairperson

David Andersen .....Tom Cook (Secretary)  
MJ Guidetti-Clapshaw (Vice Chair) .....Devon Downeysmith  
Karen Reynolds .....Matthew Stone

Council Liaison: Malynda Wenzl

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

**Present:** Betsy Brower, Tom Cook, David Andersen, Matthew Stone, MJ Clapshaw

**Absent:** , Briana Larios, Karen Reynolds

**Council Liaison:** Malynda Wenzl (Absent)

**City Staff:** Bryan Pohl

**1. Call to Order:** 5:40 and approved minutes of September 4<sup>th</sup> and October 2<sup>nd</sup> 2018. David pointed out that not all members were listed in the minutes heading. Tom will correct. Also noted was that Briana Larios position was vacated from CCI.

**2. Community Action Inbox.** Bryan presented the handout concerning an informational meeting of the city council that will review the Citizen Advisory Boards and Commissions on November 19 at 5:30. CCI members are encouraged to attend.

**3. 2019 ATM.**

Tom provided handout to update on agencies invited and attending. The following agencies were suggested for invitation. Tom will follow-up:

- Pet preparedness: Bonnie Hays or Humane Society
- Adelante Mujeres
- National Guard Armory
- Forest Grove School District
- Public Safety Commission
- NW Natural Gas

Bryan will contact: Department of Geologic and Mineral Agencies and Department of Land Conservation (Flood plains).

David presented the “rental” agreement for high school. Cost: around \$500. Discussion about further funding for refreshments will be needed. Bryan will research additional funding. Matthew will research about local companies providing coffee/drinks.

Committee agreed that agencies had to provide their own table and chairs. Tom will make sure agencies were aware. Tom will send out final info to agencies with the following information:

Area provided: 8ft wide by 6ft deep  
Agency provides table and chairs  
Request early to CCI if power is needed  
Children activities  
Spanish material/translations

**4. Latino Summit.** Nothing presented.

**6. Council Liaison Report.** Nothing presented.

**7. Adjourn:** 6:20 Next meeting December 4<sup>th</sup>, 2018