

**CITY OF FOREST GROVE  
COMMITTEE FOR COMMUNITY INVOLVEMENT  
COMMUNITY AUDITORIUM CONFERENCE ROOM, 1915 MAIN STREET  
December 4, Tuesday, 2018**

Betsy Brower, Chairperson

David Andersen .....Tom Cook (Secretary)  
MJ Guidetti-Clapshaw (Vice Chair) ..... Devon Downeysmith  
Karen Reynolds .....Matthew Stone

Council Liaison: Malynda Wenzl

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

All public meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, at (503) 992-3235, at least 48 hours prior to the meeting.

**Present:** Tom Cook, David Andersen, Devon Downeysmith, Matthew Stone, MJ Clapshaw, Council Liaison MayInda Wenzl, City Staff Bryan Pohl, Ashley Terry (student advisor).

**Absent:** Karen Reynolds, Betsy Brower

**1. Call to Order:** 5:30 and approved minutes of November 6, 2018.

**2. Community Action Inbox.** MJ Clapshaw announced her resignation due to priorities. The board also recognized the e-mail resignation of Betsy Brower.

Motion made to consider filling chairman and vice-chairman at later meeting after 2019 ATM. David Anderson was nominated to be interim chair. Motion seconded and passed.

Introduction of Ashley Terry, new student advisor.

**3. 2019 ATM.**

Tom provided handout to update on agencies invited and attending. See attached handout.

Matthew stated that Forest Grove Coffee Company will donate coffee. David ask Matthew to ask them if they would supply refreshments funded by CCI.

MJ spoke about the Map the Neighborhood program and its benefits. Discussion about Stacy Metzger’s role.

Request to Bryan for name tags for the CCI members.

Promotion:

Devon will generate a “press release” to be sent to Bryan to be distributed through the city-wide billing. She will also produce a “flyer” to be distributed.

Tom will contact the Fire Department for their reader board.

Matthew will take the “press release” and generate promotion through social media. Devon will assist.

Matthew will research the location of the large banner and perhaps how to modify.

**4. Latino Summit.** Nothing new to present.

**6. Council Liaison Report.** Councilor Wenzl spoke of the upcoming proposed changes to the Board and Committees policies.

**7. Adjourn:** 6:35 Next meeting January 8th, 2019