

## CCI MEETING MINUTES 1-8-19

**Present:** Members David Anderson, Matt Stone, and Devon Downeysmith. Ashley Terry (Student Advisor), Bryan Pohl (Staff Liaison), Malynda Wenzl (City Councilor). Kristin Tengen, a new member who will be appointed at the next City Council meeting was also present.

**Absent:** Betsy Brower, Karen Reynolds, Tom Cook

**Call to order and approval of minutes:** David Anderson called the meeting to order at 5:32pm. Members introduced themselves and the committee welcomed new member, Kristin Tengen. Due to lack of quorum, the minutes were not approved.

**2019 ATM Planning:** The group reviewed the list of exhibitors and assigned committee members to contact them to make final arrangements for the town meeting. Committee members have agreed to reach out to their contacts by COB Tuesday, January 9. Exhibitors should get back to committee members by Monday, January 14.

**Event Promotion:** The City will post about the event on the City website. The street banner is already up. Bryan is speaking with Mark Miller, editor of the *Forest Grove News-Times*, to provide information for an article. The event will be posted on the City's Facebook page, the Forest Grove Community Page, NextDoor, and PeachJar email.

**Council Liaison Report:** Councilor Wenzl said that the Council has not met since the previous CCI meeting because of the holidays. The next City Council meeting will take place on Monday, January 14. Kristin Tengan will be approved at this next meeting.

David Anderson adjourned the meeting at 6:26pm.