

APPROVED

Timothy Rippe, Council Liaison  
Jeff King, Staff Liaison  
Tim Budelman  
Brad Bafaro  
Steve Krautscheid  
Bruce McVean  
Tom Raabe  
Sandra Fowler-Hill  
Michael Weech

James Draznin, Chair  
Hope Kramer, Vice Chair

Lois Hornberger  
Mark Nakajima  
Jennifer Prickett  
Kevin Emerick  
Guy Storms  
Howard Sullivan  
Javier Urenda  
Brian Wilbur  
Kevin Yamada

All public meetings are open to the public and all persons are permitted to attend any meetings except as otherwise provided by ORS 192:

→ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

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**ATTENDEES:**

James Draznin  
Sandra Fowler-Hill  
Bruce McVean  
Hope Kramer  
Javier Urenda

Steve Krautscheid  
Lois Hornberger  
Kevin Emerick  
Mark Nakajima

Tim Budelman  
Brad Bafaro  
Guy Storms  
Michael Weech  
Howard Sullivan

**COUNCIL PRESENT:**

Tim Rippe, Council Liaison

**CITY STAFF:**

Jesse VanderZanden, City Manager  
Jeffrey King, ED Program Manager  
Brandi Walstead Keelan, Program Coordinator  
Calvin LeSueur, City EDC Intern

**ALSO ATTENDING:**

Sara Saucy, David Warner, Vicki Van Loo, Lori James-Nielson, Randy Bateman, Christy Gunderson, Krissy Leto

**1. CALL TO ORDER:**

The meeting was called to order at 12:10 p.m. by EDC Chair, James Draznin.

APPROVED

**2. CITIZEN COMMUNICATION:**  
NONE

**3. APPROVAL OF ECONOMIC DEVELOPMENT COMMISSION MINUTES:**

Howard Sullivan moved to accept the meeting minutes as presented. Brad Bafaro seconded. The motion passed unanimously.

**4. ADDITIONS/DELETIONS:**  
NONE

**5. BUSINESS:**

**A. McMenamins – Host Update:**  
NONE

**B. Forest Grove Chamber Update:**

- Representative Susan McLain book drive is beginning, the Chamber is a drop off point
- Tuesday, May 8<sup>th</sup> there will be a free marketing seminar from 12-1 p.m.
- High Taste, Vegan food producing business will be starting up on Cornelius.
- Cornelius has secured water rights which will allow them a commodity to trade after having purchased water from Hillsboro for many years.

**C. Council Update:**

Update by Councilor Rippe –

- Budget Committee will be meeting, hope to have two focus meetings and then recommendation to the City Council with passage at the last meeting in June.
- There will be upcoming work sessions on the Police Facility with a contractor conducting focus groups.
- Close to resolving the Senior Center financing
- Waste Management rates will be increasing, primarily has to do with recycling rate issues
- Sister City delegates to Forest Grove will be here from June 30<sup>th</sup> to July 5<sup>th</sup>. This is the 30<sup>th</sup> year of our relationship. July 3<sup>rd</sup> there will be a dinner for that celebration, tickets are available.
- Along with the Planning Commission the City Council is looking at density for multi-family housing.
- Economic Development Goals and Objectives should be in alignment with City Council's Goals and Objectives.

- URA is expanding the Storefront Improvement program and there are funds available for storefront design.

**D. Guest Speakers Lori James-Nielson, President of Tuality Hospital and Steve Krautscheid, Vice President & EDC member:**

Ms. James-Nielson first discussed the core of any hospital being the community. She provided an update of the plan for Tuality Health Care: Approximately 3 million dollars will be invested in the Forest Grove campus. Mr. Krautscheid shared that the Master Plan had been approved in 2013. Priorities include women and child care, surgical services, as well as access to care. Throughout the U.S. there is currently a shortage of Primary Care, but the Forest Grove services will expand with an Urgent Care/Primary Care hybrid. This will result in Forest Grove being a Primary Care hub. Tuality is partnering with OHSU who is currently looking to graduate 50% of students as Primary Care rather than specialties.

The current building was built in 1963, they looked at remodeling and found that with the needed updates it will be less expensive to rebuild. Overall services will end up including Primary Care, Urgent Care, OT/PT, Imaging, Lab, Pharmacy, and a Primary Care Training Center. It is intended to include Pediatrics Specialty and NICU, Level II. There will be multi-generational wellness activities; this may come in the form of an adaptive playground area for child play and adult rehab. Inpatient elderly mental health services will be moving to Hillsboro and Raines Dialysis will be opening September 18<sup>th</sup>.

**E. Workforce Training Program-Mechatronics:**

The School District was awarded a grant that they applied for that will implement the mechatronic program. There are currently 316 students signed up for the class and 32 of them will be earning dual credits. PCC has a two-year program for micro-electronics. That program works with local semi-conductor companies and is generally offered hundreds of positions to graduates, too numerous for the low number of micro-electronic program students to feed. With students at FGHS having this opportunity it will prepare them for the PCC offering and will hopefully bring the number of students choosing that program up. We could have a good selection of qualified applicants grown here at home.

Part of the class will be site visits, the school district will be reaching out to local companies for tours.

Another idea that is surfacing based on previous discussions of not being able to hire high school students is a “contract with industry” idea. This would look at students solving issues for local industry and the industry paying into a scholarship fund that would be split amongst involved students.

There will also be a Mechatronics summer camp for freshmen hosted through partnership with Adelante Mujeres.

**F. Enterprise Zone Extended Abatement Policy/MGC Pure Update:**

The Extended Abatement Policy for years 4 & 5 was approved by City Council. There was discussion as to where the funds would be allocated to. Mr. Budelman asked if there was possibility of those funds being put toward Junior Achievement or High School programs. Ms. Kramer stated that she remembered Mr. VanderZanden stating that they would go to the General Fund the same that property taxes would. Mr. Budelman asked if the EDC can make a recommendation, Mr. King will inquire.

**G. Grocery Store Planning**

Councilor Rippe stated that through this process it is felt that roles and responsibilities should be defined in relation to projects such as this. Those should be defined not only for staff but also EDC and other key players.

**6. STAFF AND BOARD MEMBER COMMUNICATIONS:**

None

**7. ANNOUNCEMENT OF NEXT MEETING:**

James Draznin announced that the next meeting of the EDC will be on Thursday, June 7th, at 12:00 noon in the Alice Inkley Room at McMenemy’s Grand Lodge

**8. ADJOURNMENT:**

James Draznin adjourned the meeting at 1:32 p.m. by consensus.

Respectfully submitted by:  
Brandi Keelan  
Program Coordinator  
City of Forest Grove

Approved by the Forest Grove Economic Development Commission:

Date: June 12, 2018