

APPROVED

Forest Grove Historic Landmarks Board
Community Auditorium, 1915 Main Street
July 23, 2019 -- 6:30 P.M. Page 1 of 2

Members Present: George Cushing, Mark Fischer, Holly Tsur (via phone), Bill Youngs
Members Excused: Jennifer Brent, Larissa Whalen Garfias, Kelsey Trostle
Staff Present: James Reitz
Council Liaison: Tom Johnston was excused.
Citizens Present: 04 (Marc and Alejandra Morenco, Gary Eddings, Melody Haveluck)

1. **Call to Order:** Youngs opened the meeting at 6:34 p.m.

2. **Citizen Communication:** None.

3. **Action Items / Discussion:**

A. Preservation Grant Request: Beal-Toplin House at 2417 18th Avenue (Washington County Tax Lot 1S306AB12000). Applicant: Marc Morenco. File Number 311-19-000015-PLNG. Mr. Morenco described the project to repair the back porch including two sets of stairs and the roof, all of which were severely deteriorated due to rot. He said that he was planning to use a contractor he had worked with before and felt they could work very well together on the repairs. When the repairs are complete, the porch will be repainted in similar colors.

Board members recommended that care be taken with any lead paint removal according to legal requirements. It was also noted that this project would probably require a building permit.

Cushing / Fischer to approve a \$1,000 grant. Motion carried unanimously.

B. National Night Out Planning (August 6): As Whalen Garfias was excused from tonight's meeting, Youngs volunteered to check with her to verify that all was proceeding as planned for the Board's participation in this event.

C. Chalk Art Festival Planning (September 21): The Board decided to participate in the Chalk Art Festival, Quake Up and Corn Roast events, but postponed discussion of costs and other concerns to the August meeting. Gary Eddings of the Friends of Historic Forest Grove said that they voted to participate with the Board in those events.

D. Funding Sources: Tsur provided a list of potential sources of grant funding to the Board. She suggested that we start contacting them to see what they might have available and learn about their grant application processes. Fischer recommended that we apply for any grants possible and let the sources decide if we qualify, rather than pre-judging probabilities for success. Youngs said he would contact some of the possible sources with which he was familiar. He also mentioned that although Tsur was not able to take the lead on this project she would be able to review applications; Tsur agreed she could do that.

Youngs and Fischer agreed to form a subcommittee to start researching grants and will report back on their findings at the next meeting.

Cushing said that he had met Court Carrier (the new Forest Grove Tourism Director) and that Mr. Carrier was very much interested in meeting with us because he feels that historic preservation is very important in his efforts to promote tourism. Cushing stated that Mr. Carrier has much experience in preparing grants and has many contacts, and he was looking forward to extending his expertise to the Board.

4. Old Business/New Business:

- A. Approval of Historic Landmarks Board Meeting Minutes. **The meeting minutes of June 25, 2019 were approved with minor corrections.**
- B. Council Liaison Report. None, as Councilor Johnston was excused.
- C. FHFG Report. Gary Eddings said that the Friends are planning a yard sale next year as a fundraiser. They are also planning a heritage festival at the A. T. Smith house this year, on September 28th and 29th. He reported that some siding on the house is being repaired, and that the house will be repainted.
- D. Staff Update. Reitz reported that the contract with Painter Preservation had been signed and he would start working with Diana Painter to develop a timetable. He had also been in contact with HPNW (the other bidder for the downtown district nomination project) and while they expressed disappointment at not getting the contract, they indicated that they are currently quite busy and so it might have been for the best.

Reitz also reported that the new print run of Clark District brochures had been received.
- E. August Agenda: Chalk Art Festival planning, Public Safety Open House planning, funding alternatives.

5. Adjournment: The July 23, 2019 meeting adjourned at 7:35 p.m.

These minutes respectively submitted by George Cushing, Secretary