



Council Liaison: Ron Thompson - present
Members Present: Mark Nakajima, Chair; Michael Howell, Vice Chair;
Bruce Countryman; David Hunter
Student Advisor: Declan Lynch - absent
Members Absent: Lance Schamberger, Jen Warren
Staff Liaison: Dan Riordan – present

Call to Order and Role: The January 15, 2020, meeting was called to order by Chair Nakajima at 5:35 pm.

Citizen Communication: None

Minutes Approval: David made a motion, seconded by Bruce, to approve the December 18, 2019 minutes as presented. The motion passed unanimously.

Action Items/Discussion:

1. **Election of Chair and Vice Chair for CY 2020** – Bruce made a motion seconded by David to re-elect Mark as Chair for Calendar Year 2020. The motion passed unanimously. The CFC also adopted a motion to re-elect Michael as Vice-Chair. The motion passed unanimously.
2. **Adopt Meeting Dates for CY 2020** – David made a motion, seconded by Michael to adopt meeting dates for Calendar Year 2020. Meeting dates are the third Wednesday of the month except for July and August when the CFC will not meet.
3. **Discuss Bylaw Revisions for City Council Approval** – The Commission continued review of the CFC bylaws. The Commission agreed that the CFC purpose be updated to include that the CFC serves as the tree board for Tree City USA® qualification and the powers and duties be updated to include coordinating the annual Arbor Day celebration and overseeing the City's Urban Forest Management Plan. Discussion also included review of requirements for removal of protected trees included in the current bylaws and the Development Code. David recommended that trees be evaluated by a certified ISA arborist prior to issuing the permit. David also recommended person evaluating the tree shouldn't be allowed to do the removal work. The Commission also discussed clarifying that CFC decisions are appealable to City Council and that the current requirement that removal of a protected tree be delayed for one year should be deleted.

The Commission will consider potential bylaw revisions during the February meeting. City Council consideration of the proposed updated bylaws is expected in April.

Liaison Update: Councilor Thompson provided an update of the last City Council meeting.

Member Update: None

Next Meeting: February 19, 2020, 5:30 pm at the City Auditorium.

Meeting Adjournment: David made a motion, seconded by Michael to adjourn the meeting at 6:31 pm. The motion passed unanimously.

Respectfully submitted,

Dan Riordan
CFC Staff Liaison