DRAFT

Members Present: Jennifer Brent, George Cushing, Mark Fischer, Larissa Whalen Garfias, Holly Tsur (by phone), Kelsey Trostle, Bill Youngs
Staff Present: James Reitz
Council Liaison: Tom Johnston
Citizens Present: 02 (Melody Haveluck and Councilor Val Valfre)

1. **Call to Order:** Cushing opened the meeting at 6:34 p.m.

2. **Citizen Communication:** None.

3. **Action Items / Discussion:**

   A. **Photo Contest:** Winners have been selected. Members of the Public Arts Commission (who judged the entries) will be at the May 28 City Council meeting to help present the awards.

   - The winners have been notified and will be at the presentation.
   - Tickets from Theater-in-the-Grove will be part of the award.
   - Discussion ensued about getting an earlier start on next year's contest, maybe even as early as October.
   - Whalen Garfias will add all the photos to the Board's "drop box".

   B. **Chamber Luncheon Presentation:**

   - Cushing will make the presentation on June 17th about the downtown district nomination process.
   - Reitz will prepare a PowerPoint slide presentation for Cushing's use.
   - The Board discussed whether to have handouts available, but concluded that these might be too detailed information for what would be a more general audience.
   - Reitz will provide Cushing copies of the handouts used at the neighborhood informational meeting for his review beforehand.
   - Tsur expressed concern about potential Federal rule changes that might affect how a district is formed. Reitz noted that the new rules have not been adopted and may change, so we should continue to proceed as planned.

   C. **Editorial Calendar:** Trostle reviewed the calendar for the next few months -

   - During July to September, a recap of the past year's preservation grant awards.
   - July 15th is the deadline for the next FHFG newsletter; the topic will be the preservation grant application.
   - August – National Night Out
   - September – Chalk Art Festival

   D. **Preservation Grants:** Due to limited funds, there was discussion about potentially reducing the grant award amounts from $1,000 to $950. Youngs volunteered to ask his employer (SSOE) for funds to make up the difference to keep the $1,000 limit.

4. **Old Business/New Business:**

   A. Approval of Historic Landmarks Board Meeting Minutes. **The meeting minutes of April 23, 2019 were approved with minor corrections.**

   B. Council Liaison Report. Councilor Johnston reviewed a number of topics the Council is working on, including -

- A "Festival of Hope" on June 15th
- A downtown parking study
- OHSU review of the local hospital
- A transit study, possibly to develop a new bus route for low income workers
- The TriMet southwest light rail line and the upcoming bond
- Electrical utility rates are going up 2-4%
- Logging rights have been awarded in the watershed
- A project to fix Hawthorne Street near 23rd Avenue should be done this year
- A new roundabout may be constructed at the Martin Road / Highway 47 intersection
- A roundabout is being considered at the Maple Street / Highway 47 intersection, but its design is complicated due to the railroad tracks there

C. FHFG Report. Haveluck reported that a new liaison will begin attending Board meetings, and that the garden tour is approaching on June 2nd. She handed out new posters for this event.

D. Staff Update. Reitz reported that the SHPO grant had been awarded and the contract was in progress. He has already started the RFP process for selecting a consultant for the downtown district nomination process. He requested volunteers to help with the selection process; Tsur expressed interest.

E. June Agenda: Editorial calendar, National Night Out planning, alternative funding, preservation grant requests (if any), review of the May 28 Council meeting presentations, and review of the Chamber luncheon presentation.

5. Adjournment: The May 21, 2019 meeting adjourned at 8:20 p.m.

These minutes respectively submitted by Bill Youngs, Acting Secretary