

***Minutes approved by Public Safety Advisory Commission on 10/26/2016***

**1. ROLL CALL**

Meeting called to order by Drue Garrison at 7:31 am.

**Members Present:** Tim Rippe, Robert Mills, Glenn VanBlarcom, Anne Niven, Drue Garrison, and Thomas Epler (arrived at 7:50am).

**Members Absent:** Mason Brown

**Liaisons Non-Voting Representatives Present:** Guy Storms, Ron Thompson, Robert Farris and Nick Chan.

**Others Present:**

Patrick Wineman, Kevin Ellingsburg and Kara Oliver.

**2. INTRODUCTIONS**

Self-Introductions were made.

**3. CITIZEN COMMUNICATIONS**

None at this time

**4. APPROVAL OF MINUTES**

**MOTION:** Robert Mills moved, seconded by Glenn VanBlarcom to approve minutes from August 24th, 2016. **MOTION CARRIED 5-0 by voice vote.**

**5. ADDITIONS/DELETIONS**

None

**6. STAFF REPORTS**

**Police Department-** Captain Ellingsburg addressed the memorandum document. Some highlights include:

- Patrol presence has been strong at the local schools, both in the morning and afternoon.
- Two digital security cameras have been ordered to replace existing analog cameras that continue to fail.

There was a round table discussion regarding the potential for body worn cameras. There will be a presentation on the matter during a future meeting.

- An ex- Forest Grove resident was sentenced to an additional 120 months in Federal Court, to add onto his existing sentence for multiple

child molestation charges. This was a case that Forest Grove took a lead in and will be receiving recognition for at an upcoming OPOA conference.

- Chief Schutz was the keynote speaker at the Criminal Justice Information Services Conference in Seaside this last week.

**Fire Department** – Chief Wineman reported that there was a chimney fire on Hwy 47 that was contained to just the chimney. There was a residential fire on 19<sup>th</sup> and Douglas involving a triplex that displaced multiple families. There was also a five patient car accident and the department received support from Banks Fire on that incident. The department is currently preparing for their Open House on October 15<sup>th</sup>. The Fire Prevention Division has been working on fire prevention week programs at all the local schools. The truck committee is still in the process of deciding on ladder truck vendors. No decisions have been made yet.

There was a roundtable discussion regarding contact procedures during a lockdown. Rob Farris stated that the district is responsible for notifying schools in the event of a lockdown, but not responsible for notifying private schools. Rob Farris made a recommendation to the district to incorporate notification of private schools in the event of a lockdown.

**City Council** – The Mayor, City Manager and Council Thompson will be attending the League of Oregon Cities Conference in Salem today to bring attention to four items:

- Recreational Liability- leagues playing in city parks- can be sued, but at a fixed number
- Transportation- bridges and roads
- Property Tax- increase to the market value
- PERS- how much is owed- approximately 22 billion

The Watershed tour that was originally listed for October 7<sup>th</sup> has been moved to the 21<sup>st</sup>. The general public is invited, but they must RSVP to let Engineering know. The Mayor's dinner will be held on October 22<sup>nd</sup> and leaf pick up will be on the 23<sup>rd</sup>.

The City has contracted a publishing company to make all city ordinances electronically available to the general public.

The marijuana public hearing for both applications will be conducted on October 17<sup>th</sup>.

Fourteen people have been appointed to a committee, other than the technical committee, to discuss affordable housing.

Light and Power will be requesting one megawatt for the period 2021-25 from

Bonneville power. They must do this in order to request any increase in the future. This could potentially put us at tier 2 which will cause an increase in prices.

7. **OLD BUSINESS**  
**Graffiti Task Force Review-**

**MOTION:** Moved by Tim Rippe, seconded by Glenn VanBlarcom to donate Graffiti Task Force supplies to Habitat for Humanity. **MOTION CARRIED 6-0 by voice vote.**

The receipt of the donation will be submitted to Paul Downey upon donation. Election of a new chairperson will occur in the last PSAC meeting of the year, November 28, 2016.

**NNO Report Update-** The communication for the planning and the coordination is to begin as early as December. This helps take care of some of the bigger decisions like date/time/venue. Publicity was much more inclusive this year. The event layout will be tweaked in regards to the location of the band and children activities. The location of the fire apparatus will be dependent on weather.

Day of the event planning, the main issue is parking and how to effectively block off roads without it affecting business. Other ideas for next year include changes to the scavenger hunt, food vendor selection, and a potential dunk tank.

Approximately \$2,700 is in the bank for next year's event. There was a roundtable discussion regarding applying for a CED Grant to acquire reusable water bottles and incorporate an informative water booth.

8. **ANNOUNCEMENT OF NEXT MEETING** – October 26, 2016 at Forest Grove Fire Department.

9. **ADJOURN**

The meeting was adjourned at 8:32am.

Recorded & submitted by Kara Oliver, Administrative Assistant