

**Minutes approved by Public Safety Advisory Commission on July 27<sup>th</sup>, 2016**

**1. ROLL CALL**

Meeting called to order by Nathan Seable at 7:32 am.

**Members Present:** Tim Rippe, Glenn VanBlarcom, Anne Niven, Nathan Seable, Drue Garrison, and Thomas Epler

**Members Absent:** Mason Brown and Robert Mills

**Liaisons Non-Voting Representatives Present:** Guy Storms, Nick Chan (departed at 8:30 am) & Connie Potter (arrived at 7:41 am)

**Others Present:**

Police Chief Janie Schutz, Fire Chief Michael Kinkade, and Kara Oliver

**2. INTRODUCTIONS**

Self-Introductions were made.

**3. CITIZEN COMMUNICATIONS**

None at this time

**4. APPROVAL OF MINUTES**

**MOTION:** Glenn VanBlarcom moved, seconded by Drue Garrison to approve minutes from April 27<sup>th</sup>, 2016. **MOTION CARRIED 6-0 by voice vote.**

**MOTION:** Drue Garrison moved, seconded by Glenn VanBlarcom to approve minutes from May 25<sup>th</sup>, 2016. **MOTION CARRIED 6-0 by voice vote.**

**5. ADDITIONS/DELETIONS**

**Additions:** Planning Commission Update

**6. STAFF REPORTS**

**Police Department-** There has been major change over in personnel with seven new officers. The department is currently running patrol with 14-15 officers, including sergeants; with a full staff, patrol typically runs with 21 officers. This shortage is mostly due to three retirements in the last year.

The department is currently working with the Latino community in building the trust coalition. They have been meeting on a regular basis to better understand each other.

An officer was sent to the high school's equality club to open up communication between the school and police force.

The police department participated in 'Cascadia Rising', which focused on the Scoggins Dam area and the effect on the City of Forest Grove if such an earthquake would occur.

**Fire Department –**

Two crews have been sent to conflagrations in the month of June. The first one was for the Mosier train wreck; one tender was used for a 24 hour period. The second conflagration, Akawana, requested a crew for a couple of days. Each year conflagrations begin earlier in the summer months.

Life Flight has relocated to Hillsboro which has assisted with arrival time. In the last few weeks there have been multiple instances where Life Flight has been activated.

Gaston and Cornelius had job openings in the fire department. Within the last two months, six volunteers have left, leaving a hole. Division Chief Ian O'Connor will be leaving the department and his last day will be June 30<sup>th</sup>.

Chief Kinkade will be taking the Standard of Cover to the City Council in August to have it endorsed by resolution.

WCCCA's bond passed, beginning a 2-3 year process of radio replacements and implementing a new CAD system.

**City Council** – The City Manager's report was emailed prior to the meeting due to Councilor Thompson's absence.

**7. NEW BUSINESS**

**Planning Commission Update-** There was a hearing at the Community Auditorium regarding marijuana open grow. The agenda was to go over the recommendations that PSAC put together. There was public testimony from citizens. Prior to the public testimony, there was a work session where the council accepted three of our recommendations.

- No open grow of marijuana for recreational production in the city limits of Forest Grove
- All marijuana activities shall not be permitted in mixed use zones or residential zones.

- Any marijuana activities shall be conditional uses in the affected zonings (Permit requests go before the planning commission).

Our recommendations regarding setbacks, other than school setbacks, were not accepted.

There was a round table discussion regarding PSAC's recommendations and it was agreed upon that Tim Rippe, Nathan Seable, and Glenn VanBlarcom would meet and prepare a statement for the City Council.

**8. OLD BUSINESS**

**National Night Out Update-** PSAC will have a booth and it will be much more prominent this year. There will be paper bags handed out to people that arrive, and as people complete the scavenger hunt, they will be returning to the booth to claim their prize. Bottled water will also be handed out, so the PSAC booth will act as the arrival and departure booth. The final coordination meeting for NNO will be in the third week of July. There has been over \$2,000 in business donations thus far.

**Member Resource Manual Update-** Previously called 'New Member Orientation Manual', the finished product is now on Dropbox. Tim Rippe will continue to attempt to keep it updated. The only thing that has not been updated is the strategic plan.

**9. ANNOUNCEMENT OF NEXT MEETING – July 27<sup>th</sup>, 2016 at Forest Grove Fire Department**

**10. ADJOURN**

The meeting was adjourned at 8:38 am.

Recorded & submitted by Kara Oliver, Administrative Assistant