

APPROVED

Forest Grove Historic Landmarks Board
Community Auditorium, 1915 Main Street
May 21, 2019 -- 6:30 P.M. Page 1 of 2

Members Present: Jennifer Brent, George Cushing, Mark Fischer, Larissa Whalen Garfias, Holly Tsur (by phone), Kelsey Trostle, Bill Youngs
Staff Present: James Reitz
Council Liaison: Tom Johnston
Citizens Present: 02 (Melody Haveluck and Councilor Val Valfre)

1. **Call to Order:** Cushing opened the meeting at 6:34 p.m.

2. **Citizen Communication:** None.

3. **Action Items / Discussion:**

A. **Photo Contest:** Winners have been selected. Members of the Public Arts Commission (who judged the entries) will be at the May 28 City Council meeting to help present the awards.

- The winners have been notified and will be at the presentation.
- Tickets from Theater-in-the-Grove will be part of the award.
- Discussion ensued about getting an earlier start on next year's contest, maybe even as early as October.
- Whalen Garfias will add all the photos to the Board's "drop box".

B. **Chamber Luncheon Presentation:**

- Cushing will make the presentation on June 17th about the downtown district nomination process.
- Reitz will prepare a PowerPoint slide presentation for Cushing's use.
- The Board discussed whether to have handouts available, but concluded that these might be too detailed information for what would be a more general audience.
- Reitz will provide Cushing copies of the handouts used at the neighborhood informational meeting for his review beforehand.
- Tsur expressed concern about potential Federal rule changes that might affect how a district is formed. Reitz noted that the new rules have not been adopted and may change, so we should continue to proceed as planned.

C. **Editorial Calendar:** Trostle reviewed the calendar for the next few months -

- During July to September, a recap of the past year's preservation grant awards.
- July 15th is the deadline for the next FHFG newsletter; the topic will be the preservation grant application.
- August – National Night Out
- September – Chalk Art Festival

D. **Preservation Grants:** Due to limited funds, there was discussion about potentially reducing the grant award amounts from \$1,000 to \$950. Youngs volunteered to ask his employer (SSOE) for funds to make up the difference to keep the \$1,000 limit.

4. **Old Business/New Business:**

A. Approval of Historic Landmarks Board Meeting Minutes. **The meeting minutes of April 23, 2019 were approved with minor corrections.**

B. Council Liaison Report. Councilor Johnston reviewed a number of topics the Council is working on, including -

- A "Festival of Hope" on June 15th
 - A downtown parking study
 - OHSU review of the local hospital
 - A transit study, possibly to develop a new bus route for low income workers
 - The TriMet southwest light rail line and the upcoming bond
 - Electrical utility rates are going up 2-4%
 - Logging rights have been awarded in the watershed
 - A project to fix Hawthorne Street near 23rd Avenue should be done this year
 - A new roundabout may be constructed at the Martin Road / Highway 47 intersection
 - A roundabout is being considered at the Maple Street / Highway 47 intersection, but its design is complicated due to the railroad tracks there
- C. FHFG Report. Haveluck reported that a new liaison will begin attending Board meetings, and that the garden tour is approaching on June 2nd. She handed out new posters for this event.
- D. Staff Update. Reitz reported that the SHPO grant had been awarded and the contract was in progress. He has already started the RFP process for selecting a consultant for the downtown district nomination process. He requested volunteers to help with the selection process; Tsur expressed interest.
- E. June Agenda: Editorial calendar, National Night Out planning, alternative funding, preservation grant requests (if any), review of the May 28 Council meeting presentations, and review of the Chamber luncheon presentation.
5. **Adjournment:** The May 21, 2019 meeting adjourned at 8:20 p.m.

These minutes respectively submitted by Bill Youngs, Acting Secretary