



*A place where families and businesses thrive.*

<i>CITY RECORDER USE ONLY:</i>	
AGENDA ITEM #:	_____
MEETING DATE:	_____
FINAL ACTION:	_____

**CITY COUNCIL STAFF REPORT**

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**TO:** City Council

**FROM:** Jesse VanderZanden, City Manager

**MEETING DATE:** September 11, 2017

**PROJECT TEAM:** Jeffrey King, Economic Development Manager;

**SUBJECT TITLE:** Amend 1 of 19 voting member positions on Forest Grove Economic Development Commission

**ACTION REQUESTED:**  Ordinance  Order  Resolution  Motion  Informational

*X all that apply*

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**BACKGROUND:**

The City Council adopted Resolution No. 2007-45 establishing the Forest Grove Economic Development Commission (FGEDC), which consists of 19 voting members appointed by City Council, including one voting member for Utility: “Forest Grove Light and Power or Verizon”. Subsequently, the Forest Grove Light and Power Director was appointed to fill the Utility position when the FGEDC was established.

There is concern that having a city employee appointed as a voting member on any board or commission poses a conflict of interest. FGEDC is the only commission that designates a city employee be appointed as a voting member. To address this issue, staff is proposing an amendment to re-designate the position from “Forest Grove Light and Power or Verizon” to “Utility”. Given the important role of utilities, be it water, power, gas, rail, broadband telecommunication or others, staff recommends the “Utility” position be retained; however, that it not allow a city employee appointed to this position.

**STAFF RECOMMENDATION:**

Staff recommends that City Council approve the resolution amending one of 19 voting members on the FGEDC from “Forest Grove Light and Power or Verizon” to “Utility” and declaring the position vacant so it can be filled appropriately.